

# Academic Catalog



TRINITY  
COLLEGE  
OF FLORIDA

2025-2026





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OF FLORIDA

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## Academic Catalog

### Accreditation

Trinity College is accredited by the Commission on Accreditation of the Association for Biblical Higher Education, an institutional accrediting body recognized by the Council on Higher Education Accreditation and the U.S. Department of Education.

Association for Biblical Higher Education 5850  
T. G. Lee Blvd., Ste. 130  
Orlando, FL 32822-4407 | Phone: (407) 207-0808

### Approvals

- Licensed by the Commission for Independent Education, Florida Department of Education. Additional information regarding this institution may be obtained by contacting the Commission at 325 West Gaines Street, Suite 1414, Tallahassee, Florida 32399-0400, toll-free telephone number (888) 224-6684.
- Trinity College is authorized under Federal law to enroll nonimmigrant alien students,
- United States Department of Education for Federal Pell Grants and other Federal financial aid programs,
- Approved to enable the certified veteran to gain financial supplement for education.

## Memberships

- American Association of Collegiate Registrars and Admissions Officers (AACRAO)
- Association of Business Administrators of Christian Colleges (ABACC)
- Association of Christian Schools International (ACSI)
- Christian Library Consortium
- Council of Higher Education Accreditation (CHEA)
- Evangelical Council for Financial Accountability (ECFA)
- Florida Association of Christian Colleges and Schools (FACCS)
- Florida Association of Student Financial Aid Administrators (FASFAA)
- National Association of Independent Colleges & Universities (NAICU)
- United States Collegiate Athletic Association (USCAA)

## Title IX

In compliance with Title IX of the Education Amendment of 1972, Trinity College does not discriminate on the basis of sex in admission to or employment in its education programs or activities.

All inquiries concerning the application of Title IX and its implementing regulations may contact the Title IX Coordinator: Leslie Tombleson, 2430 Welbilt Boulevard, Trinity, FL 34655. Phone: 727-376-6911 ext. 331.

E-mail: [lrewald@trinitycollege.edu](mailto:lrewald@trinitycollege.edu).

# Dr. W.T. Watson

Est. 1932



Dr. and Mrs. Watson

"One reason for the high percentage of successful Christian workers produced by this school is that we are not so large that the individual gets lost in the crowd. Students are individuals, not a number, and each one is able to have individual help so that they may grow, not only in intellect but in spirit."

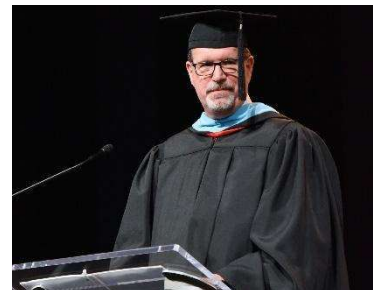
- Dr. W. T. Watson, Founder

# The President's Message

Dr. Stephen P. Best, President

## College and Academic Choices

Choices! There are so many choices to make. Finding your way to the right college is only the beginning of finding your way through the right college. You are stepping into a new realm of responsibility that calls upon you to make the necessary choices. We are here to help!



This Academic Catalog will serve as the guidebook to finding your way to one day walk across the commencement stage where I look forward to handing you an accredited and signed Trinity College of Florida diploma.

Our faculty and staff are here to advise, mentor, and encourage you to follow the path of God's calling for your life in ministry and/or the marketplace. A quality education is more than gaining information. It requires discerning the truth. Jesus said, "I am the way, and the truth, and the life. No one comes to the Father except through me." Jesus and the gospel are the key to finding your way, discovering the truth, and living a life of purpose and calling that will bring glory to God, advance the Kingdom of Christ, in the power of the Holy Spirit.

The dual major program of Trinity College affords you the opportunity to major in Bible, leading to the acquisition of knowledge, understanding, and wisdom. A campus community of worship, discipleship, and gospel proclamation provides a Christ-centered context for developing your character, convictions, and competence to live a life that is pleasing to God through serving and leading one another.

Pray and seek God's will for your life, seek the wise counsel of others, and step out in faith with confidence to honor Christ with a faithful life. The Word and Spirit of God will guide you in your daily disciplines and decisions to find the way that leads to His way.

For His Kingdom,

Stephen P. Best  
President, Trinity College of Florida

# Academic Catalog

2025-2026

6	General Information
10-11	Academic Calendar
12	Admission Information
17	Student Life
21	Financial Information (Tuition)
29	Financial Aid
38	Academic Information
60	Programs of Study
98	Trinity Quest Adult & Online Learning
118	Course Descriptions
141	Community Life Policies
142-145	Directory, Trustees/Administration/Faculty
146	Contacting Trinity
147	Catalog Index

# General Information

## Doctrinal Statement

Trinity College believes and teaches the essential doctrines of the Christian faith that are commonly held to be the historic, Biblical, conservative, and evangelical position.

- We *believe* the Scriptures of the Old and New Testament are verbally inspired by God, inerrant in the original writings, and that they are the supreme and final authority in faith and life.
- We *believe* in one God, eternally existing in three persons, Father, Son and Holy Spirit.
- We *believe* that Jesus Christ was conceived by the Holy Spirit and born of the virgin Mary and is fully God and fully man.
- We *believe* that man was created in the image of God, but that he sinned and thereby incurred not only physical death, but also spiritual death, which is separation from God.
- We *believe* that the Lord Jesus died for our sins according to the Scriptures as a representative and substitutionary sacrifice, and that all who believe in Him are justified on the ground of His shed blood, and adopted into God's family as His beloved children.
- We *believe* in the present ministry of the Holy Spirit by whose indwelling the Christian is enabled to live a godly life, and by whom the Church is empowered to carry out Christ's Great Commission.
- We *believe* in the resurrection of the crucified body of our Lord, in His ascension into heaven, and His present life there for us, as High Priest and Advocate.
- We *believe* in "that blessed hope," the personal, bodily return of our Lord and Savior Jesus Christ in glory to fully establish his kingdom on the earth.
- We *believe* in the bodily resurrection of the just and the unjust, the everlasting bliss of the saved, and the everlasting conscious suffering of the lost.

Due to the historical convictions of the school's Founders, and the Biblical conviction of the Faculty of the Bible and Theology Department of Trinity College of Florida. Those who teach in the Bible and Theology Department do also affirm the following statement regarding eschatology:

***"We believe in that "blessed hope," the personal, pre-millennial and imminent bodily return of our Lord and Savior Jesus Christ in glory to fully establish his kingdom on the earth."***

# History

Dr. William T. Watson, a tent preacher from North Carolina, and pastor of a large Christian and Missionary Alliance church in St. Petersburg felt the Lord led him to establish a Bible college for the training of Christian workers. Following God's call, he founded the Florida Bible Institute in 1932, changing the name to Trinity College in 1947. Little did he realize when he started the College that a young man, Billy Graham, who would enroll in 1937 and graduate in 1940, was destined to become one of the greatest evangelists in the history of the church.

Though Dr. Graham is the College's most famous graduate, he is but one of many in the past years who have gone on from the College to serve the Lord all over the world and in many different roles. Originally focused on training pastors and missionaries, the College has expanded its course offerings over the years to include worship ministry, youth ministry, elementary education, psychology, general studies, and business organizational leadership. In 1999, the College also added an evening degree completion program for adults, enabling those with families and careers to benefit from a Trinity education.

An important characteristic of the College has always been its distinctly conservative evangelical, but non-denominational, nature. At Trinity, students from a wide variety of church backgrounds have the opportunity to study God's Word and be equipped to serve Him in an atmosphere of respect. In a world where nondenominational cooperation among evangelicals is becoming increasingly vital, Trinity College of Florida believes this type of education best serves its students as they prepare to live and serve more effectively. A major milestone in the life of the College was achieved in 1996 when Trinity was accredited by the Association for Biblical Higher Education. Accreditation demonstrates an institution's commitment to educational quality in general and to the Biblical and theological as well as, Christian Service requirements unique to Bible colleges. Trinity looks with pride at its past, and enthusiasm at its future, as we continue the tradition of equipping men and women to serve our Lord.

## Our Mission Statement

Trinity College of Florida provides a biblically centered education, equipping servant leaders for life and career opportunities. The goals for achieving this mission are:

1. Spiritual - To orient, motivate, and lead students to Christian maturity and spiritual depth.
2. Academic - To engage students with opportunities to integrate Biblical faith and learning.
3. Intellectual - To develop in students the ability for critical analysis and to motivate in them a desire for continuing intellectual pursuits.
4. Professional - To produce graduates competent in the area of their professional training.
5. Social - To cultivate a culture that redefines how we learn, love, and live in a way that honors God, impacting our community for generations to come.



## Our Vision Statement

The vision of Trinity College of Florida is to be the premier provider of Biblically-focused, multifaceted, and diversified higher learning to fulfill the Great Commission in life and career. Trinity College believes that the Bible should be at the heart and core of all training and that it is the standard for evaluating all claims to knowledge. The Bible, as the inspired Word of God, is instrumental in thoroughly equipping God's servants for ministry. This philosophy is reflected in the wide range of Bible and theology courses offered. The College believes that the Bible is the only framework within which a consistent, effective, and productive worldview, lifestyle, and life of service to God and humanity can be maintained.

## Standards

Trinity College is a private, Christian educational institution that has sought to create and encourage the kind of atmosphere in which quality Christian education can flourish. It is believed that the College should provide the student with precepts and examples from which a student can develop personal values within a Biblical framework.

In accordance with the objectives of the College, certain standards and norms have been adopted to create just such an atmosphere for the best possible educational experience. The College expects its faculty, staff, and students to maintain personal conduct which is spiritually and morally constructive—thus glorifying the Lord in all things.

The student should understand that attendance at Trinity College is a privilege granted only to those who desire to work together in carrying out and attaining the aims of a Christian college. When a student is accepted, an agreement is implied to be diligent in studies and employment and to obey the Student Handbook regulations.

The administration reserves the right to withdraw anyone who is considered to be out of harmony with the spirit of the College. It is expected that each student's conduct will give evidence of Christian standards of honesty, morality, and courtesy. The policy of the College in promoting spiritual growth and the pursuit of learning is best summed up in these words: "Be diligent to present yourself approved to God as a workman who does not need to be ashamed, accurately handling the word of truth." (2 Timothy 2:15, NASB)

Although the Trustees and Administration of Trinity College of Florida in no way guarantee employment to any of its graduates believe that the application of Biblical principles in the lives of faculty and students will result in personal love and commitment to Christ, wholesome consideration for others, and a well-disciplined life.

# Student Body

## **Geographical Distribution**

Eight states and four foreign countries were represented on campus in the Fall of 2023-2024 semester with 93% of students coming from Florida.

## **Church Affiliation**

Trinity College is a non-denominational, evangelical Bible college, and in the last academic year, more than 10 denominations or independent churches were represented, or attended, by students on campus.

## **Residence Halls**

The L.L. Speer Hall serves as the main residence hall for the campus. The three-story residence building is equipped with the latest and safest technology. The Ruth Munce Hall is used as an additional residence hall for the campus.

## **W.T. Watson Administration Building**

The W.T. Watson Administration Building currently houses the student lounge, kitchen, dining room, administrative offices, faculty offices, and classrooms, along with the central maintenance facility.

## **Disclaimer**

Trinity College of Florida reserves the right to make any changes in the programs presented, tuition and fees, and the courses offered in this publication. The provisions of this catalog are subject to change without notice and do not constitute an irrevocable contract between any student and the College. All addendums will be posted on the Trinity College website, once approved.

# Academic Calendar

## Fall 2025 (August 18th - December 9th)

August 6	Fall Faculty and Staff Orientation
August 14	New Student Registration and Residence Hall Move in
August 14-16	New Student Orientation
August 15	Residence Hall Opens for Returning Students
August 15	Fall Semester Tuition and Fees Payment Plan Due Date
August 15	Fall Semester Tuition and Fees Full Payment Due Date
August 18	Fall Classes and Fall A Begins (Classes Start)
August 21	Convocation
August 22	Drop/Add Ends (For 8 Week Fall A Classes); Tuition & Fee Refund
August 25	Drop/Add Ends (For Fall 16 Week Classes); Tuition & Fee Refund
September 1	Labor Day (College Closed)
September 8-11	Global Impact Week (Modified Class Schedule)
September 11	Last Day to Withdraw (From Fall A, 8 Week Course); No Refunds
October 8-9	Fall Break (Day Classes Only)
October 10	Fall A Ends
October 13	Fall B Begins
October 17	Drop/Add Ends (Fall B Courses); Tuition & Fee Refund
October 24	Last Day to Withdraw (From 16 Week Fall Courses); No Refunds
October 29	Spring Open Registration (Workshop)
October 30	Graduation Application Deadline
November 6	Last Day to Withdraw from Fall B Classes; No Refunds
November 13	Spring Open Registration (Closes at Noon)
November 24-27	Thanksgiving Break (No Classes)
December 4	Fall (Day Classes) End
December 9	Fall B Ends
December 8-9	Final Exams
December 25	Christmas (College Closed)

Note: Any Monday the college is closed, such as for holidays, Quest and Access classes will automatically move to the Tuesday of the same week and meeting time.

# Academic Calendar

## Spring 2026 (January 5th - May 4th)

January 5 - 9	Winter Intensive
January 9	Returning Student's Move-in Date
January 9-10	New Student Orientation
January 9	Spring Semester Tuition and Fees Payment Plan Due Date
January 9	Spring Semester Tuition and Fees Full Payment Due Date
January 12	Spring Classes and Spring A Begins (Classes Start)
January 16	Drop/Add Ends (For 8 Week Spring A Classes); Tuition & Fee Refund
January 19	Martin Luther King Day (College Closed)
January 19	Drop/Add Ends (For 16 Week Spring Courses); Tuition & Fee Refund
February 2-5	Spiritual Emphasis Week (Modified Class Schedule)
February 5	Assessment Day
February 5	Last Day to Withdraw from Spring A Classes; No Refunds
March 6	Spring A Ends
March 9-13	Spring Break (Day, Access and Quest Classes)
March 16	Spring B Begins
March 19	Scholarship Chapel
March 20	Drop/Add Ends (Spring B Classes); Tuition & Fee Refund
March 20	Last Day to Withdraw from 16 Week Spring Class; No Refunds
April 2	Last Day to Withdraw from Spring B Classes; No Refunds
April 3	Good Friday (College Closed)
April 8	Summer and Fall Open Registration (Workshop)
April 16	Summer and Fall Open Registration Closes at Noon
April 30	Day Classes End
May 4	Spring B Ends
May 4-5	Final Exams
May 8	Graduation Practice
May 9	Commencement
May 11	Summer Session Begins
July 3	Summer Session Ends

Note: Any Monday the college is closed, such as for holidays, Quest and Access classes will automatically move to the Tuesday of the same week and meeting time.

# Admission Information

Home page: [trinitycollege.edu](http://trinitycollege.edu)  
E-mail: [admissions@trinitycollege.edu](mailto:admissions@trinitycollege.edu)



Dr. Joe Allotta  
Associate Dean for Enrollment



Rachel Noble  
Assistant to the Dean of Enrollment

## Admissions Policies and Procedures

The procedures outlined below apply to all prospective students requesting acceptance to the College's traditional, undergraduate, both in-seat and online academic programs. Applicants seeking admission to the Trinity Quest degree completion program should refer to the catalog section regarding Trinity Quest (page 90) for detailed program information and specific admissions procedures.

### **Equal Opportunity Policy**

Trinity College of Florida admits qualified students who are personally committed to Jesus Christ. Students are admitted without regard to race, color, handicap, sex, age, or national or ethnic origin. Individuals are afforded all rights, privileges, programs, and activities generally accorded or made available to students at the College. Trinity College of Florida does not discriminate in the administration of its educational policies, admission policies, scholarship programs, athletic programs, or other school-administered programs.

### **Spiritual Requirements**

Applicants to Trinity College of Florida:

1. Must profess faith in Jesus Christ as Lord and Savior
2. Must adhere to the historic foundational doctrines of the Christian faith.
3. Must demonstrate consistent Christian character
4. Must be engaged in regular church attendance

## Academic Preparation

Trinity College of Florida recommends that applicants take a broad range of college preparatory classes at the secondary school level including:

1. Four units in English (including grammar and composition)
2. Four units in math
3. Three units in science
4. Three units in social sciences, history, and/or humanities
5. Two units in a foreign language.

## Academic Recommendations

The preferred incoming student's minimum grade point average is 2.2 (4-point scale). Students are encouraged to take either the ACT/CLT/SAT college entrance exam. The ACT/CLT/SAT score is a valued element in the process of evaluating students seeking acceptance to Trinity College of Florida.

Students electing to take the ACT should strive to achieve a minimum score of 18. Students electing to take the SAT should strive to achieve a score of 980. Students electing to take the CLT should strive to achieve a score of 63. See the Transfer Students subsection for specific academic recommendations for applicants.

## Admission Process

To apply for admission to Trinity College of Florida, applicants should do the following:

### 1. Application

Submit the online application for admission which will include three essay questions and references.

Essay questions:

- Accepting Christ is a deeply personal and transformative experience; describe your conversion experience and explain how that change has profoundly impacted your life.
- Trinity College of Florida is a Bible-based institution that focuses on the spiritual growth and academic excellence without our community. How do you define spiritual growth? (Part 1) What does academic excellence look like to you? (Part 2)
- In your words, describe what it means to be a Christian, include Scriptures that support your answer.

References:

Applicants must submit a church reference and a personal reference. (Both non-relative).

- The church reference must be completed by a non-relative pastor or leader at your church.
- The personal reference should be completed by a non-relative (i.e. teacher, mentor, Guidance Counselor, co-worker, coach, etc.).

### 2. Transcripts

Applicants must have official high school and/ or college transcripts mailed to Trinity College of Florida. Transcripts may be submitted electronically through a secure third party such as Parchment or Scribble.

- Contact your school/college to ask them to send your official transcripts directly to: Trinity College of Florida, 2430 Welbilt Blvd., Trinity, FL 34655
- Transfer students who have attempted less than 24 college credits are required to submit both high school and college transcripts.

### 3. ACT/SAT/CLT Scores

ACT, SAT, or CLT score reports are encouraged for all applicants that have attempted less than 24 college credits.

- To have an ACT score report sent, visit [actstudent.org](http://actstudent.org), college code: 4876
- To have an SAT score report sent, visit [collegeboard.org](http://collegeboard.org), college code: 1979
- To have an CLT score report sent, visit [cltexam.com/](http://cltexam.com/)

#### 4. \$35 Application Fee

Applicants can submit the application fee online once completing their application.

### **Acceptance Status of New Students**

Once a prospective student's application is complete, the Admissions Committee will render a decision regarding admission to Trinity College of Florida. Any one of the following types of acceptance status may be granted to an applicant:

1. Full acceptance indicates an applicant has submitted all required materials, including official transcripts, official SAT, ACT, and/or CLT scores (for first-time students), references, and they have met all admissions standards. Fully accepted students are eligible to enroll in classes at the College for their starting semester.

2. Probationary acceptance indicates an applicant has submitted all materials, including official transcripts, official SAT, ACT, or CLT scores (for first-time students), and references, but does not meet all admission standards. The applicant receiving probationary acceptance has demonstrated, by supporting documentation, their potential to succeed in college and, therefore, is eligible to enroll in up to, but not to exceed, 12 credit hours of classes for their starting semester, and are subject to academic mentoring. Applicants granted probationary acceptance must earn a 2.0 or higher GPA during their first semester of study. Students earning a 2.0 or higher during their first semester of study will be removed from academic probation during their second semester.

Students who do not earn a 2.0 or higher GPA during their first semester will be placed on Level 2 probation during their second semester. Level 2 probationary students will be prohibited from participating in any extracurricular activities (sports, student groups, resident assistants, praise band, etc.) Students who do not earn a 2.0 or higher GPA during their second semester will be placed on final academic probation during their third semester.

3. Non-degree seeking acceptance indicates an applicant has been accepted and is eligible to enroll in courses for audit or to earn academic credit for certificate programs, transient study, or high school dual enrollment for their starting semester. Non-degree-seeking students pursuing transient study or high school dual enrollment study may enroll up to, but not exceed 9 credit hours per semester for sophomores and juniors; 12 credit hours for seniors to earn academic credit unless exempted by the VP of Academic Affairs.

If an accepted student chooses not to enroll, his/her acceptance status will remain in effect for 3 consecutive semesters before they are required to reapply. Trinity College of Florida does not guarantee acceptance to any prospective student.

NOTE: High school dual enrollment students may be fully accepted upon graduation provided they have met all necessary requirements of the College and have maintained satisfactory academic achievement.

Dual enrollment students will not be required to have an ACT/SAT/CLT score for acceptance, however, it is strongly encouraged.

### **Denial**

Denial indicates that a student has not met the requirements for acceptance into the College. Once an application is denied, that decision stands for one year (two semesters). If the prospective student wishes to apply again, he/she can do so for the start term which is one year from the start date for which he/she was originally denied. Students

wishing to reapply must provide documentation explaining what is different (spiritually or academically) since being denied. Documentation can include but is not limited to an additional letter from a current church leader, transcripts from another institution, additional essays, etc.

### **Readmission After Withdrawal or Leave**

1. Students who have not attended classes for a period of one semester may re-enroll by contacting the Registrar's Office.
2. Students who have not attended classes for a period of two semesters must submit a new application to the Admissions Office.
3. Any student who has been suspended from the College must submit a "Letter of Request for Admission" to the appropriate dean prior to requesting application materials from the Admissions Office.

In all cases, the College reserves the right to require a new application, references, and/or additional documentation prior to readmission.

### **Transfer Students**

Transfer students must submit official sealed transcripts from all previously attended colleges and/or universities in addition to the general application procedures outlined in this section. NOTE: High school transcripts and scores (ACT/SAT/CLT) do not need to be submitted if an applicant's college transcript indicates successful completion of an Associate's degree or has attempted at least 24 credits. The preferred transfer student's minimum grade point average is 2.2 (4-point scale).

### **Dual Enrollment Students**

Students in grades 9-12 simultaneously earn credits toward their high school diploma and a college degree, in- seat or online (attending a traditional semester). Visit the dual enrollment website page [trinitycollege.edu/dual-enrollment](http://trinitycollege.edu/dual-enrollment) for the list of courses offered at the reduced price of \$390.00 per course. Additional costs for books and other materials may be required.

High school students may take general education courses, including first and second-year Bible/theology courses. Courses not designated as dual enrollment (see the downloadable list on the dual enrollment website <https://www.trinitycollege.edu/dual-enrollment/>) will be charged at the regular tuition rate of \$515 a credit hour.

TCF academic requirements for admissions as a dual-enrolled student: Students must be at least a freshman in high school and have at least 3.0 GPA to take dual enrollment courses. They must also process through the normal admissions process with the exception of the required SAT/ACT/CLT tests.

### **Homeschooled Students**

Homeschooled applicants will use the standard college application. Transcript options available to homeschooled students are an umbrella high school transcript or a parent-issued high school transcript.

Essential elements of a parent-issued transcript include but are not limited to all courses that are taken in ninth through twelfth grade (listed by year and semester), final course letter grades, final GPA (based on a 4-point scale), graduation date, teaching parent's official signature and date. An SAT/ACT/CLT test may be required in some circumstances.

### **International Students**

International students should request a copy of the "International Student Information" packet. This packet details the process for application, lists the approximate cost of attendance, and contains all forms required for admission. Applicants may also visit the official website of the Department of Homeland Security: [studyinthestates.dhs.gov](http://studyinthestates.dhs.gov) for



more information.

In addition to the general requirements, international students whose primary language is not English must submit a score of 500 or above on the paper-based Test of English as a Foreign Language Examination (TOEFL) or 61 or above on the computer-based TOEFL. If a decision to grant admission is rendered, the prospective student will be pre-registered and an I-20 Form will be issued.

### **Tuition & Residency Deposits**

Upon notification of acceptance, students are required to submit a tuition and residency deposit (if applicable). The College requires a non-transferable, nonrefundable tuition deposit (\$50.00). This deposit allows the College to officially register students for classes. This process occurs based on the order in which the College receives the deposit. Therefore, students should submit the tuition deposit promptly after receiving notification of acceptance.

Resident students are required to submit a residency deposit (\$150.00). Room assignments are made based on the order the College receives the residency deposit. Therefore, it is imperative for students to submit this deposit promptly after receiving notification of acceptance. Please note, the residency deposit is refundable at the end of a student's campus residency as long as there are no associated residency charges or damages.

# Student Life



Trevor J. Holloway, Ph.D.  
Vice President for Student Development

Trinity College offers education designed to equip men and women for Christian service in a number of occupations. This sort of equipping demands growth and development in every facet of life and recognizes that true Christian maturity goes beyond academic achievement to include one's lifestyle. At Trinity College, we are committed to complementing classroom instruction with Biblical values and lifestyles.

Trinity College provides many opportunities for Christian fellowship and for the enrichment of Christian personality through a balanced program of social events throughout the year. The social program is coordinated through the Office of the Vice President for Student Development. These events include a series of all-school socials sponsored by the Student Government Association. Devotionals and interpersonal relationships in the residence halls provide shared experiences leading toward maturity. All of these are a vital part of the student experience at Trinity College.

## **Student Handbook**

"Let no one look down on your youthfulness, but rather in speech, conduct, love, faith and purity, show yourself an example of those who believe." (1 Timothy 4:12) In order to do this, clearly defined principles and guidelines are necessary. The Trinity College Student Handbook will be each student's source for information regarding the College's principles and guidelines. We acknowledge that it is impossible to create a community with cultural diversity and convictions with which each member totally agrees, but we believe that it is essential to specify certain priorities that will assist the community in realizing its objective to love one another.

It is the desire of the College that true freedom of thought and action be enjoyed by the students, but there can be no effective freedom without organization. This is particularly true of large groups of people living in close contact and interdependence. The guidelines set forth in the Trinity College Student Handbook are designed to regulate the activities of the student body so that the basic rights of all are protected. Scriptural commands and principles, which are the foundation of Christian community, have been taken into consideration in the formation

of all guidelines. It is the hope of the College that each student will develop a value system based on scriptural concepts which will be reinforced by the power and work of the Holy Spirit resulting in self-control.

The College expects, therefore, that all students will read and carefully observe the policies in the Student Handbook. (A complete copy of the Trinity College Student Handbook can be on the Trinity College of Florida website).

### **Classroom Expectations**

Ideally, a college education is both voluntary and cooperative. There is a common focus on the subject at hand and a common appreciation for the privilege of learning in an exciting and challenging atmosphere. But in our society, such cooperation and appreciation are often neglected. At a minimum, the professor is charged with the responsibility of designing, creating, and maintaining an atmosphere where students feel safe and free to hear the lecture and ask sincere questions without fear of reprisal, intimidation, or repeated interruptions from disruptive students. The classroom is a formal setting for learning and should be regarded as such. Respect for the professor and their education/knowledge of the subject being taught should be reflected in the appearance and attention of the students and in the avoidance of any distraction from self or group learning. In most cases, a word of correction given in class, or a brief warning after class, is sufficient to correct the misbehavior. Nevertheless, disrespect or abuse directed toward any faculty member, school administrator, or staff person is prohibited and disciplinary action will follow.

### **Chapel**

Chapel is a vital part of the biblical education of Trinity College and is designed to teach the campus community to love and worship God in a context of understanding and appreciating the biblical, historical, cultural, and corporate expressions of devotion to God. Priorities of confessing truth and pursuing holiness in music, declaring dependence and offering honor in prayer, submitting to authority with obedience in response to the exposition of God's Word, and stirring one another to gospel proclamation and good deeds, gives us a clear understanding of engaging the heart, mind, soul, and strength in biblical worship. Chapel services take place on Monday and Thursday, with small groups on Tuesday. All full-time students are required to attend. Students who are enrolled part-time, and who have a class the day of Chapel are also required to attend. Chapel participation is required for graduation from Trinity College of Florida. *Failing Chapel will prohibit a student from participating in athletics or extracurricular activities and can be grounds for denial of re-enrollment and/or graduation.*

### **Christian Service**

The heart of true Christian Service is rooted in a love for Christ and his people demonstrated in the body of Christ (the local church). At Trinity College, Christian service involves weekly participation in a specific local church ministry, parachurch ministry or community service activity approved by the Vice President for Student Development. This service is required for full-time students at the College. Freshmen and Sophomores will minister in a variety of local church ministries. Juniors and Seniors will be encouraged to minister in a ministry or service area corresponding to their chosen major. Christian Service participation is required for graduation from Trinity College of Florida. *Failing Christian Service will prohibit a student from participating in athletics or extracurricular activities and can be grounds for denial of re-enrollment and/or graduation.*

### **Social Activities**

Trinity College provides many opportunities for Christian fellowship and for the enrichment of Christian personality. In addition to the usual associations of residence hall life, the College sponsors special events such as banquets, informal sports events, college outings, and other activities in which the entire College participates. These activities provide an opportunity for students to mature in their relationships with others and their Lord. Through these activities, the College seeks to develop the whole student in social, physical, mental, and emotional areas.

## **Student Activity Groups (optional)**

### **Student Government Association**

The Student Government Association (SGA) and its activities are an important part of the educational and social

program of the College and can provide valuable leadership experience. All students are encouraged to participate in this balanced program of activities. The SGA is an elected body that coordinates various cultural, social, and intramural athletic programs for the College student body. The SGA also serves as a way for students to communicate their needs and concerns to the College Administration. Other groups besides student government include:

**| Col. Charles Massey | Education in Action | Great Commission Missionary Fellowship |**  
**| Media Student Group | Psychology/Counseling Club | Speaking Truth Student Group | TCF TV |**  
**| Together | Trinity's Heart Against Trafficking |**

## Recreational and Sports Activities

Intramural sports are an inner school sports activity designed for relaxation, socialization, and healthy physical activity. The emphasis is on participation. Students and staff are encouraged to become active through the various individual and team sports contests. Intramural sports, which include basketball, soccer, frisbee, and flag football, cater to the interests of the student body.

### Athletics

The Athletic Department at Trinity College of Florida is dedicated to excellence both on and off the court. Practice, hard work, and commitment are key to developing successful teams which generate winning results. Our highly motivated coaching staff believes in mastering sports fundamentals, incorporating proven strategies, and creating positive team cultures which produce great achievements. Trinity College of Florida is a new member of the United States Collegiate Athletic Association (USCAA) and participate in the Small Bible College National Invitation (Basketball) Tournament (NIT). Our men's and women's soccer, men's and women's basketball, and women's volleyball teams will currently participate in the USCAA. If you share a desire for excellence in athletics, then Trinity College of Florida invites you to become part of its athletic program.

### Student Fitness Memberships

All traditional students will have membership in the James P. Gills Family YMCA or the New Port Richey Recreation and Aquatic Center. The YMCA has the latest fitness equipment, a gym, two swimming pools, and the other usual YMCA programming available to members. The YMCA is adjacent to the College campus. The New Port Richey Recreation and Aquatic Center is located about 6 miles north of the college and has two indoor gyms, a state-of-the-art fitness center, multiple pools (plunge, lap, and diving), tennis and pickleball courts, a skate park, and multiple programs and leagues.

## Residence Halls

"In everything, therefore, treat people the same way you want them to treat you, for this is the Law and the Prophets." (Matthew 7:12) The experiences and relationships in the residence hall environment will become some of the most important of the student's educational career. These opportunities enable the student to put into practice Christian principles that are learned in the classroom setting, enabling the student to grow and minister at the same time.

As a result, all students under the age of 24 are required to live on campus, with the exception of married students and persons living with one or both parents. Priority will be given to freshmen and international students. Room assignments are made through the Student Development Office and room deposits should be made as early as possible.

## Discipline

### Philosophy of Discipline

The purpose of discipline at Trinity College is to assist in the maturity of its members and to aid the College in maintaining an atmosphere conducive to Christian growth. Discipline is designed to help students assume

responsibility for themselves as mature Christians in the Trinity College community in particular and the Christian community in general. The biblical model reconciliation taught in Matthew 18 is the primary model that College personnel seek to follow in their work with students. The requirements that may follow are intended to be developmental and redemptive, rather than merely punitive.

Trinity College students are expected to conduct themselves in compliance with the Trinity College Student Handbook and in such a way as to adorn the high calling of the Lord Jesus Christ in their lives. Accordingly, students are expected to assume responsibility for their personal conduct, and also to accept reasonable Christian responsibility for the behavior of others. If the conduct of a student appears to be inconsistent with these standards, the Student Disciplinary Procedure will be employed in the investigation and disposition of the matter.

The Vice President for Student Development and Director of Student Life, the Student Development Disciplinary Committee, and/or the Student Disciplinary Review Committee, may make student disciplinary decisions. The Trinity College Student Handbook gives detail to the policies and procedures for carrying out or responding to matters that require discipline.

Students discovered violating the College requirements as expressed in the Trinity College Student Handbook should expect a response, which will assure the maintenance of College standards and the call to integrity and responsibility on the part of the offender. The administration of Trinity College of Florida reserves the right, in its sole discretion, to evaluate any conduct it deems detrimental to the purpose and mission of the college.

## Campus Safety and Security

Respect and responsibility of every member of the Trinity College campus community are the foundation of experiencing a safe and secure environment. Growth in the stewardship of each life, transformation of the heart to love Christ and others, discipleship and discipline in developing community, help to create a culture of care and concern for one another. This provides a culture of Christian community that advocates for one another with Christ-like character, communication, and concern for one another. Common secular college campus experiences do not have a place at Trinity College of Florida. Hazing, harm, manipulations, intimidations, bullying, etc. are not acceptable and prohibited. The Trinity College Student Handbook provides guidance for addressing any type of harmful behavior including compliance with the Drug-Free Schools and Communities Act by Amendment of 1989.

Trinity College of Florida is committed to the safety and security of the campus community and property. Safety assessments are regularly conducted by the county sheriff's department to provide a basis of improving the technology, resources, and personnel to practice and maintain a safe and secure campus.

## Grievance Policy

A grievance is a complaint of an alleged unfair or discriminatory practice or decision by faculty, administration, or administrative staff. The central focus of a grievance is not a policy, but rather the actions of the one against whom the grievance is filed. A grievance must be supported by evidence that the unfavorable decision is in violation of institutional policy or practice, or that the person has been treated in a different way than other persons in similar circumstances have been treated. Any student wishing to file a grievance may do so by following procedures provided in the Trinity College Student Handbook.

# Financial Information



Raphael Agyemang  
Senior Accountant

Trinity College of Florida operates on minimum costs so that our students may obtain a quality Christian education at a competitive price. The College's tuition charges are below the national average for a four-year private college due to scholarships and financial support from donors who are vitally interested in Trinity College. The Business Office serves students and their families by assisting in the management of the financial aspects of their education.

## Tuition and Fee Schedule for 2025-2026

### **Tuition Deposit**

Upon notification of acceptance, the College requires a non-transferable, non-refundable tuition deposit in the amount of \$50.00. This deposit allows the College to officially register students for classes, issue their student identification number, and set up their College email account. This process occurs based on the order in which the College receives the deposit. Therefore, students should submit the tuition deposit promptly after receiving notification of acceptance.

### **Tuition - Traditional Program**

- Per Semester (full-time, 12-18 Credits) \$7,600.00
- Per Credit Hour (1-11 Hours) \$510.00
- Per Credit Hour (19 Hours and above) \$510.00
- Technology Fee for online courses (\$75.00 per course)

### **Tuition - Trinity Quest Program**

- Credit Hour Per Semester \$510.00
- (See Trinity Quest section for full tuition and fee schedule)
- Technology Fee for online courses (\$75.00 per course)

### **Tuition - Online Only Program**

- Full-time Per Credit Hour \$390.00
- Part-Time Per Credit Hour \$460 (less than 12 credit hours)
- Technology Fee (per course \$75.00)

## Residence

- Room Security Deposit \$150.00
- Replacement Key Charge \$30.00
- Room and Board Per Semester – Full Meal Plan (double occupancy) \$5,700.00
- Additional fee for a private room - upon approval) \$1,350.00
- Summer Room Per Week \$170.00

## General Fees

- \*\* Student Services Fee Per Semester (5+ credits) \$550.00
- Graduation Fee \$125.00
- Transcript Request (1 copy) \$5.00 for each copy
- Transcript URGENT Request (1 copy) \$25.00
- Student Services Fee Online Program Per Semester \$50.00

## Special Fees

- Audit Fee (per course) \$210.00
- Late Graduation Application Fee \$50.00
- Late Registration Fee \$50.00
- Internship Fee (for 0 credit) \$65.00
- Replacement Key Charge (other than room key) \$20.00
- Independent/Directed Study Fee (plus per credit hour fee) \$110.00
- Parking Decal (Annual) \$35.00
- Practice Piano Fee Per Semester \$110.00
- Private Music Per Semester \$165.00 (1/2 hour per week - 15 weeks) (Vocal, Piano)

\*Full Meal Plan Includes:

Breakfast available Monday thru Thursday

Lunch available Monday thru Friday

Dinner available Monday thru Sunday

Brunch available Saturday and Sunday

\*\* Students taking less than 5 credits pay only for involvement in specific activities.

Please note: All charges are subject to change.

## Financial Obligations

The following is a list of costs related to your education at Trinity College:

### Tuition

Tuition for full-time (12-18 credits per semester) is \$7,600. Students enrolled in 19 credits and above are billed at a rate of \$510 per additional credit hour.

### Auditing

Persons auditing a course are expected to pay the audit fee, in full, at the time of registration.

### Room and Board

All resident students participate in the Board Plan. They are responsible for paying the entire board cost, even if all meals are not eaten. Board charges exclude fall and spring vacations, as meals are not served at these times. Funds received for the Board Plan will be applied as “meal plan” credits to the Student ID Card.

### Room Security Deposit

A security deposit is required of all resident students. If no damage occurs during the student’s enrollment, the entire

security deposit will be refunded once the Business Office receives clearance from the Student Development Office. However, if you have an outstanding account balance, any security deposit refund will be applied to the account balance. Failure to properly check out of a room, not returning school assets (keys, fobs, etc.) will result in the forfeiture of the full security deposit. If damage occurs due to negligence or misuse, or if professional cleaning is required at the end of residency due to negligence, the deposit will be used to offset these costs. Additionally, students will be responsible for the cost of repairs or cleaning if those costs exceed the amount of the deposit.

### **Required Fees**

**Student Services Fee:** All students taking 5 or more credits are charged student fees, which support student groups, such as Student Government Association, Great Commission Missionary Fellowship, and other official student organizations. These fees also include full access to either the adjacent James P. Gills YMCA Branch or the New Port Richey's Recreation and Aquatic Center and provide for student admission to all college athletic events, and campus technology.

**Graduation Fee:** You must apply for graduation in the term preceding the one in which you expect to graduate. For example, if you plan to graduate in May, you must apply for graduation by the Graduation Application Deadline. The deadline is listed on the Trinity College website on the Academic Calendar page. All associate's, bachelor's, and certificate graduation candidates will pay a graduation fee upon submission of Graduation Application. This fee is applied toward the cost of the regalia, diploma, cover, and other graduation related expenses. The full amount is required whether the student chooses to participate or not in the ceremony. (Note: regalia will not be ordered if a student opts out of the graduation ceremony.)

**Late Graduation Application Fee:** A late fee will be charged to graduating students who have not submitted their Graduation Application prior to the deadline. The deadline is listed on the Trinity College website on the Academic Calendar page.

**Late Registration Fee:** A late fee will be charged to continuing students who have not completed class registration before the registration deadline. The deadline is announced each semester during chapel.

### **Miscellaneous Costs**

Students may incur fines (parking, library, etc.) that are not part of the registration process. These fines must be paid by the end of the month in which they are issued.

### **Printing/Copying Costs**

Printing and copying will be available at the library and the business office. Every black and white copy will cost \$0.10, while every colored copy will cost \$0.25.

### **Textbooks**

Trinity College does not operate an on-campus bookstore. The book list for each semester is posted on the College website (<https://www.trinitycollege.edu/resources/>). While the cost of books varies according to the classes taken, students should plan for estimated book costs of \$500 per semester.

### **Hospitalization**

All costs of hospitalization and major medical needs must be met by the student. Trinity College does not assume any responsibility for serious illness or accidents on or off campus even if incurred during or as a result of recreational activities. Use of the College's facilities is at the student's own risk.

### **Payment Options and Policies**

Financing a college education is a major commitment, and the process can be confusing at times. The Business Office and the Financial Aid Office are available to assist students and their families with any questions or additional information that may need to be addressed.

A student's charges for the semester may include some or all of the charges mentioned in the previous section. Once



course registration is complete, a student's bill can be generated, and the obligation to the College can be determined. At that point, the Business Office, in coordination with the Financial Aid Office, can work with a student to make the necessary financial arrangements for the semester.

### **Student Account Payment Deadline**

Student accounts are required to be paid in full, or students will be required to enroll in the College's payment plan, by 4:00 p.m. on the Friday before the first week of classes. The deadline is listed on the Trinity College website on the Academic Calendar page. Failure to pay the balance due in full or be enrolled in the College's payment plan by the deadline will result in a student being unable to begin classes until their account is reconciled. If not reconciled by the last day of the drop/add period, then they will be administratively withdrawn from classes and suspended from access to campus facilities, housing, meal plans, and other college services.

All accounts are to be paid in full by the end of each semester. For student financial aid to be considered part of the payment process, all documentation must be submitted to the Financial Aid Office prior to the start of classes. Financial arrangements may include any or all of the following elements:

**Semester Payment Plan:** The student makes the payment for tuition and applicable fees for each semester in advance. Payment may be made by credit card or check (\$20 fee for returned checks) in person at the Business Office or [trinitycollege.edu/resources](http://trinitycollege.edu/resources).

**College Payment Plan:** Trinity College of Florida offers the Nelnet Services Payment Plan to assist students in paying educational expenses over equal monthly installments. It is convenient and affordable. A student can choose either direct debit from their bank account, or charge to their credit card for automatic payments. The cost to participate is a \$25 per semester enrollment fee. For more information, please contact the Business Office.

**Grants and Scholarships:** Several State and Federal grants are available to Trinity College students, as well as internal and external scholarships. See the Financial Aid section of the catalog for more details on these programs. The Free Application for Federal Student Aid (FAFSA) must be completed in order for a student to receive consideration for these funds. This form should be completed as soon as possible after October 1st for the following academic year. Priority will be given to students who have completed their Financial Aid paperwork by January 1st. The link is available on [trinitycollege.edu](http://trinitycollege.edu), under the Financial Aid tab.

**Federal Stafford Loans:** Students must complete the FAFSA to determine eligibility for federal student loans. Additional paperwork is required if students choose to borrow under the Stafford program. Information and instructions on this process will be provided to eligible students by the Financial Aid Office. The Master Promissory Note must be completed in order for a loan to count towards a student's bill.

**Alternative Loans:** Information is available from the Financial Aid Office on alternative loans. These loans require a credit-worthy applicant or co-signer. Students are encouraged to apply for these loans at least two months in advance of the semester so that they will be approved and available funds by the beginning of the semester.

### **Administrative Course Withdrawal due to Non-payment**

Administrative withdrawal from academic courses due to non-payment is a policy by which students are unenrolled from classes when they do not pay their account balance owed for an academic semester by the end of add/drop periods for the course. This policy is intended to ensure students are successful in fulfilling their financial obligation to the College, which in turn frees them to succeed in their educational journey. It does this by providing 1) clear and reasonable payment requirements and timelines, 2) personalized communication efforts, 3) staff assistance in navigating complex decisions, and 4) safeguards against the incurring of college debt.

<b>Fall 2025</b>	
<b><i>Date</i></b>	<b><i>Event</i></b>
August 1, 2025	Payment reminder email sent to all registered students
August 15, 2025	Tuition Due Date
August 15, 2025	Payment reminder email sent to all registered students
August 20, 2025	Payment reminder email and text message sent to all registered students
August 22, 2025	Students with balances will be administratively withdrawn from their Fall academic courses due to non-payment, after the end of business day (4:30pm)
September 26, 2025	Payment reminder email for Fall B sent to all registered students
October 10, 2025	Payment reminder email for Fall B sent to all registered students
October 10, 2025	Tuition Due Date
October 17, 2025	Students with balances will be administratively withdrawn from their Fall B 8-week academic courses due to non-payment, after the end of business day (4:30pm)

<b>Spring 2026</b>	
<b><i>Date</i></b>	<b><i>Event</i></b>
December 12, 2025	Payment reminder email sent to all registered students
January 5, 2026	Administratively withdrawn from Winter Intensive courses due to non-payment, after end of business day (4:30pm)
January 9, 2026	Tuition Due Date
January 9, 2026	Payment reminder email sent to all registered students
January 14, 2026	Payment reminder email and text message sent to all registered students
January 16, 2026	Students with balances will be administratively withdrawn from their Spring academic courses due to non-payment, after the end of business day (4:30pm)
February, 27, 2026	Payment reminder email for Spring B sent to all registered students
March 13, 2026	Payment reminder email for Spring B sent to all registered students
March 13, 2026	Tuition Due Date
March 20, 2026	Students with balances will be administratively withdrawn from their Spring An 8-week academic courses due to non-payment, after the end of business day (4:30pm)

## How to Avoid Being Dropped

Here are your options:

1. **Make a payment**
2. **Enroll in a payment plan and pay the first installment**
3. **Check the status of your financial aid**

Start off the next semester stress-free! We strongly recommend that you ensure your financial arrangements are in order for the upcoming semester before leaving campus for winter and summer breaks.

## FAQs

### What charges make up my Total Bill and are included in the drop criteria?

*The Total Bill is a comprehensive summary of all charges for the semester posted to your student account by the fee payment deadline. These charges generally include (but are not limited to) tuition, room and board and all corresponding academic and campus fees.*

### If I'm dropped for non-payment, will all my fees be reversed?

*You can expect to receive a 100% reversal on all charges related to tuition for the semester minus a \$100 administrative fee for each course dropped.*

### How do I know if I have enough Financial Aid?

*Always contact the Office of Financial Aid with all of your questions regarding how much aid you have received and the timeline of receiving your aid.*

## Personal Funds

Cash, Check, Visa, MasterCard

Payments may be made using cash, check, money order, or credit card (VISA or MasterCard). Payments can be made in person at the Business Office, or online at [trinitycollege.edu/resources](http://trinitycollege.edu/resources). Approval of a payment arrangement will be contingent upon the status of the various payment types involved (authorization of loans, etc.). Personal funds used to pay any remaining balance after financial aid are due by 4:00 p.m. on the Friday before the first week of classes.

## Past Due Status

Delays in processing financial aid may occur because of missing information, loan denial, or other circumstances. We encourage all students to begin the financial aid process as soon as possible to avoid these delays. If a student does not address these needs or respond to communications from the Financial Aid Office or Business Office promptly, their account may be considered past due, and the student may be placed on financial suspension. Until the situation is corrected, a student on financial suspension cannot attend classes and receives failing grades on any work missed. Past-due accounts are also subject to the following consequences, as determined by the Vice President for Business and Finance:

1. Financial hold on registration for future semesters
2. Degrees, diplomas, and transcripts will not be issued to the student
3. Dismissal from the College

## Pro Rata Tuition Refund Policy (School Withdrawal)

By registering for classes, the student makes a financial commitment to pay all applicable tuition and fees to Trinity College of Florida. The institution relies on student enrollment to determine its budget for an academic year. The College recognizes that occasionally it is necessary for a student to totally withdraw from coursework for a variety of valid reasons. Only students who submit an **official school withdrawal form** or medical/mental health withdrawal form (see p. 42) are entitled to an adjustment on their student account per the schedule listed below.

It is the **responsibility of the student** to obtain the official school withdrawal form or medical/mental health withdrawal form from the Registrar's office. The appropriate completed form must be submitted to the Registrar's office for review and approval. Upon approval, the Registrar will submit an approved form to the Business Office for processing. An administrative withdrawal fee of \$100.00 will be applied to the student account prior to the calculation of the refund. The following refund schedule applies to all tuition and student fees:

#### **For 16-week Courses:**

If withdrawal during the drop/add period 100% Refund Withdrawal  
 within 2 weeks after drop/add period 75% Refund Withdrawal  
 within 4 weeks after drop/add period 50% Refund Withdrawal  
 within 6 weeks after drop/add period 25% Refund Withdrawal after  
 6 weeks of the drop/add period, No Refund

#### **For 8-week Courses:**

Withdrawal during the drop/add period 100% Refund Withdrawal  
 within 2 weeks after drop/add period 75% Refund Withdrawal  
 within 3 weeks after drop/add period 50% Refund Withdrawal  
 within 4 weeks after drop/add period 25% Refund Withdrawal after  
 4 weeks after drop/add period No Refund

#### **Individual Course Withdrawals:**

1. Students are required to obtain the proper electronic Drop/Add Form (the link received from their advisor who will authorize the change) and submit the form to the Registrar's office for adding or dropping classes by the add/drop deadline (Within seven days after the course start for a 16-week course, and 5 days from the course start for an 8-week course).
2. No adjustments will be made to a student's financial obligations if the student chooses to withdraw from the course after the Drop/Add date. The student, however, may be issued a "Voluntary Withdrawal" (VWD) if the withdrawal is done by the 10th Friday of the semester for 16-week courses and the 25th day after the course start for an 8 week course. A "VWD" on a student's transcript will affect the SAP (Student Academic Progress) but not their GPA. For further implications of a "VWD" with respect to a student's Financial Aid, see the Academic Policies for a "VWD" on p. 42.
3. A student is declared "inactive" in a course if they have not attended the course by the add/drop date. This inactive status will automatically lead to an administrative withdrawal from the course which will be reported to the Business Office and Financial Aid office. Though the student will not be charged for this course, it will have implications with respect to the student's financial aid status. Therefore, it is paramount that a student attend classes they have registered for before the Add/Drop deadline in order to avoid an administrative drop.
4. When a student is shown to be "inactive" in a course that they have registered for, the faculty will officially report the inactivity to the Registrar on the proper "Inactivity Form." Upon receipt of the Form, the Registrar, with approval of the Academic Dean, will officially administratively drop the student from the course and notify the Business Office and Financial Aid office.

#### **Other Policy Clarifications:**

1. When refunds are issued to a student due to a total school withdrawal or an approved individual course withdrawal within the Add/Drop deadline, refunds will be made within 30 days.
2. Withdrawal from the college may affect a student's eligibility for future financial aid.

#### **Delinquent Student Account**

Any student account which remains outstanding and has to be forwarded to a collection agency will be assessed with collection costs and fees. Therefore, the student will be responsible for the full balance of their account plus all collection charges and fees. Collection agencies have the right to report unpaid balances to credit reporting bureaus.

## TCF Institutional Scholarship and Grant Refunds

### Return of Title IV Funds

A "Return of Title IV Funds Calculation" will be done for students who receive Federal Financial Aid upon withdrawal from the College. Federal aid funds are considered "earned" based on the percentage of the semester actually completed. In some cases, federal funds already disbursed to the student as a refund will need to be returned to the College for repayment to the federal aid programs. A student who remains enrolled and attends class through the 60% point in the term is eligible to retain 100% of the federal grant and loan funds. The return of State funds will also be proportional to the percentage of semesters completed. (A more detailed explanation is available in the Financial Aid section of the catalog or by contacting the Financial Aid Office.)

Note: Any funds returned by the institution to the federal government due to failure to meet the 60% completion rate of a course will be charged to the student's account.

### Room & Board Refunds

Students who withdraw from the College will need to submit an official school withdrawal form or medical/mental health withdrawal form to be eligible for a prorated semester refund. If a student withdraws due to a disciplinary action, then the student is not entitled to a room and board refund.

Note: There will be no refund for room and board for a student who moves off campus after the add/drop date.

### VA-Funded Refund Policy

The refund of the unused portion of tuition, fees, and other charges for veterans or eligible persons who fail to enter a course, withdraw, or discontinue prior to completion will be made for all amounts paid which exceed the appropriate prorated portion of the total charges related to the total length of the course. The proration will be determined by the ratio of the number of days or hours of instruction completed by the student to the total number of instructional days or hours in the course. This policy applies only to veterans to conform to the legal requirements for VA-funded programs.

### Priority of Disbursing Funds

If a student withdraws from the institution or stops attending for a length of time, funds must be returned to any financial aid programs from which they came. We encourage all students to consult with the Financial Aid Office prior to withdrawal consideration.

### Special Circumstances

Every student is presumed to be familiar with the costs and other matters of the financial policy stated in the catalog. Trinity College reserves the right to make any exceptions to the above policies to ensure the proper handling of individual situations and to comply with State and Federal regulations.

### Return Institutional Scholarship Funds

Withdrawing or going on leave of absence before 60% completion of the course will result in student financial liability for institutional aid that was dispersed. Any institutional scholarships will be revoked and the balance will be charged to the student ledger.

# Financial Aid

Trinity College seeks to assist every student in furthering their education and strengthening their relationship with God. In order to do so, Trinity College offers many options to help students fund their education. All students interested in receiving Federal Title IV aid are required to complete the Free Application for Federal Student Aid (FAFSA) annually and meet the following eligibility requirements categorized below. No aid can be administered to a student without this application being completed and reviewed by the Financial Aid Office. Once the Financial Aid Office determines eligibility an Offer letter will be sent to each student.

**TRINITY'S SCHOOL CODE IS 030282**

## Application Procedures

- The FAFSA can be filed electronically at [studentaid.gov/h/apply-for-aid/fafsa/](http://studentaid.gov/h/apply-for-aid/fafsa/).
- FAFSA contributors must utilize the Direct Data Exchange (DDX) which imports tax information unto the FAFSA directly from the Internal Revenue Service (IRS).
- Information provided on the FAFSA Submission Summary (FSS) should be reviewed thoroughly.
- Review all correspondence, follow instructions on the FSS, and follow through within 5-10 business days. Delays can be costly as well as frustrating. Federal regulations require that some students be selected for verification. If selected, students will be asked to provide documents supporting the information submitted on the FAFSA. Subsequent requests for data may be necessary after initial submissions are reviewed. Prompt response to requests will expedite the completion of this process.
- Late or incomplete submission of documents can result in delayed disbursement or possible loss of eligibility for aid.
- Offered federal funds and other need-based financial aid are considered estimates until verification is complete, and all necessary corrections have been made.
- *Returning students must submit the FAFSA for the upcoming academic year by April 1. Some aid is limited and awarded on a first-come, first-served basis, so late submissions may reduce eligibility.*
- *Eligibility for institutional aid depends on meeting this deadline. If you are a returning student and fail to submit the FAFSA by April 1, you will not qualify for institutional aid.*

## General Eligibility

To be eligible for federal financial aid all students must meet the following criteria:

1. Be a United States Citizen or Eligible Non-citizen;
2. Have a high school diploma or GED certificate;
3. Be enrolled/accepted for admittance in an eligible program as a regular student seeking a degree;
4. Meet satisfactory academic progress standards;
5. Not be in default on any federal student loans nor owe any overpayment on a federal student grant or loan;
6. Have not exceeded annual loan limits or lifetime aggregate limits;
7. Be enrolled at least half time (for loans)

Students selected for verification will be required to complete any necessary additional documentation before aid can disburse. Students desiring not to receive any financial help, or who do not want all aid awarded to them, may decline any or all aid listed on their Trinity College Award Offer Letter. However, students are still responsible for their educational costs.

A student will receive an award letter directing them to log onto the financial aid portal to view their financial aid award offers. Through this online portal, students will have the ability to accept, decline, or adjust their award offers.

Adjustments can also be made through the Financial Aid Office. Please note that students are still responsible for their educational costs, regardless of any adjustments made to the award offer. It is recommended by the Financial Aid Office that a student only accept the amount needed to cover their actual cost and therefore limit the amount of loans they have to pay back.

### **Maintaining Eligibility**

In addition to meeting the general requirements for applying for federal aid each year, students must also meet the requirements of the seminary's Satisfactory Academic Progress (SAP) standards (see SAP Policy). These standards, which comply with U.S. Department of Education regulations are intended to establish minimum, reasonable levels of advancement toward degree completion and to guard against abuse of federal financial aid programs. Satisfactory progress requirements for receipt of federal financial aid are separate and distinct from the college's academic progress requirements for academic continuance.

### **Changes in Eligibility**

The Financial Aid Office has the right to reduce or cancel a student's financial aid before or after disbursement based on new information including reductions in credit hours enrolled or other new information that becomes available.

#### **Student Aid Programs**

Trinity College of Florida participates in the following Federal Title IV programs:

- Pell Grant
- Federal Supplemental Educational Opportunity Grant (FSEOG)
- Direct Subsidized & Unsubsidized Loans
- Direct Parent Plus Loan Program
- Federal Work Study Program

Trinity College of Florida participates in the following State of Florida aid programs:

- Florida Bright Futures Scholarship Program
- Florida Student Assistance Grant (FSAG)
- Florida Work Experience Program

All types of aid require the FAFSA application to be completed to determine eligibility.

### **Grants**

Grants are considered gift aid and do not have to be repaid. Only undergraduate students who have not previously received a bachelor's degree and who demonstrate financial need may be eligible for federal and state funded grant programs. Awards are based on the amount of available funds and the number of eligible applicants. To be considered for grant awards, students must meet eligibility requirements and have a valid FAFSA on file at TCF.

Scholarships are awarded based on various criteria, including financial need, campus/community activities, leadership positions, academic success, and work experience. Scholarships are designed to reward, encourage, and assist students in pursuing academic excellence and leadership roles.

Federal Work Study is designed to provide students who demonstrate financial need a chance to earn money while pursuing a degree. Individual departments hire students while the Financial Aid Office determines the eligibility, award amount, and pay rate.

Loans are borrowed funds that must be repaid. They provide undergraduate students with an opportunity to invest in their future. Undergraduate students must enroll for at least six hours at TCF in TCF classes to be considered for federal loans.

### **Florida State Aid**

#### **Florida Student Assistance Grant (FSAG)**

The Florida Student Assistance Grant (FSAG) is a grant that is awarded to full-time, degree-seeking students who are Florida residents. Award amounts vary based on financial need. In order to continue to receive funding, a student must meet all renewal eligibility requirements, which can be accessed at [floridastudentfinancialaid.org/SSFAD/factsheets/FSAG.htm](http://floridastudentfinancialaid.org/SSFAD/factsheets/FSAG.htm). Student must provide proof of residency according to Florida statutes for financial aid purposes.

### Florida Bright Futures Scholarship Program

This scholarship is awarded in high school to Florida students who meet the specific GPA, SAT/ACT test scores, and other general requirements which can be accessed at [FloridaStudentFinancialAid.org/SSFAD/bf/acadrequire.html](http://FloridaStudentFinancialAid.org/SSFAD/bf/acadrequire.html). High School students apply for this scholarship by submitting a Student Florida Financial Aid Application during the last year in high school (after December 1st and prior to graduation). The application can be accessed at [FloridaStudentFinancialAid.org](http://FloridaStudentFinancialAid.org), under State Grants, Scholarships & Applications. The application gives the Florida Department of Education (FDOE) permission to evaluate the student's high school transcript and standardized test scores for eligibility for a Bright Futures Scholarship and other state scholarships and grants. In addition, a student must meet all renewal eligibility requirements in order to be considered for future funding. Proof of Florida residency is required. Bright Futures are based on a per credit hour amount established by the General Appropriations Act each year. Institutions are required to recalculate the Bright Futures award when a student withdraws or drops one or more classes after the Drop/Add period ends.

### Financial Aid Notification

Financial aid summaries for first time TCF students are typically sent electronically in early April, while email financial aid notifications are sent to continuing students in advance of the upcoming fall semester. Initial awards may be amended due to factors such as contingent admission status, less than full-time enrollment, lack of academic progress, changes needed due to the verification process, incomplete files, receipt of additional resources, (this is not an exhaustive list, but representative of the most common reasons for financial aid package changes).

Financial aid packages are based upon the student's financial need, the amount of available funds, the number of TCF students who qualify for aid, and the date the student completes the application process. The amounts listed via financial aid summaries are estimates based on full-time enrollment. For purposes of financial aid, enrollment is based solely on classes that count toward degree completion.

Federal, institutional, and state funded aid require admission to TCF to be finalized with no contingencies and students must be classified as degree-seeking.

Verification, if required, must be completed. Students must meet the Standards for Satisfactory Academic Progress. If all eligibility is met, financial aid funds may be disbursed.

It is the student's responsibility to be aware of minimal requirements for each program. When requirements are no longer met, awards will be adjusted as necessary. All awards are subject to change.

## Financial Aid Policies

### Satisfactory Academic Progress (SAP)

Federal regulations require Trinity College of Florida to establish & monitor Standards of Academic Progress. A student MUST maintain satisfactory academic progress in a course of study regardless of whether the student previously received financial aid or transferred from another institution. To meet the standards adopted by TCF, a student must:

1. Qualitative: Minimum Cumulative Grade Point Average (CGPA) - maintaining a cumulative GPA of 2.0 OR higher. Cumulative GPA includes transfer work if applicable.
2. Quantitative: Complete a minimum of 67% of all credit hours attempted, including transfer hours
3. Quantitative: Graduate within the maximum time frame, 150% of the required hours for the student's program. Students cannot receive financial aid for more than 150% of the credit hours required to complete their degree. This includes transfer hours accepted towards the degree plus all TCF coursework.

Repeated course/s, including the original attempt, will be counted towards the completion ratio and maximum time frame requirements. See the chart below:

Degree Program	Maximum Hours Allowed for Completing Degree
----------------	---------------------------------------------



Associates Degree Programs (60 credits)	90 attempted credit hours
Bachelors Degree Programs (123 credits)	184.5 attempted credit hours

SAP will be reviewed at the end of each semester/term. Only grades A through D- will be considered as credits completed. Grades of "F, W, or I" are not considered successfully completed courses, but do count towards the number of attempted credits. Students who do not meet the GPA and/or percentage completion SAP standards will be placed on financial aid warning for the next semester. Students placed on Financial Aid Warning will be able to receive aid for the warning semester.

At the end of that semester, students must either meet the standards or aid will be canceled for future terms (financial aid termination) until the student either meets the standards or the student has an appeal approved placing them on financial aid probation with an academic plan on file demonstrating the requirements for the student to get back on track towards graduation.

(Note: Some Federal, State, and Institutional programs may have more stringent policies than those listed above for Satisfactory Academic Progress.) Financial aid can be reinstated upon meeting Satisfactory Academic Progress in any subsequent semester, regardless of whether or not the student filed an appeal.

#### Financial Aid Termination Appeals

Any student with extenuating circumstances, (i.e., death of a relative, an illness or injury of the student, etc.), who is placed on cancellation status may appeal to the Financial Aid Review Committee for reinstatement based on his/her special case.

To appeal, the student must:

- Complete the Satisfactory Academic Progress Appeal Form
- Include a detailed statement that explains the extenuating circumstances that prevented or resulted in the student not meeting the SAP standards.
- Attach documentation supporting specific circumstance(s) to the appeal form;
- The statement must include what has changed that will enable them to meet SAP guidelines in the future.
- Meet with an Academic Advisor and have the advisor complete an Academic Plan for Financial Aid;
- Submit the appeal, supporting documentation, and academic plan to the Financial Aid office within 30 days of their Financial Aid Termination Notice.

If the student had extenuating circumstances, such as a medical condition or serious illness, a learning disability, the death of an immediate family member, an involuntary call to active military duty, a documented change in conditions of employment, or other extraordinary/emergency circumstances (such as natural disasters), the student must provide legitimate documentation to support their explanation along with an appeal form. Letters from family and friends may not be considered legitimate documentation. Appeals submitted without a detailed explanation and necessary documentation may not be approved. Successfully submitting an appeal does not guarantee approval, however, not successfully submitting an appeal could lead to continued ineligibility for financial aid.

After a thorough evaluation of the written request and all supporting documentation, the Financial Aid Review Committee will notify the student of the decision by email communication.

#### Financial Aid Award Offer Policy

- Considering grants, scholarships, and subsidized loans first
- Substituting unsubsidized loans for the SAI
- Only awards accepted via a signed offer letter will be disbursed.

#### Disbursement Policy

After completing the certifying eligibility process below, the Financial Aid Office will notify the Bursar and CFO that funds are eligible for disbursement. Federal regulations require that Direct and PLUS loans are made in two substantially equal payments. First disbursements will be made in the Fall, and second disbursements will be made in the Spring. One term loans will be disbursed as a lump sum after the drop/add period has ended.

### **Certifying Eligibility Process**

Prior to certifying and disbursing any federal and state aid to a student at Trinity College of Florida, the following checks will be performed:

1. Confirm that the student is enrolled at the enrollment status at which the student was awarded.
2. Make appropriate changes to enrollment status if necessary and send revised offer letter.
3. Cancel federal loan awards if a student is no longer enrolled at least half time.
4. Confirm all required documentation has been received, verification and C Codes have been cleared, and all missing information is resolved.
5. Confirm that the student meets SAP requirements

### **Disbursement Notification**

Because Trinity College of Florida receives affirmative confirmation (34 CFR 668.165(a) (6)) as to the types and amounts of Title IV loans they want for a period of enrollment, the College will send a disbursement notification no earlier than 30 days before and no later than 30 days after crediting the student's account. This notification will include the date of disbursement, amount of disbursement and a reminder that the student can reduce, change, or cancel the loan.

### **Financial Aid Probation**

Students who submit a SAP Appeal that is approved will be placed on Financial Aid Probation, and will continue in the Financial Aid Probation status as long as they successfully comply with the prescribed academic plan that is submitted as part of the SAP Appeal and make progress in the SAP component(s) in which the student is deficit. Progression will be monitored during the probationary period at the beginning and end of each semester to ensure the student is following the prescribed academic plan and successfully matriculating through their program of study. Disbursements will not be made for a semester unless it is verified that the prior review (if applicable) was acceptable, and the student is in the proper classes for the term in question. All probation students must successfully complete a minimum of 67% of the credit hours that they attempt each semester. In addition, students on probation for GPA and/or completion ratio must make positive progression in the appropriate area(s).

### **Cost of Attendance Policy**

Cost of Attendance (COA) is the total amount it will cost for a student to attend the seminary with all direct and indirect expenses included. Cost of Attendance includes tuition and fees, cost of living expenses, and allowances for books, supplies, transportation, and loan fees. The annual COA is listed on the TCF website.

### **Return of Title IV Funds (R2T4)**

Federal regulations require Title IV financial aid funds to be awarded under the assumption that a student will attend the institution for the entire period in which federal assistance was awarded. When a student withdraws from all courses for any reason, including medical withdrawals, the student may no longer be eligible for the full amount of Title IV funds that the student was originally scheduled to receive. The return of funds is based upon the premise that students earn their financial aid in proportion to the amount of time in which they are enrolled. A pro-rated schedule is used to determine the amount of federal student aid funds the student will have earned at the time of the withdrawal. Once 60% of the semester is completed, a student is considered to have earned all of their financial aid and will not be required to return any funds.

Trinity College of Florida will calculate how much federal financial aid a student has earned if a student:

- Completely Withdrawals, or
- Stops attending before completing the semester.

Based on this calculation, TCF Students could be responsible for repaying a portion of the aid they received. Students who do not begin attendance must repay all financial aid disbursed for the term. R2T4 calculations must be completed, by regulation, within 30 days from the date that the college determines a student completely withdrew.

### **Verification & "C" Code Resolution Policy**

It is the policy of Trinity College of Florida that no aid will be certified or disbursed to a student until all required verification and "C" Code documentation has been submitted. Therefore, TCF will not be liable for any students who fail to comply with the verification process or who do not submit required documentation. If a student fails to resolve verification or "C" Code issues they will be responsible for their entire cost of tuition and fees out of pocket and will need to make appropriate arrangements with the Bursar's Office.

### **Over Awards**

An over award occurs when a student's award package has exceeded either the unmet need or Cost of Attendance. To prevent over awards, students are required to notify the Financial Aid Office of any potential awards not already listed on the student's financial aid award letter. In the event of an over award, the student's award package is reduced to eliminate the over award, which may result in a repayment to the institution of the over award. This includes late scholarship notifications that may occur during the academic year. Students are advised to discuss the impact of receiving scholarship funding after other financial aid funds have disbursed with the financial aid office.

### **Repeated Coursework**

Federal regulations state that students may only receive federal financial aid funding for one repetition of a previously passed course. As a result, any repeated course/s that the student enrolls in (current or future terms) cannot be used in the calculation of his/her enrollment level for financial aid purposes for that particular term, regardless of whether or not financial aid was received for the course(s). The repeated course(s), including the original attempt, must be counted towards maximum time frame and hours completion ratio requirements for Satisfactory Academic Progress purposes, which can impact a student's financial aid eligibility.

### **Veteran Benefits**

Trinity College's VA Certifying Officials: James Snyder

Trinity College is approved by the Florida State Approving Agency for Veterans' education and training. Veterans qualify for educational assistance according to their length of military service. Widows and children of veterans who died or were disabled as a result of a service-connected injury or disease may also be eligible for educational benefits. Information may be obtained from the Veterans Administration or from a Veterans Service Officer.

Facility Name/Address: Trinity College of Florida, 2430 Welbilt Blvd., Trinity, FL 34655.

VA Facility Code: 319B2110.

In accordance with Title 38 US Code 3679 subsection (e), this school adopts the following additional provisions for any students using U.S. Department of Veterans Affairs (VA) Post 9/11 G.I. Bill® (Ch. 33) or Vocational Rehabilitation & Employment (Ch. 31) benefits, while payment to the institution is pending from the VA. This school will not:

- Prevent the student's enrollment;
- Assess a late penalty fee to the student;
- Require the student to secure alternative or additional funding;
- Deny the student access to any resources (access to classes, libraries, or other institutional facilities) available to other students who have satisfied their tuition and fee bills to the institution.

However, to qualify for this provision, such students may be required to:

- Produce the VA Certificate of Eligibility (COE) by the first day of class;
- Provide a written request to be certified;
- Provide additional information needed to properly certify the enrollment as described in other institutional policies.

## **Military Tuition Assistance (TA)**

Trinity College of Florida is approved to accept Military Tuition Assistance. Students using military tuition assistance should first check with their Education Service Officer (ESO) within their military unit or command for approval.

## **Tuition Assistance Eligibility**

Military service offers a tremendous array of education benefits that can be used while you are on active duty or after you leave the service. A good education is essential to your career both in uniform and out, so take advantage of the education benefits you've earned.

While in service, members have access to up to \$4,500 a year in Tuition Assistance. TA is paid to the school on a per class basis. Service members can also use GI Bill benefits, although it is seldom a good idea to do so while on active duty.

Each service has its own criteria for eligibility, obligated service, application process and restrictions. This money is usually paid directly to the institution by the individual services.

Additionally, active-duty members may elect to use the GI Bill "Top-Up" in addition to their service-provided TA to cover high-cost courses.

TA is not a loan; it should be viewed as money you have earned just like your base pay.

## **What Will Tuition Assistance Benefits Cover?**

Tuition Assistance can be used for undergraduate, graduate, vocational, licensure, certificate, and language courses, or to complete a high school education. Funds may be used for either in-person or online classes.

Funding may be used to cover:

- Tuition
- Course-specific fees (e.g., laboratory fees or online course fees)

## **Tuition Assistance Restrictions**

Tuition Assistance cannot be paid if you leave the service before your course ends or if you fail the course.

Tuition Assistance also cannot be paid if you drop out of the class, but there are exceptions to this. These exceptions include developing an illness, a military transfer, or mission requirements.

In cases where you'd already received TA, if you're later deemed ineligible to be paid, you'd have to pay the money back.

Additionally, Tuition Assistance benefits do not cover:

- Books
- Course materials
- Transportation
- Room and board
- Flight training fees
- Taking the same course twice
- Continuing education units, or CEUs

## **TA Application Process**

Each military branch has its own TA application form and procedures.

# **Endowed and Funded Scholarships**

As a part of Trinity College of Florida's mission to provide a biblically-centered education, equipping servant leaders for life and career opportunities, we are proud to offer scholarships through the Trinity College Scholarship Fund. Supported through gifts of interested donors, these funds provide assistance for worthy students in the form of scholarships. Scholarship awards can be based on a variety of criteria including denomination, enrollment status, academic merit, talent, demonstrated financial need, field of study, participation in a specific program, organization or activity, and/or any combination of the above. Scholarships are awarded based on available funding. Awards are

made annually by the scholarship committee in March and are divided over appropriate fall and spring term enrollments. The number of awards and quantity of awards are determined by the Committee and may vary from year to year.

A few established scholarships include:

- Abe Brown Memorial Scholarship Academic Excellence Scholarship
- Al Tedder Memorial Scholarship
- Alumni Scholarship in Honor of Gary Williams
- Art Yohner Mission Fund Scholarship
- Bill and Janice Lanpher Endowed Scholarship
- Dr. Peggy A. Bragg Mission Scholarship
- E. C. Bragg Endowed Memorial Scholarship
- Dennis E. Cox Memorial Scholarship
- International Student Scholarship in Honor of Merten and Iola Fogleboch
- Gordon and Bernadine Ford Memorial Scholarship
- James Whitman Memorial Scholarship
- Jan Jendrynski-Rosser Memorial Scholarship
- Jean H. Binnion Education Scholarship
- John Minder Memorial Scholarship Joseph Koch Memorial Scholarship
- Lewis W. Smith Memorial Scholarship
- Lillian Seymour Endowed Scholarship
- Melvin and Kathleen Carter Endowed Scholarship
- O. C. Clark Memorial Scholarship
- Phillis O'Farrell Memorial Scholarship
- Rockenhaus Memorial Scholarship
- Ruth Munce Memorial Scholarship
- Sammie Burress Hess Memorial Scholarship
- Sid Williams Memorial Scholarship
- Wade-Massey Endowed Scholarship
- Vince Shaffer Memorial Scholarship
- W. T. Watson Memorial Scholarship
- Wilma R. Saling Memorial Scholarship

### **Eligibility Requirements for Endowed and Funded Scholarships**

Any student who receives an endowed or funded scholarship is expected to be in good standing, academically, and spiritually. Failure to maintain a passing grade in Chapel and Christian Service will result in the loss of endowed and funded scholarships. Due to endowed and funded scholarships being awarded in Spring each year, the previous fall semester, current spring semester, and the upcoming fall semester will determine eligibility and continued eligibility.

## **Institutional Scholarships and Grants**

### **Trinity College of Florida Merit Scholarship**

Trinity College of Florida offers merit scholarships upon admission to qualified entering freshmen and transfer students without regard to financial need. These scholarships are offered during recruitment to recognize outstanding achievements, special talents, and future promise of students who have demonstrated the potential to make significant contributions while enrolled at the college. Scholarship payment occurs during the fall and spring semesters only, and requires continuous, full-time enrollment (minimum of twelve course units per semester).

Merit scholarships are annually renewable for up to five years of payment, or completion of the undergraduate degree (whichever comes first). A minimum 3.25 cumulative GPA is required for renewal of all merit-based scholarships. Continuous full-time enrollment is required. Academic performance is reviewed at the end of the academic year. Scholarships are not renewed if the academic and enrollment requirements are not met. *Scholarships*

*are not renewed if Chapel and Christian Service requirements are not met.*

### **Trinity College of Florida Grant**

Trinity College of Florida Grants are awarded to students according to their demonstrated financial need, based on the information provided on the FAFSA. Trinity College Grant is need-based and awarded as funds are available to full-time students who are attending TCF for the first time either as freshmen or transfer students.

Annual renewal of the TCF grant is subject to review by the financial aid staff, in keeping with available funds. Students must maintain satisfactory academic progress & show continued financial need for the TCF grant to be renewed. Changes in financial need, housing, or enrollment status may warrant revision of the awards. Date of FAFSA filing and academic performance also play a role in distribution of TCF grant funds. *TCF Grant will not be renewed if Chapel and Christian Service requirements are not met.*

### **Church Matching Grant**

Student's whole home church is providing a scholarship for the student to attend TCF, will be eligible for a Church Matching Grant. This grant can be matched up to \$1,000 per semester. The home church must make payment to TCF directly. Matching funds will not be applied until payment is received. This grant is renewable as long as the student's church is still providing them with the scholarship.

### **Christian Workers Grant**

Dependent Students who are enrolled full-time and whose parents are in full-time pastoral ministry or missions will be eligible for this institutional grant of \$1,500 per school year. Independent students (not spouses) who are enrolled full-time and are full-time pastors or missionaries, will be eligible for a grant of \$1,000 each semester. Documentation of employment is required annually from the Church or mission organization.

### **Referral Grant**

Any student who successfully refers a new student to enroll in full-time classes (in-seat; minimum of 9 credit hours) will receive a \$1,000 referral grant (\$500/semester) for that school year. If the student referred continues their education in enrolling in subsequent semesters (2nd year), an additional \$500 will be awarded for the following two semesters (\$250/semester) that the student is enrolled for the original referring student. This referral grant can be stacked and can be awarded to the referring student for each student that they successfully refer to Trinity College who enrolls. This grant does not apply to new online or dual enrolled students. *Any student who was referred to Trinity College of Florida successfully will receive a reciprocal grant of \$1,000 for the first year, and \$500 for the second year of enrollment.*

### **Early Acceptance Grant**

Any student who is applying to be a new student at Trinity College of Florida and is accepted before September 1 will receive a non-renewable \$1,000 grant for their first year of enrollment. Any student who is applying to be a new student at Trinity College of Florida and is accepted before February 1 will receive a non-renewable \$500 grant for their first year of enrollment.

### **General Eligibility Requirements**

Any student who is in default on a student loan or who owes a refund for any previous federal award is ineligible for any federally funded financial aid until it is satisfied.

Note: Institutional awards cannot create a credit on a student's account. In such instances, the award will be the balance remaining on the account prior to the application of student loans. Indirect costs, such as personal charges or off-campus housing, are not eligible to be paid by institutional aid.

# Academic Information



*Eric J. Bargerhuff, Ph.D.*  
*Vice President for Academic Affairs*



*James Snyder*  
*Registrar*

## **Accreditation and Membership**

Trinity College is incorporated under the laws of the State of Florida as a four-year, semester-based college authorized by the Florida State Commission for Independent Education to grant the associate and baccalaureate degree.

Trinity College is accredited by the Commission on Accreditation of the Association for Biblical Higher Education (5575 S. Semoran Blvd., Suite 26, Orlando, Florida 32822-1781; telephone number 407-207-0808) to award associate's and bachelor's degrees. ABHE is recognized as an institutional accreditor by the Council on Higher Education Accreditation and the U. S. Department of Education.

In addition, Trinity College is listed by the United States Department of Education in the directory of Accredited Institutions of Higher Learning, is approved for the training of veterans and certain of their dependents and is authorized under Federal law to enroll non-immigrant alien students. Trinity College holds membership in a number of local and national professional organizations in order to maintain the highest standards, strengthen itself, and keep abreast of current developments in educational trends.

## **Academic Policies**

### **Definition of Terms**

The following are definitions of very common and often-used terms in this section. They will provide a context for understanding many of the policies you will read about afterward.

### **Credit Hour**

A credit hour represents an amount of work spent by students to meet a course's intended learning objectives, verified by evidence of student achievement. The credit hour reasonably approximates one hour (50 minutes) of direct faculty instruction and a minimum of two hours of out-of-class student work for approximately fifteen weeks for one semester or the equivalent amount of work over a different amount of time. Thus, the College expects that a typical student, who attends all course meetings and who completes all readings, activities, and assignments related to a course, will normally spend about 45 hours of (clock) time per credit hour awarded.

Non-traditional venues such as online, hybrid, shortened (e.g. summer sessions), compressed format, and other non-traditional modes of delivery for a course must require work equivalent to the credit/contact hours and out- of-class

work leading to the achievement of course learning objectives. Most will be greater in hours per credit.

All courses will be reviewed and approved on a periodic basis by the Academic Affairs Committee to ensure that this equivalency is met.

### **Semester**

Our traditional Fall and Spring semester dates encompass a total of 16 weeks, with three additional days for exams. One of the 16 weeks in both semesters is a break for Thanksgiving or Spring Break. These semesters are standard terms. The traditional Summer session is 8-9 weeks in length. Non-traditional venues which consist of online, hybrid, or intensive courses have semesters that are considered nonstandard terms with a Fall and Spring semester consisting of eight weeks in length.

### **Registration**

Registration deadlines are set each Fall and Spring for the following semester. Students registering on or before that deadline avoid paying a late registration fee. In addition, three days are scheduled for orientation, registration, and testing of new students in the Fall. All freshmen, students being readmitted after an absence, and transfer students are required to be present for orientation.

### **Adding/Dropping/Withdrawing (Courses)**

Changes in the student's schedule may be made during the Drop /Add Period without penalty. Courses may not be added after the Drop/Add Period.

A completed electronic Drop/Add Form must be submitted within seven days from the semester start date for changes to 16-week semester courses, and an electronic Drop/Add Form must be submitted within 5 days from the course start date for 8-week courses.

Students may withdraw from a 16-week course with a "VWD" (Voluntary Withdrawal) until the 10th Friday of the semester. Students may voluntarily withdraw from an 8-week course, until the 25th day after the course start date. Class withdrawals will be effective on the date the Registrar's Office receives the completed Class Withdrawal Form. A "VWD" will show on a transcript and affect the SAP (Satisfactory Academic Progress) at the College, but it will not affect a student's GPA. The student will also be responsible for tuition and fees. However, consequences of withdrawing from a course may include 1) loss of tuition and fees paid for the course, 2) reductions and recalculation of the financial aid award, 3) loss of work-study hours, 4) loss of on-campus housing, and 5) loss of some veteran's benefits. Once the Withdrawal Period is over, students will earn the grade from all submitted assignments.

### **Administrative Course Withdrawal due to Non-payment**

Administrative withdrawal from academic courses due to non-payment is a policy by which students are disenrolled from classes when they do not pay their account balance owed for an academic semester by the end of add/drop periods for the course. This policy is intended to ensure students are successful in fulfilling their financial obligation to the College, which in turn frees them to succeed in their educational journey. It does this by providing 1) clear and reasonable payment requirements and timelines, 2) personalized communication efforts, 3) staff assistance in navigating complex decisions, and 4) safeguards against the incurring of college debt.

<b>Fall 2025</b>	
<b><i>Date</i></b>	<b><i>Event</i></b>
August 1, 2025	Payment reminder email sent to all registered students
August 15, 2025	Tuition Due Date
August 15, 2025	Payment reminder email sent to all registered



	students
August 20, 2025	Payment reminder email and text message sent to all registered students
August 22, 2025	Students with balances will be administratively withdrawn from their Fall academic courses due to non-payment, after the end of business day (4:30pm)
September 26, 2025	Payment reminder email for Fall B sent to all registered students
October 10, 2025	Payment reminder email for Fall B sent to all registered students
October 10, 2025	Tuition Due Date
October 17, 2025	Students with balances will be administratively withdrawn from their Fall B 8-week academic courses due to non-payment, after the end of business day (4:30pm)

<b>Spring 2026</b>	
<b><i>Date</i></b>	<b><i>Event</i></b>
December 12, 2025	Payment reminder email sent to all registered students
January 5, 2026	Administratively withdrawn from Winter Intensive courses due to non-payment, after end of business day (4:30pm)
January 9, 2026	Tuition Due Date
January 9, 2026	Payment reminder email sent to all registered students
January 14, 2026	Payment reminder email and text message sent to all registered students
January 16, 2026	Students with balances will be administratively withdrawn from their Spring academic courses due to non-payment, after the end of business day (4:30pm)
February, 27, 2026	Payment reminder email for Spring B sent to all registered students
March 13, 2026	Payment reminder email for Spring B sent to all registered students
March 13, 2026	Tuition Due Date
March 20, 2026	Students with balances will be administratively withdrawn from their Spring An 8-week academic courses due to non-payment, after the end of business day (4:30pm)

### **How to Avoid Being Dropped**

Here are your options:

- 1. Make a payment**
- 2. Enroll in a payment plan and pay the first installment**
- 3. Check the status of your financial aid**

Start off the next semester stress-free! We strongly recommend that you ensure your financial arrangements are in

order for the upcoming semester before leaving campus for winter and summer breaks.

## FAQs

### What charges make up my Total Bill and are included in the drop criteria?

*The Total Bill is a comprehensive summary of all charges for the semester posted to your student account by the fee payment deadline. These charges generally include (but are not limited to) tuition, housing and all corresponding academic and campus fees.*

### If I'm dropped for non-payment, will all my fees be reversed?

*You can expect to receive a 100% reversal on all charges related to tuition for the semester minus a \$100 administrative fee for each course dropped.*

### How do I know if I have enough Financial Aid?

*Always contact the Office of Financial Aid with all of your questions regarding how much aid you have received and the timeline of receiving your aid.*

## Attendance and Academic Engagement Policy

Students are expected to be present in class to assure the effectiveness of the educational process. Students obtain information, insights and differing perspectives from class sessions. It is also expected that students will contribute to class discussion and content. Because of this, attendance will be documented by the Faculty for that course. If a student will be absent, it is a courtesy to notify their instructor via email or phone prior to or on the same day of absence.

The Trinity College of Florida attendance policy set forth by Federal regulations is that a student will be deemed inactive after 14 days of absence or zero academic engagement in the course OR during the add/drop period. This does not include group excused absences for college events such as athletics or touring groups, which must be secured by the coach or team leader in advance of the absence.

The College defines attendance and academic engagement as follows:

### Academic Attendance

- "Academic attendance" and "attendance at an academically related activity" must include academic engagement.
- A determination of "academic attendance" or "attendance at an academically related activity" must be made by the institution; a student's certification of attendance that is not supported by institutional documentation is not acceptable.

### Academic Engagement

Active participation by a student in an instructional activity related to the student's course of study is defined by the institution in accordance with applicable requirements of its State or accrediting agency and includes, but is not limited to the following:

- Attending a synchronous class, lecture or course activity, physically or online, where there is an opportunity for interaction between the instructor and students;
- Submitting an academic assignment;
- Taking an assessment or an exam;
- Participating in an interactive tutorial, webinar, or other interactive computer-assisted instruction;
- Participating in a study group, group project, or an online discussion that is assigned by the institution; or
- Interacting with an instructor about academic matters

Academic engagement does not include, for example, any of the following

- Living in institutional housing;
- Participating in the institution's meal plan;

- Logging into an online class or tutorial without any further participation; or
- Participating in academic counseling or advisement.

If a student has been designated as inactive, with 14 days of zero academic engagement or attendance during the course OR during the add/drop period, the faculty member will notify the Registrar's office using the Inactivity Formstack form. During the course's add/drop period, the student's inactivity will result in an administrative withdrawal. If the student is inactive after the course's add/drop period, the student's inactivity will result in a possible course withdrawal, which will remain on the student's academic transcript. If a student is absent from more than 25% of the course, this will result in the student receiving an automatic "F" failing grade and a Failing Grade form will be submitted to the Registrar's Office by the Faculty of that course.

### **Medical/Mental Health Withdrawal**

The purpose of the medical/mental health withdrawal is to allow the student time away to focus on their health before returning to the classroom and campus community. This withdrawal will not be approved retroactively for any prior semesters. Per the prorated tuition refund policy (see pp. 29-30), no financial adjustment will be made for individual course withdrawals after the drop/add period unless the student totally withdraws from the college, then the tuition refund policy applies according to the appropriate timeline espoused on p. 30. If a student withdraws completely from the college, they will need to reapply to the college (unless they plan to return within a one-year time frame) in order to resume their studies at the college.

Students who need to withdraw after the drop/add period due to medical reasons (illness, injury, mental health issues, or hardships) related to the student or if the student is a primary caregiver of a family member in crisis may be considered for a medical/mental health withdrawal if the following conditions are met:

1. Fill out a medical/mental health withdrawal form in Formstack with the following documentation.
  - a. A personal statement explaining the reason for your request.
  - b. Documentation from a health care provider signed and dated on letterhead from the provider. Acceptable documentation may also include hospital bills, medical records, insurance papers and x-ray results.
  - c. Documentation must include the diagnosis and prognosis related to the medical/mental health condition.
  - d. Dates shown on medical documentation must correspond to the dates of the semester for which the student is submitting the withdrawal request.
2. Withdrawal requests must be submitted by the student to the Registrar and approved prior to the starting of a new semester.
3. Students may submit this withdrawal request during their current semester and prior to their next semester of enrollment if re-enrolled within two semesters. After two semesters this appeal can no longer be approved.
4. A medical/mental health withdrawal will not be granted a second time in a future term for recurring or chronic conditions.

An approved withdrawal by the Registrar and Vice President for Academic Affairs in consultation with the President of the College will grant the student a "VWD" from their courses, and all applicable consequences stated above in the add/drop/withdrawing of courses policy will apply with the exception of no grade being issued for the courses.

### **Failing Grade Policy**

If at the end of the semester, a student has received a final grade of "F" in a course, the faculty member for that course must fill out the Failing Grade form. This form will notify both the Registrar and Financial Aid office. This must be completed for every student who has received a final grade of "F". The Faculty member is to indicate the last date the student attended or was active in the course. This will affect the student's Title IV Financial Aid.

### **Grade Forgiveness**

Students will be permitted to repeat a course in which they have received either an F or D grade. Students who desire to repeat a course in which a C- or better was earned must receive approval from the Vice President for Academic Affairs prior to registering for the repeated course. The first grade will be deducted from the attempted and earned cumulative totals but will not be physically removed from the permanent record. For all repeated courses, the last grade only will be computed in cumulative totals and grade point averages. Students are responsible for indicating at the time of registration that they are repeating courses. Applied music and independent or directed study courses are exempted from the grade forgiveness policy and may not be repeated. Students may not repeat courses at another institution and transfer the grade back to Trinity College for grade forgiveness.

### **Grade Appeal Policy**

Grades are determined solely on the basis of the academic performance of each student according to pre-established criteria determined by the course instructor, printed in the syllabus, and consistent with College policies. Grade determination is the prerogative of the instructor, and students should be aware that the evaluation and grading of academic performance are subject to the professional judgment of each instructor. Considerable personal discretion is required in these judgments - a justifiable margin of difference can exist between the evaluations made by two or more professionals of the same person's academic performance. Students are entitled to compare their work in the course with the criteria applied in deciding the final grade for the course.

Accordingly, the course instructor is required to return major papers to students or to make such available for students until the end of the following term. Spring semester materials are to be available until the end of the Fall semester. A student may object to a course grade for one or more of the following reasons:

1. The methods or criteria for evaluating academic performance, made explicit by the instructor at the beginning of the course, usually in a course syllabus or as subsequently modified by the instructor, were not actually applied in determining the grade,
2. The grade was determined or influenced by criteria other than those explained by the instructor, or
3. The grade was incorrectly computed.

A student may appeal his or her final grade in a course only in the semester immediately following the one in which the grade was received. Appeals will not be considered after that time. The student who appeals a grade bears the full burden of proof that there are sufficient grounds for changing a grade. Only the final grade of a course and its means of determination may be appealed; grades on individual assignments may not be appealed.

A student who is considering a grade appeal must first discuss the grade with the instructor. The instructor is expected to explain the reason for the grade to the student. The instructor may recommend to the Registrar a change in the grade that is questioned. This should be done only in unusual circumstances. A written explanation (from the student) for the grade change should accompany the Change of Grade Form, which must be submitted to the Registrar. If that attempt fails, the student may continue his or her appeal by submitting a written request to the Vice President for Academic Affairs for a hearing. Since the burden of proof rests upon the student, it is important that the student include a clear and coherent statement (typed) with the reason for the appeal, together with any supporting documents the student may wish to include. Students may request that copies of supporting documents in possession of the faculty member be forwarded to the Vice President for Academic Affairs. All appeals will be thoroughly and fairly reviewed.

Upon receipt of the appeal, the Vice President for Academic Affairs will forward all materials to the instructor of the course for a written response within two weeks. A copy of the response will be forwarded to the student. The Vice President of Academic Affairs may request oral clarification from either the instructor or the student in preparation for an official appeal before the Academic Affairs Committee. The Academic Affairs Committee hears all unresolved grade appeals. The Vice President for Academic Affairs, as Chair of the Academic Affairs Committee, receives all requests for a hearing, sets the calendar, notifies all committee members and involved parties of the dates and times of the hearings, and informs students by written notice of the recommendations of the Committee. The members of the Committee are expected to disqualify themselves should a conflict of interest arise.

The Committee shall evaluate the appeal and vote to approve or deny it. Decisions of the Committee arrived at by secret ballot are to be determined by a majority vote. Such action must be taken within four weeks of the date of filing the appeal. The Committee is to reach one of the three following decisions:

1. Appeal affirmed and settled by consent: i.e., the Committee devises conciliation mutually acceptable to the student and the instructor who gave the grade. Should the acceptable conciliation involve a change of grade, the instructor will submit a Change of Grade Form.
2. Appeal affirmed and the Committee may submit a Change of Grade Form. In determining the student's final grade, the Committee will take into account all evidence of the student's academic performance in the course under appeal as well as the implications for the student's grade of the instructor's actions in the case in question.
3. Appeal denied; the original grade stands. The decision reached by the Committee is to be communicated by the Vice President for Academic Affairs in writing directly to the instructor and the student. The explanation for the decision will also be communicated.

Decisions by the Committee are final and binding on all parties.

### **Transfer Students**

Students who have been enrolled in other institutions of higher education may apply to Trinity College to be admitted as transfer students. Official transcripts of student records from previous institutions must be sent directly from the institution to the Office of Admissions of Trinity College. It is the responsibility of the applicant to initiate the requests for transcripts. Students from other institutions may apply for the transfer of credits taken prior to their admission to Trinity College, provided the classes are compatible with their declared programs.

### **Transferability of Credits**

Trinity College accepts the transfer of credits as part of its educational policy. The value or transferability of credits to and from Trinity College is determined according to the curricular requirements and at the discretion of the receiving institution. Decisions to accept transfer credits are not based on the source of an institution's accreditation, provided that agency is recognized as an institutional accreditor by the Council on Higher Education Accreditation. It is the responsibility of each student seeking the transfer of credits to initiate the request and confirm the acceptance of earned credits. Trinity College allows the transfer of credits in order to avoid the duplication of coursework and unnecessary expense where demonstrably comparable work can be shown.

Students from approved institutions of higher education will be given credit for courses which are applicable for the student's course of study at Trinity, provided such courses were completed with a grade of "C" or better. Grades earned in transferred courses are not used in computing the student's Trinity College grade point average. The final 32 credit hours and at least 50% of all major credit hours must be completed in residence at Trinity College in the Bachelor of Arts and Bachelor of Science programs. The final 30 credit hours and at least 50% of all major course credit hours must be completed in residence at Trinity College in the Associate of Arts program.

No credit will be allowed without an official transcript of previous work. In some cases, when a student is transferring from a non-accredited college, provisional credits in Bible, theology, and Bible-related fields may be allowed. These must be validated by the student's demonstration of ability to maintain a "C" or better grade point average in 30 semester hours of coursework at Trinity. Subjects in general education taken at a non-accredited institution may be transferable by examination.

Students who are transferring from an accredited institution that has been untimely disadvantaged due to the closure of his/her current institution will be allowed to transfer all of their applicable credits to Trinity College in order to complete their degree.

### **Advanced Credit by Testing**

Students at Trinity College may earn up to 30-semester credits toward degree requirements by submitting satisfactory results from the following College approved testing programs:

1. Advanced Placement Examinations are given by the College Entrance Examination Board. Students take Advanced Placement courses in high school and may take the AP Examination at the end of each course. Students receiving a score of three will earn three semester hours of credit in the related subject area. Students receiving a score of four or five will earn up to six semester hours of credit in the related subject area.
2. College Level Examination Placement (CLEP) is a means by which students may earn college credit by obtaining a minimum score on an examination.

The following chart shows the passing standards required by Trinity College.

CLEP Examination	Score	Trinity Application	Credits
<i>Composition and Literature</i>			
American Literature	50	Sounds of Literature Elective	3
English Literature	50	Literature Elective	3
College Composition	50	ENC 1101/1102 - Fresh. Comp. I & II	6
<i>Social Sciences and History</i>			
American Government	50	History Elective	3
History of the United States I	50	History Elective	3
History of the United States II	50	History Elective	3
Human Growth and Development	50	Developmental Psychology	3
Humanities	50	Fine Arts Elective	3
Intro. To Educational Psychology	50	Educational Psychology	3
Introduction to Psychology	50	General Psychology	3
Introduction to Sociology	50	General Psychology	3
Social Sciences and History	50	History Elective	6
Western Civilization I	50	History Elective	3
Western Civilization II	50	History Elective	3
<i>Sciences and Mathematics</i>			
Biology	50	Darwinism & Gen. Elective	6
Calculus	50	College Math & Gen. Elective	4
Chemistry	50	Darwinism & Gen. Elective	6
College Algebra	50	College Math	3
College Mathematics	50	Math Elective & Gen. Elective	6
Natural Sciences	50	Darwinism & Gen. Elective	6
Precalculus	50	College Math	3

1. Defense Activity for Non-Traditional Education Support (DANTES) is a system of examinations offered by the Educational Testing Service by which students may obtain credit in particular subject areas.
2. Educational Experiences in the Armed Services are recommendations given to veterans that suggest equivalent course credit for experience and training in the armed services.

As with all transfer credits, only that credits that is applicable to degree programs at Trinity College will be accepted.

## Florida's Statewide Course Numbering System (SCNS)

(Section 1007.24, Florida Statutes)

Some courses in this catalog are identified by prefixes and numbers that were assigned by Florida's Statewide Course Numbering System (SCNS). This numbering system is used by all public postsecondary institutions in Florida and by participating non-public institutions. The major purpose of this system is to facilitate the transfer of courses between participating institutions.

Students and administrators can use the online SCNS to obtain course descriptions and specific information about course transfer between participating Florida institutions. This information is at the SCNS website at <http://scns.fldoe.org>.

Each participating institution controls the title, credit, and content of its own courses and recommends the first digit of the course number to indicate the level at which students normally take the course. Course prefixes and the last three digits of the course numbers are assigned by members of faculty discipline committees appointed for that purpose by the Florida Department of Education in Tallahassee. Individuals nominated to serve on these committees are selected to maintain a representative balance as to type of institution and discipline field or specialization

The course prefix and each digit in the course number have a meaning in the SCNS. The listing of prefixes and associated courses is referred to as the "SCNS taxonomy." Descriptions of the content of courses are referred to as "statewide course profiles."

### Examples of Course Identifier

Prefix	Level Code (First digit)	Century Digit (Second digit)	Decade Digit (third digit)	Unit Digit (Fourth digit)	Lab Code
<b>ENC</b> English Composition	<b>1</b> Lower (Freshman) Level at this Institution	<b>1</b> Freshman Comp.	<b>0</b> Freshman Comp. Skills	<b>1</b> Freshman Comp. Skills I	No Laboratory component this course

General Rule for Course Equivalencies: Equivalent courses at different institutions are identified by the same prefixes and the same last three digits of the course number and are guaranteed to be transferable between participating institutions that offer the course, with a few exceptions, as listed below in Exceptions to the General Rule for Equivalency.

For example, a freshman composition skills course is offered by 59 different postsecondary institutions. Each institution uses "ENC\_101" to identify its freshman composition skills course. The level code is the first digit and represents the year in which students normally take the course at a specific institution. In the SCNS taxonomy, "ENC" means "English Composition," the century digit "1" represents "Freshman Composition," the decade digit "0" represents "Freshman Composition Skills," and the unit digit "1" represents "Freshman Composition Skills I."

In the sciences and certain other areas, a "C" or "L" after the course number is known as a lab indicator. The "C" represents a combined lecture and laboratory course that meets in the same place at the same time. The "L" represents a laboratory course or the laboratory part of a course that has the same prefix and course number but meets at a different time or place.

Transfer of any successfully completed course from one participating institution to another is guaranteed in cases where the course to be transferred is equivalent to one offered by the receiving institution. Equivalencies are established by the same prefix and last three digits and comparable faculty credentials at both institutions. For

example, ENC 1101 is offered at a community college. The same course is offered at a state university as ENC 2101. A student who has successfully completed ENC 1101 at a Florida College System institution is guaranteed to receive transfer credit for ENC 2101 at the state university if the student transfers. The student cannot be required to take ENC 2101 again since ENC 1101 is equivalent to ENC 2101. Transfer credit must be awarded for successfully completed equivalent courses and used by the receiving institution to determine satisfaction of requirements by transfer students on the same basis as credit awarded to the native students. It is the prerogative of the receiving institution, however, to offer transfer credit for courses successfully completed that have not been designated as equivalent. NOTE: Credit generated at institutions on the quarter-term system may not transfer the equivalent number of credits to institutions on the semester-term system. For example, 4.0 quarter hours often transfer as 2.67 semester hours.

### **The Course Prefix**

The course prefix is a three-letter designator for a major division of an academic discipline, subject matter area, or subcategory of knowledge. The prefix is not intended to identify the department in which a course is offered. Rather, the content of a course determines the assigned prefix to identify the course.

### **Authority for Acceptance of Equivalent Courses**

Section 1007.24(7), Florida Statutes, states:

Any student who transfers among postsecondary institutions that are fully accredited by a regional or national accrediting agency recognized by the United States Department of Education, and that participates in the statewide course numbering system, shall be awarded credit by the receiving institution for courses satisfactorily completed by the student at the previous institutions. Credit shall be awarded if the courses are judged by the appropriate statewide course numbering system faculty committees representing school districts, public postsecondary educational institutions, and participating nonpublic postsecondary educational institutions to be academically equivalent to courses offered at the receiving institution, including equivalency of faculty credentials, regardless of the public or non-public control of the previous institution. The Department of Education shall ensure that credits to be accepted by a receiving institution are generated in courses for which the faculty possess credentials that are comparable to those required by the accrediting association of the receiving institution. The award of credit may be limited to courses that are entered in the statewide course numbering system. Credits awarded pursuant to this subsection shall satisfy institutional requirements on the same basis as credits awarded to native students.

### **Exceptions to the General Rule for Equivalency**

Since the initial implementation of the SCNS, specific disciplines or types of courses have been excepted from the guarantee of transfer for equivalent courses. These include courses that must be evaluated individually or courses in which the student must be evaluated for mastery of skill and technique. The following courses are exceptions to the general rule for course equivalencies and may not transfer:

1. Courses not offered by the receiving institution.
2. For courses at non-regionally accredited institutions, courses offered prior to the established transfer date of the course in question.
3. Courses in the 900-999 series are not automatically transferable and must be evaluated individually. These include such courses as Special Topics, Internships, Apprenticeships, Practica, Study Abroad, Theses, and Dissertations.
4. Applied academics for adult education courses.
5. Graduate courses.
6. Internships, apprenticeships, practicums, clinical experiences, and study abroad courses with numbers other than those ranging from 900-999.
7. Applied courses in the performing arts (Art, Dance, Interior Design, Music, and Theatre) and skills courses in Criminal Justice (academy certificate courses) are not guaranteed as transferable.

These courses need evidence of achievement (e.g., portfolio, audition, interview, etc.). Transferability is at the discretion of the receiving institution.



### **Courses at Non-regionally Accredited Institutions**

The SCNS makes available on its home page (<http://scns.fldoe.org>) a report entitled "Courses at Non-regionally Accredited Institutions" that contains a comprehensive listing of all non-public institution courses in the SCNS inventory, as well as each course's transfer level and transfer effective date. This report is updated monthly.

Questions about the SCNS and appeals regarding course credit transfer decisions should be directed to the Registrar's Office or to the Florida Department of Education, Office of Articulation, 1401 Turlington Building, Tallahassee, Florida 32399-0400. Special reports and technical information may be requested by calling the SCNS office at (850) 245-0427 or at <http://scns.fldoe.org>.

### **Catalog Requirements**

A student normally endeavors to fulfill the requirements set forth in the catalog in force at the time of entering college. However, a lapse in the matriculation of one or more semesters will require the student to fulfill the requirements of the catalog in effect upon reentry to the college. A student extending continuous enrollment more than eleven semesters will be required to fulfill the requirements of the catalog in force during the twelfth semester. If a new catalog comes into effect while a student is matriculating at the College, they may elect to come under the requirements of the new catalog by completing the appropriate form in the Registrar's Office. In all instances, students are responsible for knowing their program requirements and completing their program of study.

### **Declaration of Major**

In order to enter one of the majors offered by the College, students must complete the Declaration/Change of Major Form. Students who wish to change their major must complete this application noting 'change of major.' This form should be completed electronically. Students must complete at least 50% of coursework in the major in residence at Trinity College. All students graduating with a Bachelor of Arts degree will receive a double major consisting of a Bible and Theology major along with their chosen major. Students may declare an additional major but should be aware that this may extend their program of study at the College beyond four years since an additional 30 credits in the major is required.

### **Transient Students**

Students desiring to take special instruction outside the College must request permission from their academic advisor and must be authorized by the Registrar. This permission needs to be granted for each course. A Transient Student Letter should be requested from the Registrar by completing the Transient Student Form electronically and may only be approved under extenuating circumstances, usually when the course is not being offered by the college in the time necessary for a student to meet their requirements for graduation.

### **Auditing Classes**

Persons not wishing credit may audit a course. No records of attendance or assignments are kept, and no grades are issued to auditors. An audit may not be changed to credit or vice-versa after the first week of class.

### **Academic Advising**

Students will be assigned an advisor in their preferred field when they designate a major. Dual and Transient or non-degree-seeking students will be advised by the Registrar. Advisors are provided to assist students in planning course schedules each semester and to help in selecting the appropriate courses and electives that will best support the student's educational and vocational goals. In all instances, however, students are responsible for completing their program of study. Advisors cannot be held liable for student failure to meet specified program requirements. The college catalog should be studied carefully so that each student will be fully aware of all academic policies and procedures.

### **Academic Load**

A full-time student is one who takes at least 12 semester hours. Usually, a student takes from 15 to 18 semester hours to maintain the pace of their academic program. Students with a cumulative grade point average (GPA) of 3.00 may take up to 21 semester hours.

## **Class Schedule**

Trinity is on the semester plan with two semesters of sixteen (16) weeks each in the academic year, one 8 week semester in the summer, and a 1 week winter intensive. Classes meet for 50 minutes per week per credit. Most classes meet twice a week on either Mondays and Wednesdays or Tuesdays and Thursdays. A few classes meet once per week or in the evening for at least 2-1/2 hours. Some courses, being experiential by nature, do not have class periods, but instead, learning activities are designed by the instructor to achieve learning outcomes equivalent to traditional classes.

## **Class Cancellation Policy**

Each class requires a minimum enrollment of seven students. If registration for a specific class falls below seven students, Trinity College may cancel the class. The decision to cancel a course comes at the discretion of the Registrar and Academic Dean.

## **Residency Requirements**

Residency requirements at Trinity College apply to two areas of the Bachelor's degree curriculum:

1. At least the final 32 hours or final 25% of the degree, whichever is greater, must be completed in residence (online or in-seat learning);
2. A minimum of 50% of courses in a student's major must be completed in residence.
3. Residential students (students living on campus in the dorm) are required to have at least nine (9) credit hours of in-seat courses as part of their class schedule every semester. TCF Online classes do not count as in-seat courses.

A student is in residence when they take courses at Trinity College, whether or not they live on campus.

## **Classification of Students**

Student academic classifications are determined at the beginning of each semester based on the number of accumulated semester credit hours as follows:

Freshmen:	Up to 27 semester hours
Sophomores:	28 - 59 semester hours
Juniors:	60 - 93 semester hours
Seniors:	94 or more semester hours

Transfer Students are those who transfer to Trinity College from another college.

Full-time Students are those enrolled for 12 or more semester hours.

Part-time Students are those enrolled for less than 12 semester hours.

Probationary Students are those current students who earned less than a 2.00 GPA for the previous Semester as designated by the Vice President for Academic Affairs based on the Registrar's report. Entering students may also be designated as probationary by the Admissions office if they fail to meet all admission requirements.

Special Students are those enrolled in selected courses without regard for a prescribed course of study. This may only be done by permission of the Vice President for Academic Affairs. This includes dual-enrolled students. See [trinitycollege.edu/dual-enrollment/](http://trinitycollege.edu/dual-enrollment/)

Audit Students are those who attend classes and pay required fees but who are not required to do assignments, take examinations, or attend classes regularly. No credit is given for classes that are audited. After the first week of class, a student may not convert an audit class to a credit class.

## **Americans with Disabilities Act (ADA)**

Students with disabilities, both physical and learning, work with the Academic Affairs office regarding necessary accommodations. Trinity College is committed to providing equal educational opportunities for all students and assisting them in making their college experience successful. In compliance with the Americans with Disabilities Act and Section 504 of the Rehabilitation Act of 1973, Trinity College provides reasonable accommodations for students with currently documented disabilities ("Current" is defined as within three years from the time the request for

accommodations is received). We request that students notify the Academic Affairs office of any special accommodations needed at least thirty (30) business days prior to the first day of class to help ensure the quality and availability of services needed.

### **Probation Policy**

The success of students accepted or placed on probation requires institutional attention. The students have demonstrated in some way that they need academic assistance to be successful. Student success stabilizes the student body and serves the student by positioning them for the best chance of successful completion of their educational pursuits. This requires a 360° approach that includes academics, student life, and athletics (if applicable).

This probation policy applies to:

- Any student accepted to Trinity College of Florida on academic probation.
- Any returning student who failed to achieve a GPA (Grade Point Average) of greater than 2.0 the previous semester.

### **Level One Probation**

A student whose GPA is below 2.0 the previous semester, and all incoming students who are accepted on probation, will be placed on level one probation for the following semester. This warning status requires the student to improve their academic performance and includes the following conditions for continued enrollment:

- Students will be limited to 12 credit hours or less per semester while on Level 1 probation;
- The student must sign a Student Agreement with the Director of the Learning Resource Center committing to weekly appointments with the Learning Resource Center on the main campus and other requirements as stipulated in the Agreement;
- The student must demonstrate that they are meeting all the course requirements in the weekly meetings with the Learning Resource Center.

### **Level Two Probation**

A student who does not attain a GPA greater than 2.0 while on Level One probation, will be placed on Level Two Probation the following semester. Students on Level Two probation will have the following stipulations and requirements:

- Traditional seated or online students will be limited to 12 credit hours or less.
- No extracurricular activities (sports, student groups, resident assistants, praise band, etc.) will be allowed while on Level Two Probation.
- The student must sign a Student Agreement with the Director of the Learning Resource Center committing to weekly appointments with the Learning Resource Center on the main campus and other requirements in the Agreement which may be adjusted to help the student succeed.

### **Final Probation**

If a student's GPA is below 2.0 for the semester in which they are on Level Two Probation they will be put on Final Probation the following semester. Students on Final Probation must sign a Student Agreement with the Director of the Learning Resource Center (same as Level 2 Probation) plus the following restrictions:

- Traditional in-seat students can only take 6 hours and are not allowed to take online courses. Traditional online-only students can only take 6 credit hours.
- No extracurricular activities (sports, student groups, resident assistants, praise band, etc.) will be allowed while on Final Probation. These restrictions may affect the availability of financial aid.

### **Academic Dismissal**

A student whose GPA is below 2.0 for the semester in which they have been on Final Probation will be dismissed for an indefinite period. The student may not apply for readmission for one calendar year and must provide evidence of successful academic performance in another college or university as a part of the readmission process.

### **Academic Alert System for Reporting Poor Academic Performance**

All professors will report to the Registrar any student who is in danger of failing his/ her course. The Registrar will

then notify the Learning Resource Center and all other professors who have this student in class to clarify whether the performance is limited to one course. The Director of the Learning Resource Center will communicate the results of this online discussion to that student's Department Chairperson who will discuss with the student what is needed to improve class performance.

### **Academic Integrity**

The expectation at Trinity College of Florida is that the principles of truth and honesty will be rigorously followed in all academic endeavors. In support of this aim, Trinity College of Florida requires all students to exhibit academic work.

A culture of academic integrity is built upon respect for others' work, commitment to doing one's own work, and intolerance for academic dishonesty in all its forms. This assumes that all work will be done by the person who purports to do the work without unauthorized aids. In addition, when making use of language and some ideas, not his or her own, whether quoting them directly or paraphrasing them into his or her own words, the student must attribute the source of the material in some standard form, such as naming the source in the text or offering a citation. Individual instructors are responsible to notify the Academic Dean and the Registrar within seven (7) days of the discovery of an offense. No information pertaining to the offense shall be disclosed to external entities such as relatives, colleges, employers, or agencies, except upon subpoena or by written permission of the student.

### **Definitions for Breaking Academic Integrity**

Violations of academic integrity include, but are not limited to:

- Cheating - which is the use or attempted use of unauthorized material, information, electronic device, implement, or study aid in, for example, any test, quiz, academic exercise, or assignment without the instructor's permission.
- Plagiarizing - which is the unacknowledged adoption or reproduction of the ideas, words, data or statements of others; for example, fellow students, printed materials, or any digital materials.
- Fabricating or falsifying - which is the unauthorized falsification or invention of any data, information, or citation in an academic exercise, including the use of Artificial Intelligence (AI) generated assignments.
- Impersonating - which is assuming another individual's identity or allowing another individual to do so, for the purpose of fulfilling an academic requirement.
- Facilitating - which is helping or attempting to help another commit an act of academic dishonesty; for example, making an assignment available or using a mobile device to coach another.

If students have any questions or doubts about what cheating or plagiarism involves, or about how to acknowledge source materials, they should feel free to consult their professor, the Learning Resource Center, or the Vice President for Academic Affairs. The full policy on Academic Integrity is one of the announcements in every course syllabus in CANVAS LMS.

Penalties for an initial case of plagiarism are at the discretion of the course instructor and may include failure of the course. Penalties for repeated plagiarism in the same course or for plagiarism in multiple courses are at the discretion of the Vice President for Academic Affairs and may include expulsion from the college. Students may appeal a finding of plagiarism by filing a written appeal with the office of the Vice President for Academic Affairs no more than one week after the original decision. The Vice President for Academic Affairs will schedule a hearing in which evidence of the alleged plagiarism will be presented by the faculty member. The student, who may have another person present with them during the interview, will have an opportunity to reply. The Academic Affairs Committee by majority vote may decide on one of the following: a) Affirm the appeal and remove the penalty, b) Affirm that academic dishonesty did occur but reduce the penalty, c) Reject the appeal and affirm the imposed penalty, d) Reject the appeal and impose a more severe penalty.

### **Grading System**

Courses at Trinity are evaluated in one of two ways

1. By Letter grade and grade points:

Letter Grade	Percent	Grade Points Per Hour	Explanation
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A	94-100	4.0	Superior, marked initiative
A-	90-93	3.7	
B+	87-89	3.3	Excellent, above average
B	84-86	3.0	
B-	80-83	2.7	
C+	77-79	2.3	
C	74-76	2.0	Fair, satisfactory
C-	70-73	1.7	
D+	67-69	1.3	
D	64-66	1.0	Poor, less than average
D-	60-63	.7	
F	0-59	0.0	Failure, unsatisfactory
INC		0	Incomplete
RF		0	Repeated F
VWD		0	Voluntary withdrawal

2. By non-letter grade basis with no grade points:

Letter Grade	Grade Points Per Hour	Explanation
AU	0	Audit
CR	0	Satisfactory
NCR		

Graduation is based not only on the accumulation of credit hours, but also on the student's Grade Point Average (GPA). This is determined by dividing the total grade points earned by the total hours attempted. Failed courses (F) are included in the division and therefore lower the overall GPA. This negative impact on the GPA can be eliminated by the student retaking the course involved and earning a passing grade. Courses, which are graded as "Satisfactory," or "Unsatisfactory," do not carry any grade points, and thus the hours credited are not included in the division to obtain the GPA. GPA is based only on courses taken at Trinity College.

### Incomplete Courses

In case of an emergency situation, such as a serious illness or death in the family, a student may request a grade of "INC" (extension request) in a course. In order to do this, a student must electronically submit a completed Request for Grade of Incomplete Form prior to the end of the semester and/or course. This extension must be approved by the professor and the Vice President for Academic Affairs. Students in their last semester will not be approved for an "INC." All work for courses in which an "INC" is given must be completed no later than four weeks after the end of the semester. After that time, the "INC" will automatically become a grade of "F."

### Independent Study

An independent study is designed to provide a student with the opportunity to investigate areas of knowledge not covered in regular course offerings or to explore in greater depth areas of knowledge only touched on in regular

courses. Each student should realize that the expectations and requirements will be at the same level as a regular classroom course.

The following guidelines will apply:

1. The student should submit to the Registrar a completed Application for Independent Study along with all requested accompanying materials at least one week prior to registering for the course. This application requires the signature of the professor directing the study, the student's advisor, and the Vice President for Academic Affairs. A student may register for an independent study no later than the Drop/Add Period in a semester.
2. Independent study will be limited to a total of six semester hours of the student's total college program.
3. A student must have successfully completed a minimum of 66 semester hours (earned or transferred) and have a 3.0 GPA in order to be eligible to apply for independent study.
4. Independent study will be considered part of a student's normal course load.
5. Independent studies should contain a minimum of 35 hours of study for each hour of credit requested.
6. All independent studies are only allowed to count for electives and cannot be a required course in any program.

### **Directed Study**

Directed study is a regular course of study taken outside the normal class period with content and requirements very similar to those prescribed for the regular class. This method of study is an irregular way of meeting college course requirements and will be granted only under exceptional circumstances, such as an irresolvable schedule conflict when a student is close to graduation and cannot otherwise meet graduation requirements. Each student should realize that the expectations and requirements will be at the same level as a regular classroom course.

The following guidelines will apply:

1. The student should submit to the Registrar a completed Application for Directed Study along with all requested accompanying materials at least one week prior to registering for the course. This application requires the signature of the professor directing the study, the student's advisor, and the Vice President for Academic Affairs. A student may register for a directed study no later than the Drop/ Add Period in a semester.
2. A student must have successfully completed a minimum of 66 semester hours (earned or transferred) in order to be eligible to apply for directed study.
3. Directed study will be considered part of a student's normal course load.
4. Directed studies are not permitted when a course is offered as an in-seat or online course during a particular semester.
5. Directed studies should contain a minimum of 35 hours of study for each hour of credit requested.

### **Internship**

Students enrolled in the Bachelor of Arts degree programs except for Theology majors are required to participate in a minimum two-semester internship program in their specialized fields. The internship program is practical fieldwork in a specialized area of ministry and will be supervised by the student's academic advisor. A written report of the field experience will be submitted at the end of the second semester and will be graded by the academic advisor. It will be graded as satisfactory or unsatisfactory.

### **Trinity Online Courses**

Trinity College of Florida offers courses utilizing an online mode of learning. Every course is created based on a traditional class syllabus. All assessments are based on the week's readings and/or lecture topics. The courses are kept up to date by incorporating current topics and online teaching methods. All courses require a weekly forum discussion and may include collaborative projects with other students in the course. It is the student's responsibility to retain copies of all written assignments, even those submitted to Canvas.

During the Fall and Spring semesters, traditional students can enroll in online courses if they have time conflicts with other classes, work conflicts, or would like to take extra courses. The online mode allows students who cannot meet at a scheduled time the opportunity to engage at a time that works best for them. The traditional Summer semester is typically comprised of all online courses. The courses are intended to give the opportunity for both students and instructors to interact. Students who are working toward an Associate or a Bachelor of Arts degree may take courses online (as available). The Bachelor of Science degrees can be completed fully online.

### **Trinity Quest Degree Completion**

Trinity College, through its Trinity Quest program, offers three-degree completion majors in a modular format in which students meet one day per week for about two years in order to finish their college degree. The focus of classroom instruction is the practical application of course content. Therefore, significant emphasis is placed on a practical project that produces a demonstration of content learning. Because the emphasis is on a practical application of learning, the philosophy of the class is student-centered and primarily a flipped-classroom approach. Most of the content instruction will take place in the LMS, while class meetings will be for major project work. The goal of the class time is to allow the students to practice the disciplines needed for the completion of the course project or to work on the course project itself. The role of the instructor would be to briefly summarize the course content of the week and mostly bring their expertise to bear on the student's project.

Incoming students are required to be at least 24 years of age with at least 60 credits of completed experience. The Trinity Quest program offers majors in Organizational Leadership, Business Organizational Leadership Church Management Concentration, Christian Ministry, and Counseling Psychology which lead to a Bachelor of Science degree. Further information about admission requirements and program details may be obtained from the Trinity Quest Offices or the Trinity Quest Degree Completion section of this catalog.

## **Records**

### **Privacy Rights**

Trinity College, in accordance with the Family Educational Rights and Privacy Act of 1974 (FERPA) as amended, guarantees any student who is or has been in attendance at Trinity College the right of access to inspect and review educational records subject only to certain specific exceptions. With other limited exceptions, no personally identifiable information from educational records is to be disclosed to any third party by any employee of Trinity College without the written consent of the student.

Each student is guaranteed an opportunity to challenge the accuracy of information contained in any file or record to which the student may have access, including the right to a hearing if so requested. Each student also has the right to file a complaint directly with the U.S. Department of Education whenever the student believes that the rights afforded the student by the college policy or the Family Educational Rights and Privacy Act have been violated. Copies of the complete college policy statement on student records may be obtained from the Registrar's Office.

### **Transcripts**

The Registrar keeps a transcript of all credits earned by each student. Transcripts are issued upon receipt of a completed electronic Transcript Request Form and clearance from the Business Office. A fee of \$5 is charged for each transcript. A fee of \$25 is charged for each transcript needed on an emergency basis. No transcript will be issued unless all financial obligations owed by the student to the College have been fulfilled.

### **Records Retention Policy**

The transcript (a permanent record) is the historical record of the student's academic performance at Trinity College. It contains the term-by-term record of enrollment in courses, grades awarded, and degrees conferred. The transcript, along with a record of Christian service activities and credit, is retained permanently in the student's file.

The student's file also contains supplemental material associated with admission to Trinity College, enrollment, and graduation. Examples include petitions for exemptions to policies, degree audits, evaluations of transferred work, Declaration of Major Forms, and miscellaneous correspondence. These supplemental materials are retained for seven years after the student's last day of attendance and are then destroyed.

# Academic Honors

## Dean's List

After the conclusion of each semester, students who are full-time and have achieved a Grade Point Average of 3.50 and above are placed on the Dean's List. Students will receive a certificate to honor their achievement.

## Graduation Honors

At graduation, Trinity College will recognize each student who achieves a high cumulative grade point average. Students who attend at least two sequential years immediately preceding graduation are eligible to be presented with honors at graduation and will be awarded appropriate honor cords and sashes. Students who have earned at least 60 credit hours in residency will be honored according to the following cumulative GPA scale:

- 3.50 to 3.74 Cum Laude/With honors
- 3.75 to 3.89 Magna Cum Laude/With high honors
- 3.90 to 4.00 Summa Cum Laude/With highest honors

Two students will be selected from each of the graduating classes (Bachelor of Arts and Bachelor of Science) for Valedictorian and Salutatorian. Qualifications are based on highest overall academic performance, exemplary moral and spiritual character, and potential for future ministry.

## Retention and Graduation Rates

Trinity College of Florida is engaged in the ongoing collection of retention and graduation rates. For the past 5 years, the percentage of new freshmen still enrolled at the start of the next academic year has been as follows:

- Fall 2023 freshmen who returned in Fall 2024: 25%
- Fall 2022 freshmen who returned in Fall 2023: 17%
- Fall 2021 freshmen who returned in Fall 2022: 28%
- Fall 2020 freshmen who returned in Fall 2021: 53%
- Fall 2019 freshmen who returned in Fall 2020: 64%
- Fall 2018 freshmen who returned in Fall 2019: 55%

Graduation rates are calculated by computing the percentage of the entering first-time, full-time students who graduate from the College within six years and are as follows:

- Fall 2019 freshman who graduated by May 2025: 9%
- Fall 2018 freshmen who graduated by May 2024: 0% (COVID ERA)
- Fall 2017 freshmen who graduated by May 2023: 0% (COVID ERA)
- Fall 2016 freshmen who graduated by May 2022: 20%

# Academic Programs

The academic programs of Trinity College are designed to prepare students to serve Christ in every vocation. The Certificate Programs and the Associate of Arts degrees have the same mission and compatible goals as the four-year degrees but involve fewer credit hours.

## Bachelor of Arts

The Bachelor of Arts is the degree that each four-year graduate of the College receives. Within the B.A., each student selects a major from among Business Organizational Leadership (Leadership Concentration, Sports Leadership Concentration or Church Management Administration Concentration), Ministry (Intercultural Studies Concentration, Pastoral Ministry Concentration, Worship Ministry Concentration, or Youth Ministry Concentration), Elementary Education, Interdisciplinary Studies, Psychology, or Psychology (Counseling Concentration), and Theology. These majors provide thorough Biblical knowledge, advanced theological studies, and professional preparation for various facets of Christian ministry or preparation for further study.



In the following pages, each major or emphasis is presented in a recommended four-year layout. Students are encouraged to follow the recommended sequence as closely as possible. While students are not prohibited from changes in the sequence, following it ensures that students will finish their programs in a timely manner with the fewest conflicts.

### **Core Curriculum**

All students planning to receive the B.A. are required to complete the Core Curriculum and any other requirements that are specified for the major they select. The Core Curriculum is divided into four areas, the first three being general education and the fourth being Bible, requiring at least 36 credit hours.

The general education segment of the Core Curriculum provides intellectual preparation in the mastery of basic tools and skills of thought, learning, and academic preparation in acquiring the general knowledge which is the foundation for more specialized studies. Students successfully completing the General Studies Core Curriculum will demonstrate:

1. College level competence in the general intellectual skills that form the foundation for all learning: reading, writing/composition, rhetoric and logic;
2. A broad academic knowledge of Western culture, integrating themes from its history, science, philosophy, politics, literature, art, and music;
3. An ability to integrate a Christian worldview into their understanding of general studies content.

The Bible segment of the Core Curriculum provides a basic academic knowledge of the Bible's content and doctrines, as well as, the skills necessary for its proper interpretation and the ability to apply the Bible to personal life situations and to articulate the Biblical message to others. A student successfully completing the Bible Core Curriculum will demonstrate:

1. A general knowledge of the content of Scripture,
2. A general knowledge of the content of Systematic Theology,
3. Knowledge and skills for accurate Biblical interpretation, application to life situations, and communication of the Biblical message to others.

The Core Curriculum for the majority of our majors is made up of the following courses:

<b>Area I: Humanities and Fine Arts</b>		<b>Area IV: Bible and Theology</b>	
Freshman Composition I	3	Bible	
Freshman Composition II	3	Basics of Biblical Living	3
Introduction to Public Speaking	3	Christian Belief and Scripture	3
Introduction to Philosophy	3	Old Testament Law and History	3
General Education Electives	6	Old Testament Poetry and Prophecy	3
Literature Elective	3	Life and Revelation of Christ	3
Fine Arts Elective	3	New Testament History and Letters	3
		Romans	3
		Hermeneutics	3
		Bible and Theology Electives	3-9
<b>Area II: Social and Behavioral Sciences</b>			
College and Career Success	3		
General Psychology	3		
History Elective	3		
<b>Area III: Natural Sciences &amp; Mathematics</b>			
		Theology	
		Systematic Theology I: Prolegomena, Bibliology, and Theology Proper	3
		Systematic Theology II: Christology, Pneumatology, and Angelology	3
		Systematic Theology III: Anthropology, Hamartiology, and Soteriology	3
		Systematic Theology IV: Ecclesiology, Eschatology, and Contemporary Theology	3
		Apologetics	3
		Theology Elective	3
		Interdisciplinary Bible-related	
		Evangelism and Discipleship	3
		World Missions and Religions	3
		Senior Research Seminar	3

## Graduation Requirements

All of the following requirements must be met in order to graduate and receive a Bachelor of Arts degree from Trinity College: (To see the graduation requirements for the Certificate and Associate of Arts degrees, please go to pages 70-74.)

1. Satisfactory completion of a minimum of 123 semester credit hours with at least a 2.0 cumulative grade point average including completion of all Core Curriculum, major, Chapel, and Christian Service requirements. The final 32 credit hours and at least 50% of all major credit hours must be completed in residence at Trinity College.
2. Satisfactory completion of Bible Theology Test.
3. Satisfactory completion of all Trinity College assessment procedures.
4. Continued evidence of a consistent genuine Christian testimony.
5. Continued essential agreement with the Doctrinal Statement of the College.
6. Satisfactory fulfillment of all financial obligations to the College. No degree will be granted or transcript provided to a student with an outstanding financial obligation to the College.
7. Affirmative recommendation by the faculty, Vice President for Academic Affairs, and the Board of

Trustees.

# Honors Program

## Purpose

The Honors Program at Trinity College of Florida is a cohort-based community of learners dedicated to pursuing excellence in discipleship to Christ through rigorous scholarship, meaningful community, and growth in Christian virtue. The content of the program revolves around the classical ideas of the true, the good, and the beautiful, and the expression and fulfillment of these ideals in Christ.

## Program Content

### Honors Coursework

To graduate with Honors, students must complete at least six approved Honors courses. Courses that are pre-approved for the Honors Program and that are offered as part of a regular rotation include:

- THEO 3341 Readings in Christian Thought/Theology 1 (Classical Period)
- THEO 3412 Reading in Christian Thought/Theology 2 (Modern Period)
- HIST 2301 History of Civilization
- THEO 3303 C. S. Lewis: Apostle to the Skeptic
- HNRS 3211 Great Books Honors Seminar I
- HNRS 3212 Great Books Honors Seminar II

These courses may fulfill existing elective requirements in most students' degree programs. Students should consult with their academic advisors and the Honors Program Director in scheduling and registering for the specific Honors course offered each semester.

### Honors Trip Courses

Honors Students have the opportunity to enrich their education through first-hand experience in important historical and cultural settings (within the U.S. or abroad, as in Israel, Greece, Italy, and the United Kingdom).

Students may earn course credit for these trips by taking the connected class (requiring an additional fee) taught by the Honors Program Director.

All Honors Students are required to attend at least one Honors Trip prior to graduation (though encouraged to attend as many as possible). While students are responsible for their own costs, limited scholarships are available for qualified Honors students to assist with expenses.

### Honors Summer Reading

During the summer breaks, Honors Students will be assigned and provided with selected readings that connect closely to key Honors Program themes and ideas. Students will then discuss and reflect on these readings together in regular meetings during the academic year.

### Honors Colloquium

During the academic year, Honors students meet with the Honors Director for regularly scheduled colloquium meetings. In these meetings, students build community by sharing refreshments and discussing provided readings. All Honors students are expected to attend and regularly contribute to these meetings.

### Advanced Research Writing

Most senior students at Trinity College of Florida are required to complete Advanced Research Writing (ENC 4313), a course that facilitates a research project related to the student's major area of study.\* Honors Students will

successfully complete this project, and will be given additional Honors requirements by the Honors Program Director to set their project apart, in keeping with the high expectations of the Honors Program.

\*Students whose major does not require the Advanced Research Seminar will work with the Honors Program Director to complete the project during the semester of graduation.

### **Benefits of the Honors Program**

The Honors Program is about shaping students into Christian thinkers who pursue excellence in all aspects of their lives. In the process, students gain a wide array of beneficial experiences and new perspectives that equip them well to lead and succeed wherever God calls. These benefits include:

- A Christian worldview, providing a biblical approach to life's ultimate questions
- A well-rounded exposure to the great ideas that have shaped our culture
- Christ-centered relationships with faculty and fellow students
- Advanced communication and critical thinking skills, sharpened through constructive discussion, rigorous research and writing, and regular faculty guidance and feedback
- Official recognition and documentation of advanced academic standing, helpful in bolstering resumes, starting careers, and/or pursuing graduate studies
- Enriching domestic and international student trips (that can also earn course credit)
- Rewarding volunteer and community service opportunities promoting personal growth

### **Application Process**

Students who desire to join the program should request the Honors Program Application from the Honors Program Director during their freshman year, with the goal of entering the Program in the Fall of their sophomore year.

By nature, the Honors Program is selective and competitive in membership. The applicants most likely to be accepted will have a high school and/or college GPA of 3.5 or higher, and will be expected to maintain this GPA throughout their time in the Honors Program in order to continue in membership. Current Honors students are also expected to participate regularly in Honors Program events, activities, and trips while enrolled.

After completing the Honors Program Application, well-qualified applicants will be contacted by the Honors Program Director to complete a personal interview and will receive official notification of their admission status afterward

# Programs of Study

**Note: All programs have the following Stipulations**

Following Admissions Assessment, the following courses: BIBL1101 Basics of Biblical Living (Fall), BIBL1102 Christian Belief and Scripture (Spring) may be required during the freshman year in lieu of Bible/Theology electives. Adjustments will be made to satisfy all other course requirements of the degree.

# Certificate of Biblical Studies

Department Chair: Stuart E. Parsons, Ph.D.

The Certificate of Biblical Studies is for students who want a Biblical foundation prior to pursuing education or training at a non-Christian institution or for those who already have a degree but are seeking additional instruction in Biblical studies. The Certificate is also appropriate for lay workers in local churches who sense a need for Biblical education. This program may also help a student to meet the requirements of various mission boards.



## Graduation Requirements

All of the following requirements must be met in order to receive a Certificate of Biblical Studies from Trinity College:

1. Satisfactory completion of a minimum of 30 semester credit hours with at least a 2.0 cumulative grade point average including completion of the Certificate of Biblical Studies curriculum, Chapel, and Christian Service requirements.
2. Satisfactory completion of all Trinity College assessment procedures.
3. Continued evidence of a consistent, genuine, Christian testimony.
4. Continued essential agreement with the Doctrinal Statement of the College.
5. Satisfactory fulfillment of all financial obligations to the College. No certificate will be granted or transcript provided to a student with an outstanding financial obligation to the College.
6. Affirmative recommendation for graduation by the faculty, Vice President for Academic Affairs, and the Board of Trustees.

## Certificate Requirements (Total required credits: 30) Suggested One-Year Schedule:

Fall Semester 15 Credits			Spring Semester 15 Credits		
ENC1101	Freshman Composition I	3	ENC1102	Freshman Composition II	3
BIBL1311	Old Testament Law and History	3	BIBL1322	Old Testament Poetry and Prophecy	3
GNMN1302	Evangelism and Discipleship	3	MISS1301	World Missions and Religions	3
BIBL2301	Life and Revelation of Christ	3	BIBL2321	New Testament History and Letters	3
BIBL2331	Hermeneutics	3	BIBL2000	Bible or Theology Elective	3

# Certificate in Apologetics and Christian Evidences

Department Chair: Stuart E. Parsons, Ph.D.

The Certificate in Apologetics and Christian Evidences is for students who wish to be equipped to deal with the philosophical and theological issues that increasingly arise in evangelism and missions directed to atheists or those who hold to other major world religions.



## Graduation Requirements

All of the following requirements must be met in order to receive a Certificate in Apologetics and Christian Evidences from Trinity College:

1. Satisfactory completion of a minimum of 30 semester hours with at least a 3.0 cumulative grade point average.
2. Satisfactory completion of all requirements of the Certificate of Apologetics and Christian Evidences curriculum.
3. Continued evidence of a consistent genuine Christian testimony.
4. Continued essential agreement with the Doctrinal Statement of the College.
5. Satisfactory fulfillment of all financial obligations to the College. No certificate will be granted or transcript provided to a student with an outstanding financial obligation to the College.
6. Affirmative recommendation for graduation by the faculty, Vice President for Academic Affairs, and the Board of Trustees.

## Certificate Requirements (Total Required Credits: 30)

Required Courses			Choose 4 Courses:		
THEO4311	Apologetics	3	THEO4301	Contemporary Ethical Issues	3
MISS1301	World Missions and Religions	3	THEO4312	Advanced Apologetics	3
ISC1502	Darwinism and Intelligent Design	3	THEO4302	Issues in Science and Theology	3
THEO3301	Systematic Theology I	3	THEO3322	Contemporary Issues in Theology and Ethics	3
BIBL4301	Romans	3	MISS4301	World Religions	3
THEO3303	C.S. Lewis: Apostle to the Skeptics	3	BIBL1311	Old Testament Law and History	3
			BIBL1322	Old Testament Poetry and Prophecy	3
			BIBL2321	New Testament History and Letters	3
			BIBL2301	Life and Revelation of Christ	3

# Associate of Arts in Biblical Studies

*Department Chair: Stuart E. Parsons, Ph.D.*

The Associate of Arts degree at Trinity College is a two-year degree offered to students for the purpose of providing a foundational program in Biblical studies.



## Students successfully completing this program will demonstrate:

1. General knowledge of the content of Scripture.
2. Knowledge and skills for accurate Biblical interpretation and application to life situations.

## Graduation Requirements

All of the following requirements must be met in order to graduate and receive an Associate of Arts degree in Biblical Studies from Trinity College:

1. Satisfactory completion of a minimum of 60 semester credit hours with at least a 2.0 cumulative grade point average including completion of the Associate of Arts curriculum, Chapel, and Christian Service requirements. The final 30 credit hours and at least 50% of all major course credit hours must be completed in residence at Trinity College.
2. Satisfactory completion of all Trinity College assessment procedures.
3. Continued evidence of a consistent, genuine, Christian testimony.
4. Continued essential agreement with the Doctrinal Statement of the College.
5. Satisfactory fulfillment of all financial obligations to the College. No degree will be granted or transcript provided to a student with an outstanding financial obligation to the College.
6. Affirmative recommendation for graduation by the faculty, Vice President for Academic Affairs, and the Board of Trustees.

## Major Requirements (Total Required Credits: 60) Suggested Two-Year Schedule:

### Fall Semester (1st Year) 15 Credits

SLS1501	College and Career Success	3
ENC1101	Freshman Composition I	3
BIBL1311	Old Testament Law & History	3
GNMN1302	Evangelism & Discipleship	3
OPEL1000	Open Elective	3

### Fall Semester (2nd Year) 15 Credits

BIBL2331	Hermeneutics	3
BIBL2301	Life & Revelation of Christ	3
GNMN1302	Intro. to Public Speaking	3
HSEL2000	History Elective	3
OPEL1000	Open Elective	3

### Spring Semester (1st Year) 15 Credits

ENC1102	Freshman Composition II	3
BIBL1322	Old Testament Poetry & Prophecy	3
PSY1012	General Psychology	3
MISS1301	World Missions & Religions	3
SPC1300	Interpersonal Communications	3

### Spring Semester (2nd Year) 15 Credits

BIBL2321	New Testament History & Letters	3
SCEL2000	Science Elective	3
LTEL2000	Literature Elective	3
BTEL2000	Bible or Theology Elective	3
OPEL2000	Open Elective	3



# Associate of Arts in General Studies

*Department Chair: Dawn Scilex, M.Ed.*



The Associate of Arts degree in General Studies is designed to give students valuable preparation for further studies, by providing them with introductory general studies courses while helping them develop a foundational Biblical perspective.

## Students successfully completing this program will demonstrate:

1. A general knowledge of the content of Scripture.
2. College-level competence in the general skills that form the foundation for all learning: reading, writing/composition, and critical thinking.
3. Introductory knowledge of Western culture integrating themes from history, science, philosophy, or literature.

## Graduation Requirements

All of the following requirements must be met in order to graduate and receive an Associate of Arts degree in General Studies from Trinity College:

1. Satisfactory completion of a minimum of 60 semester credit hours with at least a 2.0 cumulative grade point average including completion of the Associate of Arts curriculum, Chapel, and Christian Service requirements. The final 30 credit hours and at least 50% of all major courses credit hours must be completed in residence at Trinity College.
2. Satisfactory completion of all Trinity College assessment procedures.
3. Continued evidence of a consistent, genuine, Christian testimony.
4. Continued essential agreement with the Doctrinal Statement of the College.
5. Satisfactory fulfillment of all financial obligations to the College. No degree will be granted or transcript provided to a student with an outstanding financial obligation to the College.
6. Affirmative recommendation for graduation by the faculty, Vice President for Academic Affairs, and the Board of Trustees.

## Major Requirements (Total Required Credits: 60) Suggested Two-Year Schedule:

### Fall Semester (1st Year) 15 Credits

SLS1501	College and Career Success	3
ENC1101	Freshman Composition I	3
BIBL1000	Bible or Theology Elective*	3
GEEL1000	General Studies Elective**	3
GEEL1000	General Studies Elective**	3

### Fall Semester (2nd Year) 15 Credits

BIBL2331	Hermeneutics	3
BIBL2000	Bible or Theology Elective**	3
GNMN1302	Evangelism and Discipleship	3
LTEL2000	Literature Elective	3
GEEL1000	General Studies Elective**	3

### Spring Semester (1st Year) 15 Credits

ENC1102	Freshman Composition II	3
BIBL1000	Bible or Theology Elective*	3
SPC1300	Interpersonal Communications	3
GEEL1000	General Studies Elective**	3
GEEL1000	General Studies Elective**	3

### Spring Semester (2nd Year) 15 Credits

BIBL2000	Bible or Theology Elective*	3
MTEL2000	Math Elective	3
HSEL2000	History Elective	3
MISS1301	World Missions and Religions	3
GEEL2000	General Studies Elective**	3

# Bible Major

Department Chair: Stuart E. Parsons, Ph.D.



All Trinity College students graduating with a Bachelor of Arts degree will receive a double major consisting of a Bible major along with their chosen major.

The Bible major includes at least 36 required credit hours in Bible which are built into every Trinity College of Florida Bachelor of Arts program. The Bible major is integrated into all Bachelor of Arts programs because the theology and content of the Bible is foundational for a Christian worldview. The Bible and Theology major is inseparable from the College's mission and heritage. This major defines Trinity College of Florida as a Bible college.

## Students successfully completing the Bible and Theology B.A. program will demonstrate:

1. Knowledge of biblical studies.
2. Knowledge of systematic theology.
3. Knowledge and skills for accurate interpretation and communication of the biblical message.

### I. General Studies 39 Credits

College and Career Success	3
Freshman Composition I	3
Freshman Composition II	3
Introduction to Public Speaking	3
Introduction to Philosophy	3
General Psychology	3
Literature Elective	3
Fine Arts Elective	3
History Elective	3
Math Elective	3
Science Elective	3
General Education Electives	6

### II. Bible 36 Credits Course Options

Old Testament Law and History	3
Old Testament Poetry and Prophecy	3
Life and Revelation of Christ	3
New Testament History and Letters	3
Romans	3
Hermeneutics	3
Systematic Theology I	3
Systematic Theology II	3
Systematic Theology III	3
Systematic Theology IV	3
Apologetics	3
Bible or Theology Elective	3
Evangelism and Discipleship	3
World Missions and Religions	3

### III. Companion Major Electives 48 Credits

\*Substitute a Bible or Theology elective for majors that do not require Senior Research

# Bachelor of Arts Business Organizational Leadership

## Church Management Administration Concentration

Department Chair: Cynthia Perkins, M.A.O.L.



### Students successfully completing this program will demonstrate:

1. An advanced understanding and application of leadership theories to effectively motivate others, lead innovation, and impact an organization for successful growth.
2. A personal understanding of his/her core competencies as it relates to the ability to lead in an ethical manner through negotiation, inspiration, teamwork, and strategic decision making.
3. An in-depth understanding of how to integrate his/her faith into all areas of business and organizational life.

### Concentration Requirements, Total Required Credits: 123

#### I. General Studies 39 Credits

College and Career Success  
 Freshman Composition I  
 Freshman Composition II  
 Introduction to Public Speaking  
 Introduction to Philosophy  
 Literature Elective  
 Fine Arts Elective  
 General Psychology  
 History Elective  
 Math Elective  
 Science Elective  
 General Education Elective

#### II. Bible 45 Credits

3	Evangelism and Discipleship	3
3	Old Testament Law and History	3
3	Old Testament Poetry and Prophecy	3
3	Life and Revelation of Christ	3
3	New Testament History and Letters	3
3	Hermeneutics	3
3	World Missions and Religions	3
3	Systematic Theology I	3
3	Systematic Theology II	3
3	Systematic Theology III	3
3	Systematic Theology IV	3
6	Apologetics	3
	Romans	3
	Bible or Theology Electives	6

#### III. Major Core Courses 39 Credits

3	Introduction to Organizational Leadership	3	Org. Comm. Methods and Strategies for Ldrs.	3
3	Managing Ethics in Org.	3	Leadership in Nonprofits	3
3	Team Dynamics and Leading Diverse Groups	3	Introduction to Counseling or Marriage and Family Comm.	3
3	Strategic HR in Organizations	3	Resource Allocation in Org.	3
3	Inter. Leadership: Conflict and Negotiation	3	Pastoral Methods	3
3	Concepts and Theories of Mng. Ldr.	3	Pastoral Methods Practicum	3
3	Marketing and Research Strategy	3	Business Org. Leadership Internship (2 Semesters)	0

# Business Organizational Leadership

## Church Management Administration Concentration

Suggested Four-Year Schedule:

### Freshman Fall Semester 15 Credits

SLS1501	College and Career Success	3
ENC1101	Freshman Composition I	3
BIBL1311	Old Testament Law and History	3
GNMN1302	Evangelism and Discipleship	3
LDR1362	Introduction to Org. Leadership	3

### Freshman Spring Semester 15 Credits

ENC1102	Freshman Composition II	3
PSY1012	General Psychology	3
BIBL1322	Old Testament Poetry and Prophecy	3
MISS1301	World Missions and Religions	3
LDR2370	Org. Comm. Methods & Strategy for Ldrs.	3

### Sophomore Fall Semester 15 Credits

BIBL2331	Hermeneutics	3
BIBL2301	Life and Revelation of Christ	3
SPC1608	Introduction to Public Speaking	3
LDR3202	Managing Ethics in Org.	3
LDR3341	Leadership in Nonprofits	3

### Sophomore Spring Semester 15 Credits

BIBL2321	New Testament History and Letters	3
MTEL2000	Math Elective	3
SCEL2000	Science Elective	3
LDR3363	Team Dynamics & Leading Diverse Grps.	3
BTEL2000	Bible or Theology Elective	3

### Junior Fall Semester 15 Credits

THEO3301	Systematic Theology I	3
COUN2301	Introduction to Counseling	3
SYG1431	or Marriage and Family Comm.	
PHI1010	Introduction to Philosophy	3
LDR3333	Strategic HR in Organizations	3
LDR4334	Resource Allocation in Org.	3

### Junior Spring Semester 18 Credits

THEO3302	Systematic Theology II	3
BTEL3000	Bible or Theology Elective	3
GEEL3000	General Studies Elective	3
LTEL3000	Literature Elective	3
HSEL2000	History Elective	3
LDR3373	Inter. Leadership: Conflict & Negotiation	3

### Senior Fall Semester 15 Credits

THEO4321	Systematic Theology III	3
THEO4311	Apologetics	3
FAEL2000	Fine Arts Elective	3
PAST4301	Pastoral Methods	3
PAST4341	Pastoral Methods Practicum	3
BSOL4081	Bus. Org. Leadership Internship	0

### Senior Spring Semester 15 Credits

THEO4331	Systematic Theology IV	3
BIBL4301	Romans	3
LDR4104	Concepts and Theories of Mng. Ldr.	3
GEEL3000	General Education Elective	3
MKTG3613	Marketing and Research Strategy	3
BSOL4082	Bus. Org. Leadership Internship	0

# Bachelor of Arts Business Organizational Leadership

## General Business Concentration

Department Chair: Cynthia Perkins, M.A.O.L.



### Students successfully completing this program will demonstrate:

1. An advanced understanding and application of leadership theories to effectively motivate others, lead innovation, and impact an organization for successful growth.
2. A personal understanding of his/her core competencies as it relates to the ability to lead in an ethical manner through negotiation, inspiration, teamwork, and strategic decision-making.
3. An in-depth understanding of how to integrate his/her faith into all areas of business and organizational life.

### Concentration Requirements, Total Required Credits: 123

#### I. General Studies 39 Credits

College and Career Success  
 Freshman Composition I  
 Freshman Composition II  
 Introduction to Public Speaking  
 Introduction to Philosophy  
 Literature Elective  
 Fine Arts Elective  
 General Psychology  
 History Elective  
 Math Elective  
 Science Elective  
 General Education Elective

#### III. Major Core Courses 39 Credits

##### **Organizational Leadership Core Courses**

Introduction to Organizational Leadership  
 Managing Ethics in Org.  
 Org. Comm. Methods and Strategies for Ldrs.  
 Organizational Theory and Behavior  
 Leading Org. Inn. and Change or Ldr. in Nonprofits  
 Inter. Leadership: Conflict and Negotiation  
 Concepts and Theories of Mng. Leadership

#### II. Bible 45 Credits

3	Evangelism and Discipleship	3
3	Old Testament Law and History	3
3	Old Testament Poetry and Prophecy	3
3	Life and Revelation of Christ	3
3	New Testament History and Letters	3
3	Hermeneutics	3
3	World Missions and Religions	3
3	Systematic Theology I	3
3	Systematic Theology II	3
3	Systematic Theology III	3
3	Systematic Theology IV	3
6	Apologetics	3
	Romans	3
	Bible or Theology Electives	6

##### **General Business Courses**

3	Accounting for Nonfinancial Majors or Business Financial Management	3
3	Resource Allocation in Org.	3
3	Principles of Microeconomics	3
3	Project Leader: Strategy and Scope	3
3	Marketing and Research Strategy	3
3	Strategic HR in Organizations	3
3	Business Org. Leadership Internship (2 Semesters)	0

# Business Organizational Leadership

## General Business Concentration

Suggested Four-Year Schedule:

### Freshman Fall Semester 15 Credits

SLS1501	College and Career Success	3
ENC1101	Freshman Composition I	3
BIBL1311	Old Testament Law and History	3
GNMN1302	Evangelism and Discipleship	3
LDR1362	Introduction to Org. Leadership	3

### Freshman Spring Semester 15 Credits

ENC1102	Freshman Composition II	3
PSY1012	General Psychology	3
BIBL1322	Old Testament Poetry and Prophecy	3
MISS1301	World Missions and Religions	3
LDR2370	Org. Comm. Methods & Strategy for Ldrs.	3

### Sophomore Fall Semester 15 Credits

BIBL2331	Hermeneutics	3
BIBL2301	Life and Revelation of Christ	3
SPC1608	Introduction to Public Speaking	3
LDR3202	Managing Ethics in Org.	3
LDR3215	Leading Org. Inn. & Change	3
LDR3341	or Leadership in Nonprofits	

### Sophomore Spring Semester 15 Credits

BIBL2321	New Testament History and Letters	3
STA2026	Statistics	3
SCEL2000	Science Elective	3
GEEL3000	General Education Elective	3
BTEL2000	Bible or Theology Elective	3

### Junior Fall Semester 15 Credits

THEO3301	Systematic Theology I	3
ACG3024	Accounting for Nonfinancial Majors	3
MNGT4323	or Business Financial Management	
PHI1010	Introduction to Philosophy	3
LDR3333	Strategic HR in Organizations	3
LDR4334	Resource Allocation in Org.	3

### Junior Spring Semester 18 Credits

THEO3302	Systematic Theology II	3
BTEL3000	Bible or Theology Elective	3
ECO2023	Principles of Microeconomics	3
LTEL3000	Literature Elective	3
HSEL2000	History Elective	3
LDR3373	Inter. Leadership: Conflict & Negotiation	3

### Senior Fall Semester 15 Credits

THEO4321	Systematic Theology III	3
THEO4311	Apologetics	3
FAEL2000	Fine Arts Elective	3
LDR4164	Org. Theory and Behavior	3
LDR3364	Project Leader: Strategy and Scope	3
BSOL4081	Bus. Org. Leadership Internship	0

### Senior Spring Semester 15 Credits

THEO4331	Systematic Theology IV	3
BIBL4301	Romans	3
LDR4104	Concepts and Theories of Mng. Ldr.	3
GEEL3000	General Education Elective	3
MKTG3613	Marketing and Research Strategy	3
BSOL4082	Bus. Org. Leadership Internship	0

# Bachelor of Arts Business Organizational Leadership

## Leadership Concentration

Department Chair: Cynthia Perkins, M.A.O.L.



This program equips the student with business and leadership skills to be influential in diverse and complex organizational environments. The Leadership Concentration equips students to be influential, ethical change agents in both the public and private sectors. The student will study current and emerging leadership theories, best practices, skills, and tools used to influence others to generate innovation, creativity, and change within organizations.

### Students successfully completing this program will demonstrate:

1. An advanced understanding and application of leadership theories to effectively motivate others, lead innovation, and impact an organization for successful growth.
2. A personal understanding of his/her core competencies as it relates to the ability to lead in an ethical manner through negotiation, inspiration, teamwork, and strategic decision-making.
3. An in-depth understanding of how to integrate his/her faith into all areas of business and organizational life.

### Concentration Requirements, Total Required Credits: 123

#### I. General Studies 39 Credits

College and Career Success  
 Freshman Composition I  
 Freshman Composition II  
 Introduction to Public Speaking  
 Introduction to Philosophy  
 Literature Elective  
 Fine Arts Elective  
 General Psychology  
 History Elective  
 Math Elective  
 Science Elective  
 General Education Elective

#### III. Major Core Courses 39 Credits

Introduction to Organizational Leadership  
 Inter. Leadership: Conflict and Negotiation  
 Concepts and Theories of Mng. Leadership  
 Leadership in Nonprofits or Project Leader: Strat. and Scope  
 Leading Org. Inn. and Change  
 Managing Ethics in Organizations  
 Org. Comm. Methods & Strategies for Ldrs.

#### II. Bible 45 Credits

3	Evangelism and Discipleship	3
3	Old Testament Law and History	3
3	Old Testament Poetry and Prophecy	3
3	Life and Revelation of Christ	3
3	New Testament History and Letters	3
3	Hermeneutics	3
3	World Missions and Religions	3
3	Systematic Theology I	3
3	Systematic Theology II	3
3	Systematic Theology III	3
3	Systematic Theology IV	3
6	Apologetics	3
	Romans	3
	Bible or Theology Electives	6
3	Organizational Theory and Behavior	3
3	Marketing Research and Strategy	3
3	Resource Allocation in Organizations	3
3	Strategic HR in Organizations	3
3	Business Fin. Mgt. or Study of Great Leaders	3
3	Team Dynamics and Leading Diverse Groups	3
3	Business Org. Leadership Internship (2 Semesters)	0

# Business Organizational Leadership

## Leadership Concentration

Suggested Four-Year Schedule:

### Freshman Fall Semester 15 Credits

SLS1501	College and Career Success	3
ENC1101	Freshman Composition I	3
BIBL1311	Old Testament Law and History	3
GNMN1302	Evangelism and Discipleship	3
LDR1362	Introduction to Org. Leadership	3

### Freshman Spring Semester 15 Credits

ENC1102	Freshman Composition II	3
PSY1012	General Psychology	3
BIBL1322	Old Testament Poetry and Prophecy	3
MISS1301	World Missions and Religions	3
LDR2370	Org. Comm. Methods & Strategy for Ldrs.	3

### Sophomore Fall Semester 15 Credits

BIBL2331	Hermeneutics	3
BIBL2301	Life and Revelation of Christ	3
SPC1608	Introduction to Public Speaking	3
LDR3202	Managing Ethics in Org.	3
LDR3341	Leadership in Nonprofits	3
LDR3364	or Project Leader: Strat. & Scope	

### Sophomore Spring Semester 15 Credits

BIBL2321	New Testament History and Letters	3
MTEL2000	Math Elective	3
SCEL2000	Science Elective	3
LDR3363	Team Dynamics & Leading Diverse Grps.	3
BTEL2000	Bible or Theology Elective	3

### Junior Fall Semester 15 Credits

THEO3301	Systematic Theology I	3
MNGT4323	Business Financial Management	3
LDR4540	or Study of Great Leaders	
PHI1010	Introduction to Philosophy	3
LDR3333	Strategic HR in Organizations	3
LDR4334	Resource Allocation in Org.	3

### Junior Spring Semester 18 Credits

THEO3302	Systematic Theology II	3
BTEL3000	Bible or Theology Elective	3
LTEL3000	Literature Elective	3
HSEL2000	History Elective	3
GEEL3000	General Education Elective	3
LDR3373	Inter. Leadership: Conflict & Negotiation	3

### Senior Fall Semester 15 Credits

THEO4321	Systematic Theology III	3
THEO4311	Apologetics	3
FAEL2000	Fine Arts Elective	3
LDR4164	Org. Theory and Behavior	3
LDR3215	Leading Org. Innovation & Change	3
BSOL4081	Bus. Org. Leadership Internship	0

### Senior Spring Semester 15 Credits

THEO4331	Systematic Theology IV	3
BIBL4301	Romans	3
LDR4104	Concepts and Theories of Mng. Ldr.	3
GEEL3000	General Education Elective	3
MKTG3613	Marketing and Research Strategy	3
BSOL4082	Bus. Org. Leadership Internship	0



# Bachelor of Arts Business Organizational Leadership

## Social Media Management Concentration

*Department Chair: Cynthia Perkins, M.A.O.L.*

The purpose of the social media management degree concentration is to provide students with a deep understanding of the role of social media in today's digital landscape. The concentration is designed to equip students with the skills and knowledge needed to create and execute effective social media strategies that drive business success.



### Students successfully completing this program will demonstrate:

1. Mastery of social media platforms: Students will have a deep understanding of how to use social media platforms such as to build brand awareness, engage with clients, and drive website traffic.
2. Research skills: Students will learn how to conduct research to inform social media strategies, including how to analyze audience demographics, identify trends, and track social media metrics.
3. Content creation: Students will learn how to create compelling social media content, including how to write effective copy, design eye-catching graphics, and produce engaging videos.
4. Community management: Students will learn how to manage online communities, including how to respond to client inquiries, handle negative feedback, and cultivate brand advocates.
5. Strategy development: Students will learn how to develop and execute comprehensive social media strategies, including how to set goals, identify target audiences, and measure success.
6. An in-depth understanding of how to integrate his/her faith into all areas of business and organizational life.

### Concentration Requirements, Total Required Credits: 123

#### I. General Studies 39 Credits

College and Career Success  
 Freshman Composition I  
 Freshman Composition II  
 Introduction to Public Speaking  
 Introduction to Philosophy  
 Literature Elective  
 Fine Arts Elective  
 General Psychology  
 History Elective  
 Math Elective  
 Science Elective  
 General Education Electives

#### II. Bible 45 Credits

3	Evangelism and Discipleship	3
3	Old Testament Law and History	3
3	Old Testament Poetry and Prophecy	3
3	World Missions and Religions	3
3	Life and Revelation of Christ	3
3	Hermeneutics	3
3	New Testament History and Letters	3
3	Systematic Theology I	3
3	Systematic Theology II	3
3	Systematic Theology III	3
3	Systematic Theology IV	3
6	Apologetics	3
	Romans	3
	Bible or Theology Electives	6

#### III. Major Core Courses 39 Credits

##### **Organizational Leadership Core Courses**

Introduction to Organizational Leadership  
 Managing Ethics in Organizations  
 Org. Comm. Methods and Strategies for Leaders  
 Organizational Theory and Behavior  
 Leading Org. Inn. and Change or Ldr. in Nonprofits  
 Intermediate Leadership: Conflict and Negotiation  
 Team Dynamics and Leading Diverse Groups  
 or Strategic HR in Organizations

##### **Social Media Management Courses**

3	Introduction to Social Media Management	3
3	Strategic Storytelling	3
3	Communication Campaigns for the Digital Age	3
3	Strategic Media Analysis	3
3	Introduction to Video, Social, and Mobile Promotion	3
3	Marketing Research and Strategy	3
3	Business Org. Leadership Internship (2 Semesters)	0

# Business Organizational Leadership

## Social Media Management Concentration

Suggested Four-Year Schedule:

Freshman Fall Semester 15 Credits			Freshman Spring Semester 15 Credits		
SLS1501	College and Career Success	3	ENC1102	Freshman Composition II	3
ENC1101	Freshman Composition I	3	PSY1012	General Psychology	3
BIBL1311	Old Testament Law and History	3	BIBL1322	Old Testament Poetry and Prophecy	3
GNMN1302	Evangelism and Discipleship	3	MISS1301	World Missions and Religions	3
LDR1362	Introduction to Org. Leadership	3	LDR2370	Org. Comm. Methods & Strategy for Ldrs.	3
Sophomore Fall Semester 15 Credits			Sophomore Spring Semester 15 Credits		
BIBL2331	Hermeneutics	3	BIBL2321	New Testament History and Letters	3
BIBL2301	Life and Revelation of Christ	3	MTEL2000	Math Elective	3
SPC1608	Introduction to Public Speaking	3	SCEL2000	Science Elective	3
LDR3202	Managing Ethics in Org.	3	BTEL2000	Bible or Theology Elective	3
STCO2301	Intro. to Social Media Mgt.	3	LDR3363	Team Dynamics & Leading Diverse Grps.	3
			LDR3333	or Strategic HR in Organizations	
Junior Fall Semester 15 Credits			Junior Spring Semester 18 Credits		
THEO3301	Systematic Theology I	3	THEO3302	Systematic Theology II	3
GEEL3000	General Education Elective	3	BTEL3000	Bible or Theology Elective	3
PHI1010	Intro. to Philosophy	3	STCO3301	Strategic Storytelling	3
STCO2302	Intro. to Video, Social, & Mobile Promo.	3	LTEL3000	Literature Elective	3
LDR3215	Leading Org. Innovation & Change	3	HSEL2000	History Elective	3
LDR3341	or Leadership in Nonprofits		LDR3373	Inter. Leadership: Conflict & Negotiation	3
Senior Fall Semester 15 Credits			Senior Spring Semester 15 Credits		
THEO4321	Systematic Theology III	3	THEO4331	Systematic Theology IV	3
THEO4311	Apologetics	3	BIBL4301	Romans	3
FAEL2000	Fine Arts Elective	3	STCO3302	Strategic Media Analysis	3
LDR4164	Org. Theory and Behavior	3	GEEL3000	General Education Elective	3
STCO3303	Comm. Campaigns for the Digital Age	3	MKTG3613	Marketing and Research Strategy	3
BSOL4081	Bus. Org. Leadership Internship	0	BSOL4082	Bus. Org. Leadership Internship	0

\*A minimum of 18 credits of Major Elective must be at the 3000 level or higher.

# Bachelor of Arts Business Organizational Leadership

## Sports Leadership Concentration

*Department Chair: Cynthia Perkins, M.A.O.L.*



This program equips the student with business and leadership skills to be influential in diverse and complex organizational environments. The Sport Leadership Concentration equips students to become influential, ethical change agents in sports-related agencies and businesses. The student will study effective ways to influence the sports arena through project management, sports administration, and sports leadership theories, skills, and best practices.

### Students successfully completing this program will demonstrate:

1. An advanced understanding and application of leadership theories to effectively motivate others, lead innovation, and impact an organization for successful growth.
2. A personal understanding of his/her core competencies as it relates to the ability to lead in an ethical manner through negotiation, inspiration, teamwork, and strategic decision making.
3. An in-depth understanding of how to integrate his/her faith into all areas of business and organizational life.

### Concentration Requirements, Total Required Credits: 123

#### I. General Studies 39 Credits

College and Career Success  
 Freshman Composition I  
 Freshman Composition II  
 Introduction to Public Speaking  
 Introduction to Philosophy  
 Literature Elective  
 Fine Arts Elective  
 General Psychology  
 History Elective  
 Math Elective  
 Science Elective  
 General Education Electives

#### II. Bible 45 Credits

3	Evangelism and Discipleship	3
3	Old Testament Law and History	3
3	Old Testament Poetry and Prophecy	3
3	World Missions and Religions	3
3	Life and Revelation of Christ	3
3	Hermeneutics	3
3	New Testament History and Letters	3
3	Systematic Theology I	3
3	Systematic Theology II	3
3	Systematic Theology III	3
3	Systematic Theology IV	3
6	Apologetics	3
	Romans	3
	Bible or Theology Electives	6

#### III. Major Core Courses 39 Credits

Sports Science I or Leading Org. Innov. & Change	3	Ldr. in Nonprofits or Project Ldr. Strat. & Scope	3
Introduction to Organizational Leadership	3	Marketing Research and Strategy	3
Leadership and Organization in Sports	3	Adv. Coaching and Ldr. or Res. Alloc. in Org.	3
Sports Science II or Managerial Leadership	3	Sports Administration	3
Managing Ethics in Organizations	3	Strategic HR in Organizations	3
Org. Comm. Methods & Strategies for Ldrs.	3	Team Dynamics and Leading Diverse Groups	3
Organizational Theory and Behavior	3	Business and Leadership Internship (2 Semesters)	0

# Business Organizational Leadership

## Sports Leadership Concentration

Suggested Four-Year Schedule:

Freshman Fall Semester 15 Credits			Freshman Spring Semester 15 Credits		
SLS1501	College and Career Success	3	ENC1102	Freshman Composition II	3
ENC1101	Freshman Composition I	3	PSY1012	General Psychology	3
BIBL1311	Old Testament Law and History	3	BIBL1322	Old Testament Poetry and Prophecy	3
GNMN1302	Evangelism and Discipleship	3	MISS1301	World Missions and Religions	3
LDR1362	Introduction to Org. Leadership	3	LDR2370	Org. Comm. Methods & Strategy for Ldrs.	3
Sophomore Fall Semester 15 Credits			Sophomore Spring Semester 15 Credits		
BIBL2331	Hermeneutics	3	BIBL2321	New Testament History and Letters	3
BIBL2301	Life and Revelation of Christ	3	MTEL2000	Math Elective	3
SPC1608	Introduction to Public Speaking	3	SCEL2000	Science Elective	3
LDR3202	Managing Ethics in Org.	3	LDR3363	Team Dynamics & Leading Diverse Groups	3
LDR3341	Leadership in Nonprofits	3	LDR2351	Leadership and Org. in Sports	3
Junior Fall Semester 15 Credits			Junior Spring Semester 18 Credits		
THEO3301	Systematic Theology I	3	THEO3302	Systematic Theology II	3
PHI1010	Introduction to Philosophy	3	BTEL3000	Bible or Theology Elective	3
MKTG3613	Marketing Research and Strategy	3	SPB4753	Sports Science I***	3
FAEL2000	Fine Arts Elective	3	GEEL3000	General Education Elective	3
LDR3333	Strategic HR in Organizations	3	LDR4164	Org. Theory and Behavior	3
			SPB3013	Adv. Coaching and Leadership****	3
Senior Fall Semester 15 Credits			Senior Spring Semester 15 Credits		
THEO4321	Systematic Theology III	3	THEO4331	Systematic Theology IV	3
THEO4311	Apologetics	3	BIBL4301	Romans	3
BTEL3000	Bible or Theology Elective	3	GEEL3000	General Education Elective	3
LTEL3000	Literature Elective	3	SBP4754	Sports Science II*****	3
HSEL2000	History Elective	3	SPB4604	Sports Administration	3
BSOL4081	Bus. Org. Leadership Internship	0	BSOL4082	Bus. Org. Leadership Internship	0

\*Project Leader, Strat. and Scope\*\* Research Methods I (pre-req: Statistics) \*\*\* or Leading Org. Innov. and Change  
\*\*\*\* or Resource Alloc. in Org.\*\*\*\*\* Managerial Leadership

# Bachelor of Arts Elementary Education

Department Chair: Dawn Sci/ex, M.Ed

**Purpose:** The Elementary Education major is designed for students who sense their teaching gift and desire to express it in academic settings to include Christian schools, public schools, or charter schools.



## Graduation requirement for Florida Department of Education Certification:

1. General Knowledge and K-6 subject area exams.

## Student Learning Outcome Goals:

1. A basic academic knowledge of the histories and philosophies of education of both Christian and public schools include an ability to compare and contrast these respective philosophies.
2. Skill in the various techniques, methods, and strategies necessary for being an effective teacher.
3. An understanding of and proficiency in professional terminology, pedagogy, and ethics necessary to effectively teach in both Christian and public schools.

## Major Requirements (Total Required Credits: 123)

### I. General Studies 36 Credits

College and Career Success	3
Freshman Composition I	3
Freshman Composition II	3
Introduction to Public Speaking	3
Introduction to Philosophy	3
Interpersonal Communications	3
Literature Elective	3
Fine Arts Elective	3
General Psychology	3
History Elective	3
Math Elective	3
Science Elective	3

### II. Bible 36 Credits

Evangelism and Discipleship	3
Old Testament Law and History	3
Old Testament Poetry and Prophecy	3
World Missions and Religions	3
Life and Revelation of Christ	3
Hermeneutics	3
New Testament History and Letters	3
Systematic Theology I	3
Systematic Theology II	3
Systematic Theology III	3
Systematic Theology IV	3
Apologetics	3

### III. Major Core Courses 51 Credits

Developmental Psychology	3	Teaching Children's Literature*	3
Introduction to Elementary Education*	3	Diagnosis and Remediation of Reading Inst.*	3
Philosophy of Education*	3	Field Experience Internships	3
Educational Psychology	3	Student Teaching (12 Credits)	12
Teaching Methods Courses*	18		

\*Student must satisfactorily complete the course with a letter grade of C- or better.

# Bachelor of Arts Elementary Education

Suggested Four-Year Schedule:

## Freshman Fall Semester 15 Credits

SLS1501	College and Career Success	3
ENC1101	Freshman Composition I	3
BIBL1311	Old Testament Law and History	3
GNMN1302	Evangelism and Discipleship	3
EDE1001	Intro. to Elementary Education	3

## Freshman Spring Semester 15 Credits

ENC1102	Freshman Composition II	3
PSY1012	General Psychology	3
BIBL1322	Old Testament Poetry and Prophecy	3
MISS1301	World Missions and Religions	3
ELED1302	Philosophy of Education	3

## Sophomore Fall Semester 15 Credits

BIBL2331	Hermeneutics	3
BIBL2301	Life and Revelation of Christ	3
SPC1608	Introduction to Public Speaking	3
EDP2002	Educational Psychology	3
ELED2000	Methods	3

## Sophomore Spring Semester 18 Credits

BIBL2321	New Testament History and Letters	3
SPC1300	Interpersonal Communications	3
SCEL2000	Science Elective	3
DEP2004	Developmental Psychology	3
ELED2000	Methods	3
ELED2000	Methods	3

## Junior Fall Semester 18 Credits

THEO3301	Systematic Theology I	3
THEO4321	Systematic Theology III	3
HSEL2000	History Elective	3
PHI1010	Introduction to Philosophy	3
ELED3000	Methods	3
ELED3000	Methods	3

## Junior Spring Semester 15 Credits

THEO3302	Systematic Theology II	3
THEO4331	Systematic Theology IV	3
MTEL2000	Math Elective	3
ELED3091	Field Experience Internships	3
ELED3000	Methods	3

## Senior Fall Semester 15 Credits

LTEL3000	Literature Elective	3
THEO4311	Apologetics	3
FAEL2000	Fine Arts Elective	3
EDE4228	Teaching Children's Literature	3
RED4519	Diagnosis/Reading of Rdg. Inst.	3

## Senior Spring Semester 12 Credits

ELED4092	Student Teaching Program	12
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# Bachelor of Arts Interdisciplinary Studies

Department Chair: Dawn Sci/ex, M.Ed.



**Purpose:** The Interdisciplinary Studies Major is designed for students whose vocational objectives draw from multiple disciplines and who are seeking a well-rounded undergraduate education. It allows students the flexibility to design their own programs specific to their long-term goals. This major would be appropriate preparation for additional studies at the graduate level or for individuals anticipating attending seminary. Note-Interdisciplinary studies involves the combination of two or more academic disciplines into one activity.

**Students successfully completing this program will demonstrate:**

- 1. Advanced skills in written communication,
- 2. Advanced knowledge of the Western intellectual tradition,
- 3. Advanced ability to integrate their Christian faith with the content areas of two or more disciplines.

**Program:** Students select 30 credits from two or more disciplines (core courses) with at least 18 semester hours at the 3000 level or above. Students will also complete two semester long internships that are aligned with the selected disciplines within the major.

**Major Requirements (Total Required Credits: 123)**

I. General Studies 39 Credits		II. Bible 54 Credits	
College and Career Success	3	Evangelism and Discipleship	3
Freshman Composition I	3	Old Testament Law and History	3
Freshman Composition II	3	Old Testament Poetry and Prophecy	3
Introduction to Public Speaking	3	World Missions and Religions	3
Introduction to Philosophy	3	Life and Revelation of Christ	3
General Psychology	3	Hermeneutics	3
Literature Elective	3	New Testament History and Letters	3
Fine Arts Elective	3	Systematic Theology I	3
History Elective	3	Systematic Theology II	3
Math Elective	3	Systematic Theology III	3
Science Elective	3	Systematic Theology IV	3
General Education Elective	6	Apologetics	3
		Romans	3
		Advanced Research Writing	3
		Bible or Theology Electives	12
III. Major Courses 30 Credits			
Major Electives	30	Interdisciplinary Studies Internship (2 Semesters)	0

# Bachelor of Arts Interdisciplinary Studies

Suggested Four-Year Schedule:

## Freshman Fall Semester 15 Credits

SLS1501	College and Career Success	3
ENC1101	Freshman Composition I	3
BIBL1311	Old Testament Law and History	3
GNMN1302	Evangelism and Discipleship	3
HSEL1000	History Elective	3

## Freshman Spring Semester 15 Credits

ENC1102	Freshman Composition II	3
PSY1012	General Psychology	3
BIBL1322	Old Testament Poetry and Prophecy	3
MISS1301	World Missions and Religions	3
GEEL1000	General Education Elective	3

## Sophomore Fall Semester 15 Credits

BIBL2331	Hermeneutics	3
BIBL2301	Life and Revelation of Christ	3
SPC1608	Introduction to Public Speaking	3
MJEL2000	Major Elective*	3
MJEL2000	Major Elective*	3

## Sophomore Spring Semester 15 Credits

BIBL2321	New Testament History and Letters	3
BTEL2000	Bible or Theology Elective	3
SCEL2000	Science Elective	3
GEEL2000	General Education Elective	3
MJEL3000	Major Elective*	3

## Junior Fall Semester 18 Credits

THEO3301	Systematic Theology I	3
BTEL3000	Bible or Theology Elective	3
LTEL3000	Literature Elective	3
PHI1010	Introduction to Philosophy	3
MJEL3000	Major Elective*	3
MJEL3000	Major Elective*	3

## Junior Spring Semester 15 Credits

THEO3302	Systematic Theology II	3
BTEL3000	Bible or Theology Elective	3
MTEL2000	Math Elective	3
MJEL3000	Major Elective*	3
MJEL3000	Major Elective*	3

## Senior Fall Semester 15 Credits

THEO4321	Systematic Theology III	3
THEO4311	Apologetics	3
FAEL2000	Fine Arts Elective	3
BTEL3000	Bible or Theology Elective	3
MJEL4000	Major Elective*	3
INDS4081	Interdisciplinary Studies Internship	0

## Senior Spring Semester 15 Credits

THEO4331	Systematic Theology IV	3
BIBL4301	Romans	3
MJEL4000	Major Elective*	3
ENC4313	Advanced Research Writing	3
MJEL4000	Major Elective*	3
INDS4082	Interdisciplinary Studies Internship	0



# Bachelor of Arts Interdisciplinary Studies

## English Education Concentration

Department Chair: Dawn Scilex, M.Ed.



**Purpose:** The English Education Concentration in the Interdisciplinary Studies major is designed for students who intend to seek employment as a teacher of English Language Arts for grades 6-12 in private, public, or charter schools. This concentration provides appropriate preparation for additional studies at the graduate level in English Education, Literacy Studies, Cultural Studies, the Humanities, Educational Leadership, or Curriculum & Instruction. While this major does not lead directly to state licensure for teaching English, completion of the program with a GPA of 2.5 or higher in the content area courses does fulfill the requirements for eligibility for a temporary license in the state of Florida.

**Students successfully completing this program will demonstrate:**

- 1. Advanced skills in written communication
- 2. Advanced knowledge of the Western intellectual tradition
- 3. Advanced ability to integrate their Christian faith with the content areas of English and Education

**Major Requirements (Total Required Credits: 123)**

I. General Studies 39 Credits			II. Bible 51 Credits		
College and Career Success	3		Evangelism and Discipleship	3	
Freshman Composition I	3		Old Testament Law and History	3	
Freshman Composition II	3		Old Testament Poetry and Prophecy	3	
Introduction to Public Speaking	3		Life and Revelation of Christ	3	
Introduction to Philosophy	3		New Testament History and Letters	3	
Literature Elective	3		Hermeneutics	3	
Fine Arts Elective	3		World Missions and Religions	3	
General Psychology	3		Systematic Theology I	3	
History Elective	3		Systematic Theology II	3	
Math Elective	3		Systematic Theology III	3	
Science Elective	3		Systematic Theology IV	3	
General Education Elective	6		Apologetics	3	
			Romans	3	
			Bible or Theology Electives	12	
III. Major Core Courses 39 Credits					
18 Credits must be at 3000 level or higher					
Literature Electives	15		Ministry Electives	6	
Education Electives	6		Advanced Research Writing	3	
Philosophy of Education	3		Interdisciplinary Studies Internship (2 Semesters)	0	

# Bachelor of Arts Interdisciplinary Studies

## English Education Concentration

Suggested Four-Year Schedule:

### Freshman Fall Semester 15 Credits

SLS1501	College and Career Success	3
ENC1101	Freshman Composition I	3
BIBL1311	Old Testament Law and History	3
GNMN1302	Evangelism and Discipleship	3
HSEL1000	History Elective	3

### Freshman Spring Semester 15 Credits

ENC1102	Freshman Composition II	3
PSY1012	General Psychology	3
BIBL1322	Old Testament Poetry and Prophecy	3
MISS1301	World Missions and Religions	3
SPC1300	Interpersonal Communications	3

### Sophomore Fall Semester 15 Credits

BIBL2331	Hermeneutics	3
BIBL2301	Life and Revelation of Christ	3
SPC1608	Introduction to Public Speaking	3
LTEL3000	Literature Elective	3
EDEL3000	Education Elective	3

### Sophomore Spring Semester 15 Credits

BIBL2321	New Testament History and Letters	3
BTEL2000	Bible or Theology Elective	3
SCEL2000	Science Elective	3
LTEL3000	Literature Elective	3
GMEL3000	Ministry Elective	3

### Junior Fall Semester 18 Credits

THEO3301	Systematic Theology I	3
BTEL3000	Bible or Theology Elective	3
LTEL3000	Literature Elective	3
PHI1010	Introduction to Philosophy	3
ELE1302	Philosophy of Education	3
BTEL3000	Bible or Theology Elective	3

### Junior Spring Semester 15 Credits

THEO3302	Systematic Theology II	3
MTEL2000	Math Elective	3
FAEL1000	Fine Arts Elective	3
LTEL3000	Literature Elective	3
GMEL3000	Ministry Elective	3

### Senior Fall Semester 15 Credits

THEO4321	Systematic Theology III	3
THEO4311	Apologetics	3
BTEL3000	Bible or Theology Elective	3
LTEL4000	Literature Elective	3
CRW3011	Creative Writing	3
INDS4081	Interdisciplinary Studies Internship	0

### Senior Spring Semester 15 Credits

THEO4331	Systematic Theology IV	3
BIBL4301	Romans	3
ENC4313	Advanced Research Writing	3
LTEL4000	Literature Elective	3
EDEL3000	Education Elective	3
INDS4082	Interdisciplinary Studies Internship	0

# Bachelor of Arts Ministry

## Intercultural Studies Concentration

*Department Chair: Joseph Allotta, D. Min.*

**Purpose:** The Ministry Major provides the student with the academic and professional preparation necessary for ministry.



### Program Outcomes/Goals:

1. Students will have a professional readiness to deliver Biblical knowledge.
2. Students will have a well-articulated Christian worldview of life and ministry.
3. A student will display ministry-ready professional skills in the area of his or her concentration.

### Major Requirements (Total Required Credits: 123)

#### I. General Studies 39 Credits

College and Career Success  
 Freshman Composition I  
 Freshman Composition II  
 Introduction to Public Speaking  
 Introduction to Philosophy  
 Interpersonal Communication  
 General Psychology  
 Literature Elective  
 Fine Arts Elective  
 History Elective  
 Math Elective  
 Science Elective  
 General Education Elective

#### II. Bible 48 Credits

3	Evangelism and Discipleship	3
3	Old Testament Law and History	3
3	Old Testament Poetry and Prophecy	3
3	World Missions and Religions	3
3	Life and Revelation of Christ	3
3	Hermeneutics	3
3	New Testament History and Letters	3
3	Systematic Theology I	3
3	Systematic Theology II	3
3	Systematic Theology III	3
3	Systematic Theology IV	3
3	Apologetics	3
3	Romans	3
	Advanced Research Writing	3
	Bible or Theology Elective	6

#### III. Major Courses 36 Credits

##### **Intercultural Studies Core Courses**

Church Planting and Development  
 Cross Cultural Communication  
 Cross Cultural Communication Practicum  
 Ministry Internship  
 Strategy of Missions  
 Urban Ministry

##### **Ministry Electives (Choose 6 courses from below)**

3	Business Org. Leadership Elective (any level)	3
3	Christian Leadership	3
3	Contemporary Issues in Theology and Ethics	3
3	Fundamental Issues in Worship	3
3	Introduction to Counseling	3
3	Introduction to Preaching	3
	Marriage and Family Communication	3
	Small Group Development	3
	Bible or Theology Elective or Ministry Elective (3000 level or higher)	3

# Bachelor of Arts Ministry

## Intercultural Studies Concentration

Suggested Four-Year Schedule:

### Freshman Fall Semester 15 Credits

SLS1501	College and Career Success	3
ENC1101	Freshman Composition I	3
BIBL1311	Old Testament Law and History	3
GNMN1302	Evangelism and Discipleship	3
MJEL2000	Ministry Elective	3

### Sophomore Fall Semester 15 Credits

BIBL2331	Hermeneutics	3
BIBL2301	Life and Revelation of Christ	3
SPC1608	Introduction to Public Speaking	3
LTEL2000	Literature Elective	3
MISS2303	Church Planting and Development	3

### Junior Fall Semester 18 Credits

THEO3301	Systematic Theology I	3
BTEL3000	Bible or Theology Elective	3
GEEL3000	General Education Elective	3
PHI1010	Introduction to Philosophy	3
MJEL3000	Ministry Elective	3
MISS3301	Strategy of Missions	3

### Senior Fall Semester 15 Credits

THEO4321	Systematic Theology III	3
THEO4311	Apologetics	3
MISS3302	Cross-Cultural Communication	3
MISS4331	Cross-Cultural Comm. Practicum	3
MJEL3000	Ministry Elective	3

### Freshman Spring Semester 15 Credits

ENC1102	Freshman Composition II	3
PSY1012	General Psychology	3
MISS1301	World Missions and Religions	3
BIBL1322	Old Testament Poetry and Prophecy	3
SPC1300	Interpersonal Communication	3

### Sophomore Spring Semester 15 Credits

BIBL2321	New Testament History and Letters	3
BTEL2000	Bible or Theology Elective	3
SCEL2000	Science Elective	3
HSEL2000	History Elective	3
MJEL2000	Ministry Elective	3

### Junior Spring Semester 15 Credits

THEO3302	Systematic Theology II	3
MTEL2000	Math Elective	3
FAEL2000	Fine Arts Elective	3
MISS3312	Urban Ministry	3
MJEL3000	Ministry Elective	3

### Senior Spring Semester 15 Credits

THEO4331	Systematic Theology IV	3
BIBL4301	Romans	3
ENC4313	Advanced Research Writing	3
MJEL3000	Major Elective*	3
GNMN4011	Ministry Internship	3

\*This can be a Bible or Theology class or a 3000 level course or higher in any major. \*\* Or GNMN 3311, Small Group Development

# Bachelor of Arts Ministry

## Pastoral Ministry Concentration

*Department Chair: Joseph Allotta, D. Min.*

**Purpose:** The Ministry Major provides the student with the academic and professional preparation necessary for ministry



### Program Outcomes/Goals:

1. Students will have a professional readiness to deliver Biblical knowledge.
2. Students will have a well-articulated Christian worldview of life and ministry.
3. A student will display ministry-ready professional skills in the area of his or her concentration.

### Major Requirements (Total Required Credits: 123)

#### I. General Studies 39 Credits

College and Career Success  
 Freshman Composition I  
 Freshman Composition II  
 Introduction to Public Speaking  
 Introduction to Philosophy  
 Interpersonal Communication  
 General Psychology  
 Literature Elective  
 Fine Arts Elective  
 History Elective  
 Math Elective  
 Science Elective  
 General Education Elective

#### III. Major Courses 36 Credits

##### **Pastoral Ministry Core Courses**

Elementary Greek I  
 Introduction to Preaching  
 Ministry Internship  
 Pastoral Methods  
 Pastoral Methods Practicum  
 Sermon Preparation

#### II. Bible 48 Credits

3	Evangelism and Discipleship	3
3	Old Testament Law and History	3
3	Old Testament Poetry and Prophecy	3
3	World Missions and Religions	3
3	Life and Revelation of Christ	3
3	Hermeneutics	3
3	New Testament History and Letters	3
3	Systematic Theology I	3
3	Systematic Theology II	3
3	Systematic Theology III	3
3	Systematic Theology IV	3
3	Apologetics	3
3	Romans	3
	Advanced Research Writing	3
	Bible or Theology Elective	6

##### **Ministry Electives (Choose 6 courses from below)**

3	Business Org. Leadership Elective (any level)	3
3	Christian Leadership	3
3	Contemporary Issues in Theology and Ethics	3
3	Fundamental Issues in Worship	3
3	Introduction to Counseling	3
3	Church Planting and Development	3
	Marriage and Family Communication	3
	Small Group Development	3
	Bible or Theology Elective or Ministry Elective (3000 level or higher)	3

# Bachelor of Arts Ministry

## Pastoral Ministry Concentration

Suggested Four-Year Schedule:

### Freshman Fall Semester 15 Credits

SLS1501	College and Career Success	3
ENC1101	Freshman Composition I	3
BIBL1311	Old Testament Law and History	3
GNMN1302	Evangelism and Discipleship	3
MJEL2000	Ministry Elective	3

### Sophomore Fall Semester 15 Credits

BIBL2331	Hermeneutics	3
BIBL2301	Life and Revelation of Christ	3
SPC1608	Introduction to Public Speaking	3
LTEL2000	Literature Elective	3
MJEL2000	Ministry Elective	3

### Junior Fall Semester 15 Credits

THEO3301	Systematic Theology I	3
BTEL3000	Bible or Theology Elective	3
GEEL3000	General Education Elective	3
PHI1010	Introduction to Philosophy	3
PAST3301	Introduction to Preaching	3

### Senior Fall Semester 18 Credits

THEO4321	Systematic Theology III	3
THEO4311	Apologetics	3
MJEL3000	Ministry Elective	3
PAST4301	Pastoral Methods	3
PAST4341	Pastoral Methods Practicum	3
MJEL3000	Ministry Elective	3

### Freshman Spring Semester 15 Credits

ENC1102	Freshman Composition II	3
PSY1012	General Psychology	3
MISS1301	World Missions and Religions	3
BIBL1322	Old Testament Poetry and Prophecy	3
SPC1300	Interpersonal Communication	3

### Sophomore Spring Semester 15 Credits

BIBL2321	New Testament History and Letters	3
BTEL2000	Bible or Theology Elective	3
SCEL2000	Science Elective	3
HSEL2000	History Elective	3
MJEL2000	Ministry Elective	3

### Junior Spring Semester 15 Credits

THEO3302	Systematic Theology II	3
MTEL2000	Math Elective	3
FAEL2000	Fine Arts Elective	3
PAST3302	Sermon Preparation	3
GRE1110	Elementary Greek I	3

### Senior Spring Semester 15 Credits

THEO4331	Systematic Theology IV	3
BIBL4301	Romans	3
ENC4313	Advanced Research Writing	3
MJEL3000	Ministry Elective	3
GNMN4011	Ministry Internship	3

# Bachelor of Arts Ministry

## Women's Ministry Concentration

*Department Chair: Joseph Allotta, D. Min.*

**Purpose:** The Ministry Major provides the student with the academic and professional preparation necessary for ministry.



### Program Outcomes/Goals:

1. Students will have a professional readiness to deliver Biblical knowledge.
2. Students will have a well-articulated Christian worldview of life and ministry.
3. A student will display ministry-ready professional skills in the area of his or her concentration.

### Major Requirements (Total Required Credits: 123)

#### I. General Studies 39 Credits

College and Career Success	3
Freshman Composition I	3
Freshman Composition II	3
Introduction to Public Speaking	3
Introduction to Philosophy	3
Interpersonal Communication	3
General Psychology	3
Literature Elective	3
Fine Arts Elective	3
History Elective	3
Math Elective	3
Science Elective	3
General Education Elective	3

#### III. Major Courses 36 Credits

##### **Women's Ministry Core Courses**

Marriage and Family Communication	3
Role of Women in Scripture	3
Discipleship and Counseling for Women	3
Women's Ministry Development and Strategies	3
Women's Ministry Practicum	3
Ministry Internship	3

#### II. Bible 48 Credits

Evangelism and Discipleship	3
Old Testament Law and History	3
Old Testament Poetry and Prophecy	3
World Missions and Religions	3
Life and Revelation of Christ	3
Hermeneutics	3
New Testament History and Letters	3
Systematic Theology I	3
Systematic Theology II	3
Systematic Theology III	3
Systematic Theology IV	3
Apologetics	3
Romans	3
Advanced Research Writing	3
Bible or Theology Elective	6

##### **Ministry Electives (Choose 6 courses from below)**

Business Org. Leadership Elective (any level)	3
Christian Leadership	3
Contemporary Issues in Theology and Ethics	3
Fundamental Issues in Worship	3
Introduction to Counseling	3
Church Planting and Development	3
Introduction to Preaching	3
Small Group Development	3
Bible or Theology Elective or Ministry Elective (3000 level or higher)	3

# Bachelor of Arts Ministry

## Women's Ministry Concentration

Suggested Four-Year Schedule:

### Freshman Fall Semester 15 Credits

SLS1501	College and Career Success	3
ENC1101	Freshman Composition I	3
BIBL1311	Old Testament Law and History	3
GNMN1302	Evangelism and Discipleship	3
MJEL2000	Ministry Elective	3

### Sophomore Fall Semester 15 Credits

BIBL2331	Hermeneutics	3
BIBL2301	Life and Revelation of Christ	3
SPC1608	Introduction to Public Speaking	3
LTEL2000	Literature Elective	3
SYG1431	Marriage and Family Comm.	3

### Junior Fall Semester 15 Credits

THEO3301	Systematic Theology I	3
BTEL3000	Bible or Theology Elective	3
GEEL3000	General Education Elective	3
PHI1010	Introduction to Philosophy	3
BIBL3100	Role of Women in Scripture	3

### Senior Fall Semester 18 Credits

THEO4321	Systematic Theology III	3
THEO4311	Apologetics	3
WMIN4100	Women's Ministry Dev. & Strat.	3
WMIN4101	Women's Min. Dev. & Strat. Practicum	3
MJEL3000	Ministry Elective	3
MJEL3000	Ministry Elective	3

### Freshman Spring Semester 15 Credits

ENC1102	Freshman Composition II	3
PSY1012	General Psychology	3
MISS1301	World Missions and Religions	3
BIBL1322	Old Testament Poetry and Prophecy	3
SPC1300	Interpersonal Communication	3

### Sophomore Spring Semester 15 Credits

BIBL2321	New Testament History and Letters	3
BTEL2000	Bible or Theology Elective	3
SCEL2000	Science Elective	3
HSEL2000	History Elective	3
MJEL2000	Ministry Elective	3

### Junior Spring Semester 15 Credits

THEO3302	Systematic Theology II	3
MTEL2000	Math Elective	3
FAEL2000	Fine Arts Elective	3
WMIN3100	Discipleship and Counseling for Women	3
MJEL3000	Ministry Elective	3

### Senior Spring Semester 15 Credits

THEO4331	Systematic Theology IV	3
BIBL4301	Romans	3
ENC4313	Advanced Research Writing	3
MJEL3000	Ministry Elective	3
GNMN4011	Ministry Internship	3



# Bachelor of Arts Ministry

## Worship and Creative Arts Concentration

*Department Chair: Joseph Allotta, D. Min.*

**Purpose:** The Ministry Major provides the student with the academic and professional preparation necessary for ministry.



### Program Outcomes/Goals:

1. Students will have a professional readiness to deliver Biblical knowledge.
2. Students will have a well-articulated Christian worldview of life and ministry.
3. A student will display ministry-ready professional skills in the area of his or her concentration.

### Major Requirements (Total Required Credits: 123)

#### I. General Studies 39 Credits

College and Career Success  
 Freshman Composition I  
 Freshman Composition II  
 Introduction to Public Speaking  
 Introduction to Philosophy  
 Interpersonal Communication  
 General Psychology  
 Literature Elective  
 Fine Arts Elective  
 History Elective  
 Math Elective  
 Science Elective  
 General Education Elective

#### III. Major Courses 36 Credits

##### **Worship and Creative Arts Core Courses**

Fundamental Issues in Worship  
 Creative Writing  
 Creative Arts and 21st Century Worship Tech.  
 Sacred Actions and Sacramentality  
 Music and Arts in Worship  
 Practical Worship Skills Practicum  
 Ministry Internship

#### II. Bible 48 Credits

Evangelism and Discipleship  
 Old Testament Law and History  
 Old Testament Poetry and Prophecy  
 World Missions and Religions  
 Life and Revelation of Christ  
 Hermeneutics  
 New Testament History and Letters  
 Systematic Theology I  
 Systematic Theology II  
 Systematic Theology III  
 Systematic Theology IV  
 Apologetics  
 Romans  
 Advanced Research Writing  
 Bible or Theology Elective

##### **Ministry Electives (Choose 5 courses from below)**

Business Org. Leadership Elective (any level)  
 Christian Leadership  
 Contemporary Issues in Theology and Ethics  
 Introduction to Counseling  
 Church Planting and Development  
 Introduction to Preaching  
 Small Group Development  
 Bible or Theology Elective or Ministry Elective (3000 level or higher)

# Bachelor of Arts Ministry

## Worship and Creative Arts Concentration

Suggested Four-Year Schedule:

### Freshman Fall Semester 15 Credits

SLS1501	College and Career Success	3
ENC1101	Freshman Composition I	3
BIBL1311	Old Testament Law and History	3
GNMN1302	Evangelism and Discipleship	3
MJEL2000	Ministry Elective	3

### Sophomore Fall Semester 15 Credits

BIBL2331	Hermeneutics	3
BIBL2301	Life and Revelation of Christ	3
SPC1608	Introduction to Public Speaking	3
LTEL2000	Literature Elective	3
MJEL3000	Creative Arts Elective	3

### Junior Fall Semester 15 Credits

THEO3301	Systematic Theology I	3
BTEL3000	Bible or Theology Elective	3
GEEL3000	General Education Elective	3
PHI1010	Introduction to Philosophy	3
MJEL3000	Creative Arts Elective	3

### Senior Fall Semester 18 Credits

THEO4321	Systematic Theology III	3
THEO4311	Apologetics	3
MJEL3000	Creative Arts Elective	3
WORS4331	Practical Worship Skills Practicum	3
MJEL3000	Ministry Elective	3
MJEL3000	Ministry Elective	3

### Freshman Spring Semester 15 Credits

ENC1102	Freshman Composition II	3
PSY1012	General Psychology	3
MISS1301	World Missions and Religions	3
BIBL1322	Old Testament Poetry and Prophecy	3
SPC1300	Interpersonal Communication	3

### Sophomore Spring Semester 15 Credits

BIBL2321	New Testament History and Letters	3
BTEL2000	Bible or Theology Elective	3
SCEL2000	Science Elective	3
HSEL2000	History Elective	3
MJEL2000	Ministry Elective	3

### Junior Spring Semester 15 Credits

THEO3302	Systematic Theology II	3
MTEL2000	Math Elective	3
FAEL2000	Fine Arts Elective	3
MJEL3000	Creative Arts Elective	3
CRW3011	Creative Writing	3

### Senior Fall Semester 15 Credits

THEO4331	Systematic Theology IV	3
BIBL4301	Romans	3
ENC4313	Advanced Research Writing	3
MJEL3000	Ministry Elective	3
GNMN4011	Ministry Internship	3

# Bachelor of Arts Ministry

## Youth Ministry Concentration

*Department Chair: Joseph Allotta, D. Min.*

**Purpose:** The Ministry Major provides the student with the academic and professional preparation necessary for ministry.



### Program Outcomes/Goals:

1. Students will have a professional readiness to deliver Biblical knowledge.
2. Students will have a well-articulated Christian worldview of life and ministry.
3. A student will display ministry-ready professional skills in the area of his or her concentration.

### Major Requirements (Total Required Credits: 123)

#### I. General Studies 39 Credits

College and Career Success  
 Freshman Composition I  
 Freshman Composition II  
 Introduction to Public Speaking  
 Introduction to Philosophy  
 Interpersonal Communication  
 General Psychology  
 Literature Elective  
 Fine Arts Elective  
 History Elective  
 Math Elective  
 Science Elective  
 General Education Elective

#### III. Major Courses 36 Credits

##### **Youth Ministry Core Courses**

Communication to Youth  
 Counseling Adolescents  
 Introduction to Counseling  
 Youth Ministry Skills  
 Youth Ministry Skills Practicum  
 Ministry Internship

#### II. Bible 48 Credits

3	Evangelism and Discipleship	3
3	Old Testament Law and History	3
3	Old Testament Poetry and Prophecy	3
3	World Missions and Religions	3
3	Life and Revelation of Christ	3
3	Hermeneutics	3
3	New Testament History and Letters	3
3	Systematic Theology I	3
3	Systematic Theology II	3
3	Systematic Theology III	3
3	Systematic Theology IV	3
3	Apologetics	3
3	Romans	3
	Advanced Research Writing	3
	Bible or Theology Elective	6

##### **Ministry Electives (Choose 6 courses from below)**

3	Business Org. Leadership Elective (any level)	3
3	Christian Leadership	3
3	Contemporary Issues in Theology and Ethics	3
3	Fundamental Issues in Worship	3
3	Church Planting and Development	3
3	Introduction to Preaching	3
	Small Group Development	3
	Marriage and Family Communications	3
	Bible or Theology Elective or Ministry Elective (3000 level or higher)	3

# Bachelor of Arts Ministry

## Youth Ministry Concentration

Suggested Four-Year Schedule:

### Freshman Fall Semester 15 Credits

SLS1501	College and Career Success	3
ENC1101	Freshman Composition I	3
BIBL1311	Old Testament Law and History	3
GNMN1302	Evangelism and Discipleship	3
COUN2301	Introduction to Counseling	3

### Sophomore Fall Semester 15 Credits

BIBL2331	Hermeneutics	3
BIBL2301	Life and Revelation of Christ	3
SPC1608	Introduction to Public Speaking	3
LTEL2000	Literature Elective	3
MJEL2000	Ministry Elective	3

### Junior Fall Semester 15 Credits

THEO3301	Systematic Theology I	3
BTEL3000	Bible or Theology Elective	3
GEEL3000	General Education Elective	3
PHI1010	Introduction to Philosophy	3
MJEL3000	Ministry Elective	3

### Senior Fall Semester 15 Credits

THEO4321	Systematic Theology III	3
THEO4311	Apologetics	3
MJEL3000	Ministry Elective	3
YUTH3301	Youth Ministry Skills	3
YUTH4331	Youth Ministry Skills Practicum	3

### Freshman Spring Semester 15 Credits

ENC1102	Freshman Composition II	3
PSY1012	General Psychology	3
MISS1301	World Missions and Religions	3
BIBL1322	Old Testament Poetry and Prophecy	3
SPC1300	Interpersonal Communication	3

### Sophomore Spring Semester 15 Credits

BIBL2321	New Testament History and Letters	3
BTEL2000	Bible or Theology Elective	3
SCEL2000	Science Elective	3
HSEL2000	History Elective	3
MJEL2000	Ministry Elective	3

### Junior Spring Semester 18 Credits

THEO3302	Systematic Theology II	3
MTEL2000	Math Elective	3
FAEL2000	Fine Arts Elective	3
YUTH3302	Communicating to Youth	3
COUN3312	Counseling Adolescents	3
MJEL3000	Ministry Elective	3

### Senior Spring Semester 15 Credits

THEO4331	Systematic Theology IV	3
BIBL4301	Romans	3
ENC4313	Advanced Research Writing	3
MJEL3000	Ministry Elective	3
GNMN4011	Ministry Internship	3

# Bachelor of Arts Psychology

*Department Chair: Leslie Tombleson, M.S.*

**Purpose:** The Psychology Major provides the student with the academic and professional preparation necessary to work in the field of psychology or to continue studies in graduate school.



## Program Outcomes/Goals:

1. Students will have a basic understanding of the major concepts, theoretical perspectives, empirical findings, and historical trends in Psychology.
2. Students will have the ability to weigh evidence, act ethically, and integrate Christian values with psychology as a discipline.
3. A student will display professional skills in the area of his or her concentration.

## Major Requirements (Total Required Credits: 123)

### I. General Studies 39 Credits

College and Career Success	3
Freshman Composition I	3
Freshman Composition II	3
Introduction to Public Speaking	3
Introduction to Philosophy	3
General Psychology	3
Literature Elective	3
Fine Arts Elective	3
History Elective	3
Math Elective	3
Science Elective	3
General Education Elective	6

### II. Bible 42 Credits

Evangelism and Discipleship	3
Old Testament Law and History	3
Old Testament Poetry and Prophecy	3
World Missions and Religions	3
Life and Revelation of Christ	3
Hermeneutics	3
New Testament History and Letters	3
Systematic Theology I	3
Systematic Theology II	3
Systematic Theology III	3
Systematic Theology IV	3
Apologetics	3
Romans	3
Bible or Theology Elective	3

### III. Major Courses 42 Credits

Cognitive Psychology	3	Research Methods	3
Counseling Electives	6	Stress Management	3
Developmental Psychology	3	Social Psychology	3
Educational Psychology	3	Statistics	3
Psychology of Religion/Spirituality	3	Theories of Personality	3
Psychology Seminar	3	Psychology Internships (2 Semesters)	0
Psychopathology	3		

# Bachelor of Arts Psychology

Suggested Four-Year Schedule:

## Freshman Fall Semester 15 Credits

SLS1501	College and Career Success	3
ENC1101	Freshman Composition I	3
BIBL1311	Old Testament Law and History	3
GNMN1302	Evangelism and Discipleship	3
COUN2000	Counseling Elective	3

## Sophomore Fall Semester 15 Credits

BIBL2331	Hermeneutics	3
BIBL2301	Life and Revelation of Christ	3
SPC1608	Introduction to Public Speaking	3
EXP3604	Cognitive Psychology	3
EDP2002	Educational Psychology	3

## Junior Fall Semester 18 Credits

THEO3301	Systematic Theology I	3
COUN3332	Stress Management	3
LTEL3000	Literature Elective	3
PHI1010	Introduction to Philosophy	3
PSY3213	Research Methods	3
DEP2004	Developmental Psychology	3
PSYC4081	Psychology Internship	0

## Senior Fall Semester 15 Credits

THEO4321	Systematic Theology III	3
THEO4311	Apologetics	3
SOP4451	Psychology of Religion/Spirituality	3
FAEL4000	Fine Arts Elective	3
SOP4004	Social Psychology	3
PSYC4082	Psychology Internship	0

## Freshman Spring Semester 15 Credits

ENC1102	Freshman Composition II	3
PSY1012	General Psychology	3
MISS1301	World Missions and Religions	3
BIBL1322	Old Testament Poetry and Prophecy	3
STA2026	Statistics	3

## Sophomore Spring Semester 15 Credits

BIBL2321	New Testament History and Letters	3
BTEL2000	Bible or Theology Elective	3
SCEL2000	Science Elective	3
HSEL2000	History Elective	3
PPE3003	Theories of Personality	3

## Junior Spring Semester 15 Credits

THEO3302	Systematic Theology II	3
GEEL3000	General Education Elective	3
MTEL2000	Math Elective	3
COUN3000	Counseling Elective	3
CLP3146	Psychopathology	3

## Senior Fall Semester 15 Credits

THEO4331	Systematic Theology IV	3
BIBL4301	Romans	3
BTEL4000	Bible or Theology Elective	3
GEEL3000	General Education Elective	3
PSYC4104	Psychology Seminar	3

\*Psychology Internships begin in the fall semester of Junior and Senior year but may carry over to the Spring to meet the hour requirements of your internship.

# Bachelor of Arts Psychology

## Counseling Concentration

*Department Chair: Leslie Tombleson, M.S.*

**Purpose:** The Psychology Major, with a Counseling Concentration, provides the student with the academic and professional preparation necessary to work in the field of counseling or to continue studies in graduate school.



### Program Outcomes/Goals:

1. Students will have a basic understanding of the major concepts, theoretical perspectives, empirical findings, and historical trends in Psychology.
2. Students will have the ability to weigh evidence, act ethically, and integrate Christian values with psychology as a discipline.
3. A student will display professional skills in the area of his or her concentration.

### Major Requirements (Total Required Credits: 123)

#### I. General Studies 39 Credits

College and Career Success	3
Freshman Composition I	3
Freshman Composition II	3
Introduction to Public Speaking	3
Introduction to Philosophy	3
General Psychology	3
Literature Elective	3
Fine Arts Elective	3
History Elective	3
Math Elective	3
Science Elective	3
General Education Elective	6

#### III. Major Courses 42 Credits

##### **Counseling Core Courses**

Counseling Nontraditional Families	3
Counseling Skills Lab	3
Crisis Counseling	3
Developmental Psychology	3
Introduction to Counseling	3
Marriage and Family Communications	3
Psychopathology	3
Seminar in Group Dynamics	3
Social Psychology	3
Stress Management	3
Counseling Internships (2 Semesters)	0

#### II. Bible 42 Credits

Evangelism and Discipleship	3
Old Testament Law and History	3
Old Testament Poetry and Prophecy	3
World Missions and Religions	3
Life and Revelation of Christ	3
Hermeneutics	3
New Testament History and Letters	3
Systematic Theology I	3
Systematic Theology II	3
Systematic Theology III	3
Systematic Theology IV	3
Apologetics	3
Romans	3
Bible or Theology Elective	3

##### **Major Electives (Choose 3 courses from below)**

Cognitive Psychology	3
Counseling Adolescents	3
Educational Psychology	3
Interpersonal Communication	3
Research Methods	3
Health Psychology	3
Statistics	3
Theories of Personality	3
Counseling Cross Cultures	3

# Bachelor of Arts Psychology

## Counseling Concentration

Suggested Four-Year Schedule:

### Freshman Fall Semester 15 Credits

SLS1501	College and Career Success	3
ENC1101	Freshman Composition I	3
BIBL1311	Old Testament Law and History	3
GNMN1302	Evangelism and Discipleship	3
COUN2301	Introduction to Counseling	3

### Sophomore Fall Semester 15 Credits

BIBL2331	Hermeneutics	3
BIBL2301	Life and Revelation of Christ	3
SPC1608	Introduction to Public Speaking	3
HSEL2000	History Elective	3
COUN2302	Crisis Counseling	3

### Junior Fall Semester 15 Credits

THEO3301	Systematic Theology I	3
LTEL3000	Literature Elective	3
PHI1010	Introduction to Philosophy	3
COUN3314	Counseling Nontraditional Families	3
CLP3146	Psychopathology	3
COUN4081	Counseling Internship	0

### Senior Fall Semester 18 Credits

THEO4321	Systematic Theology III	3
THEO4311	Apologetics	3
BTEL4000	Bible or Theology Elective	3
FAEL2000	Fine Arts Elective	3
CNEL4000	Major Elective	3
SOP4004	Social Psychology	3
COUN4082	Counseling Internship	0

### Freshman Spring Semester 15 Credits

ENC1102	Freshman Composition II	3
PSY1012	General Psychology	3
MISS1301	World Missions and Religions	3
BIBL1322	Old Testament Poetry and Prophecy	3
DEP2004	Developmental Psychology	3

### Sophomore Spring Semester 15 Credits

BIBL2321	New Testament History and Letters	3
BTEL2000	Bible or Theology Elective	3
SCEL2000	Science Elective	3
GEEL2000	General Education Elective	3
SYG1431	Marriage and Family Communications	3

### Junior Spring Semester 15 Credits

THEO3302	Systematic Theology II	3
MTEL2000	Math Elective	3
COUN3332	Stress Management	3
COUN4312	Seminar in Group Dynamics	3
MJEL3000	Major Elective	3

### Senior Spring Semester 15 Credits

THEO4331	Systematic Theology IV	3
BIBL4301	Romans	3
GEEL3000	General Education Elective	3
CNEL4000	Major Elective	3
COUN4302	Counseling Skills Lab	3

\*Counseling Internships begin in the fall semester of Junior and Senior year but may carry over to the Spring to meet the hour requirements of your internship.



# Bachelor of Arts Theology

Department Chair: Stuart E. Parsons, Ph.D..

**Purpose:** The Theology major is designed for students who are seeking an intensive undergraduate theological and biblical studies education. This major would be appropriate preparation for those interested in studying theology or biblical studies at the graduate level, for those interested in graduate-level studies in any one of the humanities, or for individuals anticipating attending seminary.

**Students successfully completing the Theology B.A. program will demonstrate:**

- 1. Advanced knowledge of biblical studies.
- 2. Knowledge of the history of Christian thought.
- 3. Advanced skills in translation and interpretation of biblical Greek.



**Major Requirements (Total Required Credits: 123)**

I. General Studies 39 Credits		II. Bible 45 Credits	
College and Career Success	3	Evangelism and Discipleship	3
Freshman Composition I	3	Old Testament Law and History	3
Freshman Composition II	3	Old Testament Poetry and Prophecy	3
Introduction to Public Speaking	3	World Missions and Religions	3
Introduction to Philosophy	3	Life and Revelation of Christ	3
Interpersonal Communication	3	Hermeneutics	3
General Psychology	3	New Testament History and Letters	3
Literature Elective	3	Systematic Theology I	3
Fine Arts Elective	3	Systematic Theology II	3
History Elective	3	Systematic Theology III	3
Math Elective	3	Systematic Theology IV	3
Science Elective	3	Apologetics	3
General Education Elective	3	Romans	3
		Advanced Research Writing	3
		Bible or Theology Elective	3
III. Major Courses 39 Credits			
Theology Core Courses			
Church History	3	Elementary Greek I	3
Daniel and Revelation: Exegesis and Theology	3	Elementary Greek II	3
Foundations of the Broader Christian Theological Tradition (Patristics)	3	Advanced Greek I	3
Bible or Theology Electives	15	Choose one of the following:	3
Choose one of the following:	3	Fundamental Issues in Worship	
Biblical Ethics		Sacred Actions and Sacramentality	
Contemporary Issues in Theology & Ethics		Music and the Arts in Christian Worship	
C.S. Lewis: Apostle to the Skeptic		Philosophy and Theology of Worship	
Contemporary Ethical Issues		The Church Year	
Business Ethics		Art and Architecture in Christian Worship	
Managing Ethics in Organizations		Image of Christ: The History & Christology of Religious Art & Film	
Theology of Sanctification		History of Worship in the Church	

# Bachelor of Arts Theology

Suggested Four-Year Schedule:

## Freshman Fall Semester 15 Credits

SLS1501	College and Career Success	3
ENC1101	Freshman Composition I	3
BIBL1311	Old Testament Law and History	3
GNMN1302	Evangelism and Discipleship	3
SPC1608	Introduction to Public Speaking	3

## Sophomore Fall Semester 15 Credits

BIBL2331	Hermeneutics	3
BIBL2301	Life and Revelation of Christ	3
THEO3301	Systematic Theology I	3
PHI1010	Introduction to Philosophy	3
BTEL1000	Bible or Theology Elective	3

## Junior Fall Semester 15 Credits

THEO4321	Systematic Theology III	3
GRE1110	Elementary Greek I	3
THEO4311	Apologetics	3
BTEL3000	Bible or Theology Elective	3
LTEL4000	Literature Elective	3

## Senior Fall Semester 18 Credits

GRE3212	Advanced Greek I	3
THEO4342	Foundations of the Broader Christian Theological Traditions (Patristics)	3
BIBL4303	Daniel & Revelation: Exegesis & Theology	3
BTEL4000	Bible or Theology Elective	3
FAEL4000	Fine Arts Elective	3
BTEL4000	Bible or Theology Elective	3

## Freshman Spring Semester 15 Credits

ENC1102	Freshman Composition II	3
PSY1012	General Psychology	3
MISS1301	World Missions and Religions	3
BIBL1322	Old Testament Poetry and Prophecy	3
SPC1300	Interpersonal Communication	3

## Sophomore Spring Semester 15 Credits

BIBL2321	New Testament History and Letters	3
THEO3302	Systematic Theology II	3
SCEL2000	Science Elective	3
HSEL2000	History Elective	3
MTEL2000	Math Elective	3

## Junior Spring Semester 15 Credits

THEO4331	Systematic Theology IV	3
GRE2111	Elementary Greek II	3
BIBL4301	Romans	3
COUN4312	Fundamental Issues in Worship**	3
GEEL3000	General Education Elective	3

## Senior Spring Semester 15 Credits

BIBL3323	Biblical Ethics***	3
REL1506	Church History	3
ENC4313	Advanced Research Writing	3
BTEL4000	Bible or Theology Elective	3
BTEL4000	Bible or Theology Elective	3

\*\*Refer to the list of available courses in the degree requirements page.

\*\*\*Refer to the list of available courses in the degree requirements page.

# Trinity *Quest* Adult & Online Learning

# Trinity Quest Adult & Online Learning 2025-2026 Catalog

## Table of Contents

6	General Information
100	Christian Conduct
100	Program Features
102	Distance Education
102	Additional Information
103	Tuition and Fees
103	Other Financial Information and Policies
104	Financial Assistance
107	Admissions Process
107	Admissions Requirements
108	Graduation Requirements
108	Academic Policies
110	B.S. Business Organizational Leadership
112	B.S. Business Organizational Leadership, Church Management Administration Concentration
114	B.S. Christian Ministry
116	B.S. Counseling Psychology
118	Course Descriptions

# Trinity Quest

## Adult & Online Learning

E-mail: [admissions@trinitycollege.edu](mailto:admissions@trinitycollege.edu)



Christopher R. Gates, Ph.D.

Associate Dean, Quest Degree Completion Program

Trinity Quest's accelerated degree completion program at Trinity College of Florida equips working adults with an opportunity to return to college and complete a bachelor's degree in two years. The Quest program allows students the flexibility to attend college full time by attending one evening per week or online.

## Christian Conduct

Certain standards and norms have been adopted to create an atmosphere conducive to the best possible educational experience for all students. The College expects each student to maintain personal conduct that is spiritually and morally constructive – honoring to the Lord in all things.

The student should understand that attendance at Trinity College of Florida is a privilege reserved for those individuals who desire to work together in living out the high standards of a Christian college. It is expected that the conduct of each student will give evidence of Christian standards of honesty, morality, and courtesy.

When a student has been accepted, it is implied that he or she has agreed to be diligent in studies and compliant to the student handbook. The administration reserves the right to request any student to withdraw from the program who is considered to be out of harmony with the spirit of the College.

## Quest Program Features

### Introducing Trinity Quest

Trinity College of Florida's Trinity Quest program is designed to meet the needs of adult students preferred to be at least 24 years of age with a minimum of 60 transferable college credits. Typically, students are employed full-time and are interested in completing their bachelor's degree in evening classes, or online, while continuing their employment. Adults seeking a career change, newly empty nesters, nonclergy, and clergy alike are enrolled in Trinity College of Florida's Trinity Quest program. Open enrollment provides opportunities for individuals to begin classes with two start dates in the spring, one in the summer and two in the fall each year. Students attend classes year-round,

one night a week on campus or online. Classes are designed for the working adult, taught by highly qualified professors who relate well to adult students and make each course an exciting and valuable learning experience.

The Trinity Quest degree completion track offers three Bachelor of Science degrees with majors:

- Business Organizational Leadership or
- Business Organizational Leadership-Church Management Administration Concentration
- Counseling Psychology
- Christian Ministry

Majors are designed to bring a heightened level of professional skills and ministry effectiveness to the workplace. Most applicants can know their acceptance status within a few days of beginning the application process.

## Quest Program Structure

### Quest Instructional Modules

Two semesters and a summer session each year for two years (four regular and two summers). Internships and capstone courses would be 16-week courses in either fall or spring.

Each fall or spring semester would contain two 8-week modules of two classes each module. Summer classes are two classes each session.

Each class would require 127.5 hours of instruction (37.5 hours) and assignments (90 hours) (ABHE). The instruction will take place through 16 hours of meetings for each course as well as an additional 21.5 hours of virtual instruction through the LMS. The 90 hours of work in the content area would be fulfilled through assignments and projects such as reading, research, writing, and practical projects.

### Quest Program Location/Times

Trinity College of Florida campus,  
Mondays, 6:00 pm - 8:00 pm and 8:00 -10:00 p.m.

## Options for Earning Additional Credits

Students entering the Trinity Quest program with fewer than 69 credit hours, or who must still meet general education requirements, may earn credits by taking online courses referred to as backfill courses. Students may also earn up to 24 additional credits through Trinity Quest electives and the following methods:

### CDC

Credit by Demonstrated Competency (CDC) may be awarded to individuals who have acquired substantive life learning through various sources, including workshops, seminars, self-study, noncredit classes, training programs, and work experiences. The College evaluates and grants appropriate credit where substantive life learning is documented and demonstrated from these sources.

### CLEP

College Level Examination Program (CLEP) is a means by which students may earn college credit for select courses by obtaining a minimum score on an exam that is a national standard.

### DANTES

Defense Activity for Non-Traditional Education Support (DANTES) provides qualified individuals with military experience appropriate college credit for select military courses.

# Distance Education

The Trinity Quest office for distance education strives to welcome, prepare and support the entrance of new students into the Trinity College of Florida community. New students receive an orientation and appropriate online technical support and library resources. Online students are provided a Trinity College email address to be used with all correspondence with administration, faculty, staff and students. Students are responsible for obtaining their own internet service providers and use their own computer systems (modern internet browsers such as Firefox or Chrome). Students may earn their entire degree online.

## Online Course Access and OasisSIS

Trinity College of Florida online education provides students with the freedom to attend their courses when most convenient to their own schedule. The asynchronous offering is also accompanied by the additional opportunity to voluntarily meet with other students online, at the initiative and scheduling of the course instructor. Long-term course access allows students to review important course information long after completing.

The online learning environment fosters long-term relationships through the chat/instant messaging component, forum discussions in each course, and a message center (inbox/outbox) for students and faculty.

# Additional Information

## Academic Advising

See Catalog, Academic Advising, page 48.

Questions related to Admissions, VA Benefits, or Financial Aid should be directed to the following email addresses:

Quest Admissions: [admissions@trinitycollege.edu](mailto:admissions@trinitycollege.edu)

Financial Aid: [financial.aid@trinitycollege.edu](mailto:financial.aid@trinitycollege.edu)

Registrar: [registrar@trinitycollege.edu](mailto:registrar@trinitycollege.edu)

VA Benefits: [jsnyder@trinitycollege.edu](mailto:jsnyder@trinitycollege.edu)

## Learning Resource Center

Students enjoy access to the Learning Resource Center, located in the Library, including online tutoring and help with the use of OasisSIS, Canvas, Word, TurnItIn, and PowerPoint.

## Computers

Trinity College students have access to designated computers located inside the Library and in the Learning Resource Center. All computers are equipped with internet access, available to students during posted operational hours on a first come basis.

## Disclaimer

See Catalog, Disclaimer, page 9.

## Equal Opportunity Policy

See Catalog, Equal Opportunity Policy, page 12.

## Grievance Policy

See Catalog, Grievance Policy page, 20.

# Library

The Librarian is available for reference/research assistance for both students and faculty. The library catalog can be searched online through OasisSIS. This is accessible from the Trinity College of Florida website or the library website directly. Electronic resources such as academic databases and e-books are available for all students. These can also be accessed from the Raymond H. Center Library website [trinitycollege.edu/library](http://trinitycollege.edu/library). The library has resources in both print and electronic format to meet the needs of students. In print, the library holds roughly 26,000 volumes and access to over 43 print periodicals. For electronic resources, the library offers multiple databases for academic journals.

For any resources that the library may not have currently, students can receive access to these books and journals through interlibrary loan. Search OCLC's worldwide library catalog through [worldcat.org](http://worldcat.org) to find available resources that may help with research. These items can be requested from the Librarian and typically delivered within a week or two. The Raymond H. Center library is also a part of the Christian Library Consortium and Association of Christian Librarians groups. This extends its resources available to students exponentially.

## Trinity Quest Program Tuition & Fees

### Tuition and Fees

- Application Fee \$35.00
- Deposit After Acceptance \$50.00
- Quest Tuition (per credit hour) \$510.00
- Full-Time Online Only Tuition (per credit hour) \$390.00 (12 or more credit hours)
- Part-Time Online Only Tuition (per credit hour) \$460 (less than 12 credit hours)
- Student Fees (per semester) \$95.00
- Online Technology Fee/per Course \$75.00
- Embedded book cost (some online courses) \$50.00
- ACE Fee (some online courses) \$50.00

### Other Fees

- Audit (per course) \$210.00
- CDC (per credit hour) \$95.00
- Directed Study Fee \$110.00
- Graduation Fee \$125.00
- Late Graduation Application Fee \$50.00
- Late Registration Fee \$50.00
- Parking Decal (annual) \$35.00

### Student Account Payment Deadline

See Catalog, Student Account Payment Deadline, page. 24.

## Other Financial Information and Policies

### Printing/Copying

See Catalog, Printing/Copying, page 23.

### Independent/Directed Study Fee

See Catalog, Special Fees, page 22.



### **Credit by Demonstrated Competency (CDC)**

The College assesses a \$95 fee for each credit hour accepted by demonstrated competency. A faculty member in the field evaluates a student's work to determine acceptable credits. CDC materials must be submitted at least 3 months prior to graduation. The evaluation of the material must be turned into the Registrar by the time all graduating grades are due.

## **Quest Pro Rata Tuition Refund Policy**

By registering for classes, the student makes a financial commitment to pay all applicable tuition and fees to Trinity College of Florida. The institution relies on student enrollment to determine its budget for an academic year. The College recognizes that occasionally it is necessary for a student to totally withdraw from coursework for a variety of valid reasons. Only students who submit an official school withdrawal form or medical withdrawal form are entitled to an adjustment on their student account per the schedule listed below.

It is the **responsibility of the student** to obtain the official school withdrawal form or medical school withdrawal form from the Registrar's office, and to complete that form. The appropriate completed form must be submitted to the Registrar's office for review and approval. Upon approval, the Registrar will submit an approved form to the Business Office for processing. An administrative withdrawal fee of \$100.00 will be applied to the student account prior to the calculation of the refund. The following refund schedule applies to all tuition and student fees:

### **For 16-week Courses:**

Withdraw within drop/add period 100% Refund  
 Withdraw within 2 weeks after drop/add period 75% Refund  
 Withdraw within 4 weeks after drop/add period 50% Refund  
 Withdraw within 6 weeks after drop/add period 25% Refund  
 Withdrawal after 6 weeks of the drop/add period No Refund

### **For 8-week Courses:**

Withdrawal during the drop/add period 100% Refund Withdrawal  
 within 2 weeks after drop/add period 75% Refund Withdrawal  
 within 3 weeks after drop/add period 50% Refund Withdrawal  
 within 4 weeks after drop/add period 25% Refund Withdrawal after  
 4 weeks after drop/add period No Refund

### **Other policy clarifications:**

- No financial adjustment will be made for individual course withdrawals if a student chooses to withdraw after the drop/add period.
- If the student is administratively withdrawn from the class by the Registrar due to inactivity, the student will not be charged for the course.
- The drop/add period for the Traditional semester (16-week courses) is seven days from the semester start date.
- The drop/add period for eight-week module-based courses is five days from the course start date.
- Refund payments to students will be paid within 30 days.
- Withdrawal from the College may affect the student's eligibility for future financial aid.

Any student account which remains outstanding and has to be forwarded to a collection agency will be assessed with collection costs and fees. Therefore, the student will be responsible for the full balance of their account plus all collection charges and fees. Collection agencies have the right to report unpaid balances to credit reporting bureaus.

## **Return of Title IV Funds**

See Catalog, Financial Information Section, page 28.  
 Application Fee is not refundable.

# Financial Assistance

## Application Procedures

See Catalog, Application Procedures, page 29.

## General Eligibility

See Catalog, General Eligibility, page 29.

## Maintaining Eligibility

See Catalog, Maintaining Eligibility, page 30.

## Changes in Eligibility

See Catalog, Changes in Eligibility, page 30.

## Grants

See Catalog, Grants, page 30.

## Florida State Aid

See Catalog, Florida State Aid, pages 30-31.

## Financial Aid Notification

See Catalog, Financial Aid Notification, page 31.

# Funds From Other Sources

## Quest Full-Time Ministry Grant

TCF will award \$750 per year to any full time, paid staff member of a church or missionary.

## Quest Church Matching Grant

Awarded to students whose home church is providing them with a scholarship to attend TCF; TCF will match up to \$500 per semester. The church must pay TCF directly; the matching amount will not be applied until payment is received. The grant is renewable as long as the student's church is still providing them with the scholarship. The student will only be eligible for 150% of the published program length and/or 3 school years, Can stack with Quest Grant but not Quest Ministerial Grant.

## Quest Grant

Based on EFC; must have FAFSA on file. *Any student who does not maintain a passing grade for Christian Service could potentially lose their eligibility to receive the Quest Grant.*

EFC	Per Year
4001-6000	\$500
2001-4000	\$1000
1-2000	\$1500

0	\$2000
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Renewable if the student maintains at least a 2.0 cumulative GPA or higher. If a student drops below 2.0, they will be given one semester during which to bring their GPA back up to the 2.0 standard. If they do not, then the grant will not be renewed and cannot be regained in any future semesters. Students will only be eligible for 150% of the published program length and/or 3 school years. This award is not stackable with the Quest Ministerial Grant; can stack with the Quest Church Matching Grant and is prorated based on enrollment level. Any student awarded this grant prior to the 2022-2023 school year can continue receiving it in the amount at which it was initially awarded as long as they maintain their current level of enrollment. If a student does not enroll or drops below half time enrollment for one semester, this award can be reinstated for a future semester, but under the new terms instituted beginning with the Fall 2023 semester. The student will only be eligible for 150% of the published program length and/or 3 school years.

### **Senior Citizen Grant**

If a student qualifies as a senior citizen (65+), they are eligible for a grant of \$255 per credit hour.

### **Veteran Benefits**

See Catalog, Veteran Benefits, page 34.

### **School Certifying Official:**

Trinity College's VA Certifying officials:  
James Snyder

### **Return of Title IV Funds (R2T4)**

See Catalog, Return of Title IV Funds (R2T4), page 33.

### **A Pending Payment Compliance**

See Catalog, Veteran Benefits, page 34.

### **Military Tuition Assistance (TA)**

See Catalog, Military Tuition Assistance (TA), pages 34-35.

## **The Student and Financial Aid**

### **Satisfactory Academic Progress (SAP)**

See Catalog, Satisfactory Academic Progress (SAP), pages 31-32.

### **Financial Aid Award Offer Policy**

See Catalog, Financial Aid Award Offer Policy, page 32.

### **Disbursement Policy**

See Catalog, Disbursement Policy, page 32.

### **Certifying Eligibility Process**

See Catalog, Certifying Eligibility Process, page 32.

### **Disbursement Notification**

See Catalog, Disbursement Notification, page 33.

### **Financial Aid Probation**

See Catalog, Financial Aid Probation, page 33.

**Cost of Attendance Policy**

See Catalog, Cost of Attendance Policy, page 33.

**Return of Title IV Funds (R2T4)**

See Catalog, Return of Title IV Funds (R2T4), page 33.

**Verification & “C” Code Resolution Policy**

See Catalog, Verification & “C” Code Resolution Policy, page 33.

**Over Awards**

See Catalog, Over Awards, page 34.

**Repeated Coursework**

See Catalog, Repeated Coursework, page 34.

**Admission Process**

The time for acceptance is determined by an applicant completing all the application steps. Complete an application online [trinitycollege.edu/apply-now/](http://trinitycollege.edu/apply-now/)

**Request Official Transcripts**

Degree Completion Needs Analysis is determined once the Registrar receives official transcripts. Step one is to request official transcripts from all previously attended colleges. Official transcripts are to be sent directly to Trinity College of Florida. Once the official transcripts are received, degree completion analysis will be made as soon as possible by the registrar and the academic advisors. For assistance in locating transcripts, contact the Admissions office.

**Complete Financial Aid Applications**

Free Application for Federal Student Aid (FAFSA) [studentaid.ed.gov/sa/fafsa/filling-out/fsaid](http://studentaid.ed.gov/sa/fafsa/filling-out/fsaid) TRINITY’S SCHOOL CODE IS 030282  
Financial Aid Application (FAA)

**Admission Requirements**

Eligibility for admission into the adult degree completion program is based on the following recommendations:	
<ul style="list-style-type: none"><li>• Minimum 2.2 Grade point average (GPA)</li><li>• 60 transferable credit hours (required credits for admissions listed below).</li></ul>	
<hr/>	
General Education (36 semester hours acceptable to the College)	
<b>Fine Arts and Humanities</b>	3
Includes courses in Literature, Biblical Literature, Philosophy, Music, Art, and Drama.	
<b>English and Literature</b>	6
Two courses in English Composition are required.	
<b>Science or Mathematics</b>	3
Includes courses in Biology, Physics, Chemistry, Geology, Astronomy, Environmental Science, College Algebra, Calculus, etc.	
<b>Social and Behavioral Science</b>	3
Includes courses in History, Political Science, Economics, Psychology, Cultural Anthropology, Sociology, or other similar courses.	

## General Education Electives

21

Includes courses from above categories and, in addition, courses in Speech, Critical Thinking, Ethics, Languages, Computer Science, Physical Education, and College Orientation.

Open Electives (24 Semester Hours acceptable to the College.)

## Graduation Requirements

To graduate a student must:

- I. Complete 121 semester hours acceptable to the College including the following:
  - a. 61 hours in the Trinity Quest program (with at least a 2.0 cumulative grade point average on all Trinity Quest course work.
  - b. 60 transferable credit hours.
  - c. 1 credit hour course Introduction to Quest Program.
- II. Satisfactory completion of the Bible Theology Test and Trinity College assessment evaluations.
- III. Satisfy all financial obligations to the College and be in good standing with the College.
- IV. Satisfy Christian Service requirements.
- V. Show continued evidence of a consistent, genuine, Christian testimony.
- VI. Show continued essential agreement with the Doctrinal Statement of the College.
- VII. Be recommended for graduation by the faculty, Vice President for Academic Affairs, and the Board of Trustees.

## Academic Policies

### Adding / Dropping / and Class Withdraw

See Catalog, Financial Information Section, page 39-42.

### School Withdrawal

A Quest student who officially withdraws from the College will be entitled to an adjustment based on the Quest Pro Rata Tuition Refund Policy. It is the responsibility of the student to request the "School Withdrawal Form" from the Registrar's office, complete and submit the form.

### Christian Service

See Catalog, Christian Service, page 18.

### Class Attendance

See Catalog, Financial Information Section, page 39-42.

### Cancellation of Classes

In the event classes are canceled due to a natural weather condition or a physical problem at the College, and/or other locations where classes are held (loss of power, flooding, etc.), one of the following options may be exercised by the Associate Dean for Adult Education following discussion and consultation with the Vice President for Academic Affairs:

1. A separate make-up class may be scheduled at the convenience of the class and the professor.
2. An online replacement class session may be scheduled.

NOTE: It is necessary for students to keep their contact information (email and phone) current with the Trinity Quest Office.

# Academic Probation, Suspension, or Dismissal

## **Probation Policy**

See Catalog, Probation Policy, page 50.

## **Academic Dismissal**

See Catalog, Academic Dismissal, page 50.

# Trinity *Quest* Programs of Study

# Bachelor of Science Business Organizational Leadership

*Department Chair: Cynthia Perkins, M.A.O.L.*



The successful completion of the Business Organizational Leadership Major will provide the student with:

1. A solid foundation in the skills and knowledge required to perform as an effective leader within any for-profit or nonprofit organization and society.
2. An application of the skills obtained and sought after by current employers within today's market such as complex problem-solving, critical thinking, teamwork, sound judgment, and decision-making, communication, conflict management and negotiation, and exercising influence.
3. The formulation of right thinking to assist the student in making ethical decisions founded upon biblical principles and characteristics of Jesus Christ.
4. An in-depth understanding of how to integrate faith into all areas of business and organizational life.

## Major Requirements (Total Required Credits: 122)

- I. A completed AA degree (meets the requirements of TCF) of all least 60 semester hours
- II. Complete Introduction to Quest Program (1 cr).
- III. Complete the following Trinity Quest Program Courses: (61 semester hours)

LDR1362Q	Introduction to Org. Leadership	3	LDR4104Q	Concepts and Theories of Mng. Ldrs.	3
LDR2370Q	Org. Comm. Methods and Strat. for Ldrs.	3	LDR3333Q	Strategic HR in Orgs.	3
LDR3341Q	Leadership in Nonprofits	3	COUN3301Q	Introduction to Counseling	3
LDR3363Q	Team Dynamics & Leading Diverse Grps.	3	COUN3332Q	Stress Management	3
LDR3215Q	Leading Orgs., Innovation and Change	3	SYG1431Q	Marriage and Family Comm.	3
LDR4164Q	Organizational Theory and Behavior	3	MISS3303Q	World Missions and Religions	3
LDR3202Q	Managing Ethics in Organizations	3	BTEL4000Q	Bible or Theology Electives	15
LDR3373Q	Inter. Leadership: Conflict & Negotiation	3	BSOL-L4401 Q	Capstone Course	1
LDR4334Q	Resource Allocation in Organizations	3			

This degree completion program is designed to be completed within 2 years. Students who follow this progression plan will take all courses necessary to finish the Bachelor of Science Business Organizational Leadership major within 2 years.

NOTE: Students may apply to enroll in any of the five start dates: Fall A, Fall B, Spring A, Spring Band Summer.



# Bachelor of Science Business Organizational Leadership

## Two-Year Student Progression Plan

Introduction to Quest Program (1 credit), must be taken in the student's first semester. \*Italicized courses are required for the 18 credits in Bible & Theology for Trinity College and can be completed using the AA Access classes. If these courses were previously completed, they will be substituted with the indicated course.

<b>Year 1</b>	<b>Fall A</b>		
	Course 1	Introduction to Quest Program	1
	Course 2	Introduction to Organizational Leadership	3
	Course 3	Introduction to Counseling	3
	<b>Fall B</b>		
	Course 1	Organizational Communication	3
	Course 2	Organizational Theory and Behavior	3
	<b>Spring A</b>		
	Course 1	Marriage and Family Communication	3
	Course 2	Leadership in Nonprofits	3
	<b>Spring B</b>		
	Course 1	* <i>Bible or Theology Elective</i> or Systematic Theology I	3
	Course 2	Leadership Organizational Innovation and Change	3
	<b>Summer</b>		
	Course 1	* <i>Bible or Theology Elective</i> or Leadership Elective	3
	Course 2	* <i>Bible or Theology Elective</i>	3
<b>Year 2</b>	<b>Fall A</b>		
	Course 1	Strategic HR in Organizations	3
	Course 2	* <i>Bible or Theology Elective</i> or Small Group Development	3
	<b>Fall B</b>		
	Course 1	Inter. Leadership: Conflict & Negotiation	3
	Course 2	* <i>World Missions and Religions</i> or Systematic Theology II	3
	<b>Spring A</b>		
	Course 1	Managing Ethics in Organizations	3
	Course 2	* <i>Evangelism and Discipleship</i> or Biblical Ethics	3
	<b>Spring B</b>		
	Course 1	Stress Management	3
	Course 2	Resource Allocation in Organizations	3
	<b>Summer</b>		
	Course 1	Team Dynamics and Leading Diverse Groups	3
	Course 2	Concepts and Theories of Managerial Leadership	3
	Course 3	Capstone Course	1

# Bachelor of Science Business Organizational Leadership

## Church Management Administration Concentration

Department Chair: Cynthia Perkins, M.A.O.L.



The successful completion of the Church Management Administration Concentration will provide the student with:

1. A solid foundation in the skills and knowledge required to perform as an effective leader within the context of management administration for ministry, church, or nonprofit organizations in roles, such as, Executive Pastor, Business Manager, and Human Resource Manager.
2. A well-articulated Christian worldview of life and ministry founded upon biblical principles and characteristics of Jesus Christ.
3. An application of ministry-ready professional skills sought after by churches and ministries, such as, strategic human resources, conflict management and negotiation, complex problem-solving, teamwork, sound financial judgment and budgeting, marketing, communication, and ethical decision-making.

### Major Requirements (Total Required Credits: 122)

- I. A completed AA degree (meets the requirements of TCF) of all least 60 semester hours
- II. Complete Introduction to Quest Program (1 cr).
- III. Complete the following Trinity Quest Program Courses: (61 semester hours)

LDR1362Q	Introduction to Org. Leadership	3	MISS2303Q	Church Planting and Development	3
LDR2370Q	Org. Comm. Methods and Strat. for Ldrs.	3	MISS3303Q	World Missions and Religions	3
LDR3341Q	Leadership in Nonprofits	3	COUN3301Q	Introduction to Counseling	3
LDR3363Q	Team Dynamics & Leading Diverse Grps.	3	SYG1431Q	Marriage and Family Comm.	3
LDR3215Q	Leading Orgs., Innovation and Change	3	GNMN3301Q	Evangelism and Discipleship	3
LDR3202Q	Managing Ethics in Organizations	3	GNMN3311Q	Small Group Development	3
LDR3333Q	Strategic HR in Orgs.	3	PAST4301Q	Pastoral Methods	3
LDR4334Q	Resource Allocation in Organizations	3	BTEL4000Q	Bible or Theology Electives	12
LDR4104Q	Concepts and Theories of Mng. Ldrs.	3	BSOL- CMA4402.1Q	Capstone Course	1

This degree completion program is designed to be completed within 2 years. Students who follow this progression plan will take all courses necessary to finish the Bachelor of Science Business Organizational Leadership major within 2 years.

NOTE: Students may apply to enroll in any of the five start dates: Fall A, Fall B, Spring A, Spring B and Summer.

# Bachelor of Science Business Organizational Leadership

## Church Management Administration Concentration

### Two-Year Student Progression Plan

Introduction to Quest Program (1 credit), must be taken in the student's first semester. \*Italicized courses are required for the 18 credits in Bible & Theology for Trinity College and can be completed using the AA Access classes. If these courses were previously completed, they will be substituted with the indicated course.

<b>Year 1</b>	<b>Fall A</b>		
	Course 1	Introduction to Quest Program	1
	Course 2	Introduction to Organizational Leadership	3
	Course 3	Introduction to Counseling	3
	<b>Fall B</b>		
	Course 1	Organizational Communication	3
	Course 2	Church Planting and Development	3
	<b>Spring A</b>		
	Course 1	Marriage and Family Communication	3
	Course 2	Leadership in Nonprofits	3
	<b>Spring B</b>		
	Course 1	<i>*Bible or Theology Elective</i> or Systematic Theology I	3
	Course 2	Leadership Organizational Innovation and Change	3
	<b>Summer</b>		
	Course 1	<i>*Bible or Theology Elective</i> or Leadership Elective	3
	Course 2	<i>*Bible or Theology Elective</i>	3
<b>Year 2</b>	<b>Fall A</b>		
	Course 1	Strategic HR in Organizations	3
	Course 2	Small Group Development	3
	<b>Fall B</b>		
	Course 1	Pastoral Methods	3
	Course 2	<i>*World Missions and Religions</i> or Systematic Theology II	3
	<b>Spring A</b>		
	Course 1	Managing Ethics in Organizations	3
	Course 2	<i>*Evangelism and Discipleship</i> or Biblical Ethics	3
	<b>Spring B</b>		
	Course 1	<i>*Bible or Theology Elective</i> or Stress Management	3
	Course 2	Resource Allocation in Organizations	3
	<b>Summer</b>		
	Course 1	Team Dynamics and Leading Diverse Groups	3
	Course 2	Concepts and Theories of Managerial Leadership	3
	Course 3	Capstone Course	1

# Bachelor of Science Christian Ministry

Department Chair: Joseph Allotta, D. Min.

The Ministry Major provides the student with the academic and professional preparation necessary for ministry



## Program Outcomes/Goals:

1. Students will have a professional readiness to deliver Biblical knowledge.
2. Students will have a well-articulated Christian worldview of life and ministry.
3. A student will display ministry-ready professional skills.

## Major Requirements (Total Required Credits: 122)

- I. Completed AA degree (meets the requirements of TCF) of all least 60 semester hours
- II. Complete Introduction to Quest Program (1 cr).
- III. Complete the following Trinity Quest Program Courses: (61 semester hours)

BIBL2331Q*	Hermeneutics	3	WORS3302Q	Fundamental Issues in Worship	3
BIBL1311Q*	Old Testament Law and History	3	PAST3301Q	Introduction to Preaching	3
BIBL1322Q*	Old Testament Poetry and Prophecy	3	GNMN3311Q	Small Group Development	3
BIBL2301Q*	Life and Revelation of Christ	3	PAST4301Q	Pastoral Methods	3
BIBL2321Q*	New Testament History and Letters	3	THEO3301Q	Systematic Theology I	3
GNMN3301Q*	Evangelism and Discipleship	3	THEO3302Q	Systematic Theology II	3
MISS3303Q*	World Missions and Religions	3	THEO4321Q	Systematic Theology III	3
COUN3301Q	Introduction to Counseling	3	THEO4331Q	Systematic Theology IV	3
BIBL3323Q	Biblical Ethics	3	GNMN4301Q	Christian Ministry Internship	3
BIBL4301Q	Romans	3	GNMN4402.1Q	Christian Ministry Capstone	1
GNMN4301Q	Christian Leadership	3			

This degree completion program is designed to be completed within 2 years. Students who follow this progression plan will take all courses necessary to finish the Bachelor of Science Christian Ministry major within 2 years.

NOTE: Students may apply to enroll in any of the five start dates: Fall A, Fall B, Spring A, Spring B and Summer.

# Bachelor of Science Christian Ministry

## Two-Year Student Progression Plan

Introduction to Quest Program (1 credit), must be taken in the student's first semester. \*Italicized courses are required for the 18 credits in Bible & Theology for Trinity College and can be completed using the AA Access classes. If these courses were previously completed, they will be substituted with the indicated course.

<b>Year 1</b>	<b>Fall A</b>		
	Course 1	Introduction to Quest Program	1
	Course 2	* <i>Life and Revelation of Christ</i> or Introduction to Org. Leadership	3
	Course 3	Introduction to Counseling	3
	<b>Fall B</b>		
	Course 1	Fundamental Issues in Worship	3
	Course 2	* <i>Hermeneutics</i> or Church Planting and Development	3
	<b>Spring A</b>		
	Course 1	* <i>Old Testament Law and History</i> or Marriage and Family Communication	3
	Course 2	* <i>Evangelism and Discipleship</i> or Leadership in Nonprofits	3
	<b>Spring B</b>		
	Course 1	Systematic Theology I	3
	Course 2	* <i>Old Testament Poetry and Prophecy</i> or Counseling Adolescents	3
	<b>Summer</b>		
	Course 1	Christian Leadership	3
	Course 2	Romans	3
<b>Year 2</b>	<b>Fall A</b>		
	Course 1	Introduction to Preaching	3
	Course 2	Small Group Development	3
	<b>Fall B</b>		
	Course 1	Pastoral Methods	3
	Course 2	Systematic Theology II	3
	<b>Spring A</b>		
	Course 1	Systematic Theology III	3
	Course 2	Biblical Ethics	3
	<b>Spring B</b>		
	Course 1	* <i>New Testament History and Letters</i> or Sermon Preparation	3
	Course 2	Christian Ministry Internship	3
	<b>Summer</b>		
	Course 1	Systematic Theology IV	3
	Course 2	* <i>World Missions and Religions</i> or Practicum	3
	Course 3	Capstone	1

# Bachelor of Science Counseling Psychology

Department Chair: Leslie Tombleson, M.S.



Students successfully completing the Counseling Psychology Major of the Trinity Quest program will demonstrate:

- 1. A basic understanding of the major concepts, theoretical perspectives, empirical findings, and historical trends in psychology.
- 2. The ability to weigh evidence, act ethically, and integrate Christian values with Psychology as a discipline.
- 3. Professional skills in the area of his or her concentration.

**Major Requirements (Total Required Credits: 122)**

- I. A Completed AA degree (meets the requirements of TCF) of all least 60 semester hours
- II. Complete Introduction to Quest Program (1 cr).
- III. Complete the following Trinity Quest Program Courses: (61 semester hours)

COUN3301Q	Introduction to Counseling	3	DEP2004Q	Developmental Psychology	3
PPE3003Q	Theories of Personality	3	COUN3312Q	Counseling Adolescents	3
COUN3332Q	Stress Management	3	COUN3313Q	Crisis Counseling	3
LDR3363Q	Team Dynamics & Leading Diverse...	3	COUN4302Q	Counseling Skills Lab	3
COUN3204Q	Counseling Cross-Cultural	3	CLP3146Q	Psychopathology	3
PSY3820Q	Health Psychology	3	COUN4312Q	Seminar In Group Dynamics	3
SYG1431Q	Marriage and Family Communication	3	BIBL3323Q	Biblical Ethics	3
EXP3604Q	Cognitive Psychology	3	BETL1000	Bible or Theology Elective	15
			COUN4403Q	Counseling Psychology Capstone	1

This degree completion program is designed to be completed within 2 years. Students who follow this progression plan will take all courses necessary to finish the Bachelor of Science Christian Ministry major within 2 years.

NOTE: Students may apply to enroll in any of the five start dates: Fall A, Fall B, Spring A, Spring B and Summer.

# Bachelor of Science Counseling Psychology

## Two-Year Student Progression Plan

Introduction to Quest Program (1 credit), must be taken in the student's first semester. \*Italicized courses are required for the 18 credits in Bible and Theology for Trinity College and can be completed using the AA Access classes. If these courses were previously completed, they will be substituted with the indicated course.

<b>Year 1</b>	<b>Fall A</b>		
	Course 1	Introduction to Quest Program	1
	Course 2	Developmental Psychology	3
	Course 3	Introduction to Counseling	3
	<b>Fall B</b>		
	Course 1	Psychopathology	3
	Course 2	Cognitive Psychology	3
	<b>Spring A</b>		
	Course 1	Marriage and Family Communication	3
	Course 2	Crisis Counseling	3
	<b>Spring B</b>		
	Course 1	* <i>Bible or Theology Elective</i> or Systematic Theology I	3
	Course 2	Counseling Adolescents	3
	<b>Summer</b>		
	Course 1	* <i>Bible or Theology Elective</i> or Christian Leadership	3
	Course 2	<i>Bible or Theology Elective</i>	3
<b>Year 2</b>	<b>Fall A</b>		
	Course 1	Seminar In Group Dynamics	3
	Course 2	<i>Bible or Theology Elective</i> or Small Group Development	3
	<b>Fall B</b>		
	Course 1	Theories in Personality	3
	Course 2	Health Psychology	3
	<b>Spring A</b>		
	Course 1	* <i>Bible or Theology Elective</i> or Psychology of Religion and Spirituality	3
	Course 2	Biblical Ethics	3
	<b>Spring B</b>		
	Course 1	Stress Management	3
	Course 2	Counseling Cross Cultural	3
	<b>Summer</b>		
	Course 1	Team Dynamics and Leading Diverse Groups	3
	Course 2	Counseling Skills Lab	3
	Course 3	Capstone Course	1

# Course Descriptions

## Traditional and Trinity Quest Programs

119	Archaeology
119	Bible
122	Business
122	Business Organizational Leadership
124	Communications
124	Counseling
125	Elementary Education
127	English/Literature
128	Fine Arts
128	General Ministry
129	History
130	Honors
131	Intercultural Studies
132	Interdisciplinary Studies
132	Languages
132	Leadership and Organization in Sports
133	Mathematics
133	Pastoral Ministry
133	Philosophy
134	Psychology
135	Science
135	Social Media Management
136	Theology
138	Women's Ministry
138	Worship Ministry
139	Youth Ministry



# ARCHAEOLOGY

\* Indicates this course is included in the Statewide Course Numbering System. See pages 46-48.

## **ARCH 1001 Introduction to Archaeology**

3 Credit Hours

This course provides an introduction to the most significant discoveries, contributions, and controversies that have emerged in the world of biblical archaeology and provides students with opportunities to assess how ancient material cultural remains (such as tools, pottery, jewelry, architecture, monuments, and inscriptions) enlighten our understanding of the biblical world.

# BIBLE

\* Indicates this course is included in the Statewide Course Numbering System. See pages 46-48.

## **BIBL 1101 Basics of Biblical Living**

3 Credit Hours

This introductory course provides students with an in-depth look at the Gospel of Jesus Christ and the Christian disciplines that help us grow in our faith. There is an examination of who Jesus is and what Jesus did and how that relates to godly living. Then there is a hands-on practical approach to engaging the various Christian disciplines.

## **BIBL 1102 Christian Belief and Scripture**

3 Credit Hours

This course provides an introduction to foundational Christian theology and to Scripture. It examines the narrative and major themes of the Christian Bible. It also introduces the crucial and foundational claims of Christian theology by examining ancient consensus about theological boundaries that have historically distinguished Christian belief from other ancient religious teachings.

## **BIBL 1311 Old Testament Law and History**

3 Credit Hours

This course surveys the content, structure, events, and theological themes of the Pentateuch and the historical books of the Old Testament (the first 17 books) in light of their ancient Near Eastern setting.

## **BIBL 1322 Old Testament Poetry and Prophecy**

3 Credit Hours

This course surveys the content, structure, events, and theological themes of the Old Testament poetical and prophetic books (the last 22 books) in light of their historical and canonical setting.

## **BIBL 2001 Genesis 1-11**

3 Credit Hours

**PREREQUISITE:** BIBL 1311 Old Testament Law and History. This course is an exegetical study of the first 11 chapters of Genesis with an emphasis on the origins of creation and the events that followed. Special attention will be paid to the four key events of this section of Scripture: the Creation of the world, the Fall of mankind, the Global Flood, and the Tower of Babel.

## **BIBL 2002 Genesis 12-50**

3 Credit Hours

**PREREQUISITE:** BIBL 1311 Old Testament Law and History. This course is an exegetical study of the last 39 chapters of Genesis with an emphasis on the foundations of the Jewish people. Special attention will be paid to the four people chosen by God to form the roots of the Chosen People: Abraham, Isaac, Jacob, and Joseph.

## **BIBL 2301 Life and Revelation of Christ**

3 Credit Hours

This course comprehensively studies the life of Christ as seen in the Gospels. An emphasis of the theme of each Gospel is considered, as well as, a synoptic and chronological view of the life of Jesus, with an interpretation of key events and main discourses.

## **BIBL 2302 Acts**

3 Credit Hours

**PREREQUISITE:** BIBL 2331 Hermeneutics.

This course is an expositional study of the book of Acts with major emphasis on its theological arguments and New Testament evangelism. Special attention is given to the infancy, adolescence, and maturity of the church. A synopsis is given to each of the Pauline epistles in their chronological order.

## **BIBL 2311 Pentateuch**

3 Credit Hours

**PREREQUISITE:** BIBL 2331 Hermeneutics.

This course is a detailed study of the first five books in their historical setting. Special attention is given to authorship, critical problems, the early history of Israel, the Mosaic laws, and to the development of the theocratic rule. Emphasis is placed on the cultural, political, and geographical background of each book.

## **BIBL 2312 Old Testament Historical Books**

3 Credit Hours

**PREREQUISITE:** BIBL 2331 Hermeneutics.

Students will analytically study the Old Testament books from Joshua through Esther, following Israel's political periods of theocracy, judgeship, monarchy, divided kingdom, and the partial restoration. This study also deal with persons who made significant contributions to the nation of Israel during these periods.

**BIBL 2321 New Testament History and Letters**

3 Credit Hours

This course is a study of Acts, the Pauline Epistles, and the General Epistles. Attention will be given to background, structure, authorship, and doctrinal importance.

**BIBL 2331 Hermeneutics**

3 Credit Hours

This course is designed to study principles and procedures for interpreting Scriptures, as well as, for the provision of an inductive approach toward Bible study. It emphasizes the grammatical, historical, and cultural method of interpretation with guidelines which are applicable to any book of the Bible.

**BIBL 3100 - Role of Women in Scripture**

3 Credit Hours

Pre- or Corequisite: BIBL 2331 Hermeneutics

This course surveys some of the major women in Scripture and examines their role, leadership, and characteristics. Biblical, historical, and contemporary cultural issues are considered in an effort to help the student develop a personal philosophy of life and ministry. Special attention will be given to difficult passages of Scripture that address the role of women in ministry.

**BIBL 3120 History of the Israelite Kingdom**

3 Credit Hours

This course is a study of the history of the people of God in the Old Testament as that history is recorded from Genesis through Esther. It will consider God's redemptive plan as it is expressed in His covenants with Israel. Special emphasis will be made to help the student understand the geography of the Near East.

**BIBL 3301 General Epistles**

3 Credit Hours

PREREQUISITE: BIBL 2331 Hermeneutics.

This course provides exposition of the non-Pauline epistles, with the exception of the book of Hebrews. Special attention is given to a general introduction to each epistle with a major emphasis on a detailed study of the book of James.

**BIBL 3302 Prophetical Books (Isaiah/Malachi)**

3 Credit Hours

PREREQUISITE: BIBL 2331 Hermeneutics.

A careful study is given to the major and minor prophets in chronological order. Emphasis is placed upon their historical settings; contemporary kings; and political, economic, and spiritual conditions. Special attention is given to the study of prophetism.

**BIBL 3303 The Post Exilic Books**

3 Credit Hours

PREREQUISITE: BIBL 2331 Hermeneutics.

This course first studies the six Old Testament books that constitute the "Post-exilic division": Ezra, Nehemiah,

Esther, Haggai, Zechariah, and Malachi. Both the content and the application of these books will be surveyed, and interpretive issues will be treated in depth.

**BIBL 3233 Thinking Like Jesus: Foundations for Biblical Worldview**

3 Credit Hours

This course is designed to help students understand the meaning of world view, and its importance in the life of a Christian. The world views of modern culture will be examined and evaluated in light of biblical truth. Students will understand the foundations of a biblical worldview by studying appropriate passages of Scripture, especially those that relate to the life and teachings of Jesus.

**BIBL 3241 General Epistles and Revelation**

3 Credit Hours

PREREQUISITE: BIBL 2331 Hermeneutics.

This course is a study of Hebrews; James; I and II Peter; I, II and III John; Jude and Revelation with a special emphasis given to personal application of Scripture.

**BIBL 3311 Gospel of John**

3 Credit Hours

PREREQUISITE: BIBL 2331 Hermeneutics.

A study of the fourth gospel, this course focuses on the prologue and the unique features of this book's presentation of Christ's message, ministry, and passion. It uses John as a model for inductive study.

**BIBL 3312 Poetical Books**

3 Credit Hours

PREREQUISITE: BIBL 2331 Hermeneutics.

This course examines the books of Job, Psalms, Proverbs, Ecclesiastes, and the Song of Solomon. The study examines the nature, content, structure, and the enduring lifestyle that is adequate to meet the pressures of contemporary society.

**BIBL 3313 Old Testament Survey**

3 Credit Hours

This course provides a survey of each Old Testament book in relation to authorship, date, purpose, and time period. The Old Testament is divided into eleven historical periods and covers the history, geography, and cultural context of each period as well as the contribution of each book to the Old Testament canon and its relationship to the fulfillment of God's total progressive revelation.

**BIBL 3314 New Testament Survey**

3 Credit Hours

All twenty-seven books of the New Testament will be reviewed for an essential understanding of the linkage to the Old Testament, the working out of God's plan for our salvation, the end times through the last days, and the glorious hope of heaven. The historical, literary, cultural, and archaeological context will also be reviewed.

**BIBL 3322 Early Pauline Epistles**

3 Credit Hours

PREREQUISITE: BIBL 2331 Hermeneutics.

This course provides an analysis and exposition of I and II Corinthians and I and II Thessalonians with emphasis upon authorship, date, and place of writing, along with the occasion and purpose of each book. Special attention is given to the gifts of the Spirit as related to the pagan influence in the early church, the problems facing the church, and the hope of the pre-tribulation rapture of the church.

**BIBL 3323 Biblical Ethics**

3 Credit Hours

Students will become familiar with the wisdom literature of the Old and New Testaments, and of cultures and writings throughout history. Students will understand the integration of the wisdom teachings of the Old and New Testaments and what that means to modern day Biblically based ethical decision making.

**BIBL 3332 Johannine Literature**

3 Credit Hours

PREREQUISITE: BIBL 2331 Hermeneutics.

This class is a study of the Johannine literature in its historical context. An examination of the evidence that indicates that Johannine Christianity was a distinctive development with its own literature within early Christianity. An examination of the setting, literary genre, content, and theology of the Johannine Gospel and Epistles with a comparative introduction to the book of the Revelation of John.

**BIBL 3345 Sermons of Jesus**

3 Credit Hours

PREREQUISITE: BIBL 2331 Hermeneutics.

An analytical and expository study of the Sermons of Jesus Christ, with attention to Matthew's account of the Sermon on the Mount and its parallel passages. Specific focus will be on the practical implications of His sermons from both a group and individual perspective.

**BIBL 3411 Paul's New Testament Letters**

3 Credit Hours

PREREQUISITE: BIBL 2331 Hermeneutics.

An overview of Paul's writings to the first-century churches. This study highlights major issues and considers application to individual believers and churches of today. Appropriate hermeneutical principles and procedures are also demonstrated.

**BIBL 4301 Romans**

3 Credit Hours

PREREQUISITE: BIBL 2331 Hermeneutics.

This course is an exegesis of the Roman epistle including the historical background, the theological elements of condemnation, justification, sanctification, and

glorification. Special attention is given to the dispensational and the practical divisions.

**BIBL 4303 Daniel & Revelation: Exegesis & Theology**

3 Credit Hours

PREREQUISITE: BIBL 2331 Hermeneutics.

This course carefully examines these two major apocalyptic books chapter by chapter, investigating their historical setting, the critical questions, and their relation to one another and to the Olivet Discourse. Heavy emphasis is given to the book of Revelation.

**BIBL 4311 Pastoral Epistles**

3 Credit Hours

PREREQUISITE: BIBL 2331 Hermeneutics.

This course is an exegetical study of I and II Timothy and Titus. Emphasis is placed upon authorship, date and place of writing, and the occasion and purpose of writing. Special attention is given to the practical directives for pastors as well as patterns for church structure, discipline, and leadership.

**BIBL 4312 Hebrews**

3 Credit Hours

PREREQUISITE: BIBL 2331 Hermeneutics.

This course is an exegesis of the book of Hebrews stressing the superiority of Christ's person and work over the agents of the Old Covenant. Special attention is given to the quality of faith which pleases God and the need for perseverance of the believers.

**BIBL 4313 Early Foundations in Christian History: Paul's Journeys**

3 Credit Hours

This course is an inquiry into the life and missionary journeys of Paul as it pertains to his ministry in Greece and Italy. Special attention will be given to his historical presence and ministry in the regions of Corinth, Athens, and Rome as the student is provided with a biblical and archaeological "hands-on experience."

**BIBL 4314 Exploring the Footsteps of Christ in Israel: A Journey into History**

3 Credit Hours

This course is an inquiry into the life and ministry of Jesus Christ in the land of Israel. Special attention will be given to his historical presence in the Holy Land, the background and cultural issues that shaped his life and ministry, and the subsequent impact that his life, death, and resurrection, and ministry has had on redemption history. The student will be provided with a biblical and archaeological "hand on experience."

**BIBL 4315 Foundations of Faith**

3 Credit Hours

This course is designed as an inquiry into the foundations and context of the Judea-Christian faith, with specific emphasis on

the origins (or genesis) of our world and our Bible. Further study will also include the way in which Christianity helped shape the foundational structure of the United States. A trip to the Washington D.C. (Museum of the Bible) and Kentucky (Ark Encounter, Creation Museum) will provide experiential learning along with additional coursework.

### **BIBL 4321 Bible as Literature**

3 Credit Hours

PREREQUISITE: BIBL 2331 Hermeneutics.

This course examines the various literary elements within the different genres of Biblical writings. The special qualities of each literary form will be discussed along with the special problems of interpretation and application.

### **BIBL 4322 Prison Epistles**

3 Credit Hours

PREREQUISITE: BIBL 2331 Hermeneutics.

This course contains a doctrinal, expository, and practical study of Ephesians, Philippians, Colossians, and Philemon with special attention given to the person and work of Christ showing His pre-eminence. A careful introduction is given to each book.

### **BIBL 4323 Ethics in Hebrew Wisdom Literature**

3 Credit Hours

A study of Job, Psalms, Proverbs, Ecclesiastes and the Song of Songs that emphasizes the genius of Hebrew poetry and the doctrinal depth, spiritual value and ethical implications of these books.

### **BIBL4422 The Miracles of Christ**

3 Credit Hours

This course focuses on a study of the 35 miracles of Christ as recorded in the four gospels. An inductive study methodology is used, which identifies each miracle's unique progression, and searches out the interpretation and applications intended by the divine and human authors. The role of miracles in apologetics, especially the central miracle of the resurrection of Christ is discussed along with other related historical and theological topics.

## **BUSINESS**

\* Indicates this course is included in the Statewide Course Numbering System. See pages 46-48.

### **MAR 3613/MKTG 3613 Marketing Research & Strategy\***

3 Credit Hours

This course explores research in the context of making marketing decisions. This course assists in developing the skills necessary to make marketing decisions by providing students the ability to interpret market research, consumer research, opinion research, and survey research. Marketing Research & Strategy is an applied and practical course surveying contemporary advanced research methods and

statistical techniques applied to business settings. The development and implementation of a comprehensive qualitative and quantitative marketing research project focused on a current marketing problem will be conducted to assist in solidifying learning.

### **MNGT 3322 Leadership and Organization in Sports Management**

3 Credit Hours

This course will provide an introduction to sports management. This course will also provide an application for the development of skills necessary to be an effective and efficient leader regarding communication, human resources, motivation, organizational culture, and decision-making in basic organizational structures found in the sport industry.

### **MNGT 4319 Managerial Leadership**

3 Credit Hours

This course emphasizes how leaders position and guide their organizations using vision and strategy to help them meet internal and external demands for continuous improvement.

### **MNGT 4323 Business Financial Management**

3 Credit Hours

Students will study the common principles and differing philosophies of effective financial management in for-profit and nonprofit contexts. This course instructs students on the main financial concepts and tools needed for effective business planning, including transactional analysis and cash flow management.

## **BUSINESS ORGANIZATIONAL LEADERSHIP**

\* Indicates this course is included in the Statewide Course Numbering System. See pages 46-48.

### **ACG 3024 Accounting for Nonfinancial Majors**

3 Credit Hours

This course addresses the use of accounting information by nonfinancial managers.

Emphasis is placed on the interpretation of accounting information and the language of financial accounting to effectively participate in activities such as planning, investment, internal control, and managerial decision making.

### **ECO2023 Principles of Microeconomics**

3 Credit Hours

This introductory course surveys modern economic analyses and theories of price determination. The curriculum includes decision-making processes by economic agents under differing market structures in product and factor

markets.

### **BSOL 4081/4082 Business Organizational Leadership Internship**

0 Credit Hours

This course requires the student to be involved in a Business or a Nonprofit Organization under the supervision of a manager in the organization and a professor as designated by the department chairperson. An internship contract specifies the activities engaged in and the standards used in evaluating the success of the internship experience.

### **LDR 1362 Introduction to Organizational Leadership\***

3 Credit Hours

This course examines the nature of leadership, the development of teams and group dynamics, basic understanding of organizational culture and climate, and the overarching preparatory aspects leaders need to be effective in an ever changing organizational environment. Students will gain strategies for processing and sharing information through classroom dialogues, interactive projects, and practical research of current organizational trends and psychological challenges.

### **LDR 2370 Organizational Communication: Methods & Strategies for Leaders\***

3 Credit Hours

This course examines the function and structures of communication in both formal and informal situations in an organization. This course provides a practical view of leadership communication, strategies for transmitting, receiving, and understanding information in the organization. The emphasis of this course is on providing leaders with tools for overcoming communication challenges/barriers by utilizing appropriate strategies and methods.

### **LDR 3202 Managing Ethics in Organizations\***

3 Credit Hours

This course applies biblical principles to business practices in order to provide a clear and reasonably comprehensive discussion of ethical choices available in organizations. This course expands biblical ethics to focus on challenging situations a manager will face in a secular or religious environment. Specific case studies will be used to validate so the student can make choices based upon biblical principles. Areas of discussion will focus on finances, marketing, dealings with employees and customers, and the community-at-large.

### **LDR 3215 Leading Organizations, Innovation and Change\***

3 Credit Hours

This course is an analysis of the dynamics of change and the importance of innovation within modern organizations. Emphasis is on how managers can develop a culture

receptive to new ideas, products, processes, and systems for improving organizational performance.

### **LDR 3333/MNGT 3333 Strategic Human Resources in Organizations\***

3 Credit Hours

This course examines the fundamental nature and strategies associated with Human Resources. Students will study the traditional and modern principles of human resources in for-profit and nonprofit contexts. Students will use many of the tools of successful human resource management principles in various exercises.

### **LDR 3341 Leadership in Non Profits\***

3 Credit Hours

This course examines fundamental principles and practices for nonprofit organizations. An introduction to management and leadership in the nonprofit sector, history, philosophy, ethics, and the organizations of nonprofit agencies. Concepts will include volunteerism, board selection, fundraising, role of the foundation, administration, and public relations.

### **LDR 3363 Team Dynamics & Leading Diverse Groups\***

3 Credit Hours

This course examines the application of leadership theory in groups and team dynamics. This course will also examine the factors that influence group membership and how the structure and development of groups progress overtime. Social identity, intragroup dynamics, perceptions, ingroup/outgroup membership, attitudes, judgments, and performance will also be discussed within the framework of situational factors and emerging technologies and how they influence both intra- and intergroup behaviors.

### **LDR 3364 Project Leader, Strategy & Scope\***

3 Credit Hours

This course will discuss the foundational aspects of strategic planning including what it is, why it is important, how it is done, who should do it, and why a vast amount of organizations struggle to do it. This course will also develop a foundation of concepts and solutions that support the planning, development, implementation, controlling, and closure activities required for successful completion of a project.

### **LDR 3373 Intermediate Leadership: Conflict/Negotiation\***

3 Credit Hours

Intermediate study of leadership practices as related to translating a leadership vision into organizational effectiveness builds on previous foundation courses of leadership and introduces the student to skills relevant to effective communication in conflict interactions that occur in organizations. A practical emphasis will be placed on the area of conflict management and negotiation skills through the use of case study group sessions within the role of leadership.

**LDR 4104 Concepts & Theories of Managerial Leadership\***

3 Credit Hours

This is a senior research course which emphasizes how leaders' position and guide their organizations using vision and strategy to help them meet internal and external demands for continuous improvement. This course provides the student ample opportunity to assess their own leadership ability and skills while learning their strengths and weaknesses and other practical and theoretical ways to apply leadership principles.

**LDR 4164 Organizational Theory and Behavior\***

3 Credit Hours

This course examines the principles of organizational behavior and development within the confines of the organization, the individual, the group, and the external environmental levels. Emphasis for this course is placed on understanding current organizational theories and organizational design models.

**LDR 4334 Resource Allocations in Organizations\***

3 Credit Hours

This course examines the necessity for leaders in organizations to address planning and resource allocation in organizations. This course emphasizes the process and strategy involved in an organization deciding how to make effective and efficient decisions with their scarce resources.

**LDR 4540 Study of Great Leaders\***

3 Credit Hours

This course examines cogent leaders, which includes both historical and contemporary. The purpose of this course is to gain insight into the leadership behaviors used by significant leaders during times of crisis and great success. This course will allow the student to engage in many different genres of text. The students will read and learn about leaders ranging from Ghandi to Winston Churchill, and from George Washington to Bill Gates.

## COMMUNICATIONS

\* Indicates this course is included in the Statewide Course Numbering System. See pages 46-48.

**SLS 1501 College and Career Success\***

3 Credit Hours

This course provides students with essential study skills necessary to succeed at the collegiate level. Students will study topics such as learning styles, time management, reading comprehension, note-taking techniques, and test-taking skills.

**SPC 1300 Interpersonal Communication\***

3 Credit Hours

This course provides an introduction to the study of

interpersonal communication, emphasizing skill in identifying and choosing the approach that is most appropriate and effective in a given communication situation. Emphasis on interpersonal relationships, language, and nonverbal communication.

**SPC 1608 Introduction to Public Speaking\***

3 Credit Hours

Students are introduced to the basic principles of communication in public speech. The course analyzes the speaker-audience relationship as a basis for effective communication. Oral presentations are designed for practice in speech organization, speaker-listener relations, voice, articulation, and body movement. Speech communication also introduces the student to Bible message preparation and delivery.

**SYG 1431/PCO 1011 Marriage and Family Communication\***

3 Credit Hours

This course surveys the social aspects of courtship, marriage, and parenting across the life cycle. Additional topics include divorce, sexuality, and family communication. Consideration will be given to activities that strengthen marriage and family with implications for church ministry.

## COUNSELING

\* Indicates this course is included in the Statewide Course Numbering System. See pages 46-48.

**COUN 2301/COUN 3301 Introduction to Counseling**

3 Credit Hours

This course is an introduction to the field of Christian counseling, comparing secular and Christian models for understanding people, problem development, and intervention strategies. Must be taken the first semester it is offered after entering the counseling program.

**COUN 2302/COUN 3313 Crisis Counseling**

3 Credit Hours

PREREQUISITE: COUN 2301/COUN 3301 Introduction to Counseling.

This course examines specific strategies for counseling various crisis situations including grief, terminal illness, abuse, unemployment, and addictions from a Christian as well as a clinical perspective. Strategies will be explained and rehearsed for recognizing symptoms of abuse and/or addiction and intervening when necessary.

**COUN 4081/4082 Counseling Internship**

0 Credit Hours

Counseling majors have the option of choosing between one of two options for this course. Option #1- Individual Interest. This option involves working with professionals in your field of interest as well as doing research in your chosen area. Option #2- Community Engagement. This option involves reaching out to the needs of the community in the capacity of

a future mental health professional. With this option, the student will be researching the needs of the community and working hand in hand with professionals in the field to assist in accomplishing those needs. Both internship options involve 128 hours of intensely supervised experience.

### **COUN 2304 Counseling Cross Cultural**

3 Credit Hours

PREREQUISITE: COUN 2301/3301 Introduction to Counseling.

This course provides an introduction to diversity and multicultural perspectives in psychology, and their impact on counseling practices. Focus will be on dimensions of culture, ethnicity, lifestyle, religion, gender, identity development models and the effects of privilege and oppression on individuals and groups. This course will offer an opportunity for student self-examination and practice of strategies and techniques in counseling.

### **COUN 3312 Counseling Adolescents**

3 Credit Hours

PREREQUISITE: COUN 2301/COUN 3301 Introduction to Counseling.

This course surveys the physical, emotional, intellectual, and spiritual growth of the adolescent. Emphasis will be on counseling the adolescent and the family within church and family settings.

### **COUN 3332 Stress Management**

3 Credit Hours

This course will examine the effects of stress and the counseling techniques used to treat stress related issues. Topics will include: the mind/body connection and its role in the development and treatment of stress related disorders, Biblical perspective on the counseling of clients experiencing the effects of stress, and ways for individuals in helping professions to avoid burnout and other related illnesses will be explored.

### **COUN 4302 Counseling Skills Lab**

3 Credit Hours

PREREQUISITE: COUN 2301/COUN 3301 Introduction to Counseling and other Counseling and Psychology courses in the program.

This course studies counseling strategies and techniques for diagnosis and treatment. A discussion of actual disguised cases, as well as representative counseling situations, is used.

### **COUN 4312 Seminar in Group Dynamics**

3 Credit Hours

PREREQUISITE: COUN 2301/COUN 3301 Introduction to Counseling.

The principles of group dynamics will be presented along with practical guidance and experience in leading and participating in various types of groups.

### **COUN 4401 Counseling Psychology Internship**

3 Credit Hours

This course requires 128 contact hours of counseling activity under the supervision of an on-site counselor and the department chairperson. An internship contract specifies the activities engaged in and the standards used in evaluating the success of the experience.

### **COUN 4403 Counseling Psychology Capstone**

1 Credit Hour

Counseling Psychology majors have two options: #1- The Individual Interest Project which involves creating a project that relates to your personal or occupational interests. This project will include extra reading, interviewing, and working with professionals in your field of interest (at least 3 professionals), as well as doing extensive research in your chosen area. #2- The Community Engagement Project which involves reaching out to the needs of the community in the capacity of a future mental health professional. In this project you will be researching the needs of the community and how these needs are or are not being fulfilled. You will also spend time working with at least 3 different community service agencies. Both projects will also involve writing a 10-15-page APA style paper on your chosen plan.

## **ELEMENTARY EDUCATION**

\* Indicates this course is included in the Statewide Course Numbering System. See pages 46-48.

### **EDE 1001 Introduction to Elementary Education\***

3 Credit Hours

This introductory course will allow students to view innovative strategies being used in today's classrooms. Students will look inside the Public, Christian and Charter school systems. Course will allow for 5 hours of classroom observation in an effective classroom. Discussions will be based on educational history, current issues and barriers in education. ESOL strategies will be embedded in coursework.

### **EDE 1228 Methods of Teaching Language Arts\***

3 Credit Hours

This course will focus on systematic approaches to teaching Language Arts in Elementary Classrooms. Students will learn about the educational pendulum around reading and writing. Methods, strategies and instructional techniques will be highlighted through preparing effective Language Arts lessons. Students will observe reading groups through digital means. ESOL strategies will be embedded in coursework.

### **ELED 1302 Philosophy of Education**

3 Credit Hours

The Philosophy of Education course will allow students to learn about several philosophies from the secular and Christian perspective. Students will learn classroom techniques to use as they develop their own philosophy. Students will have an opportunity to develop and present

their own philosophy. Techniques and engagement strategies will be presented and critiqued by students. Course requires students to participate in ten hours of observation time in an effective classroom. Final presentations will incorporate technology, learning, philosophy, and oral presentations. ESOL strategies will be embedded in coursework.

### **EDE 2311 Methods of Teaching Mathematics\***

3 Credit Hours

This course will provide methods, strategies and techniques informing best practices in mathematical competency with an emphasis on conceptual understanding. This class will be hands-on with use of manipulatives and interactive lessons. Students will have the opportunity to present multiple lesson components. Field hours are built into this course. ESOL strategies will be embedded in coursework.

### **ELED 3091 Field Experience Internships\***

3 Credit Hours

The Field Experience Internships are an opportunity for the Elementary Education Major to acquire additional exposure to working in a classroom with a supervising teacher that will help to prepare the student for their Student Teaching Internship in their final year. Students will complete the ACSI certification requirements as part of this class. Students will also work on portfolio submissions. ESOL strategies will be embedded in coursework.

### **EDE 3213 Methods of Teaching Social Studies and Art\***

3 Credit Hours

This course prepares students to understand the importance of teaching Social Studies in their classrooms as a means of equipping their students for life in a diverse world that is always changing. Students will gain both a knowledge of theory and practice necessary to effectively teach Social Studies. Students will also learn how to integrate art as a teaching tool for Social Studies. ESOL strategies will be embedded in coursework.

### **EDE 3223 Methods of Teaching Music and Physical Education\***

3 Credit Hours

This course is designed to help the classroom teacher effectively integrate music and physical education activities into their units and lesson plans. Students will learn to appreciate the importance of music and physical education as memorable teaching tools. An emphasis will be made on accumulating resources for future use in the classroom. ESOL strategies will be embedded in coursework.

### **EDE 3318 Methods of Teaching Reading\***

3 Credit Hours

This course provides various techniques and methods of reading instruction for word recognition, and literal,

interpretive, and critical comprehension skills. Strategies are presented for language development. ESOL strategies will be embedded in coursework.

### **ELED 4092 Student Teaching Program**

12 Credit Hours

This course is open only to students who have senior standing, are fully qualified as prospective graduates, and have completed the required courses. Students may choose to be placed for their internship in Christian schools, public schools, charter schools or overseas mission schools (for those students who are interested in being missionary teachers and meet the requirements). Placement of student teachers in schools is facilitated by the Elementary Education Program Director, and students are not to pursue arrangements on their own with teachers or school administrators. The Student Teaching Internship experience must take place within an approved school and classroom grade level setting as identified and confirmed by the Program Director. Student teachers must observe and be mentored under the direct daily guidance of an experienced supervising teacher. ESOL strategies will be embedded in coursework.

#### **PHASE I**

Students observe in an elementary classroom under the supervision of a qualified teacher and the Director of Elementary Education. The student teacher is expected to observe classroom management and procedures, discipline techniques, testing, record keeping, conferences, and meetings. The student teacher must observe and assist the classroom teacher in directed teaching activities and planning lessons and gradually begin to take on additional classroom responsibilities when ready.

#### **PHASE II**

The student teaches under the joint supervision of their supervising teacher, principal, and the Director of Elementary Education, gradually teaching more and more each day. He/she develops and implements lesson plans for all subjects which culminate in the student teacher completely running the classroom for a period of two weeks under the supervision of the classroom teacher. Technology will be implemented into daily practices. Student teachers are required to attend scheduled seminars with other student teachers, keep a journal, make a videotape of a lesson they teach, and complete a professional portfolio.

### **EDE 4228 Teaching Children's Literature\***

3 Credit Hours

This course surveys the works of authors and illustrators whose materials are relevant to children, teaching recognition of appropriate age for reading and correlation of literature with unit work taught in the classroom. ESOL strategies will be embedded in coursework.

### **ELED 4300 Philosophy of Christian School Education**

3 Credit Hours



This course meets a requirement for fulfilling the ACSI (Association of Christian Schools International) Certification Program. The course consists of a three-hour in-service video with text on the Philosophy of Christian Education, another two-hour in-service video with text on Classroom Discipline, as well as two books, one exploring paths to a unity between Christianity and Education, and the other addressing the foundations to final assessment of Christian Education in a Democracy. This class is for non-Elementary Education majors who want to teach Bible in Christian Schools. They would not be certified to teach anything but Bible. ESOL strategies will be embedded in coursework.

### **EDE 4317 Methods of Teaching Science, Health, and Safety\***

3 Credit Hours

This course provides a hand-on approach to teaching best practices in the area of life science, physical science, earth science and health in the elementary classroom. This course will equip students with teaching tools, best practices and high leverage strategies for their own classroom. Scientific processes will be taught and modeled through student prepared lessons. ESOL strategies will be embedded in coursework.

### **RED 4519 Diagnosis and Remediation of Reading Instruction\***

3 Credit Hours

Students learn to sequence developmental skills and concepts of reading, recognize and diagnose reading problems, and remediate and utilize appropriate methods and materials to increase reading performance. Students will work with elementary children and high leverage remediation strategies. ESOL strategies will be embedded in coursework.

## **ENGLISH/LITERATURE**

\* Indicates this course is included in the Statewide Course Numbering System. See pages 46-48.

### **AML 1000 American Literature\***

3 Credit Hours

PREREQUISITE: ENC 1102 Freshman Composition II or its equivalent.

The work of representative American authors from the colonial period to the present is studied with emphasis on such writers as Cooper, Irving, Bryant, Hawthorne, Emerson, Melville, Thoreau, and Poe, among others.

### **AML 2052 Modern American Literature\***

3 Credit Hours

PREREQUISITE: ENC 1102 Freshman Composition II or its equivalent.

A study of the poetry, short fiction, novels, and drama of such writers as Eliot, Fitzgerald, Pound, Hemingway, Miller,

Faulkner, Hughes, Cullen, Stein, and others.

### **CRW 3011 Creative Writing\***

ENC 1102 or its equivalent 3

Credit Hours

This course will introduce students to the fundamental tools of creative writing: How to generate ideas, recognize and develop a writer's voice, choose a form and genre, assess and edit creative work, and how professional writers work on their craft.

### **ENC 1101 Freshman Composition I\***

3 Credit Hours

This course introduces students to rhetorical concepts and audience-centered approaches to writing including composing processes, language conventions and style, and critical analysis and engagement with written texts and other forms of communication. Learning Outcomes: Students will apply rhetorical knowledge to communicate for a range of audiences and purposes. Students will employ critical thinking to analyze forms of communication. Students will engage in writing processes that involve drafting, revising and reflecting.

### **ENC 1102 Freshman Composition II\***

3 Credit Hours

PREREQUISITE: ENC 1101 Freshman Composition I or its equivalent

This course further develops skills in the planning, organization, and writing of essays of various modes. Focus will be placed on advanced writing and comprehensive skills including conducting research, writing research papers and articles, and mastering the different forms and styles of research paper writing. This course is designed to help the student possess advanced college level skills in writing and comprehension.

### **ENC 4313 Advanced Research Writing**

3 Credit Hours

This course is an interdisciplinary, integrative course in which students learn advanced research writing techniques. Each student composes a 35-40 page research paper, including a formal proposal, outline, and drafts with revisions, which integrates an element of their chosen major with their Christian worldview. Papers are presented in sessions that are open to other members of the College community.

### **ENG 3674 Film and Culture \***

3 Credit Hours

PREREQUISITE: ENC 1102 Freshman Composition II or its equivalent.

Students will be introduced to key concepts and techniques of film studies, including the history of film; an examination of film genres; an overview of foreign cinema; and the study of issues of class, race, gender, and other societal issues. The course is structured to introduce film to students as an important cultural artifact worthy of systematic analysis, evaluation, and

interpretation.

### **ENL 3023 British Literature From 1800 to 1918\***

3 Credit Hours

PREREQUISITE: ENC 1102 Freshman Composition II or its equivalent.

British Literature from 1800 to 1918 provides novels and poems which show the changes in the form and content of the literature due to the influences of social changes, science, economics and finally, World War I. Course content consists of daily readings and lectures. Class participation is strongly encouraged.

### **LIT 3031 Selected Topics in Poetry\***

3 Credit Hours

PREREQUISITE: ENC 1102 Freshman Composition II or its equivalent.

This course examines major authors and their works of a major period. Content varies by interest level of students and instructor.

### **LIT 3032 Modern British and American Poetry\***

3 Credit Hours

PREREQUISITE: ENC 1102 Freshman Composition II or its equivalent.

Modern British and American Poetry focuses on the great changes in the form and content of poetry since World War I, and follows these changes as they occur in the poems of the major poets up until the seventies and eighties. Course content is presented largely by lectures about daily readings. Students are encouraged to participate in class discussions. Poems written by students are encouraged to be handed in individually, but this is not required.

### **LIT 3333 Literature for Adolescents\***

3 Credit Hours

PREREQUISITE: ENC 1102 Freshman Composition II or its equivalent

This course examines literature for adolescents from social, psychological, educational, and other points of view. This course fulfills general studies, general education, and literature elective requirements at Trinity College of Florida.

## **FINE ARTS**

\* Indicates this course is included in the Statewide Course Numbering System. See pages 46-48.

### **HUM 1020 Introduction to Humanities\***

3 Credit Hours

In this course, students will learn about the creative ideas and accomplishments of various cultures in various fields of humanities that may include art, architecture, drama, history, music, literature, philosophy, and religion. The course will include cultural expressions from the western canon and may also include expressions from around the

globe. Student learning outcomes: Students will demonstrate knowledge of arts and ideas and synthesize information from various sources. Students will analyze and interpret selected expressions of arts and ideas. Students will compare and contrast selected expressions of arts and ideas. Students will identify contextual influences on the development of interdisciplinary arts and ideas.

### **MVK 1011 Piano\***

1 Credit Hour

Private study of specialized piano techniques, skills, repertoire, and rehearsal techniques. Audition and placement are required. (A special fee applies).

### **MVV 1870 Applied Voice\***

1 Credit Hour

Private study of specialized vocal techniques, skills, repertoire, and rehearsal techniques. Audition and placement are required. (A special fee applies).

## **GENERAL MINISTRY**

\* Indicates this course is included in the Statewide Course Numbering System. See pages 46-48.

### **GNMN 1302 Evangelism and Discipleship**

3 Credit Hours

This course introduces students to various methods of sharing their faith at the personal level. Special needs of various groups will be assessed. Programs, materials, and activities commonly used will be examined. Attention is also given to the Biblical basis for and principles of discipleship. Discipleship literature, problem areas and their solutions are examined. The course will include participation in real life evangelistic and discipleship experiences.

### **GNMN 2311 Critical Thinking**

3 Credit Hours

The purpose of this course is to equip students to recognize and analyze argumentation as it occurs in a variety of contexts such as editorials, discussions, speeches, argumentative essays, and academic texts. To accomplish this, we will study the components of good arguments, different types of arguments, common ways in which arguments can go wrong, and techniques of criticizing and constructing arguments.

### **GNMN 3311 Small Group Development 3 Credit Hours**

This course surveys the movement in our day with materials, programs, and techniques of small growth within churches. An examination of best practices and models will be studied. Actual implementation will begin as part of this course as well as a cohesive strategy for how small groups fit into the overall function and purpose of the local church.

### **GNMN 3312 Christian Perspectives and Learning Skills**

3 Credit Hours

Students will acquire the skills necessary to thrive in the Trinity Quest program. Attention is paid to the intentional setting of

healthy boundaries and priorities throughout life, personal and professional.

Students will learn about study skills, writing skills, and more. Students will learn more about the specifics of the Trinity Quest program design and the resources available to assist them in an exciting and edifying experience. Students will also learn to apply their Christian theology to the challenges and opportunities of the 21st century world. Students will consider world religions with an eye toward understanding, contrasting, contacting, and witnessing. Students will learn about the cultural paradigm labeled “postmodernism,” what it means to the people who need the Lord, and to the church.

### **GNMN 4011 Ministry Internship**

3 Credit Hours

Provides students with practice in a field situation which is coordinated with his or her major field and educational goal.

### **GNMN 4301 Christian Leadership**

3 Credit Hours

Studies in the principles of Christian leadership as they relate to character, vision, responsibility, accountability, team, style, etc. Examines the leadership of godly individuals in Scripture and in the contemporary world. Examines leadership literature, discusses leadership problems with the purpose of determining Biblical solutions.

### **GNMN 4302 Senior Research Seminar**

3 Credit Hours

This course is an interdisciplinary, integrative, research-oriented course in which students learn advanced research techniques. Each student writes a 35-40 page research paper integrating an element of their major with their Christian worldview. Papers are presented to the class in sessions that are open to other members of the College community.

### **GNMN 4401 Christian Ministry Internship**

3 Credit Hours

This course requires the student to be involved in Christian ministry under the supervision of a current Christian ministry worker and the department chairperson. An internship contract specifies the activities engaged in, and the standards used in, evaluating the success of the experience.

### **GNMN 4402 Christian Ministry Capstone**

1 Credit Hour

The course evaluates how students in the Christian Ministry program have integrated theology and ministry practice through previous course study and “in the field” experiences. Students are challenged to reflect upon key theological truths of the Christian faith and how they relate to their own ministry experiences, distinguishing between that which is genuine Christian ministry and that

which is merely religious ministry.

## **HISTORY**

\* Indicates this course is included in the Statewide Course Numbering System. See pages 46-48.

### **AFA 2220 African American Leadership\***

3 Credit Hours

An in-depth analysis of effective leadership traits within the context of historical perspective. The emphasis of the course will focus on the unique challenges of the African American experience. The core elements of the study will include the concept, development, and exercise of leadership from the African American model of notable leaders: past and present.

### **AMH 1010 United States History to 1865\***

3 Credit Hours

The study of United States history to 1865 emphasizing the European background, the Revolution, the Articles of the Confederation, the Constitution, the problems of the new republic, sectionalism, manifest destiny, slavery, and the Civil War.

### **AMH 1020 United States History Since 1865\***

3 Credit Hours

The study of United States history from 1865 to the present. This study includes the Reconstruction, growth of big business, the agrarian revolt, Latin American affairs, the Progressive Movement, World War I, and political, economic, and world affairs since World War II.

### **EUH 1000 History of Modern Western Civilization I\***

3 Credit Hours

This course covers the origins and development of Western Civilization beginning with the ancient world and classical civilizations, the Middle Ages, the transition to modern states and politics of power, the Protestant and Catholic Reformations, and the Commercial Revolution of the 16th Century. Emphasis is placed on the relevance of the political, social, economic, and cultural trends of each period upon our present world society.

### **EUH 1001 History of Modern Western Civilization II\***

3 Credit Hours

This course covers the evolution and continuation of Western Civilization since the 16th century. A study of governments from absolutism to democracy, European power politics, duels for world empire; scientific, cultural, political, social and industrial revolutions, nationalism, imperialism, and global conflicts. Emphasis is placed on relevance of past history upon our present world society.

### **HIST 2301 History of Civilization**

3 Credit Hours

This course studies the development of the Western world and its institutions and ideas. The student will be challenged

to consider the positive and negative impact of Western thinking, and to formulate a sense of personal responsibility within society.

### **HIST 2342/POS 1049 American Government\***

3 Credit Hours

An examination of the American system of government with emphasis on the growing importance of global affairs in American life. Philosophical and historical perspectives are provided to show how institutions and processes have evolved to their present state. Comparative perspective is provided so that students may contrast the American system with other contemporary forms of government.

### **HIST 3311 History of Restoration Movement**

3 Credit Hours

This course is a history of the Restoration Movement in the nineteenth and twentieth centuries as it results in the Christian Churches/Churches of Christ. Special interest will be given to early leaders and guiding principles.

### **HIST 4300 Christianity in the 21st Century**

3 Credit Hours

This course is a study of major issues facing the church as it enters the new century with emphasis upon the key problems that both Protestant and Roman Catholic churches are wrestling with and trends that are likely to develop. The study will consider the Sermon on the Mount from the teaching of Jesus to determine how Christians ought to deal with these issues.

### **REL 1506 Church History\***

3 Credit Hours

PREREQUISITE: BIBL 1322 Old Testament Poetry and Prophecy.

This course surveys the growth of the church from the apostolic era to the present, noting key-figures, movements, and the developments in Christian theological thought.

## **HONORS**

\* Indicates this course is included in the Statewide Course Numbering System. See pages 46-48.

### **HNRS 3341 Readings in Christian Thought/Theology 1 (Classical Period)**

3 Credit Hours

This course examines the foundations of the Christian tradition through the study and discussion of primary source texts from the early and medieval eras of Christian history. Selections are drawn from the early church fathers, such as Justin Martyr, Irenaeus of Lyons, and Augustine of Hippo, as well as medieval scholastics such as Anselm and Thomas Aquinas. As an Honors Program course, the format is intensely discussion-oriented, and content is integrated with Honors Program themes. Fulfills a Bible/Theology elective.

### **HNRS 3412 Reading in Christian Thought/Theology 2 (Modern Period)**

3 Credit Hours

This course examines the development of the Christian tradition through the study and discussion of primary source texts from the Reformation and Modern eras of Christian history. Selections are drawn from Martin Luther, John Calvin, and representative Modern European and American thinkers. As an Honors Program course, the format is intensely discussion-oriented, and content is integrated with Honors Program themes. Fulfills a Bible/Theology elective.

### **HNRS 2301 History of Civilization**

3 Credit Hours

This course surveys the historical foundations and transformations of Western Civilization, from its Ancient Near Eastern and Greco-Roman roots to its Christian and post-Christian phases, through the study and discussion of selected primary source texts. Special focus is placed on the interaction between faith and culture, and the development of key ideas and institutions such as law, government, marriage, family, the church, and society. As an Honors Program course, the format is intensely discussion-oriented, and content is integrated with Honors Program themes. Fulfills a General Studies or History elective.

### **HNRS 3303 C. S. Lewis: Apostle to the Skeptic**

3 Credit Hours

This course explores the life and writings of C. S. Lewis, as one of the most influential Christian apologists of the modern period. Through intensive reading and discussion of key works, such as *Mere Christianity*, *Screwtape Letters*, *The Problem of Pain*, *Miracles*, and others, it considers Lewis's contributions to the intellectual defense of the faith and key insights regarding Christian life in the modern world. As an Honors Program course, the format is intensely discussion-oriented, and content is integrated with Honors Program themes. Fulfills a Bible/Theology elective.

### **HNRS 3211 Great Books Honors Seminar I**

3 Credit Hours

This course surveys the classics of the Western literary tradition from its Greco-Roman foundations through the early church and medieval Christendom. Selections may include the writings of Homer, Virgil, Augustine, and Dante, among others. As an Honors Program course, the format is intensely discussion-oriented, and content is integrated with Honors Program themes. Fulfills a General Studies or Literature elective.

### **HNRS 3212 Great Books Honors Seminar II**

3 Credit Hours

This course surveys the classics of the Western literary tradition from the Renaissance and the early modern period to the present. Selections may include the writings of William Shakespeare, John Milton, Fyodor Dostoevsky, T. S. Eliot, and

Flannery O'Connor, among others. As an Honors Program course, the format is intensely discussion-oriented, and content is integrated with Honors Program themes. Fulfills a General Studies or Literature elective.

### **HNRS 1000 Honors Colloquium**

This non-credit (pass/fail) course facilitates monthly meetings between the Honors Program Director and Honors students to build community and provide a context for discussion of program-related texts, themes, and ideas. Honors students must enroll in at least 4 offerings of the course to graduate with Honors.

### **HNRS 4313 Honors Capstone**

3 Credit Hours

This course facilitates the research and writing of a major capstone project, normally to be completed in the final year of the student's degree program. The project focuses on an aspect of the student's major area of study and integrates it with themes and ideas discussed in Honors Program coursework. The project is supervised by the Honors Program Director and may be substituted for ENC 4313 Advanced Research Writing in programs that require that course.

### **HNRS 3501 Honors Study Trip**

3 Credit Hours

This course accompanies an Honors Program study trip (either domestic or international) and involves related readings and assignments that promote critical reflection on key historical and cultural themes and developments. The course is interdisciplinary in nature and special focus is placed on the intersection of Christianity and Western culture. Travel destinations include Greece, Italy, the United Kingdom, Israel, Washington D. C., and Boston, among others. Fulfills a General Studies elective.

## **INTERCULTURAL STUDIES**

\* Indicates this course is included in the Statewide Course Numbering System. See pages 46-48.

### **MISS 1301/MISS 3303 World Missions and Religions**

3 Credit Hours

This course provides an introductory survey of world missions, including the Biblical and theological basis for missions, a review of the history of missions, various strategies for missions, and current issues in missions. A brief review of the history, beliefs, and practices of leading contemporary world religions is also included. The emphasis of the course is on how to promote world missions within the local church, as well as on how world Christians should discern God's guidance regarding sending or going.

### **MISS 2303 Church Planting and Development**

3 Credit Hours

This course surveys the movement in our day with materials, programs, and techniques of church growth. It shows the causes of church growth, impact of social change, demographics, and political movements. A strategy for world evangelization, along with incorporating the principles of rapid church growth, is developed.

### **MISS 3300 Theology of Missions**

3 Credit Hours

PREREQUISITE: MISS 3303 World Missions and Religions This course is a study of God's redemptive purpose in the Old and New Testament with major emphasis on how the character of God impacts missions. Consideration will also be given to the missionary emphasis of the ministry of Jesus and Paul, as well as to contemporary theologies of missions.

### **MISS 3301 Cultural Anthropology**

3 Credit Hours

This course treats the basic principles of cultural and social anthropology with consideration of a variety of cultures. The nature of cultural, social, political, and economic change as well as the effect of culture on the development of personality will be considered. Some principles of cross-cultural communications are applied.

### **MISS 3302 Cross-Cultural Communication**

3 Credit Hours

This course is an advanced, in-depth study of the history, beliefs, and practices of contemporary world religions, secular humanism, and major cults, especially as they constitute a challenge to Christian missions. Witnessing to these groups is examined both historically and methodologically.

### **MISS 3311 Strategy of Missions**

3 Credit Hours

This course studies the missionary, mission boards, theological issues in missions, significant historical developments, and creation of a strategy for world evangelization. Close examination is given to unevangelized peoples. It surveys the contemporary scene, evaluating opportunities in light of social, political, economic, and religious pressures with which missions must deal.

### **MISS 3312 Urban Ministry**

3 Credit Hours

This course treats the historical and sociological overview of world urban centers. It studies the pertinent factors of urban society in relationship to the development of strategies for effective evangelism and church planting. Attention is given to the special needs of urban dwellers, such as poverty, overcrowding, ethnic groups and minorities, identity, and spiritual crises.

### **MISS 4300 Contemporary Issues and Trends in World Evangelism**

3 Credit Hours

An overview of significant world trends, world missions trends, and issues of strategy, methodology, and theology that are being proposed, pioneered, or debated in our time. There will be an emphasis on proposals to speed up closure, trends in church planting strategy and reaching closed countries, tent-making, church mobilization, urbanization, and the impact of technology and postmodernism.

### **MISS 4301 World Religions**

3 Credit Hours

This course is an advanced, in-depth study of the history, beliefs, and practices of contemporary world religions, secular humanism, and major cults, especially as they constitute a challenge to Christian missions. Witnessing to these groups is examined both historically and methodologically.

### **MISS 4331 Cross-Cultural Communication Practicum**

3 Credit Hours

Students will complete a supervised Intercultural experience in a professional setting. The primary focus is on cultural study, practical outreach, and other mission duties outlined in the Cross-Cultural Practicum Manual.

## **INTERDISCIPLINARY STUDIES**

\* Indicates this course is included in the Statewide Course Numbering System. See pages 46-48.

### **INDS 4081/4082 Interdisciplinary Internship**

0 Credit Hours

## **LANGUAGES**

\* Indicates this course is included in the Statewide Course Numbering System. See pages 46-49.

### **GRE 1110 Elementary Greek I\***

3 Credit Hours

This course studies the elements of New Testament Greek, including intensive drill in vocabulary, conjugation, declensions, and grammatical constructions. It uses limited portions of the New Testament for application.

### **GRE 2111 Elementary Greek II\***

3 Credit Hours

PREREQUISITE: GRE 1110 Elementary Greek I or its equivalent.

This course expands on Elementary Greek I and employs the more technical elements of the language to develop skills in exegesis. The Greek New Testament is employed to apply exegetical skills.

### **GRE 3212 Advanced Greek I\***

3 Credit Hours

PREREQUISITES: GRE 1110 Elementary Greek I and GRE 2111 Elementary Greek II.

This course engages in the Translation and analysis of selected passages in the Greek New Testament. Includes continuing grammatical investigation, vocabulary acquisition, and development of syntactical analysis.

## **LEADERSHIP AND ORGANIZATION IN SPORTS**

\* Indicates this course is included in the Statewide Course Numbering System. See pages 46-48.

### **LDR 2351 Leadership and Organization in Sports\***

3 Credit Hours

This course will provide an introduction to sports leadership. This course will also provide an application for the development of skills necessary to be an effective and efficient leader regarding communication, human resources, motivation, organizational culture, and decision-making in basic organizational structures found in the sport industry.

### **SPB 3013 Advanced Coaching and Leadership**

3 Credit Hours

This course is designed to teach the principles, techniques, and strategies of coaching individual and team sports. In addition, an overview of the philosophy and psychology of coaching are examined. Testing for the national coaching certification through The American Sport Education Program (ASEP) is also granted upon successful completion of the course.

### **SPB 4753 Sport Science I (Sports Psychology)**

3 Credit Hours

In this course students will be introduced to a broad array of topics within the field. Through an introductory review of physiological concepts, students will gain an understanding and appreciation for the processes of response and adaptation which enhance and improve psychological understanding specific to sports organizations. Career options will be reviewed and explored, giving students an informed exposure to potential areas of future employment.

### **SPB 4754 Sport Science II (Nutrition & Exercise)**

3 Credit Hours

This course establishes a framework for developing a comprehensive exercise program and integrating proper nutrition with the process. Using application-based activities students will develop the skills to recognize movement patterns, perform assessments, and correct inefficient movement. After successful completion, students will be able to provide appropriate instruction, leading to better movement

mechanics, reduced risk of injury, and higher levels of athletic performance. The student will be introduced to common business practices and ethical scenarios within the field.

### **SPB 4703 Sports Administration\***

3 Credit Hours

This course examines the intricacies in the management and leadership of sports programs. This course focuses on specified administration techniques and theories to provide a foundational basis for the student to be an effective leader and supervise sports programs. The student will gain an understanding of methods of system and program design.

## **MATHEMATICS**

\* Indicates this course is included in the Statewide Course Numbering System. See pages 46-48.

### **MGF 1106 Mathematics for the Liberal Arts I\***

3 Credit Hours

The intent of this course is to introduce students to the beauty and utility of mathematics to the general student population. Topics include: Systematic Counting, Probability, Statistics, History of Mathematics, Geometry, Sets, and Logic.

### **MGF 1107 Mathematics for the Liberal Arts II\***

3 Credit Hours

The intent of this course is to present topics which demonstrate the beauty and utility of mathematics to the general student population. Topics include: Financial Mathematics, Linear and Exponential Growth, Numbers and Number Systems, History of Mathematics, Elementary Number Theory, Voting Techniques, and Graph Theory. The course will consist of a set of topics similar to the ones above.

### **MATH 2312/STA 2026 Statistics\***

3 Credit Hours

This course is designed to introduce students to the fundamentals of descriptive and inferential statistics with a pronounced emphasis on inference. The major topics include methods for analyzing sets of data, probability distributions, estimation, confidence intervals, hypothesis testing, simple linear regression, correlation, and nonparametric statistics.

## **PASTORAL MINISTRY**

\* Indicates this course is included in the Statewide Course Numbering System. See pages 46-48.

### **PAST 3301 Introduction to Preaching**

3 Credit Hours

PREREQUISITE: BIBL 2331 Hermeneutics.

Students are taught the art of textual analysis and sermon

preparation, including background studies, speaker's file, objective evaluation of audience, outline techniques, and a variety of types of messages varying in development, purpose, and presentation.

### **PAST 3302 Sermon Preparation**

3 Credit Hours

PREREQUISITE: PAST 3301 Introduction to Preaching. Explores ways to discover, extract, develop, apply, and deliver a message taken from a text of Scripture. The expository method is viewed as a primary preaching method for pastors.

### **PAST 4011 Pastoral Ministry Internship**

3 Credit Hours

Provides the student with practice in a field situation which is coordinated with his or her major field and educational goal.

### **PAST 4301 Pastoral Methods**

3 Credit Hours

Practical principles of performing pastoral duties are studied, including pastoral qualifications and call, maintaining the pastor's home and family life, finances, work schedules, and pastoral ethics. Other duties such as home visitation, institutional visitation, baptisms, serving the Lord's Supper, weddings, funerals, and business meetings of the church are explored. A unit on denominations, their distinctive tenets, and contributions is included.

### **PAST 4341 Pastoral Methods Practicum**

3 Credit Hours

Students will complete a supervised Pastoral experience in a professional setting. The primary focus is on preaching, preparation, pastoral counseling, and other pastoral duties outlined in the Pastoral Methods Practicum Manual.

## **PHILOSOPHY**

\* Indicates this course is included in the Statewide Course Numbering System. See pages 46-48.

### **PHI 1010 Introduction to Philosophy\***

3 Credit Hours

In this course, students will be introduced to the nature of philosophy, philosophical thinking, major intellectual movements in the history of philosophy, including topics from the western philosophical tradition and various problems in philosophy. Students will strengthen their intellectual skills, become more effective learners, and develop broad foundational knowledge. Student learning outcomes: students will develop critical thinking skills, students will demonstrate an understanding of classical western philosophical views, students will analyze, explain, and evaluate foundational concepts of epistemology, metaphysics, and ethics.

**PHI 1016 Philosophy in Film\***

3 Credit Hours

This course examines classical philosophy questions concerning knowledge, truth, minds, bodies, persons, morality, and meaning of life as raised in and through the medium of contemporary film.

**PHI 1600 Applied Ethics\***

3 Credit Hours

This course is a practical overview of key issues, questions, and concepts in applied ethics. This course identifies the foundation and principles of biblical ethics as is situated in a historical view of moral theory. After identifying biblical ethics, it seeks to apply Christian ethics to contemporary professional issues and situations present in the public square.

**PHIL 4321 Ethical Decisions in the Workplace**

3 Credit Hours

This course explores the development, discussion, and resolution of ethical issues in organizations and how outcomes are impacted by ethical standards and Christian faith.

**PHIL 4331 Case Studies in Ethics**

3 Credit Hours

This course includes reading, discussion, and development of papers pertaining to relevant case studies, and readings involving ethical issues applied to actual situations.

## PSYCHOLOGY

\* Indicates this course is included in the Statewide Course Numbering System. See pages 46-48.

**CLP 3146 Psychopathology\***

3 Credit Hours

PREREQUISITE: PSY 1012 General Psychology

This course examines the major categories of mental disorders. Diagnostic criteria, treatment methods, and legislation applicable to the emotionally disturbed are studied. Local agencies which provide services to the mentally disordered are reviewed.

**DEP 2004 Developmental Psychology\***

3 Credit Hours

Human psychological development from birth to death is studied. Consideration is given to psychological, emotional, cognitive, social, moral, and spiritual development and experiences.

**EDP 2002 Educational Psychology\***

3 Credit Hours

This course focuses on the psychological bases of educational theory and practice, and includes studies of the developmental characteristics of children, principles of

learning as applied to the classroom, and the nature and significance of individual differences.

**EXP 3604 Cognitive Psychology\***

3 Credit Hours

This course concentrates on topics important to human cognition. We focus on how people acquire, process, and store information. We also examine human cognition factors such as memory, attention, problem-solving, reasoning, and decision making.

**PPE 3003 Theories of Personality\***

3 Credit Hours

This course examines the major psychological approaches to the development of the human personality. Emphasis is placed on the application of these theories to a variety of useful settings that include counseling, church, interpersonal relationships, and personal self-understanding. Questions this course attempts to answer: 1. What is personality? 2. Are personalities shaped by our genes or by our environment? 3. Are we stuck with the same personality across our lifespan or do we change chameleon-like according to the situation? 4. Is there one personality type that is better than another? 5. How can we tell if someone's behavior falls outside the boundaries of normal personality characteristics?

**PSY 1012 General Psychology\***

3 Credit Hours

This course is an introduction to the field of psychology. It includes the history, scientific methodology, major theoretical schools of thought, various approaches to interpersonal functioning, and human development.

**PSY 3213 Research Methods\***

3 Credit Hours

PREREQUISITE: STA 2026 Statistics

This course introduces research design in psychology and the social sciences including both quantitative and qualitative research methods. Topics include ethics in research, statistics applied to the behavioral sciences, and the use of electronic statistical packages such as SPSS.

**PSY3820 Health Psychology**

3 Credit Hours

Health psychology is the scientific study of how the mind, body, and behavior interact to affect physical health. This course will examine the contributions of psychology to the promotion and maintenance of health and prevention of illness. Topic included will be substance use and abuse, eating disorders and chronic illness. The definition of health will be scrutinized using eight dimensions of health including emotional, spiritual, intellectual, physical, environmental, financial, occupational, and social all of which contribute to a person's overall wellness.



**PSYC 4081/PSYC 4082 Psychology Internship**

0 Credit Hours

Psychology majors have the option of choosing between one of two options for this course. #1- Individual Interest. This option involves working with professionals in your field of interest as well as doing research in your chosen area. #2- Community Engagement. This option involves reaching out to the needs of the community in the capacity of a future mental health professional. With this option, the student will be researching the needs of the community and working hand in hand with professionals in the field to assist in accomplishing those needs. Both internship options involve 128 hours of intensely supervised experience.

**PSYC 4104 Psychology Seminar**

3 Credit Hours

This course is an intensive investigation of selected advanced topics in psychology. These topics will vary by semester, and the course will require a significant level of student research and participation.

**SOP 4004 Social Psychology\***

3 Credit Hours

This course studies the social foundations of behavior, how people think, feel and behave within a social context, focusing on theoretical perspectives and scientific research. Topics include affiliation, aggression and altruism, attitude formation, helping behavior, group dynamics, and compliance and conformity.

**SOP 4451 Psychology of Religion and Spirituality\***

3 Credit Hours

PREREQUISITE: PSY 1012 General Psychology.

This course focuses on religious/spiritual development, the relationship between personality and religion/spirituality, and the research on religious questions and spirituality.

## SCIENCE

\* Indicates this course is included in the Statewide Course Numbering System. See pages 46-48.

**ISC 1502 Darwinism and Intelligent Design\***

3 Credit Hours

This course introduces students to the scientific debate over creation, evolution and intelligent design in the modern era. With a focus on Darwinism's intensifying paradigm-crisis since the 1980s, we will survey (a) basic principles of lab science and historical science, (b) the range of arguments and lines of evidence that are set forth to defend either Darwinism or Intelligent Design, and (c) key discoveries from astronomy, physics, and chemistry that lead to the inference of a designed universe. The relationship of science and Christian Theology will be explored on selected topics in the origins debate.

## SOCIAL MEDIA MANAGEMENT

\* Indicates this course is included in the Statewide Course Numbering System. See pages 46-48.

**STCO 2301 Introduction to Social Media Management**

3 Credit Hours

This course is designed to provide students with a fundamental understanding of social media platforms and their role in modern marketing. The course covers the basics of creating and managing social media accounts on popular platforms. Students will learn how to develop a social media strategy, create engaging content, analyze audience engagement, and measure the effectiveness of social media campaigns. Additionally, the course will explore the ethical considerations and best practices for social media management, including issues related to privacy, security, and online reputation management.

**STCO 3301 Strategic Storytelling**

3 Credit Hours

Strategic Storytelling: Branding by Story is an innovative course that focuses on using the power of storytelling to build strong brands and connect with clients on a deeper level. The course covers the fundamental concepts of storytelling and its importance in shaping brand identity, creating emotional connections, and driving business success. Students will explore the latest trends and techniques in strategic storytelling, including brand storytelling, customer journey mapping, and narrative marketing. Through case studies and real-world examples, students will learn how to craft compelling brand stories that resonate with target audiences and drive engagement across multiple channels.

**STCO 3303 Strategic Communication Campaigns for the Digital Age**

3 Credit Hours

This is an advanced course that focuses on developing effective communication strategies for the digital world. The course covers the fundamental concepts of communication and its importance in shaping public opinion, building brand awareness, and driving business success. Students will explore the latest trends and techniques in digital communication, including social media, content marketing, and influencer outreach. By the end of the course, students will have the skills and knowledge needed to develop and implement a comprehensive communication strategy for any business or organization operating in the

digital marketplace.

### **STCO 3302 Strategic Media Analysis**

3 Credit Hours

This is an advanced course that focuses on analyzing media content in the context of public opinion, politics, and business. The course covers the fundamental concepts of media analysis, including media theories, media effects, and media framing. Students will explore the latest trends and techniques in media analysis, (SWOT analysis) including social media analytics, sentiment analysis, and audience measurement. By the end of the course, students will have the skills and knowledge needed to conduct a comprehensive media analysis for any business or organization operating in the digital marketplace.

### **STCO 2302 Introduction to Video, Social and Mobile Promotion**

3 Credit Hours

This is a comprehensive course designed to provide students with an in-depth understanding of the latest trends and techniques in digital marketing. The course covers the fundamentals of video production, social media marketing, and mobile app promotion, and explores how these strategies can be used to create engaging and effective marketing campaigns. By the end of the course, students will have the skills and knowledge needed to create and execute a comprehensive digital marketing strategy that leverages video, social media, and mobile promotion to drive business success.

## **THEOLOGY**

\* Indicates this course is included in the Statewide Course Numbering System. See pages 46-48.

### **THEO 3301 Systematic Theology I: Prolegomena, Bibliology, and Theology Proper**

3 Credit Hours

The field of theology is introduced to the beginning student, and the major divisions of theology are explained in order to prepare students for the theological enterprise. Attention then turns to the doctrines of the Bible and the attributes of God.

### **THEO 3302 Systematic Theology II: Christology, Pneumatology, and Angelology**

3 Credit Hours

PREREQUISITE: THEO 3301 Systematic Theology I or its equivalent.

The study of theology is continued through a detailed examination of the doctrines of Christ (Christology), the Holy Spirit (Pneumatology), and angels (Angelology). Each

is examined in terms of its existence, nature, attributes, and special problems.

### **THEO 3303 C.S. Lewis: Apostle to the Skeptic**

3 Credit Hours

C.S. Lewis is widely regarded as the greatest spokesman for the rationality and truth of Christianity in the twentieth century. His Christian influence on the university-educated population of the west is astonishingly broad, and it continues to grow year by year. Why and how has this happened? And what is his unique contribution to Christian thought, and to theology and apologetics specifically? This course surveys the life, the literary output, and above all the apologetic writing and wisdom of C.S. Lewis, with primary emphasis on *Miracles*, *Mere Christianity*, *Perelandra*, and *The Problem of Pain*. Several selections from *God in the Dock* will be studied as well.

### **THEO 3304 Readings in Christian Thought/Theology**

3 Credit Hours

This seminar course, based on a shared inquiry method, focuses on the timeless writings of Christian thought from the Church Fathers to the present. Selections will be read from Augustine's *"City of God,"* Calvin's *"Institutes of the Christian Religion,"* and C.S. Lewis's *"God in the Dock."* Students will read from an array of other authors, including John Owen and John Piper.

### **THEO 3305 C.S. Lewis and the Compelling Case for Christianity**

3 Credit Hours

Through an encounter with key essays and excerpts from C.S. Lewis' writings, along with contributions from prominent C.S. Lewis scholars, students will survey a wealth of support for the Christian Faith. The course will highlight the life and thinking of Lewis, and review the rapid expansion and development of apologetics since his passing.

### **THEO 3306 Early Christian Spirituality**

3 Credit Hours

An exploration of early Christian prayer, worship, discipleship, and sanctification during the formative 2nd through 5th centuries. This course uses a shared inquiry approach with an emphasis on extensive reading and group discussion of select classic writings about spirituality from the early Christian era.

### **THEO 3313 Christian Theology**

3 Credit Hours

This course serves as an introduction to the study of Christian Theology. Participants will explore key doctrines such as divine revelation, God, creation, humanity, sin, Jesus Christ, The Holy Spirit, salvation and Christian spirituality, the church, and eschatology.

### **THEO 3321 Theology of the Gospel and Its Development in Great Britain**

3 Credit Hours

This course, taught in Great Britain, explores the biblical foundations and the historical development of the understanding of the Gospel in its British context. Special attention is given to the work of Thomas Cranmer, G.K. Chesterton, C.S. Lewis and John Stott in clarifying and defending the Gospel message.

**THEO 3322 Contemporary Issues in Theology and Ethics**  
3 Credit Hours

This course is designed to examine a host of issues related to contemporary issues in theology and ethics, specifically those issues that have surfaced in contemporary American culture evaluated in light of traditional Judeo-Christian values and ethics. Some of the key topics that will be covered include: basic approaches to Christian ethics; current cultural trends and controversies not limited to but including: the prosperity gospel, abortion, gay marriage, bioethics, rap music, war, marriage and divorce, sexual promiscuity, pop culture, misuse of Scripture, religious pluralism, etc.

**THEO 3331 New Testament Theology**

3 Credit Hours

The purpose of this course is to survey the key themes of each of the books of the New Testament, including the Synoptic Gospels and Acts, the Pauline literature, Hebrews, the General Letters, and the Johannine literature.

**THEO 3332 Theology of Sanctification**

3 Credit Hours

In order to make sense of the Christian doctrine of sanctification, diverse biblical models and theological systems have been developed and taught through the ages. Many of these are mutually harmonious and very complementary to each other. The purpose of this course is to survey these models, evaluate their Biblical theological foundations, and understand how to implement their insights into daily living.

**THEO 3341 Readings in Christian Theology/Thought (Classical Period)**

3 Credit Hours

This course, based on the shared inquiry method, focuses on the timeless writings of Christian thought from the Church Fathers up through the time of the Protestant Reformation. Potential selections will be from such authors as Athanasius, St. Augustine, Thomas Aquinas, Thomas Kempis, John Calvin, Martin Luther and John Owen among others.

**THEO 3412 Readings in Christian Thought and Theology II - Modern Period**

3 Credit Hours

This course, based on the shared inquiry method, focuses on the classic writings of Christian thought from the time of the Protestant Reformation to the present

day. Potential selections will be from such authors as Calvin, Luther, Kierkegaard, Pascal, Jonathan Edwards, Brother Lawrence, Karl Barth, C.S. Lewis, John Piper, and G.K. Chesterton.

**THEO 3421 Knowing Christ in a Skeptical Age**

3 Credit Hours

This course reviews the biblical teaching on the person of Christ as Messiah, who is one person with two natures: full deity and full humanity. Also, it traces the development of this understanding in three phases, beginning with the Early Church's development of the orthodox Christology. The Medieval and Renaissance Era saw further refinement and clarification of orthodoxy, then in the Enlightenment and Modern Era, an array of skeptical attacks on the deity of Christ led to a robust defense and new clarity of Christ's nature. Special attention is given to the doctrine of the "Logos," and the role of C.S. Lewis and other 20th Century defenders of classic Christology.

**THEO 4301 Contemporary Ethical Issues**

3 Credit Hours

PREREQUISITE: THEO 3301 Systematic Theology I or its equivalent.

This is a seminar course on current ethical debates, including abortion, euthanasia, racism, homosexuality, war and peace, genetics and cloning, and environmentalism. The course will investigate the theological and philosophical worldviews and assumptions that undergird the various positions in these debates.

**THEO 4302 Issues in Science and Theology**

3 Credit Hours

This course is an advanced seminar course on the contemporary debates and dialogues between theology, on the one hand, and the natural sciences, on the other hand. Topics to be emphasized are Darwinism vs. Intelligent Design, the "Anthropic Principle" and the "fine-tuned universe," the mind/brain puzzle, the environment and Biblical stewardship, and multi-dimensionality issues.

**THEO 4311 Apologetics**

3 Credit Hours

This course studies the science of Christian Evidence, examining the reasonableness of our faith and the corroboration of findings from science, history, and philosophy. It contrasts the biblical concept with various alternative positions and considers major problem areas, such as authority, miracles, evil, and evolution. It sets a basis for a Christian apologetic which is theologically and historically sound.

**THEO 4312 Advanced Apologetics**

3 Credit Hours

A survey of current issues and trends in apologetics, including the work of Phillip Johnson, William Lane Craig, Alvin Plantinga, J. P. Moreland, Ravi Zacharias, James Sire,

William Dembski, and Peter Kreeft. Topics to be covered include the extent and nature of “common ground” with unbelievers; the legacy of St. Augustine and Pascal, the role of scientific apologetics and a critique of naturalism, and currents in historical, cultural, and philosophical apologetics.

### **THEO 4321 Systematic Theology III: Anthropology, Hamartiology, and Soteriology**

3 Credit Hours

PREREQUISITE: THEO 3301 Systematic Theology I or its equivalent.

The study of theology is continued with an examination of God’s created order as seen in human beings (Anthropology). The nature and consequences of sin are also examined (Hamartiology). The focus then shifts to God’s redemptive program for humanity in the doctrine of salvation (Soteriology).

### **THEO 4331 Systematic Theology IV: Ecclesiology, Eschatology, and Contemporary Theology**

3 Credit Hours

PREREQUISITE: THEO 3301 Systematic Theology I or its equivalent.

The study of God’s redemptive plan for humanity is continued through an examination of the doctrines of the church (Ecclesiology) and last things (Eschatology). In addition, various recently developing approaches to theological questions are also examined.

### **THEO 4342 Foundations of the Broader Christian Theological Tradition (Patristics)**

3 Credit Hours

This course examines Christian theology in the period immediately after the writing of the New Testament through the fifth century, and the development of the theological consensus by God’s people concerning foundational Christian beliefs.

## **WOMEN’S MINISTRY**

\* Indicates this course is included in the Statewide Course Numbering System. See pages 46-48.

### **GMNN 4011 Ministry Internship**

3 Credit Hours

To provide the student with practice in a field situation which is coordinated with his or her major field and educational goal.

### **WMIN 3100 Discipleship and Counseling for Women**

3 Credit Hours

This advanced course will review issues and concerns unique to women. The content focuses on self- assessment, understanding the impact of biblical community on personal growth and healing, and on developing the counselor’s skills to respond biblically to these specific needs of women.

Special attention will be given to the role of counselor as discipler.

### **WMIN 4100 Women’s Ministry Development and Strategies**

3 Credit Hour

A study of various skills, strategies, and tools being used to effectively lead women in the church and Christian community at large. An emphasis will be practical leadership in the area leading volunteers, discipleship systems, planning events and conferences, and developing engaging programs.

### **WMIN 4101 Women’s Ministry Development and Strategies Practicum**

3 Credit Hour

Pre- or Corequisite: WMIN 4100 Women’s Ministry Development and Strategies Students will complete a supervised ministry experience in a professional setting. The primary focus on leading women in a church or not- for-profit, counseling, and other ministries duties outlined in the Women Ministry Development and Strategies practicum manual.

## **WORSHIP MINISTRY**

\* Indicates this course is included in the Statewide Course Numbering System. See pages 46-48.

### **WORS 2302 Fundamental Issues in Worship**

3 Credit Hours

This course is an introduction to basic definitions and uses of worship terminology and practices in the Scriptures, the historical evolution of worship and its practices in the Roman, Orthodox, and Protestant churches, and a survey of the avenues, modes, and styles of worship in modern Christendom. Specific problematic issues will be evaluated and discussed, especially as they relate to post- modern thought.

### **WORS 2310 Biblical and Historical Foundations of Worship**

3 Credit Hours

This course involves the study of God’s design for worship as found in the Old Testament and how it relates to Christian worship today.

### **WORS 3102 Practical Worship Skills: Styles**

1 Credit Hours

This course consists of applied rehearsal in a worship team setting, coupled with special lectures and workshops relating to practical ramifications of worship philosophy, specifically as it pertains to music style and function, prayer, posturing, liturgy, and drama. And projects appropriate to the materials discussed.

**WORS 3303 Art and Architecture in Christian Worship**

3 Credit Hours

John Ruskin wrote that we want two things from our buildings: we want them to shelter us and we want them to speak to us. The ability to shelter is relatively simple: a decent roof can take care of that. But the ability to speak is far more difficult. This is especially true when we consider the architecture of a church. After all, techniques, planning, etiquette, and strategies.

**WORS 3301 Music and the Arts in Christian Worship**

3 Credit Hours

A survey of the musical, visual, and performing arts in worship will be conducted in a lecture/seminar format. Special attention to communication theories will be given to each of these art-fields as they seek to communicate, articulate, and "make real" the presence of God in the presence of His people. Further attention will be given to worship space and architecture. The course will be supplemented with appropriate Scripture study, outside reading,

**WORS 3112 Practical Worship Skills: Sources and Formatting**

1 Credit Hour

This course consists of applied rehearsal in a worship team setting, coupled with special lectures and workshops relating to worship music, hymn use, liturgical formatting, copyright information, and other relevant resources.

**WORS 3122 Practical Worship Skills: Rehearsal Techniques**

1 Credit Hour

This course consists of applied rehearsal in a worship team setting, coupled with special lectures and workshops relating to rehearsal church building is tasked (at least partly) with the responsibility of communicating something of the presence of God within his covenant community. This course will review the biblical concept of sacred space and place as well as the history of ecclesiastical art and architecture from the early house churches to the modern mega-church.

**WORS 3311 The Church Year**

3 Credit Hours

A study of the history, development, activities, and pertinence of the church year will be conducted in a lecture/seminar format. Included will be detailed analyses of each of the major seasons of the sacred calendar, exploration of ontological understandings of time (beginning with Augustine and ending with contemporary understandings of temporality), and appropriate representations of the church calendar in the worship environment. The course will be supplemented with Scripture study, outside reading, and projects appropriate to the materials discussed.

**WORS 3312 Sacred Actions and Sacramentality**

3 Credit Hours

A study of the biblical and historical theology and development of the sacred actions of the church (baptism and communion) are examined in lecture/seminar format. Other actions, events, and rites of passage, historically considered sacred by the church (i.e. marriage, funerals, healing rites, etc.), will also be examined. The course will be supplemented by appropriate Scripture study, outside reading, and projects appropriate to the materials discussed.

**WORS 3313 Creative Arts and 21st Century Worship Technology**

3 Credit Hours

This class utilizes contemporary visual and auditory mediums to enhance the worship service. This will include basic uses of a sound board, recording sound mixes, principles of video production, and video editing.

**WORS 3322 Images of Christ: The History and Christology of Religious Art and Film**

3 Credit Hours

From Giotto to Gibson, from "Superstar" to "South Park", depictions of Jesus Christ in all forms of media both reflect and shape our modern and post-modern culture-- sometimes positively and sometimes horribly. This course reviews the history of religious imagery and the church's varied interpretations of the Second Commandment. Special emphasis is also placed on the Christological implications of particular works of art and film and the Christian's responsibility in constructing a theology of imagery.

**GMNN 4011 Ministry Internship**

3 Credit Hours

To provide the student with practice in a field situation which is coordinated with his or her major field and educational goal.

**WORS 4331 Practical Worship Skills Practicum**

3 Credit Hours

Students will complete a supervised Worship Experience in a professional setting. The primary focus is on worship preparation, worship team development, and other worship minister duties outlined in the Practical Worship Skills Practicum Manual.

## YOUTH MINISTRY

\* Indicates this course is included in the Statewide Course Numbering System. See pages 46-48.

**YUTH 3301 Youth Ministry Skills**

3 Credit Hours

This is a practical course where students learn and integrate essential educational methodologies within an extended youth activities and curriculum development project. The process of nurturing teen leadership will also be incorporated.

**YUTH 3302 Communicating to Youth**

3 Credit Hours

The purpose of this class is to equip the student with the skills of creative Bible teaching and dynamic speaking to adolescents. Emphasis is given to both the principles and practices of teaching and speaking to youth.

**GMNN 4011 Ministry Internship**

3 Credit Hours

To provide the student with practice in a field situation which is coordinated with his or her major field and educational goal.

**YUTH 4311 Youth Evangelism and Discipleship**

3 Credit Hours

This course is a study of the principles, programming, and strategy needed in today's culture to develop a discipling and evangelizing youth ministry. An emphasis will be placed upon practical application within the church setting.

**YUTH 4331 Youth Ministry Skills Practicum**

3 Credit Hours

Students will complete a supervised Youth experience in a professional setting. The primary focus is on event preparation, small group development, and other youth minister duties outlined in the Youth Ministry Skills Practicum Manual.

# Community Life Policies

## **Non-Discrimination Certification**

Trinity College of Florida complies with all Federal and State nondiscrimination laws and is an equal opportunity institution. Trinity College reserves the right to maintain student educational and behavioral standards and employment requirements and standards based upon religious considerations consistent with its role and mission.

## **Anti-Drug Abuse Act Certification**

The Drug-Free Schools and Communities Act Amendment of 1989 (Public Law 101-226), signed by President Bush on December 12, 1989, requires all institutions that receive Federal funds to certify that it has adopted and implemented a program to prevent drug and alcohol abuse by students and employees.

## **The Drug-Free Workplace Act of 1988**

Workplace Act of 1988 (Public Law 101-690) requires a Federal Grant Recipient to certify that it provides a drug-free workplace. Because a school applies for, and receives, its campus-based allocation directly from the Department of Education, the school is considered to be a grantee for the purpose of this Act.

## **Sexual Harassment Policy**

Trinity College of Florida is committed to maintaining high standards of professional ethics in which individuals do not abuse their personal authority in interpersonal relationships. The College personnel and students should not condone actions and/or words which are regarded as sexual harassment. Sexual harassment is defined as repeated and unwelcome sexual advances which interfere with an individual's work or academic environment, coercive behavior which threatens an employment or academic reprisal, promise of rewards contingent upon obtaining sexual favors, spreading false stories about a person's sexual conduct, or false accusations regarding sexual harassment. Individuals who believe they have been objects of sexual harassment should advise the VP for Student Development and TCF's Title IX Coordinator, Leslie Tombleson.

## **Substance Abuse Policy**

All personnel, full-time and part-time, are subject to Federal, State, and Local laws, as well as, regulations set forth by Trinity College. Violation of any of these laws and regulations may result in suspension or permanent dismissal. Trinity College of Florida prohibits the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance in the workplace. Any student or employee found to be taking part in the unlawful possession, use, or distribution of drugs or alcohol can expect severe disciplinary action up to expulsion or termination of employment and referral for prosecution to civil authorities. Other disciplinary actions can include loss of privileges, suspension, and completion of a rehabilitation program. Each disciplinary case will be considered by the severity of the incident, and the prior disciplinary history of the student or employee. Upon completion of a rehabilitation program, the employee or student's future with the College will be decided by the administration of Trinity College. Each case will be evaluated on an individual basis, taking into consideration the severity of the incident, the evaluation of the rehabilitation service, and the prior disciplinary history of the individual. Trinity College of Florida will provide, upon request, a description of the health risks associated with the use of illicit drugs and the abuse of alcohol, plus information on drug or alcohol counseling, treatment or rehabilitation, or re-entry programs that are available to employees or students.

# Directory

## Board of Trustees

Mr. Christopher S. Bahr, Businessman, Dade City, Florida  
 Mr. Andrew W. Baxter, Businessman, Holiday, Florida  
 Dr. James D. Glen, Orthopedic Surgeon, Titusville, Florida  
 Mark Quattrochi, Lead Pastor, Trinity, Florida  
 Joe Santerelli, Pastor and Businessman, Brooksville, Florida  
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 Dr. James R. Stock, Retired Professor, Lutz, Florida  
 Phil Taylor, Church Strategist, Clermont, Florida  
 Sam Thomas, Missionary, Minneola, Florida  
 Dr. Thomas E. Wade, Educator, Tampa, Florida  
 Won Yi, Banker and Pastor, Wesley Chapel, Florida

## Administrative Faculty and Staff

\* Date at the end of each description indicates the initial year at Trinity College.

Joseph A. Allotta, D.Min. Associate Dean of Enrollment  
 Associate Professor  
 Program Director for Church Ministries B.A., Trinity  
 College of Florida  
 M.Div., Liberty University  
 D. Min., Liberty University  
 \*2010

Rev. Steven P. Best President  
 B.A., Grand Rapids Baptist College  
 M.R.E. Liberty Baptist Theological Seminary  
 \*2019

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 Professor of Bible and Theology  
 B.A., Ashland University  
 M.Div., Ashland Theological Seminary Ph.D., Trinity  
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 M.A., Trinity Evangelical Divinity School  
 Th.M., Midwestern Baptist Theological Seminary Ph.D.,  
 Midwestern Baptist Theological Seminary  
 \*2024

Christopher Gates  
 Associate Dean of Adult Education (Quest) B.S.,  
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 M.A., University of South Florida Ph.D., University of  
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Southern Baptist Theological Seminary Ph.D.,  
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\*2019

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M.S., Villanova University

\*2006

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Director of Institutional Effectiveness, Remote  
Reference Librarian

B.A., Rollins College

M.L.S., Clarion

University

\*2016

Dawn Scilex

Assistant Professor of Education

Program Director for Elementary

Education Program Director for General  
Studies Program Director for

Interdisciplinary Studies B.S., Clearwater  
Christian College

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S.T.M. Dallas Theological Seminary

Ph.D. Dallas Theological Seminary

\*2006

## Adjunct Faculty

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B.S., Letourneau University

M.A., Dallas Theological Seminary

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B.A., East Texas Baptist University

M.A.C.E., New Orleans Baptist Theological Seminary

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Anthony DeRosse

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M.Div., Shepherd's Theological Seminary

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B.A., Blessed Hope Bible College

B.S., University of South Florida

M.S., Arkansas State University

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B.A., Trinity College of Florida

M.A., Liberty University

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B.A., University of South Florida

M.A., University of South Florida

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B.S., Florida State University

M.A.T., University of South Florida

John Lingelbach

B.S., Excelsior College

M.S., National Intelligence University

M.A., Liberty University

M.Div., Liberty University

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**Financial Aid Office:** (727) 569-1413 (Award letters, Scholarships)

**Library Services:** (727) 569-1418

**Registrar's Office:** (727) 569-1408 (Transcripts, Academic Records)

**Email:** [registrar@trinitycollege.edu](mailto:registrar@trinitycollege.edu)

**Student Development Office:** (727) 569-1417 (Student Life, Residence Halls)



# Catalog Index

## A

Academic Advising	48, 102
Academic Alert System for Reporting Poor Academic Performance	50
Academic Calendar	10-11
Academic Catalog	5
Academic Dismissal	50, 108
Academic Honors	55
Academic Information	38
Academic Integrity	51
Academic Load	48
Academic Policies	38, 108
Academic Preparation	13
Academic Probation, Suspension, or Dismissal	113
Academic Programs	55
Academic Recommendations	13
Acceptance Status of New Students	14
Accreditation	1
Accreditation and Membership	38
Adding/Dropping/Withdrawing (Courses)	39
Additional Information	102
Adjunct Faculty	144
Administrative Faculty and Staff	142
Admission Process	13, 107
Admission Requirements (Quest)	107
Admissions Information	12
Admissions Policies and Procedures	12

Advanced Credit by Testing	44
Americans with Disabilities Act (ADA)	49
Anti-Drug Abuse Act Certification	142
Approvals	1
Archaeology (Course Descriptions)	120
Associate of Arts Biblical Studies	63
Associate of Arts General Studies	64
Athletics	19
Auditing	22
Auditing Classes	48
Authority for Acceptance of Equivalent Courses	47
<b>B</b>	
Bachelor of Arts	55
Bachelor of Arts Business Organizational Leadership – Church Management Administration	66-67
Bachelor of Arts Business Organizational Leadership – General Business	68-69
Bachelor of Arts Business Organizational Leadership – Leadership	70-71
Bachelor of Arts Business Organizational Leadership – Social Media Management	72-73
Bachelor of Arts Business Organizational Leadership – Sports Leadership	74-75
Bachelor of Arts Elementary Education	76-77
Bachelor of Arts Interdisciplinary Studies	78-79
Bachelor of Arts Interdisciplinary Studies – English Education	80-81
Bachelor of Arts Ministry – Intercultural Studies	82-83
Bachelor of Arts Ministry – Pastoral Ministry	84-85
Bachelor of Arts Ministry – Women’s Ministry	86-87
Bachelor of Arts Ministry – Worship and Creative Arts	88-89
Bachelor of Arts Ministry – Youth Ministry	90-91
Bachelor of Arts Psychology	92-93
Bachelor of Arts Psychology – Counseling	94-95
Bachelor of Arts Theology	96-97
Bachelor of Science Business Organizational Leadership	111-112
Bachelor of Science Business Organizational Leadership – Church Management Administration	113-114
Bachelor of Science Christian Ministry	115-116
Bachelor of Science Counseling Psychology	117-118

Benefits of the Honors Program	59
Bible (Course Descriptions)	120
Bible Major	65
Board of Trustees	143
Business (Course Descriptions)	123
Business Organizational Leadership (Course Descriptions)	123
<b>C</b>	
Campus Safety and Security	20
Catalog Index	148-156
Catalog Requirements	48
CDC (Credit by Demonstrated Competency)	101, 103
Certificate in Apologetics and Christian Evidences	62
Certificate of Biblical Studies	61
Chapel	18
Christian Conduct	100
Christian Service	18, 108
Christian Workers Grant	37
Church Affiliation	9
Church Matching Grant	37
Class Attendance	108
Class Cancellation Policy	49
Class Schedule	48
Classification of Students	49
Classroom Expectations	18
CLEP	101
Communication (Course Descriptions)	125
Community Life Policies	142
Complete Financial Aid Applications	107
Computers	102
Contacting Us at Trinity	147
Core Curriculum	56-57
Counseling (Course Descriptions)	125

	151
Course Descriptions	119
Courses at Non-Regionally Accredited Institutions	47
Credit Hour	38
<b>D</b>	
DANTES (Defense Activity for Non-Traditional Education Support)	101
Dean's List	55
Declaration of Major	48
Definitions for Breaking Academic Integrity	51
Denial	14
Directed Study	53
Directory	143
Discipline	19
Disclaimer	9, 102
Distance Education	102
Doctrinal Statement	6
Dual Enrollment Students	15
<b>E</b>	
Elementary Education (Course Descriptions)	126
English/Literature (Course Descriptions)	128
Equal Opportunity Policy	12, 102
Exceptions to the General Rule for Equivalency	47
<b>F</b>	
Final Probation	50
Financial Aid	29
Financial Aid Probation	33, 106
Financial Assistance	104
Financial Information	21
Financial Obligations	22
Fine Arts (Course Descriptions)	129
Florida Bright Futures Scholarship Program	31
Florida Student Assistance Grant (FSAG)	30
Florida's Statewide Course Number System (SCNS)	45
For 16-week Courses	27, 104
For 8-week Courses	27, 104
Funds From Other Sources	105



**G**

General Eligibility	29, 105
General Eligibility Requirements	37
General Fees	22
General Information	6
General Ministry (Course Descriptions)	129
Geographical Distribution	9
Grade Appeal Policy	43
Grade Forgiveness	42
Grading System	51
Graduation Honors	55
Graduation Requirements	57, 108
Grievance Policy	20, 102

**H**

History	7
History (Course Descriptions)	130
Homeschooled Students	15
Honors (Course Descriptions)	131
Honors Program	58
Honors Program Content	58
Hospitalization	23

**I**

Incomplete Courses	52
Independent Study	52
Independent/Directed Study Fee	103
Intercultural Studies (Course Descriptions)	132
Interdisciplinary Studies (Course Descriptions)	133
International Students	15
Internship	53

**L**

Languages (Course Descriptions)	133
Leadership and Organizational in Sports (Course Descriptions)	133
Learning Resource Center	102
Level One Probation	50
Level Two Probation	50
Library	102

**M**

Mathematics (Course Descriptions)	134
Medical/Mental Health Withdrawal	42
Memberships	2
Military Tuition Assistance (TA)	34, 106
Miscellaneous Costs	23

**N**

Non-Discrimination Certification	142
----------------------------------	-----

**O**

Online Course Access and OasisSIS	102
Options for Earning Additional Credits	101
Other Fees (Quest)	103
Other Financial Information and Policies	103
Other Policy Clarifications	27, 104
Our Mission Statement	7
Our Vision Statement	8

**P**

Past Due Status	26
Pastoral Ministry (Course Descriptions)	134
Payment Options and Policies	23
Pending Payment Compliance	106
Personal Funds	26
Philosophy (Course Descriptions)	134
Philosophy of Discipline	19
Printing/Copying Costs	23, 103
Priority of Disbursing Funds	28
Privacy Rights	54
Pro Rata Tuition Refund Policy	26
Probation Policy	50, 108
Programs of Study	60
Psychology (Course Descriptions)	134
<b>Q</b>	
Quest Church Matching Grant	105
Quest Full-Time Ministry Grant	105
Quest Grant	105
Quest Instructional Modules	101

	154
Quest Pro Rata Tuition Refund Policy	104
Quest Program Features	100
Quest Program Location/Times	101
Quest Program Structure	101
<b>R</b>	
Readmission After Withdrawal or Leave	15
Records	54
Records Retention Policy	54
Recreational and Sports Activities	19
Registration	39
Request Official Transcripts	107
Required Fees	23
Residence	22
Residence Halls	9, 19
Residency Requirements	49
Retention and Graduation Rates	55
Return of Title IV Funds (R2T4)	28, 33, 104, 106
Room & Board Refunds	28
Room and Board	22
Room Security Deposit	23
<b>S</b>	
Satisfactory Academic Progress (SAP)	31, 106
Scholarship Awards	35
School Withdrawal	26, 108
Science (Course Descriptions)	136
Semester	39
Senior Citizen Grant	106
Sexual Harassment Policy	142
Social Activities	18
Social Media Management (Course Descriptions)	136
Special Circumstances	28
Special Fees	22
Spiritual Requirements	12
Standards	8
Student Account Payment Deadline	24
Student Activity Groups	18

	155
Student Body	9
Student Fitness Memberships	19
Student Handbook	17
Student Life	17
Substance Abuse Policy	142
Summer Honor Seminar	58
<b>T</b>	
TCF Institutional Scholarship and Grant Refunds	28
Teaching Faculty Full-Time	144
Textbooks	23
The Course Prefix	47
The Drug Free Workplace Act of 1988	142
The Student and Financial Aid	106
Theology (Course Descriptions)	137
Title IX	2
Transcripts	54
Transfer Students	15, 44
Transferability of Credits	44
Transient Students	48
Trinity College of Florida Grant	37
Trinity College's VA Certifying Officials	34, 106
Trinity Online Courses	53
Trinity Quest Adult & Online Learning	99
Trinity Quest Degree Completion	54
Trinity Quest Program Tuition & Fees	103
Trinity Quest Programs of Study	110
Tuition	22
Tuition – Online Only Program	21
Tuition – Traditional Program	21
Tuition – Trinity Quest Program	21
Tuition & Residency Deposits	16
Tuition and Fee Schedule for 2025-2026	21
Tuition and Fees (Quest)	103
Tuition Deposit	21
<b>V</b>	
VA-Funded Refund Policy	28

Veteran Benefits	34, 106
------------------	---------

**W**

W.T. Watson Administration Building	9
-------------------------------------	---

Women’s Ministry (Course Descriptions)	139
----------------------------------------	-----

Worship Ministry (Course Descriptions)	139
----------------------------------------	-----

**Y**

Youth Ministry (Course Descriptions)	140
--------------------------------------	-----