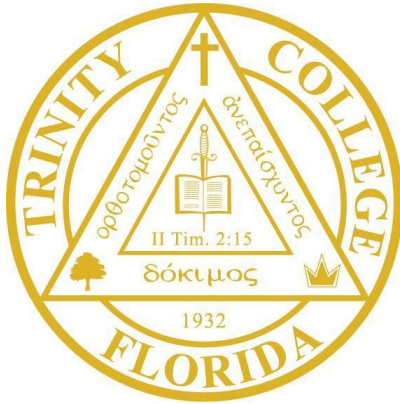




TRINITY

COLLEGE

OF FLORIDA

Student Handbook

2026-2027

FROM THE OFFICE OF STUDENT DEVELOPMENT

Dear Students,

Another academic year is upon us, which will certainly be filled with the joys and challenges of pursuing a college education. Although we may anticipate many of these moments, others will certainly come unexpectedly. Either way, we will be faced with countless opportunities to show our God and Savior just how faithful we can be in all things. The *Trinity College of Florida Student Handbook* sets forth the College's policies and expectations regarding lifestyle as we all seek to honor God throughout this school year. We must all understand that these guidelines are not intended to negate your enjoyment while attending Trinity College, but are designed to organize life within this community of faith. Therefore, adherence to these guidelines reflects your commitment to demonstrate your stewardship, obedience, and gratitude toward the privilege the Lord has entrusted you with in being part of the Trinity College of Florida community. We understand that the guidelines themselves are not necessarily moral precepts. Nevertheless, one's willingness to respond appropriately to these guidelines is a spiritual issue, which must be taken seriously. My prayer for this year is that at every moment, our lives would shine forth like a beacon, sending a message that humbly reveals an undivided devotion to our resurrected Lord Jesus Christ.

"And so, from the day we heard, we have not ceased to pray for you, asking that you may be filled with the knowledge of his will in all spiritual wisdom and understanding, so as to walk in a manner worthy of the Lord, fully pleasing to him: bearing fruit in every good work and increasing in the knowledge of God; being strengthened with all power, according to his glorious might, for all endurance and patience with joy; giving thanks to the Father, who has qualified you to share in the inheritance of the saints in light." Colossians 1:9-12

For the Kingdom,
Trevor Holloway, Ph.D.
Vice President for Student Development

**God Calls.
We Equip.
You Advance.**

The College Vision

Trinity College of Florida will be the premier provider of Biblically-focused, multifaceted, and diversified higher learning to fulfill the Great Commission in life and career.

The College Mission

Trinity College of Florida provides a biblically-centered education, equipping servant leaders for life and career opportunities.

The College Values

- Internally: humility, honesty, dependency, collaboration
- Horizontally; respect, relationship, and responsibility.
- There is no substitute for the study of the life-changing Word of God, The Bible.
- There is no savior in comparison to the Living Word of God, Jesus Christ.
- There is no higher calling than serving Him in His mission field, ministerial and professional, through the empowerment of the Holy Spirit.
- There is no greater responsibility than seeking and following the superintendence of God through personal holiness and behavior.
- There is no greater fulfillment than through the fellowship and partnership of God the Father, Son, and Holy Spirit throughout all eternity.

Institutional Goals

The goals for achieving this mission are:

- Spiritual: To orient, motivate, and lead students to Christian maturity and spiritual depth.
- Academic: To engage students with opportunities to integrate biblical faith and learning.
- Intellectual: To develop in students the ability for critical analysis and to motivate in them a desire for continuing intellectual pursuits.
- Professional: To produce graduates competent in the area of their professional training.
- Social: To cultivate a culture that redefines how we learn, love, and live in a way that honors God, impacting our community for generations to come.

The Bible

Trinity College believes that the Bible should be at the heart and core of all training and is the standard for evaluating all claims to knowledge. The Bible, as the inspired Word of God, is instrumental in thoroughly equipping God's servants for ministry. This philosophy is reflected in the wide range of Bible and theology courses offered. The College believes that the Bible is the only framework within which a consistent, effective, and productive worldview, lifestyle, and life of service to God and humanity can be maintained.

NOTE: Specific information regarding academic requirements and policies, honors, financial aid, insurance, tuition, fees, and other matters are found in the current *Academic Catalog*.

THE TRINITY COLLEGE LIFESTYLE

Trinity College of Florida offers an education designed to equip men and women for the work of ministry (Eph. 4:12) whether they aim to serve in the church, mission field, or marketplace. This kind of equipping demands growth and development in every facet of life. True Christian maturity transcends the mere academic achievement emphasized by many institutions of higher learning. At Trinity College, one's lifestyle is as essential as any single ingredient in the Christian's walk of life. Therefore, we are committed to complementing classroom instruction with biblical values and lifestyles. The following standards and guidelines are designed to help you accomplish this goal.

The *Trinity College Student Handbook* will be each student's source for information regarding the College's standards and guidelines. Although we acknowledge that it is impossible to create a community with behavioral standards acceptable to every member, we nevertheless believe it is essential to specify certain patterns that will assist the community in realizing its objectives. These patterns are viewed as Biblical principles that establish essential guidelines for the *Trinity College Student Handbook*.

Biblical Absolutes

An undivided commitment to God's Word is an inherent necessity for our Christian faith. For this reason, the Bible serves as the absolute standard of the *Trinity College Student Handbook*. The Bible deals with our heart, attitudes, and our actions. For example, attitudes such as lust, hatred, rebelliousness, and jealousy are not pleasing to God. Actions such as stealing, drunkenness, dishonesty, occult practices, premarital sex, adultery, and homosexual behavior are forbidden. Ultimately, our actions, attitudes, and motives are driven by our heart. Although the handbook deals necessarily with behavior, we are most concerned with transformational growth in the areas of attitude and motivation. We desire that the Lordship of Christ be accurately manifested in our community through our hearts, minds, and bodies.

Christian Liberty

The Apostle Paul exhorts us to "owe nothing to anyone except to love one another; for he who loves his neighbor has fulfilled the law" (Rom. 13:8). In the context of this exhortation to love one another, Paul explains in the fourteenth chapter of Romans the principle of liberty in Christ. Paul is concerned with the relationship between those who are strong in faith and those who are weak in faith. His concern is that the strong not use their liberty in such a way that will cause harm or will injure a weaker brother's or sister's relationship with God. Consequently, Paul explains that to do so is not walking according to love. Not only can such behavior bring ruin to the weaker brother, but it also provides an opportunity for that God-given liberty to be reviled. When the strong apply Paul's exhortation, they can be assured that it will be pleasing to God and respected by others.

Application of Biblical Principles

Much of what God teaches us through His Word is expressed in principles, the application of which can vary considerably with time, culture, and interpretation. As a Christian institution, it is our human responsibility to establish guidelines that support Biblical principles and to implement guidelines for a lifestyle that will honor the Lord. Therefore, the application of Biblical principles for faculty, staff, and students is determined by the administration of Trinity College. Although Scripture sets forth principles guiding virtually every area of our lives (e.g., relationships, behavior, stewardship, appearance, etc.), the application of these principles may not be precisely defined. Specific guidelines, therefore, are chosen for their appropriateness to the stated purpose. Procedures for application, acceptance, registration, attendance, and departure are intended to promote general flourishing within the Trinity College community. They are not established as a standard of spirituality.

Faithful adherence to Trinity College standards and guidelines is an opportunity to glorify God by humbly loving others in the community and through joyful submission to those God has placed in authority over you to shepherd your soul. "Obey your leaders and submit to them, for they are keeping watch over your souls, as those who will have to give an account. Let them do this with joy and not with groaning, for that would be of no advantage to you." (Heb. 13:17).

STUDENT SERVICES

Campus Safety

Safety team members are on duty nightly to ensure the safety of those on campus. Campus safety team locks building entrances and monitors who come in after curfew. Residents requiring access to the residence hall after curfew should **contact the safety team at 727-237-4431**.

- Students are not authorized to be in the Administration or Library buildings, once the safety team has locked them up for the day. These buildings reopen at 7:30 am on weekdays, excluding holidays or special circumstances. Check with the campus library for their weekend hours.
- Non-residents are to leave campus by curfew unless special arrangements are made through the Student Development Office.
- Safety team members are authorized to search residents' rooms, with the approval of the Director of Security or Vice President for Student Development, if they suspect illegal or prohibited items may be in the room.
- The Director of Security, Director of Student Life, and Resident Assistants all work together for the safety of the college. If an unfamiliar face should be noticed or anything suspicious observed, particularly during the evening hours and weekends, it should be reported to the appropriate personnel immediately.
- Resident students are encouraged to introduce themselves to the members of the Trinity College Safety Team, as they are here for your protection. Safety team members are stationed at the safety team desk, located in the front foyer of L.L. Speer Hall.
- Any on-campus crimes or offenses require a report to a member of the safety team immediately, stating the type of crime/offense, date, location, parties involved, injuries, and the results of the incident. If the incident involves any student, the Vice President for Student Development must also immediately receive the report as well.
- If any incident occurs during the shift of a safety team member, they will submit the report. At all other times, it is the responsibility of the student to notify the appropriate personnel. This report is filed and updated each year for official crime statistics on campus in the Registrar's Office.

Dining Services

The dining room provides an opportunity for student body fellowship during mealtimes. Meals are served cafeteria-style. All meals are to be eaten in the Dining Hall. China, glass, or silverware may not be taken from the dining area or kitchen. Paper products will be provided for those students who may be ill and unable to come to the dining room for their meals. As a general rule, students should only use their own account/key fob to purchase meals. Unless otherwise posted, the cafeteria will be closed (without meals) on days that the college is closed and during breaks.

Health Services and Mental Health Services

All students enrolled in 9 credit hours or more are strongly encouraged to have and provide proof of current health insurance coverage, as well as have and provide proof of an up-to-date MMR (Measles, Mumps, Rubella) Vaccination. Injuries or acute illnesses should be reported to the Resident Assistants, Director of Student Life, or Vice President for Student Development. Should assistance be needed, the Resident Assistants, Director of Student Life or Vice President for Student Development will be glad to lend his/her aid. Each student must carry his/her insurance card at all times. The College does have limited medical equipment, such as crutches, wheelchairs, etc., that may be used on a loan basis to any student, faculty, and staff member. Counseling services are available by appointment only. Recommendations can also be made for trusted Christian Counselling Practices in the area. Contact the Office of Student Development on these matters.

Library

The use of the library is a privilege afforded to Trinity College students. Each student is urged to use these facilities to the fullest advantage while at Trinity College. The library hours will be posted in the library.

Learning Resource Center

The Learning Resource Center is located in the Library and is available to all Trinity students, services include:

- Tutoring
- Library Resources
- Private Study Carrels (cubicles)
- Group Study Tables
- Private room for test proctoring

Mail Services

A drop-box is located in the Administration Building for all outgoing mail. Letters will be picked up each day - except Saturday, Sunday, and legal holidays. A locked mailbox in the Administration Building will be assigned to each resident student, and students will be responsible for their key. Students will be charged \$20.00 for a lost key. Mail will be placed in the students' boxes by office personnel each day except for Saturday, Sunday, and legal holidays. The student's mailbox can also serve as a receptacle for official Trinity College memos, tests, papers, and other official Trinity College notifications. The mailbox usage is not extended to students for the promotion or advertising of any personal enterprise or church-related announcements. The Director of Student Life must approve any exceptions before the distribution of materials.

Forwarding Address

It is the responsibility of the student to file a forwarding address with the Registrar's Office at the semester's end. This includes summer addresses as well. Publishers of all magazines, catalogs, newspapers, church bulletins, and mission newsletters to which a student subscribes should be notified of the anticipated change of address at least one month before graduation or termination of enrollment. It is the student's responsibility to notify the individual publishers concerning an address change. Trinity College will assist students with forwarding mail once they complete the Student Information Update form.

Laundry Rooms

Laundry rooms are provided for resident students in both L.L. Speer Hall and Ruth Munce Hall. Clothes may not be left in the machines overnight or on top of the machines. If a student needs to use a machine and there are clothes that are finished with a cycle, they may move those clothes to a dryer or place dry clothes in the extra laundry basket. Enough time must be allotted to ensure that the washing can be finished before the laundry room closes at 2:00 a.m. It is the residents' responsibility to ensure that the laundry room must be kept neat and clean at all times. An ironing board and iron are available for use. Please be sure to turn off and unplug the iron when finished.

Lost and Found Policy

If any student finds any item that is not their own and they do not know to whom it belongs, they should turn the item into the lost and found area located in the Student Development Office located on the first floor of the Administration Building. The lost and found area will be under the care of the Office for Student Development. Any item turned in will be held for seven days. After seven days if the item has not been claimed then the person who turned the item in may keep the item. If the person who turned in the item does not want it, another person may claim the item or it will be discarded.

SOCIAL GUIDELINES

Amid a changing world, the Christian has an unchanging standard; the Word of God. Trinity College of Florida's standards of conduct is based upon the principles of Scripture that seek to develop personal holiness and discipline. For this reason, students enrolled at Trinity College are required to refrain from the possession or use of alcoholic beverages, tobacco, narcotics, hallucinogenic drugs (including marijuana and THC), hookah, or any other smoking paraphernalia; the purchase, possession, or usage of pornographic materials, pornographic music; and gambling. See page 22 of the *Trinity College Student Handbook* for Federal Regulation concerning "Drug-Free Schools and Campuses."

Social Areas/Student Relationships

Social areas are provided for all students. Some acceptable social areas are the Library common spaces, the Student Development Office Lounge, and the student lounges in L.L. Speer Hall.

- While we recognize that God, in His kindness, often brings male and female students into meaningful relationships during their time at Trinity College of Florida, students are expected to exercise wisdom, discernment, and Christlike conduct in their interactions both on and off campus. Accordingly, displays of affection should be appropriate and respectful of the college community. Appropriate expressions of affection, such as sitting together, holding hands, or a brief hug or kiss in greeting or farewell, are generally permitted.
- Behavior that is demeaning, harassing, or abusive of another person must be reported to a staff or faculty member immediately. Behavior that is profane or vulgar (verbally or physically) is prohibited. All the previously mentioned conduct will result in disciplinary action.

APPEARANCE/DRESS CODE

At Trinity College of Florida, we believe that dress plays a meaningful role in shaping both personal mindset and the academic environment. The way we present ourselves outwardly can influence our mood, mental clarity, emotional readiness, and overall approach to the day. As a community committed to spiritual growth and academic excellence, students are expected to dress in a manner that reflects discipline, respect, and modesty.

Purpose

This dress code is designed to:

- Foster a focused and respectful academic atmosphere
- Encourage personal responsibility and self-discipline
- Promote modesty and Christ-centered values
- Support a community standard that honors both learning and spiritual formation

General Guidelines

Students should dress in clean, neat, and appropriate attire that reflects an academic setting. Clothing should be modest, well-fitting, and free from distractions.

Modesty Standards

Modesty is a core value of our community:

- Clothing should not be excessively tight, revealing, or provocative
- Women's bra straps and undergarments must not be visible
- Men's pants must be worn at the waist and should not sag
- Shorts and skirts must be no shorter than mid-thigh
- Shirts and tops should provide appropriate coverage of the torso

Prohibited Attire

The following items are not permitted in classrooms, chapel, or campus academic settings during academic hours (Monday - Thursday, 8:00 AM - 4:00 PM)

- Pajama pants
- Leggings worn as outerwear
- Athletic pants
- Athletic shorts
- Sweatpants

Graphics and Messaging

Clothing must not display:

- Words, images, or symbols that contradict biblical principles
- Content that is offensive, inappropriate, or inconsistent with the values of the college

Final Expectation

Students are expected to exercise good judgment and take personal responsibility in adhering to this dress code. Dressing appropriately is part of cultivating a mindset of respect, discipline, and readiness to engage both academically and spiritually.

As an institution committed to biblical mutual accountability all staff, faculty, and students are encouraged to remind one another of these standards if they observe a student falling short of maintaining them. Failure to comply with the dress

code will result in being sent to change into clothing that does comply with the dress code. Repeated violations may result in further corrective action by the Office for Student Development. Faculty, Staff, and the Office for Student Development reserve the right to interpret whether a student's attire meets the standards set forth above.

Student Employee Attire

Every Trinity College student employee has some contact with the public and therefore represents the College in his/her appearance as well as his/her actions. Accordingly, Trinity College employees are asked to dress in a professional business-like, and well-groomed manner and to maintain good personal hygiene. Employees are asked to dress professionally following the standards of his/her type of work and the environment in which he/she works. Articles of clothing should be neat, clean, in good taste, and must not constitute any type of safety hazard. Any questions or concerns about the appropriateness of certain attire should be directed to the employee's supervisor or department head.

On Campus and Trinity College Sponsored Event Apparel

After educational hours, in the Residence Hall, at athletic events, student events, etc.

- Shorts and T-shirts are appropriate. Shirts are to be worn in all public places.
- T-shirts with inappropriate statements or artwork are prohibited.
- Shorts are to be modest in length and style while on campus.
- Swimwear for women should be limited to one piece of bathing suit or tankini. Two-piece bathing suits should not be worn without some type of covering during Trinity College events.
- Swimwear for men should be limited to swim trunks only. Speedos or over-tight shorts are not permitted during Trinity College events.

ENTERTAINMENT

It is further required that all members of the College community will exercise Christian discretion, spiritual discernment, and restraint in the choice of entertainment and content consumption.

The Office of Student Development and Resident Advisors are available to discuss and help students discern whether a choice of content/entertainment is acceptable or unacceptable to Trinity College standards. The Bible is our guide in discerning our entertainment decisions. "Finally brothers and sisters, whatever is true, whatever is honorable, whatever is just, whatever is pure, whatever is lovely, whatever is commendable—if there is any moral excellence and if there is anything praiseworthy—dwell on these things." (Philippians 4:8).

INFORMATION TECHNOLOGY SERVICES

Philosophy of Technology

Technology is an ever-advancing field. Computer and entertainment options are expanding and improving daily. Although these advancements provide students with greater opportunities to learn from remote settings and pack entertainment into smaller and more complex packages, they also present students with a wider range of ways to access spiritually detrimental things.

At Trinity College, there are currently 6 different resources that technology offers to aid in student success: Trinity College Email, Internet Connectivity, Canvas LMS, Oasis SIS, and Learning Resource Center.

EMAIL

Trinity College of Florida provides every student with an e-mail account. *Your e-mail account is the official way Trinity College of Florida will communicate with every student.* Every student must check the provided email account often. Each student will be responsible for any information that is sent from and to this address. We will be using this account not just to communicate, but we will use it in many other ways like e-mailing grades or bills, and for collaboration purposes for your classes at Trinity College. **When communicating with administration, staff, or faculty, students must use their official student email account.**

Each student is allowed to keep this e-mail account while actively enrolled at Trinity College. If for whatever reason, the student withdraws from Trinity College, the account will be deactivated immediately. If the student does not attend Trinity College for two consecutive semesters, the account may be deactivated.

Texting

Students are asked to provide a valid cell phone number in the Student Information System Oasis SIS in order to receive updates on student events from the Student Development Office and emergency notifications from security.

Oasis SIS (Student Information System)

Trinity College of Florida also provides every student access to our student information system (SIS) called Oasis. Each student can log into Oasis to register for classes, review academic records online and access the library catalog.

Canvas LMS (Learning Management System)

Our Learning Management System (LMS) is Canvas and allows access to currently enrolled classes. This is where you can participate in the online learning community. You can check grades and attendance, review assignments and collaborate with other students and professors. This tool will help you in the day to day class work and should be accessed regularly.

LRC | Learning Resource Center

Trinity College of Florida provides access for students to the Internet through LRC computers in the library. There are also wireless access points for students with mobile devices. Access to either of these is possible by signing a Network Access Agreement that provides guidelines to the students. It is encouraged that students have their USB thumb drive to transport and backup their data from PC to PC. However, Google for higher education does provide a cloud service in Google Drive to each user where you can also back data up. Printing + copying is available to students in the LRC.

Social Media

Students are encouraged to join, subscribe, like and share Trinity College of Florida official social media channels. Any student identification and association with Trinity College of Florida social media channels must align with the Trinity College of Florida Lifestyle for conduct and content.

NOTIFICATIONS

The College will use the following official ways of communicating information to the student. It is the responsibility of the student to respond to any information sent from the College faculty or staff:

- Student Email assigned by Trinity College and Oasis.
- Student Mailboxes (Resident Students only)
- Announcements given in Chapel
- Trinity College of Florida's official social media pages.
- College calendar
- Postings on TVs located throughout the Trinity College properties.
- SMS (Short message service-texting)
- Professor Messages in Canvas

VEHICLES AND PARKING

All vehicles must be registered with the Office of Student Development and owners must provide proof of insurance each academic year. Trinity College charges a fee of \$35 for the use of its parking spaces to pay for the operation and maintenance of campus parking. Trinity College Parking Permit (RFID tags) must be placed on the inside of the front windshield to the right of the rear-view mirror. Any vehicle parked without a parking permit (RFID tag) will be towed at the owner's expense. Students will not be able to purchase their parking permit for the next academic year until paying previous parking violation fees. Listed on the following pages are parking violations/fines, in effect from 2026-2027¹:

¹ All fines detailed in this handbook will be posted to the student's account with the business office and must be paid through the business office.

<i>Violation</i>	<i>Fine per Violation</i>
Unauthorized parking in disability parking	\$100
Blocking accesses to disability space/ramp	\$100
Unauthorized parking behind the residence hall	\$50
Parking in visitor or kitchen staff spaces	\$30
Parking on grass	\$30
No current TCF RFID Tag displayed (parking permit)	\$35
Replacement TCF RFID Tag (parking permit)	\$35
Late fee (after 14 days)	\$15

CHURCH ATTENDANCE

Students must identify themselves with a local church that generally aligns with Trinity College's doctrinal statement. Trinity College recognizes the centrality of the local church in God's redemptive plan and places a strong emphasis on the student's relationships and training in the local church. The importance of developing strong church relationships and church-centered training is reflected in school objectives, student regulations, and the Community Impact program. Furthermore, the college believes that the local church is the primary context through which Community Impact takes place. Students that need help finding a solid biblical church are encouraged to ask other students where they attend and/or ask TCF staff or faculty for recommendations in the area.

TRINITY COLLEGE EVENT ATTENDANCE POLICY

Chapel and Discipleship Group Attendance

Chapel takes place on Wednesdays from 11:00-12:00 and is designed to be an important part of the development of one's spiritual life. The following guidelines are established to promote faithful chapel attendance:

1. Resident students (including fully online resident students) are required to attend chapel and discipleship groups whether or not they have classes on those days.
2. All full-time students (12 credit hours, excluding off campus fully online students) are required to attend chapel and discipleship groups on the days they have class (Example: If a commuter student has M/W classes they are required to attend a Monday Discipleship Group and Chapel on Wednesday. A commuter with only T/TH classes is only required to attend a Tuesday Discipleship Group).
3. Students enrolled in Chapel/Discipleship Group are allowed 6 absences in a semester to receive a passing grade. Failure to scan in will equal one absence. Therefore, sickness, leaving to visit family, oversleeping etc. all fall under the 6 pre-approved absences.
4. The only absences considered to be "excused absences" are those that are related to school sponsored responsibilities that are approved by the Office for Student Development or absences due to an emergency or extenuating circumstance. Any absence under consideration to be excused may require the student to provide documentation. The Office for Student Development will decide if an absence qualifies to be excused.
5. Students who are 5 minutes late for chapel three times in a semester will receive an absence. Students may not leave chapel early without prior approval. Absences from one's Discipleship Group count toward chapel absences.
6. Once a student exceeds 6 absences they will receive a \$50 fine on their student ledger for each additional absence.
7. A student who has more than 6 absences from chapel/discipleship group will receive an unsatisfactory grade in Chapel.
8. Receiving an "unsatisfactory" grade for chapel can impact a student's ability to receive institutional aid (i.e. TCF Grant, etc.) going forward and their ability to graduate.
9. A "satisfactory" grade in all semesters one is enrolled in chapel is necessary for graduation. The Office for Student

Development will determine if make-up work for any “unsatisfactory” grades is an option due to extenuating circumstances on a case-by-case basis.

Special Events Attendance

Each year the College provides special events designed to enhance student life as well as promote healthy relationships in the community. These functions offer unique opportunities for encouragement, edification, and evangelism. Therefore, student, staff, and faculty participation are vital to the effectiveness of these events. All full-time students are required to participate in:

- Convocation
- Spiritual Emphasis Week
- Global Impact Week
- Campus Preview
- Scholarship Chapel
- Other Specified Occasions

COMMUNITY IMPACT HOURS (Formerly Christian Service)

The Community Impact program involves regular participation in a specific ministry, non-profit organization or other service-oriented volunteer opportunities. Students should begin their service within the first three weeks of the semester. Trinity College strongly encourages students to complete their Community Impact hours within the context of a local church, but completing them within a church is not required. This service is required for all full-time students taking 12 or more hours of college courses. A minimum of 15 hours of service per semester is required. Students graduating from Trinity College must have at least a “satisfactory” mark in Community Impact for every semester at Trinity College. Failure to comply with any of the above stipulations will result in a non-passing grade. All Community Impact forms and assignments can be found in Canvas LMS.

Objectives for Community Impact Hours

1. Serve within a local church or other local organization in an order to impact the community through serving Christ by serving others.
2. Provides opportunity, through experience, evaluation, and personal reflection, for spiritual growth, maturity, and development skills.
3. It provides a possible direction in determining the Lord’s will for future ministry or vocational calling.
4. Provides the student an opportunity to evaluate his/her skill, gifts, and desires for present and future service to God.
5. To become “A vessel unto honor, sanctified, useful unto the Master, prepared for every good work” (2 Timothy 2:21b).

Community Impact Reports/Supervisory Evaluations

A brief acknowledgement form will be due during the beginning of the semester stating that the student understands the requirements of the Community Impact hours; the acknowledgement form can be found in Canvas LMS. All forms must be turned in by the last day of classes of the concurrent semester to receive credit. Students are responsible for ensuring that their Community Impact Supervisor submits their completion form on time. It is the student’s responsibility to follow up with their Community Impact Supervisor to ensure they have reported the hours to The Office of Student Development. Students may complete their hours through serving in multiple opportunities/events. The student will write a one paragraph personal reflection on their experience for the semester. To receive a “satisfactory” grade students must submit the forms through Canvas by the assigned date. Failure to follow these guidelines will affect the semester’s grade, and potentially affect the student’s ability to graduate.

Grading

Grades of “Satisfactory (S)” and “Unsatisfactory (U)” are given for Community Impact. Receiving a grade of “Unsatisfactory” results in the loss of credit for the semester. These students should contact the Office of Student Development regarding the reasons and seek recommendations for correction and improvement thus allowing the students to meet his/her graduation requirements. The student’s grade depends upon the completion of the following requirements:

- submission of a completed Acknowledgement Form by the end of the second week of the semester,
- a minimum of 15 hours of participation
- the Community Impact Completion form certifying the student served a minimum of 15 hours

- o This form contains an evaluation that must be filled out and signed by the student's supervisor and a one paragraph reflection that is filled out by the student

RESIDENT STUDENTS

Residence Hall Life

Residence hall meetings and health and safety room checks may be scheduled throughout the semester. All resident students are required to be in attendance unless they received prior approval for an excused absence. The absent student has the responsibility to follow up with their Resident Assistant (RA) to learn the information communicated at the meeting. The college requires that all full-time single students under the age of 20, any first-year students that are not commuters, or international students live in the residence hall. Students who turn 20 years old or older within the academic semester may secure off campus housing. Any minor requesting to live in the dorms must be a high school graduate and receive written approval from the Office for Student Development. Students in the Quest program seeking housing will need to submit a housing application to the Office for Student Development. Those students who live with their parents/guardians are exempt from this policy. Only the Vice President for Student Development may grant a further variance to these standards. All residence hall students and guests are subject to the *Trinity College Student Handbook*. Men are not allowed on the ladies' floor nor are the ladies permitted on the men's floor of the residence hall. Violation of that policy will result in disciplinary action from the Office for Student Development up to and including loss of housing privileges. This disciplinary action will be made at the discretion of the Vice President for Student Development.

Students are permitted to bring the following items with no additional charge to their room fees: stereos, fans, hairdryers, curling irons, coffeemakers, toaster ovens, microwaves, crockpots, air fryers, refrigerators, computers, televisions. Because of fire code regulations, students are not permitted to have candles, space heaters, hot plates, heat-powered diffusers or wax warmers in the dorms. It is recommended that lights and appliances be turned off when leaving an unoccupied room. Students' beds are not to be moved together.

Residence Hall Check-In/Out Process

The full payment of the room charges secures a space for the student. Students pay a \$150 deposit for room and keys. Upon receiving a key fob, the student will be required to sign a *Dorm Room Checklist* that stipulates the general condition of the room at the time of the lease. The deposit will be refunded (within thirty days) at the end of the student's stay. As with any deposit, if the conditions of the lease are not satisfied or if the student does not complete the check-out process, the student will forfeit the deposit.

Upon completion of the checkout process, the expectation of resident students is that the room is to be cleaned and that no personal items are left behind. Personal items left behind by students will be discarded after 48 hours of the student checking out of their dorm room. Students who leave the college and abandon their rooms, their personal belongings will be thrown out after 48 hours of their abandonment of their room.

Resident students will not depart for the summer without turning in all keys and having final approval of their room (via inspection) by their RA. All personal items must be taken home at the end of Spring semester. An exception will be made by the Office of Student Development for students staying on campus for in-seat summer classes only. Failure to comply will result in a minimum fine of \$50.00 and possibly a forfeiture of the entirety of the student's room deposit.

Recess Residence

Resident students desiring to stay in the Residence Hall during a school recess such as; Thanksgiving, Winter, Spring and/or Summer break will be charged a specific rate determined by the business office. Resident students must have written approval from the Office for Student Development to stay in their room during a recess. Likewise, the student must be in good financial standing with the college and pay the required amount up front to be allowed to stay over recess. A deadline will be imposed by the Office of Student Development to meet the above requirements. Any student who does not make the deadline will automatically be disqualified for staying over recess.

Any students found in the dorms during a recess, who are not approved by the Office for Student Development, will be subject to disciplinary action and fined \$50 per day per offense.

Qualifications for staying on campus (with approval) during these times are:

- Students of missionary parents without a stateside residence
- International students
- Other special approval by the Office of Student Development

Overnight/Weekend Departures

Whenever a student plans to be away from campus either overnight or for the weekend, certain procedures must be followed and specific regulations will apply:

- Students should notify their RA about midweek departures as well as departures and returns between curfew and 5:00 a.m.
- Resident students are encouraged to send an email or a text message to inform their Resident Advisor before their weekend departure.
- Florida climate can easily attract pests if food is left out or a mess is left behind. When leaving campus for a weekend or designated school break, the student must have his/her room clean and orderly before his/her leaving. Disciplinary measures or monetary fines may be implemented for any weekend or brief school recess, such as Thanksgiving and Easter if a room is found not cleaned properly.

Health and Safety Room Checks

With a desire to ensure students are stewarding their rooms well and to promote health and safety in the resident halls, the Resident Advisor and/or the Resident Hall Director or Assistant Resident Director, or will check rooms regularly. Each student should be certain that his/her floor is cleaned and vacuumed, trash is properly disposed of, the bed is made, the desk and dresser are ordered, clothes are in place, there are no potential fire hazards, and the bathroom is clean. Personal refrigerators and microwaves should be cleaned regularly. Disciplinary action may be taken against those students who fail health and safety room checks.

Residence Hall Decorations (Wall Hangings)

Students are encouraged to make their room their own. However, they must ensure that they are not damaging walls or furniture. Sticky tack may be used for hanging posters or pictures. Please do not use tape, nails or small tacks. Nothing at all should be hung on the ceiling including ceiling tiles. Decorations should be tasteful and should reflect the standards of the college. If a student has any questions about what is permissible, he or she should ask their Resident Advisor.

Repairs

Report all damages and repairs (leaky sinks or tubs, leaky roofs, broken windows, electrical problems, air conditioning problems, etc.) to the facilities team. The facilities team can be reached at maintenance@trinitycollege.edu. If the student is determined responsible for the damage, he/she will be billed to cover the cost of repairs and labor. Only authorized personnel will make the necessary repairs. If repairs have not been fixed within one week of email communication contact the Office of Student Development.

Damage to College Property

Evidence of damage that results in a cost to the College will require monetary restitution by the student. Fines are as follows:

- \$20.00 Holes in the walls
- \$50.00 Smoke Alarm Taken Down
- \$100.00 Smoke Alarm has been taken down and lost
- \$50.00 Computer wall plate broken
- \$Replacement Cost Microwave (common spaces)
- \$Replacement Cost of Furniture
- \$Replacement Cost of Mirror
- \$50.00 Not reporting any damaged/broken items
- \$100.00 Moving Furniture outside of the room (per piece of furniture)
- \$150.00 Virus Infection of Network
- \$50.00 per key, Dorm keys replacement fee
- \$25.00 Mailbox key replacement fee
- \$50.00 Failure to turn in and/or replace of fob key
- \$Varies Cleaning Fee (For rooms left dirty after final check out.

Determined by the amount of damage.)

Keys/building security policy

The resident student's responsibility is to maintain the security of the key/ key fob that is issued to them.

- No key/ key fob is to be duplicated off-campus
- No key/ key fob is to be left in locks or hidden around doors.
- No key/ key fob should be given to another student or other person to utilize. The resident student should maintain possession of that key/ key fob at all times.

No exit doors of dorm buildings shall be propped open except for move-in or move-out time if necessary.

Should a student lose his/her key, a replacement key may be obtained from the Office of Student Development at a cost of \$50 per key fob or \$50 per key. Payment will be rendered to the business office for replacement keys or for fines.

Any and all violations of the keys/building security policy will be subject to disciplinary action from the Office of Student Development.

Housekeeping

It is the responsibility of each resident student to keep his/her room and bathroom clean. Hallways and stairwells must remain clear of furniture, boxes, and other debris at all times. There may be a time when something needs to be temporarily placed in the hall (i.e., moving days), but these items must not remain in the hallway overnight. Infractions of these regulations pose legal problems for the school and safety liabilities for residents. Items left in the hallway over 24 hours will be thrown out.

Food in the Resident Halls

Florida provides the ideal atmosphere for insects of all types. To cut down the amount of bug traffic through the rooms and in the Residence Hall, we ask that all food be placed in airtight containers, dirty dishes be washed and all uneaten food items are stored or thrown away. Dirty dishes left in the sink will be thrown out at the resident advisor's discretion.

Visitor Policy

Any person who does not reside in the Residence Hall is considered a guest, including former students and commuting students of Trinity College. A resident student may feel free to invite a guest, of the same sex, to his/her room. All guests will abide by the College's social guidelines in their appearance and activity. All guests are required to leave the Residence Hall before curfew. For any visitors staying overnight please refer to the overnight guest policy below. If a guest violates school policy, such as a policy in the *Student Handbook*, the student who is hosting that guest may be held responsible and may be subject to disciplinary action.

MINORS ON CAMPUS

This policy is implemented for professional and safety reasons:

- Anyone aged 17 and under who is not a current TCF student should always be accompanied by a parent/guardian while on campus unless prior arrangements have been made through the Office of Student Development. Written parental consent will be required.
- Minors are not permitted in the areas that pose a threat to the child or that must maintain health standards, i.e., the kitchen.
- Minors should not be in the Residence Hall at any time by themselves. The exceptions to this rule are if a minor has graduated from high school and is an official student of Trinity College of Florida and dual enrollment students.

Guest Policy

All guests must sign in at the safety team desk located in Speer Hall and receive a visitor parking pass if they have a vehicle in the parking lot. Before hosting an overnight guest, students must notify the Resident Director and their Resident Advisor in writing who will be staying and when they will be on campus. The visitor must fill out the liability waiver form upon arrival. Once approved, the Resident Hall Director will communicate to both security and the Resident Advisor that a visitor has been approved to stay in the dorms overnight. Minors must have the waiver of liability signed by their legal guardian. A guest may stay up to a total of five nights per semester. The Office for Student Development must approve exceptions to this rule and fees may apply.

Procedure for Evening of Weekend Visitor Entry on Campus

The student must notify the Safety Team that they have a visitor arriving. The student will provide security with their name, the visitor's name, date, and time of arrival. The student will give their visitor the Security phone number to call when they arrive at the entrance (727) 237-4431. When security has the visitor on the phone, they will check their list to make sure they are on it. If the visitor is on the list, Security will open the gate for them. If the visitor is not on the list, then there is no entry for them.

Quiet Hours

In a residence hall environment, it is important to be mindful of the rights of those around you. The College, therefore, will seek to provide an environment that will be conducive to study, sleep, and fellowship. From the hours of 10:30 p.m.- 6 a.m. music, movies, video games and other forms of entertainment are permitted if the volume does not disturb others. This is to give a time of rest for fellow roommates and suitemates in the dorm. Multiple written warnings will result in disciplinary action including meeting with the Vice President for Student Development and possible suspension of housing privileges.

Evening Entry and Curfew

When entering Speer Hall after 9:00 pm, residents and their guests should enter through the main entrance.

All resident students are required to be in their residence hall by curfew times below:

Students must be in their Resident Hall by 2:00 am, Sunday through Saturday.

When the curfew hour arrives students must stay in the Resident Hall and should respect the Quiet Hours policy whether in their room alone, with friends, or in the common area. Should an emergency arise, the calling order is the Resident Advisor, Resident Hall Director or Assistant Resident Director, the Associate Dean of Women. Failure to comply will result in disciplinary action. Students may request special approval for an extended curfew for special occasions. To do this they will need written approval from the Resident Hall Director or Assistant Resident Director before leaving campus for the night, and they must show that written approval to their RA and the Safety Team. Approval for late curfew will be at the discretion of the Resident Hall Director or Assistant Resident Director. If a student is out and they realize they will be returning late from curfew, they must notify the Safety Team and their RA as soon as possible. Arrival after curfew without prior permission may result in disciplinary action.

Students are not permitted to prop or open the side emergency exit doors of Speer Hall. Propping or opening the emergency exit doors, especially in an effort to avoid a curfew violation, will result in disciplinary action up to and including suspension and/or permanent removal of housing privileges.

Only authorized personnel (Safety Team, Resident Hall Director, Assistant Resident Director, or Resident Advisors) may admit students into the Residence Hall after curfew.

Curfew violations disciplinary procedure (per academic year)

1. First Offense: Written warning
2. Second Offense: Written notification sent to the Office for Student Development
3. Third Offense: Meeting with the Vice President for Student Development with possible suspension or expulsion from housing
4. Fourth Offense: Meeting with Vice President for Student Development resulting in suspension or expulsion from housing

Men and/or Women on the floors of the opposite sex:

1. First Offense: A meeting with the Vice President for Student Development and a possible temporary loss of housing
2. Second Offense: A hearing before the Disciplinary Committee

Fireworks/Weaponry

Fireworks and weaponry are prohibited on school property. Weapons are defined as follows: 1) handguns and rifles of any kind (this includes air-guns, pellet guns, BB guns, etc.) are not allowed on campus and cannot be kept in a student's dorm room. Any guns found in a student's possession will be confiscated and the student could face criminal charges; 2) Any knives with blades longer than 2 1/2" inches are not allowed on campus. Such knives as belt buckle knives, dirk daggers,

cane swords, pen knives, lipstick knives, switchblades, or butterfly knives, and those like them are not allowed on campus. Ballistic knives are not allowed on campus. Any knives found in a student's possession fitting the above description will be confiscated and the student could face criminal charges. Tasers are not allowed on campus as well.

Smoking

Smoking (cigars, cigarettes, e-cigarettes, hookah, and any other smoking paraphernalia) is against school policy and fire regulations; therefore, it is prohibited.

Bicycles

Bicycles may not be kept inside the Residence Hall. The designated area for bicycles is located outside the L.L. Speer Residence Hall. Students are responsible to lock up their bikes to protect their assets.

Firepit

Students who desire to utilize the fire pit must notify the Office for Student Development. Notification can be made to an RA, Resident Hall Director, Assistant Resident Director, or the Director of Student Life. Students should exercise good judgment when using the firepit. Do not start a fire if the wind is in excess of 20 mph nor with gasoline. Make sure that the water hose located next to Ruth Munce Hall is readily available. Do not move the benches surrounding the firepit. Before leaving the pit, make sure that the fire is completely out which includes: no flame, burning coals, or glowing wood. Students must ensure that a burn ban is not in effect before using the fire pit.

Pet Policy

Trinity College of Florida has a no pets policy. No pets of any kind are permitted in the residential halls nor on campus.

Emotional Support Animal Policy

Trinity College of Florida welcomes Emotional Support Animals (ESAs) based on the Fair Housing Act (FHA). ESAs provide a measure of support and comfort to individuals with qualifying disabilities. An ESAs is prescribed by a licensed Mental Health Professional, as a part of an ongoing psychotherapeutic treatment or therapy program for emotional and psychological disabilities and serves to alleviate symptoms of the disability. The individual requesting an ESA must provide the required specific documentation from the licensed Mental Health Professional.

There is much confusion about the role of ESAs, and they are often mistaken for Service Animals. ESAs are not considered service animals under the Americans with Disabilities Act. ESAs provide companionship, relieve loneliness, and can help to reduce symptoms of psychiatric disabilities and mental impairments, such as depression, anxiety, and certain phobias; however, unlike service animals, ESAs do not have special training to perform specific tasks that assist people with disabilities. Animals must be registered, vaccinated and/or must comply with legal requirements set by the local, state or federal government.

Unlike a service animal that has access to public places where pets are not typically allowed, an ESA has limited access to places of public accommodation. Under the federal FHA, an ESA is viewed as a *reasonable accommodation* in a housing unit that has a *no pet* policy for its residents. Therefore, ESA's must remain in their assigned room, or in the hallways while entering or exiting the building and taking the most direct accessible route from the Handler's room to and from the outside. The only exceptions would be for nature breaks. When the handler is not present the animal should be housed and secured in the handler's room in an appropriately sized kennel or container. ESA's are not allowed in classrooms, campus buildings, common rooms or areas in the residence halls, or campus events.

If an animal disrupts the college educational process, administrative processes, or other campus function, the responsible party must remove the animal immediately. In addition, the owner or responsible party will be held liable for any damage to person or property caused by the animal's presence on the property. The responsible party must clean up all animal waste and dispose of that waste in outdoor trash receptacles. Individuals unable to do so may request specific accommodations. Animal waste is not to be disposed of in indoor trash receptacles. Removal of dead or injured animals is the responsibility of the Responsible Party; however, in the event immediate action is necessary, the facilities team may take appropriate action to remove the animal. Any and all costs associated with such removal will, when possible, be at the responsible party's expense.

All animals must not be unruly or disruptive, be in ill health or unclean. An animal may be removed from TCF property if the animal is a direct threat to the health and safety of others, or if the animal is disruptive or out of control. The responsible party shall bear the full costs associated with any injury to persons, or damage to property, caused by an assistance animal and bear full liability for any action of the assistance animal.

If you would like to request an Emotional Support Animal accommodation, you should make a request to the Office of Student Development.

STUDENT LEADERSHIP & EXTRA CURRICULAR ACTIVITIES

Students who are interested in leadership at TCF in any capacity must be enrolled as a full-time student, and maintain a GPA of 2.5 to be eligible.

Student Leadership Collective

The Student Leadership Collective is a Christ-centered development community that equips students to grow in character, competence, and calling through intentional investment, hands-on experience, and a team-oriented approach. Students who join SLC not only will grow in their leadership skills and capacity through mentorship, but they will also have the opportunity to collaborate, lead, and plan activities and service opportunities for the greater TCF community. This group is open to any student who wants to join and is led by an executive team of interviewed and approved students by the Office for Student Development.

Extracurricular Organizations

Student Organizations are often fluid in that they may or may not exist based on interest and leadership on semester by semester basis. Students wishing to form a new organization should contact the Office of Student Development to begin the approval process. Final approval is subject to the President's Cabinet. All extracurricular organizations such as professional study associations, prayer groups, athletic clubs, etc., must have a faculty/staff advisor. It is the responsibility of the organization to secure a faculty/staff advisor. The Office for Student Development must approve this advisor.

Student Leader and Athlete Eligibility

Student leaders play an integral role in the campus life and in representing Trinity College of Florida. Students involved in student group leadership may be suspended from their activities or teams at any point during the semester if their performance in any class places them in danger of receiving a semester GPA of 2.5 or below. Failure of a class will result in suspension from student group leadership. All student leaders and athletes may be subject to taking a drug test during their academic year or athletic season. Refusal or failure to show up for drug testing will be considered a failed testing. A diluted test will also be treated as a failed test and students will be required to take a second drug test. If the second drug test returns diluted it will be considered a failed testing. The student leader or athlete will lose all extracurricular activity privileges. Athletes are accountable to the standards of the USCAA and/or their specific conference for eligibility as well as standards set forth by the Athletic Department. Student-leaders and student-athletes who are in danger of an unsatisfactory grade in chapel/small group, or earned an unsatisfactory grade in the previous semester will be ineligible for their extracurricular activities and/or athletics.

Student Activities

School sponsored and promoted activities and special events will need to be approved by the Office for Student Development. The various organizations requiring the use of facilities or equipment on campus should contact the Business Office for facility uses. Any events or products used in fund-raising for classes or other student organizations are to be approved by the Office of Student Development.

Gym Memberships

Trinity College of Florida will pay a portion of the membership fees for the YMCA and New Port Richey Recreation and Aquatic Center. Students who take advantage of this benefit will be responsible for the balance of the membership fees. Failure to do so will result in the cancellation of the membership and the student will no longer be eligible to receive a membership discount through Trinity College for the remainder of that academic year.

Use of Facilities

A request for the use of campus facilities (classrooms, equipment, etc.) must be submitted to the Office for Business and

Finance. Please allow at least five working days to process the request.

DISCIPLINE

Philosophy of Discipline

The purpose of discipline at Trinity College is to assist in the maturity and discipleship of its members and to aid the College in maintaining an atmosphere conducive to Christian growth and community flourishing. Discipline is designed to help students assume responsibility for themselves as mature Christians in the Trinity College community in particular and the Christian community in general. Trinity College seeks to follow a biblical model of discipline which is aimed at gospel transformation. *Therefore, the requirements that follow are intended to be developmental and redemptive rather than merely punitive.*

Trinity College students are expected to conduct themselves in compliance with the *Trinity College Student Handbook* and in such a way as to adorn the high calling of the Lord Jesus Christ in their lives. Accordingly, students are expected to assume responsibility for their conduct, and also to accept reasonable Christian responsibility for the behavior of others.

If the conduct of a student appears to be inconsistent with these standards, the Student Disciplinary Procedure will be employed in the investigation and disposition of the matter.

The Vice President for Student Development and his staff, the Student Development Disciplinary Committee, and/or the Student Disciplinary Review Committee, may make student disciplinary decisions. All time restrictions specified in this document refer to business hours. Twenty-four hours, therefore, means within the next business day; action taken on Friday, for example, will be completed on the following Monday.

Students discovered violating the College requirements as expressed in the *Trinity College Student Handbook* should expect a response, which will assure the maintenance of College standards and the call to integrity and responsibility on the part of the offender. The administration of Trinity College of Florida reserves the right in its sole discretion to evaluate any conduct it deems detrimental to the purpose and mission of the college.

Amnesty Policy

Students who struggle with issues that go against the standards put forth in the Trinity College Student Handbook are encouraged to seek support and help. Examples include but are not limited to, drugs, alcohol, pornography, sexual or inappropriate relationships, eating disorders and homosexual behavior.

The amnesty policy was adopted by Trinity College to promote students to seek help without fear of possible disciplinary consequences. This policy allows students who want to receive help and support to work through these issues and accept accountability for these behaviors without going through the normal discipline process. Students requesting help are asked to abstain from the behavior and may be asked to sign a behavioral agreement, which would be set up on an individual basis between the student and the Vice President for Student Development upon requesting amnesty, and/or to seek professional help. Students must request Amnesty before any disciplinary confrontation (by a faculty member, staff member, or RA) addressing the specific inappropriate behavior(s) that occurs (including before notification of required drug or alcohol tests).

Students also must be honest, cooperative, compliant with amnesty requirements, and demonstrate a true desire to change. If the student is deemed to be failing in any aspect of honesty, cooperation, and/or compliance with amnesty requirements, disciplinary action may be deemed necessary and thus, disqualifying the student from amnesty. The student should also note that the behavior in violation will need to eventually change for the student to be able to remain at Trinity College. Students may contact the Office for Student Development to request Amnesty or learn more about the policy.

When students request Amnesty, they are not suspended for behaviors they have engaged in before their confession. However, there are instances where a student may be required to withdraw for reasons of safety or to get further help before returning as a student.

Sexual Misconduct

Sexual misconduct is identified as any individual, or group, who is obscene, lewd, indecent, or participates in any sexual

activity outside the bonds of marriage, defined as the legal union of one man and one woman, violates Christian principles and practices. Sexual misconduct by Trinity College of Florida students causes great harm to the hearts, souls, and lives of those involved. Furthermore, it is harmful to the image and reputation of the individual and the college and therefore will not be tolerated. Students should be careful at all times not to place themselves in situations or activities that may lead to actions that could be interpreted as sexual misconduct.

Immoral conduct or action such as, but not limited to, adultery, fornication, pre-marital sex, pornography, fondling, inappropriate touching, homosexual activity, or an open declaration identifying oneself as lesbian, gay, bisexual, or transgendered are deemed to violate the policy concerning sexual misconduct. The college will not allow persistent or conspicuous examples of cross-dressing or other expressions or actions that are deliberately discordant with birth gender and will consider those expressions or actions to violate the policy concerning sexual misconduct. Sexual misconduct is considered a major college policy violation and as such any violation of the sexual misconduct policy could warrant the individual's immediate loss of privilege to attend Trinity College of Florida. Whenever college officials/representatives have reason to believe individual students are engaging in any actions or conduct, whether on or off-campus, which constitute sexual misconduct, and when a question of responsibility is involved, those guidelines listed under Disciplinary Procedures shall be exercised.

Student Disciplinary Procedure

When a disciplinary issue arises:

1. The Vice President for Student Development reviews the charges.
2. The Vice President for Student Development, Resident Hall Director, Associate Dean of Women, or Director of Student Life discusses the charges with the student accused of supposed misconduct. If the student admits to the charges of misconduct the Vice President for Student Development or the Student Disciplinary Committee will determine the punishment for the misconduct. If the student pleads innocent to the charges of misconduct, then through further investigation the Vice President for Student Development will determine whether charges should be pursued in a disciplinary hearing, directly from the Office for Student Development, or dismissed. The Vice President for Student Development will determine if disciplinary action will come directly from the Office for Student Development or if the case will be sent to the Disciplinary Committee.
3. If a Discipline Committee hearing is needed, the Office for Student Development will determine the time and place for the Hearing. The student accused of misconduct shall be informed in writing by the Vice President for Student Development of the time and place of the hearing, of the charges being brought, and of the rights of a student accused of misconduct. The Student will be informed at least twenty-four (24) hours in advance of any hearing.
4. The Hearing Proper: A hearing will be held with the Disciplinary Committee to determine the outcome of the issue at hand.

Decisions of the Vice President for Student Development and Student Development Staff

1. The Vice President for Student Development and/or staff shall handle general incidents of student misconduct.
2. The Vice President for Student Development may decide to refer an incident of misconduct to the Disciplinary Committee for a hearing. A student may waive a hearing in favor of a direct decision by the Vice President for Student Development, subject to approval.
3. The Vice President for Student Development shall have the power to suspend a student pending the final disposition of the case.

THE DISCIPLINARY COMMITTEE

1. Functions and Membership of the Committee
 - a. Concerning the Disciplinary Procedure, the function of the Disciplinary Committee shall be to conduct hearings to review incidents of misconduct and to render disciplinary decisions related to misconduct.
 - b. Membership on the Student Disciplinary Committee shall consist of the following persons:
 - 3 faculty/staff members that make previously appointed to the Disciplinary Committee for the school year
 - 3 students having at least a 3.0-grade point average. These students are picked by the Disciplinary Committee Chairperson on a per incident basis.
 - The Vice President for Student Development (voting only on policy matters, not on disciplinary hearings), and

- c. A Student Development staff member shall be present to take minutes.
 - d. A quorum shall be composed of a minimum of the Chair, one faculty/administrative staff member, two students, and the Vice President for Student Development. The decision of the Disciplinary Committee is reached by a simple majority vote of those members present. (The Vice President for Student Development will not vote in disciplinary matters, but will be present for policy decisions.)
2. Preparation for the Hearing
- a. A Student Development staff member shall determine the time and place for the hearing and shall inform the members of the Committee.
 - b. At least 24 hours in advance, the student accused of misconduct shall be informed in writing by the Vice President for Student Development of the time and place of the hearing, of the charges being brought, and of the student's due process rights.
 - c. The Office of the Vice President for Student Development shall assume responsibility for preliminary investigation of the alleged misconduct. The matter shall be discussed thoroughly with the student and a thorough effort made to collect all relevant information in the compilation of the facts of the case.
 - d. The student shall have the right to an advisor of his/her choosing from within the college community during the investigation.
3. Hearing Procedures
- a. The primary purpose of the hearing is to ascertain the facts of the matter and to render a reasonable and just disciplinary decision, considering the welfare of the student and the College. The hearing shall be confined to the written charges.
 - b. The Vice President for Student Development and/or his staff shall present the charges of alleged student misconduct contained in the written document provided to the student.
 - c. The student, the Vice President for Student Development, and the Disciplinary Committee shall have the right to call witnesses and to question witnesses brought by another party. The Chair of the Committee may limit the number of witnesses to be called.
 - d. The student shall have the right to have an advisor present of his/her choosing from within the College community during the hearing.
 - e. For incidents of alleged misconduct involving more than one student, the Disciplinary Committee reserves the right to consider the cases jointly or separately, subject to the request of the student for a private hearing.
4. The Decision of the Disciplinary Committee
- a. Only Committee members have the right to be present during Committee deliberations and decision-making. The Vice President for Student Development will not be present at this time.
 - b. The decision of the Committee will be reported to the student orally, immediately following the making of a decision. A written copy shall be provided by the Chair of the Disciplinary Committee to the Vice President of Student Development and the student within 48 hours of the rendering of the decision by the Committee.
 - c. All Disciplinary Reports will be stored in the student's academic file.
 - d. If the student violates the decision of the Disciplinary Committee, the Committee will reconvene to enact further disciplinary action.
5. Appeals
- a. The student or the Vice President for Student Development can appeal the disciplinary decision to the Student Disciplinary Appeal Committee, provided that the appeal has been filed in writing in the Vice President for Student Development's Office within 24 hours of receiving written notification of the decision of the Student Disciplinary Committee.
 - b. The appeals hearing shall be scheduled by the Office of Student Development and shall include the Review Committee members, the Chair of the Student Disciplinary Committee, the Vice President for Student Development, and the student and his/her advisor if any.
 - c. The Disciplinary Committee should be notified by the Office of Student Development of the Appeals Committee's decision.

The Student Disciplinary Appeal Committee

1. Functions and Membership of the Committee

- a. The purpose of the Disciplinary Appeal Committee shall be to serve as a review committee to the decisions of the Disciplinary Committee and/or the Vice President for Student Development. As such, the Disciplinary Appeal Committee shall hold hearings and render decisions regarding appeals made by either the student or the Vice President for Student Development.
- b. Membership on the Disciplinary Appeal Committee shall consist of the following persons:
 - 3 faculty/staff members, one of whom shall serve as Chair of the Committee,
 - 2 students with at least a 3.0-grade point average, and
 - A Student Development staff member shall be present to take minutes.
- c. Four members shall comprise a quorum of the Student Disciplinary Appeal Committee. The decision of the Student Disciplinary Appeal Committee is reached by a simple majority vote of members present.

2. Hearing Procedures and Decisions of the Committee

- a. The student, the Vice President for Student Development, and the Appeal Committee shall have the right to call witnesses and to question witnesses brought by another party. The Chair of the Committee may limit the number of witnesses to be called.
- b. The decision of the Appeal Committee shall be reported to the student orally immediately and in writing by the Chair of the Disciplinary Appeal Committee within 24 hours.
- c. The decision of the Disciplinary Appeal Committee shall be final.

Disciplinary Sanctions

The following taxonomy of discipline represents the various categories of disciplinary sanctions, any combination of which may be imposed. Implementation of a student disciplinary decision shall be delayed until the final disposition of the case, except in extraordinary circumstances (see Decisions of the Vice President).

1. Reprimand is a formal reproof and implies that the student's behavior is inappropriate and is not to be overlooked. The conditions of the reprimand shall be designated in writing.
2. The restriction is the limiting or removal of certain privileges in the usual activities of the College. The duration and condition of restriction shall be specified in writing.
3. Restitution means that the student is required to make reimbursement for damage to or misappropriation of property and/or funds. It may take the form of appropriate service to repair or otherwise compensate for damages. The particulars of restitution shall be specified in writing.
4. Disciplinary Probation provides an opportunity for the Vice President for Student Development and his staff to work with the student and for the student to make the changes that are necessary for continued participation in the Trinity College community. When on Disciplinary Probation, the student is not eligible to participate in extracurricular activities in which he/she would represent the College.
5. Disciplinary Suspension is a temporary severing of the student's participation with the College varying from a portion of a semester to one full semester. The suspension shall be followed by a period of Disciplinary Probation. Students are subject to the academic consequences of missing work as a result of such disciplinary action, and faculty are not obligated to permit make-up of missed assignments and examinations in such cases. The duration and conditions of suspension shall be specified in writing.
6. Dismissal means that a student is terminated from the College and restricted from the College premises for an indefinite period of time. The duration and conditions of this period of time shall be specified in writing. Such action shall be noted on the student's record.

Rights of Students Accused of Misconduct

An individual accused of misconduct shall have the following rights:

1. To have all charges of misconduct specified in writing.
2. To have the benefit of counsel of an advisor of the student's choosing from within the Trinity College community (a full-time faculty member, staff member, or student) at all times, including during the preliminary investigation. While an advisor does not represent the student, he/she may counsel, advise, or request permission to speak on behalf of the accused student to protect the student's interest, make certain the proper disciplinary procedures are followed and provide redemptive counsel.
3. To call witnesses on his/her behalf and to question other witnesses called by other parties.

4. To request an individual hearing where more than one student is involved.
5. To receive all decisions orally immediately following the making of these decisions, and in writing within 48 hours following the rendering of a decision.
6. To waive a Student Disciplinary Committee hearing in favor of a direct decision by the Vice President for Student Development, subject to the approval of the Vice President for Student Development.

Right to Deny Re-enrollment

- Any action which would prevent a student from being accepted by Trinity College may also prevent re-enrollment even if the actions occurred during fall/winter/spring break and/or vacations.
- Enrollment and attendance at Trinity College of Florida is a privilege, not a right; therefore, the college reserves the right to deny re-enrollment to any student whose actions and/or attitudes are deemed incompatible with the college's philosophy, purpose, or mission.

Offenders of Drug/Alcohol Policy

Use or Possession of Illegal Substances (illegal drugs, abuse of alcohol, and underage drinking):

1. Automatic 5-day suspension (including possible temporary loss of housing)
2. Suspended from all extra-curricular (all extracurricular activities such as athletics, student clubs/ leadership, etc.) activities for 30 days (school days – not including weekends). If there are less than 30 days left in the semester then it would roll over to the next semester.
3. Students can achieve reinstatement through a repentant attitude, and the completion of an accountability plan and/or substance abuse program.
4. If found selling or distributing any illegal substance it will be automatic dismissal from Trinity College of Florida.

*Any exceptions to the above policy will come from the Office for Student Development and/or through the Disciplinary Committee.

A second offense of the drug/alcohol policy will result in an immediate dismissal from the college.

SOCIAL MEDIA

If Student Development has reasonable suspicion with confirmation by more than one student and/or staff member of inappropriate behavior, statements, and/or images on Tik Tok, SnapChat, Twitter, Facebook, Instagram, or *any* other social media channel then the student will go through discipline even if the content is no longer obtainable by the Office of Student Development.

LEVEL I OFFENSES

The following described acts of misconduct shall be referred to as "Level I Offenses." The potential sanctions for Level I Offenses may include anyone, a combination of two or more or all of these sanctions: written warning, temporary loss of privileges, written reprimand, monetary restitution, and/or other pertinent forms of restitution. Trinity College holds the right of dismissal on any offenses as deemed necessary by the Disciplinary Committee and/or the Vice President for Student Development. For any level of offense, the president or a vice president may impose a sanction of temporary suspension against a student in circumstances in which there is a reasonable concern for safety, or when the student poses a threat to himself/herself or another student or employee.

LI-1: Attempted or actual theft and/or damage to property of the College or property of a member of the College community or other personal property, the total value of which does not exceed \$100

LI-2: Conduct that is disorderly or/and the use of indecent or abusive language

LI-3: Gambling

LI-4: Unauthorized or fraudulent use of the College's name, seal, emblem, or logo

LI-5: Unauthorized use of College property

LI-6: Unauthorized entry and/or occupancy of College facilities, including unauthorized possession, duplication, or use of keys to any College facility

LI-7: Conspiracy or solicitation to commit an unlawful act or violate any College rule

LI-8: Failure to comply with directions of College officials

LI-9: The use of a candle, space heater, and/or hot plates in the resident hall

LI-10: At least three or more incidents of violation of traffic/parking rules while on College property

LI-11: At least three or more incidents of violation of residential rules and/or room inspection failures within an academic year

LI-12: At least three or more incidents of violation of dress code within an academic year

LEVEL II OFFENSES

The following describes acts of misconduct shall be referred to as "Level II Offenses." The potential sanctions for Level II may include anyone, a combination of two or more, or all of these sanctions: written warning, temporary loss of privileges, written reprimand, monetary restitution, other pertinent forms of restitution, probation and/or permanent loss of privileges. For any level of offense, the president or a vice president may impose a sanction of temporary suspension against a student in circumstances in which there is a reasonable concern for safety, or when the student poses a threat to himself/herself or another student or employee.

LII-1: Physical abuse, verbal abuse, bullying, threats, intimidation, harassment, stalking, coercion, and/or conduct that threatens or endangers the health and safety of any person,

LII-2: Attempts or actual theft of and/or damage to property of the College or property of a member of the College community or other personal or public property, the total value of which equals or exceeds \$100

LII-3: Acts of dishonesty, including, but not limited to the following:

- a) Furnishing false information to a College staff or faculty member
- b) Tampering with the election of any College-recognized student organization
- c) Forgery, alteration, or misuse of any College document, record, or instrument of identification

LII-4: Hazing

LII-5: Acts of violations of the Computer Policies

LII-6: Use, possession, sale, attempted sale, barter, exchange, gift or distribution of pornographic material or pornographic music

LII-7: A second violation of any Level I Offense by the same student.

HAZING

Trinity College prohibits hazing. **"Hazing"** means any action or situation which recklessly or intentionally endangers the mental or physical health or safety of a student for initiation or admission into or affiliation with any organization operating under the sanction of Trinity College. Hazing includes but is not limited to, any brutality of a physical nature, such as whipping, beating, branding, forced calisthenics, exposure to the elements, forced consumption of any food, liquor, drug, or other substance, or other forced physical activity which could adversely affect the physical health or safety of the student, and also includes any activity which would subject the student to extreme mental stress, such as sleep deprivation, forced exclusion from social contact, forced conduct which could result in extreme embarrassment, or other forced activity which could adversely affect the mental health or dignity of the student. Persons engaged in hazing are subject to the disciplinary process of Trinity College as delineated in the Student Handbook.

LEVEL III OFFENSES

The following describes acts of misconduct shall be referred to as "Level III Offenses." The potential sanctions for Level III Offenses may include anyone, a combination of two or more, or all of these sanctions: temporary loss of privileges, written reprimand, monetary restitution, other pertinent forms of restitution, probation and permanent loss of privileges, suspension (including specific conditions of readmission) and expulsion (no readmission permitted). For any level of offense, the president or a vice president may impose a sanction of temporary suspension against a student in circumstances in which there is a reasonable concern for safety, or when the student poses a threat to himself/herself or another student or employee

LI-1: Use, possession, sale, attempted sale, barter, exchange, gift or distribution of alcohol

LI-2: Use, possession, sale, attempted sale, barter, exchange, gift or distribution of tobacco, narcotics or hallucinogenic drugs, vaping

LI-3: Student in the dorm room of the opposite sex

LI-4: Illegal or unauthorized use or possession of firearms, fireworks, explosives or other weapons or dangerous materials

LI-5: Any action that causes, is intended to or attempts to cause a fire, explosion, or any intentional false reporting of a fire, or any tampering with the safety equipment or other safety devices.

LI-6: Battery or physical abuse of any person resulting in bodily injury

LIII-7: A second violation of any Level II Offense by the same student

LIII-8: A third violation of any Level I Offense by the same student

“DRUG-FREE SCHOOLS AND CAMPUSES”

The Drug-Free Schools and Communities Act Amendment of 1989 (Public Law 101- 226), signed by President Bush on December 12, 1989, required all institutions that receive federal funds to implement a program to prevent the illicit use of drugs and the abuse of alcohol by students and employees. The following information complies with the Amendment.

Trinity College of Florida prohibits the unlawful possession, use, or distribution of drugs on campus or in Trinity College of Florida-owned apartments. Any student or employee found to be taking part in the unlawful possession, use, or distribution of drugs or alcohol can expect severe disciplinary action up to expulsion or termination of employment and referral for prosecution for violation of the standards of conduct. Other disciplinary actions can include loss of privileges, suspension, and completion of a rehabilitation program.

Each disciplinary case will consider the severity of the incident and the prior disciplinary history of the student or employee. Upon completion of a rehabilitation program, the employee or student's future with the College will be decided by the administration of Trinity College. Each case will be evaluated on an individual basis taking into consideration the severity of the program, the evaluation of the rehabilitation service, and the prior disciplinary history of the individual.

Trinity College of Florida will provide, upon request, a description of the health risks associated with illicit drugs and the abuse of alcohol plus information on drug or alcohol counseling, treatment or rehabilitation, or re-entry programs that are available to employees or students. Any student engaged in these illegal activities will *not* be eligible for the Federal Pell Grant program.

ACADEMIC POLICIES - For all academic related policies, including academic misconduct, please refer to the Academic Catalog which can be found online at: <https://www.trinitycollege.edu/academic-catalog/>

FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT OF 1974 (FERPA)

Per requirements established by the Family Educational Rights and Privacy Act of 1974 (Public Law 93-380) also commonly known as the “Buckley Amendment,” Trinity College of Florida hereby provides notice of intention to comply fully with the Act and also provides notice to students of their rights under the Act. In general, the purpose of the Act is to give presently or formerly enrolled students access to their educational records maintained at the College and to protect such student's right to privacy by limiting the transfer of their records without their consent.

“Educational records” are defined as those records, files, documents, and other materials directly related to a student that are maintained by the College in the normal course of business. The Registrar's Office has a full copy of the Act, should a student desire to review it in full.

The Act clarifies that an institution is not required to grant access by students to certain materials, including:

1. Private notes and other materials created by the individual College personnel, provided they are not revealed to another individual;
2. Medical, psychiatric, or similar records which are used solely in connection with treatment purpose and only available to recognized professionals in connection with such treatment (provided, however, that a physician or other appropriate professional of the student's choice may review such records);
3. Security records, which are kept separate from education records, are maintained for security purposes only and are available only to law enforcement officials. (In each case, student access to such records is at the sole discretion of the individual who maintains these materials.)

It should also be noted that the Act specifically indicates that the legislation does not alter the confidentiality of communications otherwise protected by law. To ensure that the College does not compromise the rights of individuals enjoyed before the enactment of the legislation, students and alumni will not be permitted access to materials of an evaluative nature that were received or placed in files before November 19, 1974.

Additionally, as provided by the act, students shall not have the right to see confidential letters and statements of recommendation placed in educational records before January 1, 1975, provided that they are used only for the purposes

for which they were amended. The Act further stipulates that students do not have the right to see the financial records of their parents. As provided by the legislation, students may voluntarily waive their rights to access confidential recommendations on or after January 1, 1975, in three areas: admissions, job placements, and receipt of awards. Under no circumstances, however, can a student be *required* to waive his/her right.

The legislation also makes it clear that the parent or legal guardian of a dependent student, as defined for Federal Income Tax purposes, has a right to information about his/her child without the College having to seek the student's consent. Thus, upon the written request of a parent or legal guardian of a dependent student, the College will honor this right to the extent it is required by law. As provided by the Act, the College retains the right to publish at its discretion the following categories of information concerning each student presently or previously attending the College: the student's name, address, telephone list, major field of study, dates of attendance, degrees, and the most recent previous educational agency or institution attended by the student. Students have a right to inform the College within a reasonable time that any or all of this so-called "directory information" should not be released without their prior consent. Requests by the student to suppress from public distribution the above-mentioned information are to be made annually.

TITLE IX POLICY

It is the policy of Trinity College of Florida to comply with Title IX of the Education Amendments of 1972, which prohibits discrimination (including sexual harassment and sexual violence) based on sex in the College's educational programs and activities. Title IX also prohibits retaliation for asserting or otherwise participating in claims of sex discrimination. Trinity College of Florida has designated a Title IX Coordinator to coordinate the college's compliance with and response to inquiries concerning Title IX. A person may also file a complaint with the Department of Education's Office for Civil Rights regarding an alleged violation of Title IX by visiting: the U.S. Department of Education's website or calling 1-800-421-3481.

What is Title IX?

Although Title IX is commonly associated with sex-based discrimination in athletics, the law is much broader. Title IX of the Education Amendments of 1972 is a federal law that provides:

No person in the United States shall, on the basis of sex, be excluded from participation in, be denied the benefits of, or be subject to discrimination under any educational program or activity receiving Federal financial assistance.

Title IX prohibits sex discrimination in all college and university programs and activities, including, but not limited to, admissions, recruiting, financial aid, academic programs, student services, counseling and guidance, discipline class assignment, grading, recreation, athletics, housing, and employment.

Sexual harassment and sexual violence are forms of sex discrimination prohibited by Title IX. Title IX also prohibits retaliation against people for making or participating in complaints of sex discrimination. For more information about Title IX, visit the U.S. Department of Education's website.

If you or any Trinity College of Florida student feel you have been discriminated against, harassed, stalked, or assaulted, or that your ability to pursue your education at TCF has been hampered because of behavior related to your gender, please contact the Title IX Coordinator for assistance. Please refer to the Title IX policy (on our website) to learn about the College's process regarding privacy and confidentiality, conduct that is prohibited understanding consent: force, coercion, incapacitation, and alcohol prohibited relationships by persons in authority, resources for complainants and respondents, reporting of incidents, interim measures and requests not to proceed, complaints against students, complaints against faculty, staff, and other non-students. To file a complaint or to ask questions about Title IX please contact: Title IX Coordinator: Leslie W. Tombleson, email: leslie.tombleson.faculty@trinitycollege.edu, call: (727) 470-8533.

CAMPUS EMERGENCY AND SECURITY

In case of emergency, dial 911 state location as Trinity College of Florida, the **address 2430 Welbilt Blvd. Trinity, FL**, identify your location on campus, which building and floor the emergency is happening:

- L.L. Speer Residence Hall
- W.T. Watson Admin Bld.
- Raymond H. Center Library
- Munce Hall

Emergency Contacts:

Ambulance 911, Sheriff 911, Fire Department 911

Security Team, (727) 237-4431 (Text or call 24/7)

HCA Florida Trinity Hospital (727) 834.4000

Morton Plant Mease North Bay Hospital (727) 842-8468

Pasco County Sheriff Department (non-emergency) (727) 847-8102

GENERAL DISCLAIMER

All College standards cannot be included in this handbook. Therefore, the Office for Student Development reserves the right to make decisions regarding the policy that may not be mentioned in this publication following the philosophy and mission of the College. The student has the right to appeal any action of the office of Student Development to be heard by the President's Cabinet.

Academic Calendar

Fall 2026 (August 17th – December 8th)

August 5 Fall Faculty and Staff Orientation
August 13 New Student Registration and Residence Hall Move in
August 13-15 New Student Orientation
August 14 Residence Hall Opens for Returning Students
August 14 Fall Semester Tuition and Fees Payment Plan Due Date
August 14 Fall Semester Tuition and Fees Full Payment Due Date
August 17 Fall Classes and Fall A Begins (Classes Start)
August 19 Convocation
August 21 Drop/Add Ends (For Fall & Fall A Classes); Tuition & Fee Refund
September 7 Labor Day (College Closed)
September 8-10 Global Impact Week (Modified Class Schedule)
September 10 Last Day to Withdraw (From Fall A, 8 Week Course); No Refunds
October 7-8 Fall Break (Day Classes Only)
October 9 Fall A Ends
October 12 Fall B Begins
October 16 Drop/Add Ends (Fall B Courses); Tuition & Fee Refund
October 19 Spring Open Registration (Workshop)
October 23 Last Day to Withdraw (From 16 Week Fall Courses); No Refunds
October 26-29 Spiritual Emphasis Week
October 30 Graduation Application Deadline
November 5 Last Day to Withdraw from Fall B Classes; No Refunds
November 23-26 Thanksgiving Break (No Classes)
December 3 Fall (Day Classes) End
December 8 Fall B Ends
December 7-8 Final Exams
December 25 Christmas (College Closed)

Note: Any Monday the college is closed, such as for holidays, Quest classes will automatically move to the Tuesday of the same week and meeting time.¹³

Academic Calendar

Spring 2027 (January 11th – May 11th)

January 11-15 Winter Intensive
January 15 Returning Student's Move-in Date
January 15-16 New Student Orientation
January 15 Spring Semester Tuition and Fees Payment Plan Due Date
January 15 Spring Semester Tuition and Fees Full Payment Due Date
January 18 Spring Classes and Spring A Begins (Classes Start)
January 18 Martin Luther King Day (College Closed)
January 22 Drop/Add Ends (For Spring & Spring A Classes); Tuition & Fee Refund
February 8-11 Spiritual Emphasis Week
February 11 Last Day to Withdraw from Spring A Classes; No Refunds
March 12 Spring A Ends
March 15-19 Spring Break (Day and Quest Classes)
March 22 Spring B Begins
March 25 Scholarship Chapel
March 26 Good Friday (College Closed)
March 26 Drop/Add Ends (Spring B Classes); Tuition & Fee Refund
March 26 Last Day to Withdraw from 16 Week Spring Class; No Refunds
April 5 Summer and Fall Open Registration (Workshop)
April 8 Last Day to Withdraw from Spring B Classes; No Refunds
April 19 Assessment Day
May 6 Day Classes End
May 10-11 Final Exams
May 11 Spring B Ends
May 14 Graduation Practice
May 15 Commencement
May 17 Summer Session Begins
July 5 Summer Session Ends

Note: Any Monday the college is closed, such as for holidays, Quest classes will automatically move to the Tuesday of the same week and meeting time.