



# ACADEMIC

2023 - 2024

# CATALOG





TRINITY  
COLLEGE  
OF FLORIDA

# 2023-2024 Academic Catalog

## Accreditation

Trinity College is accredited by the Commission on Accreditation of the Association for Biblical Higher Education, an institutional accrediting body recognized by the Council on Higher Education Accreditation and the U.S. Department of Education.

Association for Biblical Higher Education  
5850 T. G. Lee Blvd., Ste. 130  
Orlando, FL 32822-4407 | Phone: (407) 207-0808

## Approvals

- Licensed by the Commission for Independent Education, Florida Department of Education. Additional information regarding this institution may be obtained by contacting the Commission at 325 West Gaines Street, Suite 1414, Tallahassee, Florida 32399-0400, toll-free telephone number (888) 224-6684.
- Trinity College is authorized under Federal law to enroll nonimmigrant alien students, and

- United States Department of Education for Federal Pell Grants and other Federal financial aid programs, and
- Approved to enable the certified veteran to gain financial supplement for education.

## Memberships

- American Association of Collegiate Registrars and Admissions Officers (AACRAO)
- Association of Business Administrators of Christian Colleges (ABACC)
- Association of Christian Schools International (ACSI)
- Christian Library Consortium
- Council of Higher Education Accreditation (CHEA)
- Evangelical Council for Financial Accountability (ECFA)
- Florida Association of Christian Colleges and Schools (FACCS)
- Florida Association of Student Financial Aid Administrators (FASFAA)
- National Association of Independent Colleges & Universities (NAICU)
- National Christian College Athletic Association (NCCAA)

## Title IX

In compliance with Title IX of the Education Amendment of 1972, Trinity College does not discriminate on the basis of sex in admission to or employment in its education programs or activities.

All inquiries concerning the application of Title IX and its implementing regulations may contact the Title IX Coordinator: Leslie Rewald, 2430 Welbilt Boulevard, Trinity, FL 34655. Phone: 727-376-6911 ext. 331.

E-mail: [lrewald@trinitycollege.edu](mailto:lrewald@trinitycollege.edu).

# Dr. W.T. Watson

Est. 1932



*Dr. and Mrs. Watson*

*"One reason for the high percentage of successful Christian workers produced by this school is that we are not so large that the individual gets lost in the crowd. Students are individuals, not a number, and each one is able to have individual help so that they may grow, not only in intellect but in spirit."*

*- Dr. W. T. Watson, Founder*

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# General Information

## Doctrinal Statement

*We believe* the Scriptures of the Old and New Testament are verbally inspired by God, inerrant in the original writings, and that they are the supreme and final authority in faith and life.

*We believe* in one God, eternally existing in three persons, Father, Son, and Holy Spirit.

*We believe* that Jesus Christ was conceived by the Holy Spirit and born of the Virgin Mary and is the true God and true man.

*We believe* that man was created in the image of God, but that he sinned and thereby incurred not only physical death but also spiritual death, which is separation from God.

*We believe* that the Lord Jesus died for our sins, according to the Scriptures, as a representative and substitutionary sacrifice, and that all who believe in Him are justified on the ground of His shed blood, and adopted into God's family as His beloved children.

*We believe* in the present ministry of the Holy Spirit by whose indwelling the Christian is enabled to live a godly life, and by whom the Church is empowered to carry out Christ's Great Commission.

*We believe* in the resurrection of the crucified body of our Lord, in His ascension into heaven, and His present life there for us, as High Priest and Advocate.

*We believe* in "that blessed hope," the personal, premillennial, and imminent return of our Lord and Savior Jesus Christ.

*We believe* in the bodily resurrection of the just and the unjust, the everlasting bliss of the saved, and the everlasting conscious suffering of the lost.

Trinity College believes in and teaches the essential doctrines of the Christian faith that are commonly held to be the historic, biblical, conservative, and evangelical positions. The doctrinal statement above is applied within the academic and spiritual understanding of our student body and faculty.

## History

Dr. William T. Watson, a tent preacher from North Carolina, and pastor of a large Christian and Missionary Alliance church in St. Petersburg, felt the Lord led him to establish a Bible college for the training of

Christian workers. Following God's call, he founded Florida Bible Institute in 1932, changing the name to Trinity College in 1947. Little did he realize when he started College that a young man, Billy Graham, who would enroll in 1937 and graduate in 1940, was destined to become one of the great evangelists in the history of the church.

Though Dr. Graham is the College's most famous graduate, he is but one of many in the past years who have gone on from the College to serve the Lord all over the world and in many different roles. Originally focused on training pastors and missionaries, the College has expanded its course offerings over the years to include worship ministry, youth ministry, elementary education, psychology, general studies, and business organizational leadership. In 1999, the College also added an evening degree completion program for adults, enabling those with families and careers to benefit from a Trinity education.

An important characteristic of the College has always been its distinctly evangelical, but nondenominational, nature. At Trinity, students from a wide variety of church backgrounds have the opportunity to study God's Word and be equipped to serve Him in an atmosphere of respect. In a world where nondenominational cooperation among evangelicals is becoming increasingly vital, Trinity College of Florida believes this type of education best serves its students as they prepare to live and serve more effectively. A major milestone in the life of the College was achieved in 1996 when Trinity was accredited by the Association for Biblical Higher Education. Accreditation demonstrates an institution's commitment to educational quality in general and to the biblical and theological, as well as, Christian Service requirements unique to Bible colleges.

The physical size of the College was doubled with a donation of land in 2003, and an ambitious 20-year expansion plan has been adopted and is being initiated. At this important point in its development, Trinity looks with pride at its past, and enthusiasm at its future, as we continue the tradition of equipping men and women to serve our Lord.

## Our Mission Statement

Trinity College of Florida provides a biblically-centered education, equipping servant leaders for life and career opportunities.

The goals for achieving this mission are:

1. *Spiritual* - To orient, motivate, and lead students to Christian maturity and spiritual depth.
2. *Academic* - To engage students with opportunities to integrate biblical faith and learning.
3. *Intellectual* - To develop in students the ability for critical analysis and to motivate in them a desire for continuing intellectual pursuits.
4. *Professional* - To produce graduates competent in the area of their professional training.



5. *Social* – To cultivate a culture that redefines how we learn, love, and live in a way that honors God, impacting our community for generations to come.

## Our Vision Statement

The vision of Trinity College of Florida is to be the premier provider of Biblically-focused, multifaceted, and diversified higher learning to fulfill the Great Commission in life and career. Trinity College believes that the Bible should be at the heart and core of all training and that it is the standard for evaluating all claims to knowledge. The Bible, as the inspired Word of God, is instrumental in thoroughly equipping God's servants for ministry. This philosophy is reflected in the wide range of Bible and theology courses offered. The College believes that the Bible is the only framework within which a consistent, effective, and productive worldview, lifestyle, and life of service to God and humanity can be maintained.

## Standards

Trinity College is a private, Christian educational institution that has sought to create and encourage the kind of atmosphere in which quality Christian education can flourish. It is believed that the College should provide the student with precepts and examples from which a student can develop personal values within a biblical framework.

In accordance with the objectives of the College, certain standards and norms have been adopted to create just such an atmosphere for the best possible educational experience. The College expects its faculty, staff, and students to maintain personal conduct which is spiritually and morally constructive—thus glorifying the Lord in all things.

The student should understand that attendance at Trinity College is a privilege granted only to those who desire to work together in carrying out and attaining the aims of a Christian college. When a student is accepted, an agreement is implied to be diligent in studies and employment and to obey the Student Handbook regulations.

The administration reserves the right to withdraw anyone who is considered to be out of harmony with the spirit of the College. It is expected that each student's conduct will give evidence of Christian standards of honesty, morality, and courtesy. The policy of the College in promoting spiritual growth and the pursuit of learning is best summed up in these words: *"Be diligent to present yourself approved to God as a workman who does not need to be ashamed, accurately handling the word of truth."* (2 Timothy 2:15, NASB)

Although the Trustees and Administration of Trinity College of Florida in no way guarantee employment to any of its graduates, we believe that the application of biblical principles in the lives of faculty and students will result in personal love and commitment to Christ, wholesome consideration for others, and a well-disciplined life.

# Student Body

## **Geographical Distribution**

Seventeen states and two foreign countries were represented on campus in the 2022-2023 Fall semester, with 86% of students coming from Florida.

## **Church Affiliation**

Trinity College is a nondenominational, evangelical Bible college, and in the last academic year, more than 10 denominations or independent churches were represented, or attended, by students on campus. The represented denominations and churches included:

*Assemblies of God, nondenominational, Baptist, Methodist, Independent Methodist, United Baptist, Southern Nazarene, Brethren nondenominational, Church of God, Pentecostal, Evangelical Free, Presbyterian.*

## **Residence Halls**

The L.L. Speer Hall serves as the main residence hall for the campus. The three-story residence building is equipped with the latest and safest technology. The Ruth Munce Hall is used as an additional residence hall for the campus.

## **W.T. Watson Administration Building**

The W.T. Watson Administration Building currently houses the student lounge, kitchen, dining room, administrative offices, faculty offices, and classrooms, along with the central maintenance facility.

## **Disclaimer**

Trinity College of Florida reserves the right to make any changes in the programs presented, tuition and fees, and the courses offered in this publication. The provisions of this catalog are subject to change without notice and do not constitute an irrevocable contract between any student and the College. All addendums will be posted on the Trinity College website, once approved.

# Academic Calendar

2023-2024

Fall 2023 (August 14-December 8)

August 9	Faculty and staff retreat
August 10	Residence Hall opens (for returning students only)
August 11	New student registration and residence hall move in
August 12-13	New student orientation
August 14	Fall A begins (classes begin)
August 17	Convocation 10:45 am
August 21	Drop/add period ends
September 4	Labor Day (College closed)
September 11-14	Spiritual Emphasis Week (modified class schedule)
September 18	Campus Preview
October 2	Graduation Application deadline
October 5-6	Fall Break (day classes only)
October 6	Fall A ends
October 9	Fall B begins
October 16	Campus Preview
October 20	Last day to withdraw
October 25	Spring (open) registration opens
November 9	Spring (open) registration closes at noon
November 13	Campus Preview
November 20-24	Thanksgiving Break (no classes)
November 30	Fall (day classes) end
December 4-7	Final Examinations
December 8	Fall B ends (last day of semester)
December 9	Dorm residents' move-out date
December 25	Christmas (college closed)

*Note: Any Monday the college is closed, such as for holidays, Quest and Access classes will automatically move to the Tuesday of the same week and meeting time.*

# Academic Calendar

2023-2024

Spring 2024 (January 11-May 9)

January 11	Returning student's move-in date
January 12	New student orientation
January 15	Martin Luther King Day (college closed)
January 16	Spring A begins (classes begin)
January 23	Drop/add period ends
February 5-8	Global Impact Conference (modified class schedule)
February 8	Assessment Day
February 19	Campus Preview
March 9	Spring A ends
March 11	Spring B begins
March 11-15	Spring Break (day classes only)
March 21	Scholarship Chapel
March 22	Last day to withdraw
April 3	Fall (open) registration
April 5	Good Friday (college closed)
April 15	Fall (open) registration closes at noon
April 22	Campus Preview
May 2	Day classes end
May 3	Spring B ends
May 6-8	Final Examinations
May 9	Graduation practice
May 10	Annual Banquet
May 11	Dorm residence move-out date
May 11	Commencement
May 13	Summer session begins
July 8	Summer session ends

*Note: Any Monday the college is closed, such as for holidays, Quest and Access classes will automatically move to the Tuesday of the same week and meeting time.*

# Admission Information

Home page: [trinitycollege.edu](http://trinitycollege.edu)  
E-mail: [admissions@trinitycollege.edu](mailto:admissions@trinitycollege.edu)



*Anthony L. Abell*  
*Vice President for Enrollment*



*Kenyata Hayes*  
*Director of Admissions*

## Admissions Policies and Procedures

The procedures outlined below apply to all prospective students requesting acceptance to the College's traditional, undergraduate, both in-seat and online academic programs. Applicants seeking admission to the Trinity Quest degree completion program should refer to the catalog section regarding Trinity Quest (page 90) for detailed program information and specific admissions procedures.

### **Equal Opportunity Policy**

Trinity College of Florida admits qualified students who are personally committed to Jesus Christ. Students are admitted without regard to race, color, handicap, sex, age, or national or ethnic origin. Individuals are afforded all rights, privileges, programs, and activities generally accorded or made available to students at the College. Trinity College of Florida does not discriminate in the administration of its educational policies, admission policies, scholarship programs, athletic programs, or other school-administered programs.

### **Spiritual Requirements**

*Applicants to Trinity College of Florida:*

1. Must profess faith in Jesus Christ as Lord and Savior
2. Must adhere to the historic foundational doctrines of the Christian faith (such as found in the Apostle's Creed.)
3. Must demonstrate consistent Christian character

4. Must be engaged in regular church attendance

### **Academic Preparation**

Trinity College of Florida recommends that applicants take a broad range of college preparatory classes at the secondary school level including:

1. Four units in English (including grammar and composition)
2. Four units in math
3. Four units in science
4. Four units in social sciences, history, and/or humanities
5. Two units in a foreign language

### **Academic Recommendations**

The preferred incoming student's minimum grade point average is 2.2 (4-point scale). Students are required to take either the ACT/CLT or SAT college entrance exam. The ACT/CLT/SAT score is a valued element in the process of evaluating students seeking acceptance to Trinity College of Florida.

Students electing to take the ACT should strive to achieve a minimum score of 18 or a composite score of 18 or higher. Students electing to take the SAT should strive to achieve a score of 980. Students electing to take the CLT should strive to achieve a score of 63. See the Transfer Students subsection for specific academic recommendations for applicants.

### **Admission Process**

To apply for admission to Trinity College of Florida, applicants should do the following:

#### *1. Application*

Submit the application for admission.

#### *2. References*

Applicants must submit a church reference and a personal reference. (Both nonrelative). Complete these in Step 4 of your application.

- The church reference must be completed by a nonrelative pastor or leader at your church, (i.e. Elder, Deacon, small group leader, etc.)
- The personal reference should be completed by a nonrelative (i.e. teacher, mentor, Guidance Counselor, co-worker, coach, etc).

#### *3. Essay*

The essay should be completed in Step 5 of your application. Please answer the following questions:

- 1) Describe your testimony of accepting Christ, explain how that changed your life, and how it currently affects the way you live.

- 2) What are your spiritual and academic goals?
- 3) Describe how attending Trinity College will help equip you in achieving these goals.
- 4) Trinity is a Bible-based institution that focuses on spiritual growth and academic excellence within our community. How would you define spiritual growth?
- 5) What does academic excellence look like to you?

#### 4. *Transcripts*

Applicants must have official high school and/or college transcripts mailed to Trinity College of Florida. Transcripts may be submitted electronically through a secure third party such as Parchment or Scribble.

- Contact your school/college to ask them to send your official transcripts directly to: Trinity College of Florida, 2430 Welbilt Blvd., Trinity, FL 34655
- Transfer students who have attempted less than 24 college credits are required to submit both high school and college transcripts.

#### 5. *ACT/SAT/CLT Scores*

ACT, SAT, or CLT score reports are required for all applicants that have attempted less than 24 college credits.

- To have an ACT score report sent, visit [actstudent.org](http://actstudent.org), college code: 4876
- To have an SAT score report sent, visit [collegeboard.org](http://collegeboard.org), college code: 1979
- To have an CLT score report sent, visit [cltexam.com/](http://cltexam.com/)

#### 6. *\$35 Application Fee*

Applicants can submit the application fee online once completing their application.

### **Acceptance Status of New Students**

Once a prospective student's application is complete, the Admissions Committee will render a decision regarding admission to Trinity College of Florida. Any one of the following types of acceptance status may be granted to an applicant:

1. *Full acceptance* indicates an applicant has submitted all required materials, including official transcripts, official SAT, ACT, and/or CLT scores (for first-time students), references, and they have met all admissions standards. Fully accepted students are eligible to enroll in classes at the College for their starting semester.
2. *Probationary acceptance* indicates an applicant has submitted all materials, including official transcripts, official SAT, ACT, or CLT scores (for first-time students), and references, but does not meet all admission standards. The applicant receiving probationary acceptance has demonstrated, by supporting

documentation, their potential to succeed in college and, therefore, is eligible to enroll up to, but not to exceed, 12 credit hours of classes for their starting semester, and are subject to academic mentoring. Applicants granted probationary acceptance must earn a 2.0 or higher GPA during their first semester of study. Students earning a 2.0 or higher during their first semester of study will be removed from academic probation during their second semester.

Students who do not earn a 2.0 or higher GPA during their first semester will be placed on Level 2 probation during their second semester. Level 2 probationary students will be prohibited from participating in any extracurricular activities (sports, student groups, resident assistants, praise band, etc.) Students who do not earn a 2.0 or higher GPA during their second semester will be placed on final academic probation during their third semester.

3. *Non-degree seeking acceptance indicates* an applicant has been accepted and is eligible to enroll in courses for audit or to earn academic credit for certificate programs, transient study, or high school dual enrollment for their starting semester. Non-degree seeking students pursuing transient study or high school dual enrollment study may enroll up to, but not exceed 9 credit hours per semester for Freshmen through juniors; 12 credit hours for seniors to earn academic credit unless exempted by the VP of Academic Affairs.

If an accepted student chooses not to enroll, his/her acceptance status will remain in effect for 3 consecutive semesters before they are required to reapply. Trinity College of Florida does not guarantee acceptance to any prospective student.

NOTE: High school students who dual enroll at Trinity may be fully accepted upon graduation, provided they have met all necessary requirements and are in good standing with the College.

Dual Enrollment students who have successfully completed at least 12 college credits or more with a minimum 3.0 cumulative GPA will not be required to have an ACT/SAT/CLT score for acceptance, however, it is encouraged.

### **Denial**

Denial indicates that a student has not met the requirements for acceptance into the College. Once an applicant is denied, that decision stands for 3 consecutive semesters. If the prospective student wishes to apply again, he or she can do so for the term which starts 3 semesters from when he or she was originally denied. Students who wish to reapply must provide documentation explaining what has changed (spiritually or academically) since being denied. Documentation can include, but is not limited to, additional letters from current church leaders, transcripts from another institution, additional essays, etc.

### **Readmission after Withdrawal or Leave**

1. Students who have not attended classes for a period of one semester may reenroll by contacting the Registrar's Office.



2. Students who have not attended classes for a period of two semesters must submit a new application to the Admissions Office.
3. Any student who has been suspended from the College must submit a "Letter of Request for Admission" to the appropriate dean prior to requesting application materials from the Admissions Office.

In all cases, the College reserves the right to require a new application, references, and/or additional documentation prior to readmission.

### **Transfer Students**

Transfer students must submit official sealed transcripts from all previously attended colleges and/or universities, in addition to the general application procedures outlined in this section. NOTE: High school transcripts and scores (ACT/SAT/CLT) do not need to be submitted if an applicant's college transcript indicates successful completion of an associate's degree or has attempted at least 24 credits. The preferred transfer student's minimum grade point average is 2.2 (4-point scale).

### **Dual Enrollment Students**

Students in grades 10-12 may simultaneously earn credits toward their high school diploma and a college degree, in-seat or online (attending a traditional semester). Visit the dual enrollment website page, [trinitycollege.edu/dual-enrollment](https://www.trinitycollege.edu/dual-enrollment), for the list of courses offered at the reduced price of \$390.00 per course. Additional costs for books and other materials may be required.

High school students may take general education courses, including first and second-year Bible/Theology courses. Courses not designated as dual enrollment (see the downloadable list on the dual enrollment website <https://www.trinitycollege.edu/dual-enrollment>) will be charged at the regular tuition rate of \$515 per credit hour.

TCF academic requirements for admissions as a dual-enrolled student: Students must be at least a freshman in high school and have at least a 3.0 GPA to take dual enrollment courses. They must also process through the normal admissions process with the exception of the required SAT/ACT/CLT tests.

### **Home-Schooled Students**

Home-schooled applicants will use the standard college application. Transcript options available to home-schooled students are an umbrella high school transcript or a parent-issued high school transcript. Essential elements of a parent-issued transcript include, but are not limited to, all courses that are taken in ninth through twelfth grade (listed by year and semester), final course letter grades, final GPA (based on a 4-point scale), graduation date, teaching parent's official signature, and date.

**International Students**

International students should request a copy of the “International Student Information” packet. This packet details the process for application, lists the approximate cost of attendance, and contains all forms required for admission. Applicants may also visit the official website of the Department of Homeland Security: *studyinthestates.dhs.gov*, for more information.

In addition to the general requirements, international students whose primary language is not English must submit a score of 500 or above on the paper-based Test of English as a Foreign Language Examination (TOEFL), or 61 or above on the computer-based TOEFL. If a decision to grant admission is rendered, the prospective student will be preregistered and an I-20 Form will be issued.

**Tuition & Residency Deposits**

Upon notification of acceptance, students are required to submit a tuition and residency deposit (if applicable). The College requires a nontransferable, nonrefundable tuition deposit (\$50.00). This deposit allows the College to officially register students for classes, issue their student identification number, and set up their College email account. This process occurs based on the order in which the College receives the deposit. Therefore, students should submit the tuition deposit promptly after receiving notification of acceptance.

Resident students are required to submit a residency deposit (\$150.00). Room assignments are made based on the order the College receives the residency deposit. Therefore, it is imperative for students to submit this deposit promptly after receiving notification of acceptance. Please note, the residency deposit is refundable at the end of a student’s campus residency as long as there are no associated residency charges or damages.

# Student Life



*Albert R. Depoutot, Jr., M.A.  
VP of Student Development*



*David DeLisle  
Director of Student Life*

Trinity College offers education designed to equip men and women for Christian service in a number of occupations. This sort of equipping demands growth and development in every facet of life and recognizes that true Christian maturity goes beyond academic achievement to include one's lifestyle. At Trinity, we are committed to complementing classroom instruction with biblical values and lifestyles.

Trinity College provides many opportunities for Christian fellowship and for the enrichment of Christian personality through a balanced program of social events throughout the year. The social program is correlated through the Office of the Vice President for Student Development. These events include a series of all-school socials sponsored by the Student Government Association. Devotionals and interpersonal relationships in the residence halls provide shared experiences leading toward maturity. All of these are a vital part of the student experience at Trinity College.

## Student Handbook

*"Let no one look down on your youthfulness, but rather in speech, conduct, love, faith and purity, show yourself an example of those who believe."* (1 Timothy 4:12, NASB) In order to do this, clearly defined standards and guidelines are necessary. The Trinity College Student Handbook will be each student's source for information regarding the College's standards and guidelines. We acknowledge that it is impossible to create a community with behavioral standards with which each member totally agrees, but we believe that it is essential to specify certain patterns that will assist the community in realizing its objectives.

It is the desire of the College that true freedom of thought and action be enjoyed by the students, but there can be no effective freedom without organization. This is particularly true of large groups of people living

in close contact and interdependence. The guidelines set forth in the Trinity College Student Handbook are designed to regulate the activities of the student body so that the basic rights of all are protected. Scriptural standards, which are binding on the entire Christian community, have been taken into consideration in the formation of all guidelines. It is the hope of the College that each student will have a value system based on scriptural concepts which will be reinforced by a set of strong inner controls.

The College expects, therefore, that all students will read and carefully observe the policies in the Student Handbook. (A complete copy of the Trinity College Student Handbook can be found in the yearly student planner and on the Trinity College of Florida website).

### **Medical Information Forms**

The American College Health Association has recommended that all college students born after December 31, 1956, be given a second dose of the measles, mumps, and rubella vaccine (MMR). These vaccines must be obtained from a family physician prior to arrival on campus. Proof of these vaccinations must be submitted to the Office of Student Development.

### **Christian Service**

The Christian Service program involves 20 clock hours a semester (pass or fail) of weekly participation in a specific ministry or community service activity approved by the Vice President for Student Development. This service is required for full-time students at the College. Freshmen and Sophomores can minister in a variety of programs, which may or may not correspond to their chosen major. Juniors and Seniors will need to minister in an area corresponding to their chosen major. Students involved in an Internship or a Practicum are excused from Christian Service. All Christian Service sections must be recorded as "satisfactory" for the student to be permitted to walk in graduation.

### **Chapel Attendance**

Chapel is designed to be an important part of the development of one's spiritual life. The following guidelines are established to promote faithful chapel attendance:

1. Full-time students (12 hours or more), resident students and students, with a class immediately before and after chapel services are required to attend chapel. Students enrolled in chapel are allowed three absences in a semester and still receive a passing grade. Not checking in will equal one absence. Students who are ten minutes late for chapel will receive an unexcused absence for that chapel.
2. A "satisfactory" grade (in all semesters you are enrolled in chapel) is necessary for graduation. The Office of Student Development will determine make-up work for an "Unsatisfactory" grade. Students are limited to five chapel make-up forms during a semester. Students who exceed the need for five chapel make-up forms will be subject to disciplinary action from the Office of Student Development.

### **Social Activities**

Trinity College provides many opportunities for Christian fellowship and for the enrichment of Christian personality. In addition to the usual associations of residence hall life, the College sponsors special events such as banquets, informal sports events, college outings, and other activities in which the entire College

participates. These activities provide an opportunity for students to mature in their relationships with others and their Lord. Through these activities, the College seeks to develop the whole student in social, physical, mental, and emotional areas.

## Student Groups on Wednesdays (optional)

### **Col. Charles Massey**

*Participation* - Military (active, inactive, Guard and Reserves, Veterans, Dependents, and Family Members of Military/Veterans as well as those who simply wish to honor veterans, military, and their families.

*Purpose* - The purpose of the Col. Charles Massey student group is to connect military, veterans, and their dependents, personal ownership-discipline (training), service, and fellowship. *Personal Ownership* - Members will embody the warrior ethos of "leave no one behind." *Massey Honor Code*: Participation in the Massey student group is for individuals who will seek to chase excellence and allow accountability in each area of life:

*Spiritually* (Spirit) Prayer, devotion to Scripture

*Physically* (body) Exercise, healthy eating, personal appearance

*Intellectually* (mind) Continually setting one's mind on truth

### **Education in Action**

Education in Action (EIA) provides students with valuable teaching experience and resources to help prepare them to teach in their directed areas of study. Students are able to apply their skills to real educational experiences as well as have the opportunity to impact the youth they work with. EIA also organizes educational activities, student volunteering, and discussion forums designed to further student learning and growth.

### **Great Commission Missionary Fellowship**

Understanding that both prayer and awareness are essential elements for all missionary ventures, the Great Commission Missionary Fellowship (GCMF) organizes various student activities involving world missions. An annual missions conference brings church leaders, missionaries, mission organizations, and others to the campus for a special time of concentrated recognition of missions as the worldwide outflow of the church. Trinity College works with other Bible colleges and Christian institutions in sponsoring missions conferences and cooperative projects.

### **Media Student Group**

In this group, we work together with all areas of still photography, video, and audio. We create skits and movies, as well as, enjoying God's creation through still photography. We have fun while learning the ins and outs of cameras (including phone cameras), lenses, settings, etc. We work with audio and video, vlogging, set direction, and the many facets of planning for a production.

### **Psychology/Counseling Club**

This is a group where students can share ideas and information about the world of psychology and counseling. In this group you will learn about upcoming workshops, certifications, and other events pertaining to the field of psychology and counseling. We also offer support to one another, whether current students at TCF, or graduates who have gone on into the field as professionals. The field of psychology/counseling is a challenging field and immensely rewarding, let's do it together.

### **Speaking Truth Student Group**

The Speaking Truth Student Group was formed to promote the Great Commission and to build up and edify the students preparing for ministry. The student group preaches the gospel at a variety of locations including local schools, churches, and assisted living facilities.

### **Student Government Association**

The Student Government Association (SGA) and its activities are an important part of the educational and social program of the College and can provide valuable leadership experience. All students are encouraged to participate in this balanced program of activities. The SGA is an elected body that coordinates various cultural, social, and intramural athletic programs for the College student body. The SGA also serves as a way for students to communicate their needs and concerns to the College Administration.

### **TCF TV**

TCF TV is a student-led social media production featuring life on campus. Students create and post videos on the college Instagram page and produce content for YouTube.

### **Together**

Together Student Group celebrates the diversity and heritage of the students of the Trinity College of Florida Family. Together strives to nurture the diverse environment we have on campus. We aim to accomplish this goal by bringing awareness to diversity and celebrating it. Together hopes to educate and influence students to embrace the diversity around them through providing insights from different cultures.

### **Trinity's Heart Against Trafficking**

Trinity's Heart Against Trafficking brings awareness in the College and in the community about human trafficking locally, nationally, and around the world.

## **Recreational and Sports Activities**

Intramural sports are an inner school sports program designed for relaxation, socialization, and healthy physical activity. The emphasis is on participation. Students and staff are encouraged to become active through the various individual and team sports contests. Intramural sports, which include basketball, soccer, frisbee, and flag football, cater to the interests of the student body.

## **Sports Equipment**

The following equipment is available for checkout through Student Government: footballs, volleyballs, soccer balls, orange cones, and games.

## **Athletics**

The Athletic Department at Trinity College of Florida is dedicated to excellence both on and off the court. Practice, hard work, and commitment are key to developing successful teams which generate winning results. Our highly motivated coaching staff believes in mastering sports fundamentals, incorporating proven strategies, and creating positive team cultures which produce great achievements. Trinity College of Florida is a member of the National Christian College Athletic Association (NCCAA) and National Invitation Tournament (NIT). Our men's soccer, men's and women's basketball, and women's volleyball teams currently participate in the NCCAA. If you share a desire for excellence in athletics, then Trinity College of Florida invites you to become part of its athletic program.

## **YMCA Membership for Trinity Students**

All traditional students will have membership in the James P. Gills Family YMCA. The YMCA has the latest fitness equipment, a gym, two swimming pools, and the other usual YMCA programming available to members. The YMCA is adjacent to the College campus.

# **Residence Halls**

*"In everything, therefore, treat people the same way you want them to treat you, for this is the Law and the Prophets."* (Matthew 7:12, NASB) The experiences and relationships in the residence hall environment will become some of the most important of the student's educational career. These opportunities enable the student to put into practice Christian principles that are learned in the classroom setting, enabling the student to grow and minister at the same time.

As a result, all students under the age of 24 are required to live on campus, with the exception of married students and persons living with one or both parents. Priority will be given to freshmen and international students. Room assignments are made through the Student Development Office and should be made as early as possible.

# **Discipline**

## **Philosophy of Discipline**

The purpose of discipline at Trinity College is to assist in the maturing of its members and to aid the College in maintaining an atmosphere conducive to Christian growth. Discipline is designed to help students assume responsibility for themselves as mature Christians, in the Trinity College community in particular, and the Christian community in general. The biblical model of confrontation taught in Matthew 18 is the primary model that College personnel seek to follow in their work with students. The requirements that may follow are intended to be developmental and redemptive, rather than merely punitive.

Trinity College students are expected to conduct themselves in compliance with the *Trinity College Student Handbook* and in such a way as to adorn the high calling of the Lord Jesus Christ in their lives. Accordingly, students are expected to assume responsibility for their personal conduct, and also to accept reasonable Christian responsibility for the behavior of others. If the conduct of a student appears to be inconsistent with these standards, the Student Disciplinary Procedure will be employed in the investigation and disposition of the matter.

The Vice President for Student Development and Director of Student Life, the Student Development Disciplinary Committee, and/or the Student Disciplinary Review Committee, may make student disciplinary decisions. All time restrictions specified in this document refer to business hours. Twenty-four hours, therefore, means within the next business day; action taken on Friday, for example, will be completed on the following Monday.

Students discovered violating the College requirements as expressed in the Trinity College Student Handbook should expect a response, which will assure the maintenance of College standards and the call to integrity and responsibility on the part of the offender. The administration of Trinity College of Florida reserves the right, in its sole discretion, to evaluate any conduct it deems detrimental to the purpose and mission of the College.

### **Amnesty Policy**

Students who struggle with issues that go against the standards put forth in the Trinity College Student Handbook are encouraged to seek support and help. Examples include, but are not limited to, drugs, alcohol, pornography, sexual or inappropriate relationships, eating disorders, and homosexual behavior. The amnesty policy was adopted by Trinity College to encourage students to seek help without fear of possible disciplinary consequences. This policy allows students who want to receive help and support to work through these issues and accept accountability for these behaviors without going through the normal discipline process.

Students requesting help are asked to abstain from the behavior and may be asked to sign a behavioral agreement, which would be set up on an individual basis between the student and the Dean of Students upon requesting amnesty, and/or seeking professional help. Students must request amnesty before any disciplinary confrontation (by a faculty member, staff member, or RA) addressing the specific inappropriate behavior(s) that occurs (including before notification of required drug or alcohol tests). Students also must be honest, cooperative, compliant with amnesty requirements, and demonstrate a true desire to change. The student should also note that the behavior in violation will need to eventually change for the student to be able to remain at Trinity College. Students may contact the Office of Student Development to request amnesty or learn more about the policy.

When students request amnesty, they are not suspended for behaviors they have engaged in prior to their confession. However, there are instances where a student may be required to withdraw for reasons of safety, or in order to get further help before returning as a student.



## Classroom Misconduct

Ideally, a college education is both voluntary and cooperative. There is a common focus on the subject at hand and a common appreciation for the privilege of learning in an exciting and challenging atmosphere. But in our society, such cooperation and appreciation are often neglected. At a minimum, the professor is charged with the responsibility of designing, creating, and maintaining an atmosphere where students feel safe and free to hear the lecture and ask sincere questions without fear of reprisal, intimidation, or repeated interruptions from disruptive students. In most cases, a word of rebuke given in class, or a brief warning after class, is sufficient to correct the misbehavior. Nevertheless, disrespect or abuse directed toward any faculty member, school administrator, or staff person is prohibited and disciplinary action will follow.

In order to help ensure the minimum level of classroom decorum, the following process has been established to guide professors in taking further action to correct misconduct in the classroom.

1. If initial informal efforts fail, the professor will give, within a week of the most recent offense, a written request to the student to meet with him/her in the professor's office. In that appointment, the professor will explain what is objectionable about the behavior and what the possible consequences may be if it continues. The professor will keep a written record of the date, time, main topics, and necessary actions taken at the meeting.
  - a. If the behavior violates clear criteria in the syllabus for proper classroom behavior, (i.e., poor or improper participation in class discussion may have a negative effect on the final grade), any consequences included in the syllabus should be referred to and administered.
  - b. If the misbehavior does not violate any written criteria in the syllabus, or if the professor deems the offense serious enough to merit further action, he/she will give a clear warning about specific disciplinary action that will be taken if corrections are not made. Possible actions might include any one or combination of:
    - (1) Restricting where the student sits and/or whom he/she sits near.
    - (2) Insisting on a written formal apology to the teacher and/or class.
    - (3) Dismissing the student from the class for a length of time.
  
2. If the student's misbehavior continues, or if he or she refuses to comply with the professor's discipline, a formal written reprimand will be sent to the student by the professor, with copies kept in the professor's file and sent to the Offices of the Registrar and Student Development. The reprimand should include the following:
  - a. A summary of the specific misbehavior(s)
  - b. A list of specific actions taken by the professor in response to the misbehavior
  - c. The warning that unless corrections are made, a formal complaint will be made to the Academic Affairs Committee.
  - d. In extreme cases, the Academic Dean may suspend a student immediately. This action will be submitted to the Academic Affairs Committee within two days for ratification.

The committee will determine the validity of the complaint and decide the action to be taken, up to dismissal from the college.

### **The Student Body and Discipline**

Discipline is an important part of our lives, and students may face varying degrees of discipline during their time at Trinity. They may also be involved in disciplinary procedures involving other students. This is an important part of maintaining a Christian environment, and we see appropriate discipline modeled in Scripture. The following guidelines and principles are meant to assist students in leading a disciplined life and to help them properly interact with the disciplinary process.

1. Students should practice a lifestyle that clearly demonstrates godly principles.
2. As members of a Christian community, students must be willing to confront fellow students (when appropriate) on behavioral matters. With this responsibility comes the need for forgiveness and restoration. The following guidelines should be used in matters of spiritual conflict:
  - a. Confront the person in a manner consistent with Matthew 18:15-20.
  - b. Work to forgive the offending student (when necessary) and pray for their restoration.
  - c. Contain details and discussion of the matter to the parties involved, whether students or faculty/staff.
3. After a disciplined student has been restored and the situation is resolved, the details of the process and/or situation should be handled with confidentiality and the College community should be willing to assist the disciplined student in changing any inappropriate behavior or practice.
4. Each student should examine his or her intentions and actions in relation to the disciplinary process of the College. Rebellious attitudes, arrogance, and gossip are all inappropriate, but common, reactions to disciplinary procedures. Students must be on guard against these things.

It is impossible for all College standards to be included in the student handbook. Therefore, the Office of Student Development reserves the right to make decisions regarding policy that may not be mentioned in this publication in accordance with the philosophy of the College. The student has the right to appeal any action of Student Development to be heard by the President's Cabinet.

### **Bullying**

Trinity College of Florida believes that all students have a right to a safe and healthy environment. All TCF students have an obligation to promote mutual respect, tolerance, and acceptance among all students, staff, and faculty. TCF prohibits bullying. "Bullying" means any behavior that infringes upon the safety of any student and will not be tolerated. A student shall not bully or intimidate any student through words or actions. Such behavior includes, but is not limited to, direct physical contact, verbal assaults, the use of electronic methods, and social isolation and/or manipulation. Any student who engages in bullying will be subject to disciplinary action up to, and including, dismissal.

## **Hazing**

Trinity College prohibits hazing. "Hazing" means any action or situation which recklessly or intentionally endangers the mental or physical health or safety of a student for the purpose of initiation or admission into, or affiliation with, any organization operating under the sanction of Trinity College. Hazing includes, but is not limited to, any brutality of a physical nature, such as whipping, beating, branding, forced calisthenics, exposure to the elements, forced consumption of any food, liquor, drug, or other substance, or other forced physical activity which could adversely affect the physical health or safety of the student, and also includes any activity which would subject the student to extreme mental stress, such as sleep deprivation, forced exclusion from social contact, forced conduct which could result in extreme embarrassment, or other forced activity which could adversely affect the mental health or dignity of the student. Persons engaged in hazing are subject to the disciplinary process of Trinity College as delineated in the *Trinity College Student Handbook*.

## **Social Media**

If Student Development has reasonable suspicion with confirmation by more than one student and/or staff member of inappropriate behavior, statements, and/or images on Tik Tok, Snap Chat, Twitter, Facebook, Instagram, or any other social media channel, then the student will go through discipline even if the content is no longer obtainable by the Office of Student Development.

## **"Drug-Free Schools and Campuses"**

The Drug-Free Schools and Communities Act by Amendment of 1989 (Public Law 101-226), signed by President Bush on December 12, 1989, required all institutions that receive Federal funds to implement a program to prevent the illicit use of drugs and the abuse of alcohol by students and employees. The following information complies with the "Drug-Free Schools and Communities Act by Amendment of 1989 (Public Law 101-226):

Trinity College of Florida prohibits the unlawful possession, use, or distribution of drugs on campus. Any student or employee found to be taking part in the unlawful possession, use, or distribution of drugs or alcohol can expect severe disciplinary action, up to expulsion or termination of employment, and referral for prosecution for violation of the standards of conduct.

Other disciplinary actions can include loss of privileges, suspension, and completion of a rehabilitation program. Each disciplinary case will consider the severity of the incident and the prior disciplinary history of the student or employee. Upon completion of a rehabilitation program, the employee or student's future with the College will be decided by the administration of Trinity College. Each case will be evaluated on an individual basis, taking into consideration the severity of the program, the evaluation of the rehabilitation service, and the prior disciplinary history of the individual.

Trinity College of Florida will provide, upon request, a description of the health risks associated with illicit drugs and the abuse of alcohol, plus information on drug or alcohol counseling, treatment or rehabilitation, or re-entry programs that are available to employees or students. Any student engaged in these illegal activities will not be eligible for the Federal Pell Grant program.

# Grievance Policy

A grievance is a complaint of an alleged unfair or discriminatory practice or decision by faculty, administration, or administrative staff. The central focus of a grievance is not a policy, but rather the actions of the one against whom the grievance is filed. A grievance must be supported by evidence that the unfavorable decision is in violation of institutional policy or practice, or that the person has been treated in a different way than other persons in similar circumstances have been treated. Any student wishing to file a grievance may do so by the following procedure:

1. Complete a Grievance Petition available from the Dean of Students or the Academic Dean (or you can submit the form electronically below).
2. Submit the Grievance Petition requesting reconsideration of the unfavorable decision to the faculty member or administrator in question. A written response must be given to the student no later than five class days after the receipt of the Grievance Petition.
3. If the student is not satisfied after step 2, the student may submit the Grievance Petition to their respective Vice President. The respective Vice President then has five class days to respond, in writing (by letter or email), in hopes of bringing a resolution to the situation.
4. If the student is not satisfied after step 3, and if the Grievance Petition has not yet involved the President, the student may file the original Grievance Petition with the President. The President must respond in writing no later than five class days after receipt of the Grievance Petition. The decision of the President shall be final.
5. The aggrieved student who receives no response within five class days at any level in the grievance process may appeal to the next higher level. Those hearing the grievance at the higher level shall secure the written opinion of those who failed to respond at the lower level.

## Grievance Petition

### **Distance Education Student Appeal Process**

Students who have a complaint about instruction or grading should first refer them to the instructor. If the complaint is not resolved, then the student may refer the complaint in writing to the Academic Affairs Committee, as presented in the college catalog (Academic Information). This will usually bring about an appropriate resolution. If a student has exhausted Trinity College of Florida's complaint procedures and remains unsatisfied, that student may consider contacting the Commission for Independent Education at <http://www.fldoe.org/policy/cie/file-acomplaint.shtml>.

### **Institutional Designation and Affirmation**

Distance Education students, who have completed the internal institutional grievance process and

the applicable state grievance process may appeal noninstructional complaints to the FL-SARA PRDEC Council. For additional information on the complaint process, please visit the FL-SARA Complaint Process.

# Financial Information



*Christian Frost*  
*Senior Accountant*



*Andria Llanas*  
*Business Office Manager*

Trinity College of Florida operates on minimum costs so that our students may obtain a quality Christian education at a competitive price. The College's tuition charges are below the national average for a four-year private college due to scholarships and financial support from people who are vitally interested in Trinity College. The Business Office serves students and their families by assisting in the management of the financial aspects of their education.

## Tuition and Fee Schedule for 2023-2024

### **Tuition Deposit**

Upon notification of acceptance, the College requires a nontransferable, nonrefundable tuition deposit (\$50.00). This deposit allows the College to officially register students for classes, issue their student identification number, and set up their College email account. This process occurs based on the order in which the College receives the deposit. Therefore, students should submit the tuition deposit promptly after receiving notification of acceptance.

### **Tuition - Traditional Program**

- Per Semester (full-time, 12-18 Credits) \$7,600.00
- Per Credit Hour (1-11 Hours) \$510.00
- Per Credit Hour (19 Hours and above) \$510.00
- Per Credit Hour - (Retired Senior Citizens 65+) \$255.00

### **Tuition – Trinity Quest Program**

- Credit Hour Per Semester \$510.00
- (See Trinity Quest section for full tuition and fee schedule)

### **Tuition - Online Program/Trinity Access Courses**

- Per Credit Hour \$510.00
- Technology Fee (per course \$75.00)

### **Residence**

- Room Security Deposit \$150.00
- Replacement Key Charge \$30.00
- \*Room and Board Per Semester - 10 Meal Plan (double occupancy) \$4,300.00
- \*Room and Board Per Semester, additional for a private room (upon approval) \$1,350.00
- Summer Room Per Week \$100.00

### **General Fees**

- \*\* Student Services Fee Per Semester (5+ credits) \$550.00
- Late Registration Fee \$50.00
- Late Graduation Application Fee \$50.00
- Transcript Request (1 copy) \$5.00 for each copy
- Transcript URGENT Request (1 copy) \$25.00
- Student Services Fee Online Program/Trinity Access Option Per Semester \$50.00

### **Special Fees**

- Audit Fee (per course) \$210.00
- Graduation Fee \$125.00
- Internship Fee (for 0 credit) \$65.00
- Replacement Key Charge (other than room key) \$20.00
- Independent/Directed Study Fee (plus per credit hour fee) \$110.00
- Parking RFID tag (Annual) \$30.00
- Practice Piano Fee Per Semester \$110.00
- Private Music Per Semester \$165.00
- (1/2 hour per week - 15 weeks) (Vocal, Piano)

\* Meals Included: Breakfast, lunch, and dinner available Monday through Friday

\*\* Students taking less than five credits pay only for involvement in specific activities.

*Please note:* All charges are subject to change.

### **Financial Obligations**

The following is a list of costs related to your education at Trinity College:

#### **Tuition**

Tuition for full-time (12-18 credits per semester) is \$7,600. Students enrolled in 19

credits and above are billed at a rate of \$510 per credit hour. Tuition for retired senior citizens 65+ is \$255.00 per credit hour.

### **Auditing**

Persons auditing a course are expected to pay the audit fee, in full, at the time of registration.

### **Room and Board**

All resident students participate in the Board Plan. They are responsible for paying the entire board cost, even if all meals are not eaten. Board charges exclude fall and spring vacations, as meals are not served at these times. Funds received for the Board Plan will be applied to the Student ID Card.

### **Room Security Deposit**

A security deposit is required of all resident students. If no damage occurs during the student's enrollment, the entire security deposit will be refunded once the Business Office receives clearance from the Student Development Office. However, if you have an outstanding account balance, any security deposit refund will be applied to the account balance. Failure to properly check out of a room will result in the forfeiture of the security deposit. If damage occurs due to negligence or misuse, or if professional cleaning is required at the end of residency due to negligence, the deposit will be used to offset these costs. Additionally, students will be responsible for the cost of repairs or cleaning if those costs exceed the amount of the deposit.

### **Required Fees**

*Student Services Fee:* All students taking five or more credits are charged student fees, which support student groups, such as Student Government Association, Great Commission Missionary Fellowship, and other official student organizations. These fees also include full access to the adjacent James P. Gills YMCA Branch and provide for student admission to all college athletic events, annual banquet, and campus technology.

*Graduation Fee:* All associate's, bachelor's, and certificate graduation candidates will pay a graduation fee during their final semester. This fee is applied toward the cost of the regalia, diploma, and other graduation expenses.

*Late Graduation Application Fee:* A late fee will be charged to graduating students who have not submitted their Graduation Application prior to the deadline. The deadline is listed on the Trinity College website on the Academic Calendar page.

*Late Registration Fee:* A late fee will be charged to continuing students who have not completed class registration before the registration deadline. The deadline is announced each semester during chapel.

### **Miscellaneous Costs**

Students may incur fines (parking, library, etc.) that are not part of the registration process. These fines must be paid by the end of the month in which they are issued.



**Printing/Copying Costs**

Printing and copying will be available at the library and the business office. Every black and white copy will cost \$0.10, while every colored copy will cost \$0.25.

**Textbooks**

Trinity College does not operate an on-campus bookstore. The book list for each semester is posted on the College website (<https://www.trinitycollege.edu/resources/>). While the cost of books varies according to the classes taken, students should plan for estimated book costs of \$500 per semester.

**Hospitalization**

All costs of hospitalization and major medical needs must be met by the student. Trinity College does not assume any responsibility for serious illness or accidents on or off campus, even if incurred during or as a result of recreational activities. Use of the College's facilities is at the student's own risk.

**Payment Options and Policies**

Financing a college education is a major commitment, and the process can be confusing at times. The Business Office and the Financial Aid Office are available to assist students and their families with any questions or additional information that may need to be addressed.

A student's charges for the semester may include some or all of the charges mentioned in the previous section. Once course registration is complete, a student's bill can be generated, and the obligation to the College can be determined. At that point, the Business Office, in coordination with the Financial Aid Office, can work with a student to make the necessary financial arrangements for the semester.

**Student Account Payment Deadline**

Student accounts must be paid in full, or students must have enrolled in the College's payment plan, by 4:00 p.m. on the Friday of the first week of classes. Failure to pay the balance due in full or be enrolled in the College's payment plan by the deadline will result in a student being administratively withdrawn from classes and suspended from access to campus facilities, housing, meal plans, and other college services.

For student financial aid to be considered part of the payment process, all documentation must be submitted to the Financial Aid Office prior to the start of classes. Financial arrangements may include any or all of the following elements:

*Semester Payment Plan:* The student makes the payment for tuition and applicable fees for each semester in advance. Payment may be made by credit card or check (\$20 fee for returned checks).

*College Payment Plan:* Trinity College of Florida offers the Nelnet Services Payment Plan to assist students in paying educational expenses over equal monthly installments. It is convenient and affordable. A student can choose either direct debit from their bank account, or charge to their credit card for automatic payments. The only cost to participate is a \$25 per semester enrollment fee. For more information please contact Andria Llanas ([andria@trinitycollege.edu](mailto:andria@trinitycollege.edu)).

*Grants and Scholarships:* Several State and Federal grants are available to Trinity College students, as well as internal and external scholarships. See the Financial Aid section of the catalog for more details on these programs. The Free Application for Federal Student Aid (FAFSA) must be completed in order for a student to receive consideration for these funds. *This form should be completed as soon as possible after October 1st for the following academic year.* Priority will be given to students who have completed their Financial Aid paperwork by January 1st. The link is available on [trinitycollege.edu](http://trinitycollege.edu), under the *Financial Aid* tab.

*Federal Stafford Loans:* Students must complete the FAFSA to determine eligibility for federal student loans. Additional paperwork is required if students choose to borrow under the Stafford program. Information and instructions on this process will be provided to eligible students by the Financial Aid Office. The Master Promissory Note must be completed in order for a loan to count toward a student's bill.

*Alternative Loans:* Information is available from the Financial Aid Office on alternative loans. These loans require a credit-worthy applicant or co-signer. Students are encouraged to apply for these loans at least two months in advance of the semester so that they will be approved and funds available by the beginning of the semester.

### **Personal Funds**

*Cash, Check, Visa, MasterCard*

Payments may be made using cash, check, money order, or credit card (VISA or MasterCard). Payments can be made in person at the Business Office, or online at [trinitycollege.edu/resources](http://trinitycollege.edu/resources).

Approval of a payment arrangement will be contingent upon the status of the various payment types involved (authorization of loans, etc.). *Personal funds used to pay any remaining balance after financial aid are due by 4:00 p.m. on the Friday of the first week of classes.*

### **Past Due Status**

Delays in processing financial aid may occur because of missing information, loan denial, or other circumstances. We encourage all students to begin the financial aid process as soon as possible to avoid these delays. If a student does not address these needs or respond to communications from the Financial Aid Office or Business Office promptly, their account may be considered past due, and the student may be placed on financial suspension. Until the situation is corrected, a student on financial suspension cannot attend classes and receives failing grades on any work missed. Past due accounts are also subject to the following consequences, as determined by the Vice President for Business and Finance:

1. Financial hold on registration for future semesters
2. Degrees, diplomas, and transcripts will not be issued to the student
3. Dismissal from the College

### **Pro Rata Tuition Refund Policy**

By registering for classes, the student makes a financial commitment to pay all applicable tuition and fees to Trinity College of Florida. The institution relies on student enrollment to determine its budget for an academic year. The College recognizes that occasionally it is necessary for a student to totally withdraw

from coursework for a variety of valid reasons. A student who officially withdraws from the College will be entitled to an adjustment on their student account per the schedule listed below.

It is the responsibility of the student to obtain the official school withdrawal form from the Registrar's office and to complete that form. An administrative withdrawal fee of \$100.00 will be applied to the student account prior to the calculation of the refund. The following refund schedule applies to all tuition and student fees, except for the withdrawal fee:

**For 16-week course:**

Withdrawal during the drop/add period-100% Refund  
 Withdrawal within 2 weeks after drop/add period-75% Refund  
 Withdrawal within 4 weeks after drop/add period-50% Refund  
 Withdrawal within 6 weeks after drop/add period-25% Refund  
 Withdrawal after 6 weeks of the drop/add period-No Refund

**For 8-week course:**

Withdrawal during the drop/add period-100% Refund  
 Withdrawal within 2 weeks after drop/add period-75% Refund  
 Withdrawal within 3 weeks after drop/add period-50% Refund  
 Withdrawal within 4 weeks after drop/add period-25% Refund  
 Withdrawal after 4 weeks of drop/add period-No Refund

**Other policy clarifications:**

- No financial adjustment will be made for individual course withdrawals after the drop/add period unless the student totally withdraws from the College.
- The drop/add period for the Traditional semester (16-week courses) is seven days from the semester start date.
- The drop/add period for eight-week, module-based courses is five days from the course start date.
- Refund payments to students will be paid within 30 days.
- *Withdrawal from the College may affect the student's eligibility for future financial aid.*

Any student account which remains outstanding and has to be forwarded to a collection agency will be assessed with collection costs and fees. Therefore, the student will be responsible for the full balance of their account plus all collection charges and fees.

**Return of Title IV Funds**

A "Return of Title IV Funds Calculation" will be done for students who receive Federal Financial Aid upon withdrawal from the College. Federal aid funds are considered "earned" based on the percentage of the semester actually completed. In some cases, federal funds already disbursed to the student as a refund will need to be returned to the College for repayment to the federal aid programs. A student who remains enrolled and attends class through the 60% point in the term is eligible to retain 100% of the federal grant and loan funds. The return of State and College funds will also be proportional to the percentage of

semesters completed. (A more detailed explanation is available in the Financial Aid section of the catalog or by contacting the Financial Aid Office.)

**Room & Board Refunds**

Students who withdraw from the College prior to the first day of class will be charged the daily guest rate. Beginning with the first day of class, students will be charged a prorated semester charge.

**VA-Funded Refund Policy**

The refund of the unused portion of tuition, fees, and other charges for veterans or eligible persons who fail to enter a course, withdraw, or discontinue prior to completion will be made for all amounts paid which exceed the appropriate prorated portion of the total charges related to the total length of the course. The proration will be determined by the ratio of the number of days or hours of instruction completed by the student to the total number of instructional days or hours in the course. This policy applies only to veterans to conform to the legal requirements for VA-funded programs.

**Priority of Disbursing Funds**

If a student withdraws from the institution or stops attending for a length of time, funds must be returned to any financial aid programs from which they came. We encourage all students to consult with the Financial Aid Office prior to withdrawal consideration.

**Special Circumstances**

Every student is presumed to be familiar with the costs and other matters of the financial policy stated in the catalog. Trinity College reserves the right to make any exceptions to the above policies to ensure the proper handling of individual situations and to comply with State and Federal regulations.

# Financial Aid



*Karly Dooley*  
*Financial Aid Director*



*Corry Moore*  
*Financial Aid Advisor*

Trinity College seeks to assist every student in furthering their education and strengthening their relationship with God. In order to do so, Trinity College offers many options to help students fund their education. Financial Aid was first established in the 1600s with a single act of kindness by a widow named Lady Anne Radcliffe Mowlson. Her giving spirit and love for the students of Harvard University opened up the door to a rarely thought of concept: student financial educational support. In 1867, the creation of the Department of Education was authorized, and slowly, schools began to adapt programs to help fund students' education.

Students can complete the FAFSA beginning on October 1 for each upcoming school year. For the 2023-2024 school year, students and parents should use 2021 tax information when completing the FAFSA.

Financial assistance went nationwide with the Higher Education Act of 1965, which allowed students to take out school loans and qualify for federal and state scholarships and grants. Most degree-seeking students are eligible to receive financial assistance. Each student is encouraged to apply for financial assistance through the Financial Aid Office. Students should complete all documents required for receiving financial aid at least four weeks prior to the beginning of the current semester in order for an award notification letter to be expedited in a timely manner. It is recommended that students apply early and complete the FAFSA. Some types of aid are limited and priority is given to students who have filed all documented paperwork by January 1st.

## **Forms Needed**

1. Completion of the Free Application for Federal Student Aid (FAFSA). Go to [studentaid.gov](http://studentaid.gov) to complete, and submit the application. It is highly recommended that students and/or parents (of dependent

students) use the IRS Data Retrieval Tool to import their tax information into the FAFSA application. In order to authenticate the FAFSA, students and their parents must have a verified Federal Student Aid (FSA) ID (user name and password). You can register for your FSA ID at: [studentaid.ed.gov/sa/fafsa/filling-out/fsaid](http://studentaid.ed.gov/sa/fafsa/filling-out/fsaid). TRINITY'S SCHOOL CODE IS 030282.

2. Other forms as needed to determine eligibility by the FAO. Students will be notified by email and their financial aid portal if additional forms are needed.

*Priority deadlines* for submission of forms are January 1st (Fall semester start) and August 1st (Spring semester start). It is first come, first served with some types of aid.

### **Eligibility for Aid**

To be considered for financial assistance under the Title IV programs listed below, a student must:

1. Be a citizen or permanent resident of the United States with a high school diploma or its equivalent.
2. Have been accepted as a regular student by the Admissions Office or be currently enrolled as a regular student in a degree-seeking program at Trinity College.
3. Not be in default on a Perkins or Federal Student Loan.
4. Not owe a refund on any Title IV financial aid.

To remain eligible for assistance from federal, state, or institution sources, students must maintain satisfactory academic progress as outlined under "Satisfactory Academic Progress." To qualify for any of the programs of financial assistance provided by the U.S. Department of Education, it is necessary for the student to fill out the necessary forms listed under "Forms Needed" in the Financial Aid Office section above.

Students desiring not to receive any financial help, or who do not want all aid awarded to them, may decline any or all aid listed on their Trinity College Award Notification Letter. However, students are still responsible for their educational costs.

### **Types of Aid**

There are many types of aid for which a student may be eligible based on the FAFSA application. Awarding of grants, scholarships, and loans depends upon a variety of factors, primarily the student's demonstrated financial need. The most common forms of federal assistance include the Federal Pell Grant, Federal Supplemental Educational Opportunity Grant (SEOG), Federal Work Study, and Loans. There are state programs such as Florida Student Assistance Grant (FSAG), Florida Bright Futures Scholarship Program, and Florida Work Experience Program. There are also Trinity College's Institutional Grants and additional sources of funding such as Veteran's Benefits and State Rehabilitation. A student will receive an award letter directing them to log onto their student portal to view their financial aid offers. Through this online portal, students will have the ability to accept, decline, or adjust their award offers. Adjustments can also be made through the Financial Aid Office. Please note that students are still responsible for their educational costs, regardless of any adjustments made to the award offer.

*It is recommended by the Financial Aid Office that a student only accept the amount needed to cover their actual cost and therefore limit the amount of loans they have to pay back.*

### **Federal Pell Grant**

This grant is provided by the U.S. Department of Education and is based on need. This is a grant and does not require repayment. Those receiving a Pell Grant may be eligible for an early refund in order to purchase books. Students may see the Business Office to see if they qualify. Awards are based on financial need and enrollment status.

To apply for a Pell Grant, it is necessary to complete and submit all the forms listed under Financial Aid Office forms needed.

Pell Grants have a Lifetime Eligibility Used (LEU) of 600%. Once a student has reached 600% they have reached their maximum lifetime limit. Please see [studentaid.gov](http://studentaid.gov) for Pell eligibility used.

### **Federal Supplemental Educational Opportunity Grant (SEOG)**

This program provides limited assistance for students of exceptional financial need, who, without the grant, would be unable to continue their education. Pell Grant recipients with the lowest "EFC" (Expected Family Contribution) are given priority consideration. Eligibility is determined by completing the FAFSA. The Financial Aid Office administers FSEOG according to Section 676.10 of the Federal Regulations.

### **Federal Work Study Program (FWS)**

This program provides a limited number of jobs for students who have great financial needs. The College arranges on-campus or off-campus jobs, such as tutoring for elementary-age students in reading or math programs, as well as other community service jobs. These jobs are provided for students who will accept the responsibility of working faithfully at assigned tasks.

A student should make an appointment with the supervisor of the department in which he or she is interested in acquiring a position. Trinity has a very limited number of jobs available on campus. Offices on campus with possible positions are (but are not limited to) Admissions, Business, Student Services, Library, and Maintenance. The supervisor notifies the FAO (Financial Aid Office) via email and FAO determines if the student is eligible for FWS program. FAO notifies the supervisor of the eligibility. If approved, FAO will add it to the student's Award Notification Letter and process the FWS contract. The FWS contract should be signed by the supervisor and student. If it is not approved, FAO will notify the supervisor and the supervisor will notify the student.

### **Loans**

Loans are a common source of financing a college education, and students should enter into them carefully. The Financial Aid Office recommends that students discuss each loan option with them prior to deciding to borrow. Federal law requires all borrowers to complete a Master Promissory Note and to complete an Entrance Counseling Session prior to receiving the first loan and an Exit Counseling Session prior to leaving the College.

Both the Entrance and Exit Counseling Sessions will provide students with their rights and responsibilities as loan borrowers. The Department of Education will notify the school when these are complete. For assistance please contact the Financial Aid Office.

*You may complete the Master Promissory Note and Entrance Counseling Session and the Exit Counseling session at [studentaid.gov](http://studentaid.gov). You will need your FSA ID and password to access the site.*

The Department of Education requires students who are first-time borrowers to have their loans held for 30 days into the academic year before they are deposited against the student's account. Loans must also disburse evenly across semesters of attendance. Therefore, a student will receive half of their loan amount in the fall and the other half in the spring. If a student is attending fall only or spring only, they would receive one disbursement at the beginning of the semester and the remaining amount halfway through the semester.

### **Federal Direct Subsidized Loan**

This program allows the student to borrow money from the Department of Education to help pay for college. A Federal Direct Subsidized Loan is one in which the U.S. Government pays the interest on the loan while the student is currently enrolled in at least six credit hours in a college. Interest generally does not begin accruing until six months (grace period) after the student has graduated or is not enrolled in a college, or drops below half-time (six credits); however, starting July 1, 2012, interest will accrue during the grace period for loans disbursed on or after July 1, 2012.

You are limited to the amount you can borrow. It is based on your dependency status (dependent or independent), enrollment status (i.e., freshman, sophomore, junior, and senior), and your yearly and lifetime aggregate loan limits. To check your aggregate loan limits go to [studentaid.gov](http://studentaid.gov). You will need your FSA ID and password to access your information.

Eligibility is determined by completing and submitting the FAFSA. You must also complete and submit to the Department of Education the Master Promissory Note and Entrance Counseling Session (see above for directions). (See instructions for completing under LOANS.)

### **Federal Direct Unsubsidized Loan**

An Federal Direct Unsubsidized Loan is one in which the interest is not paid by the U.S. Department of Education under any circumstances. Eligibility is determined by completing and submitting the FAFSA. You must also complete and submit to the Department of Education the Master Promissory Note and Entrance Counseling Session. (See instructions for completing under LOANS.)

You are limited to the amount you can borrow. The limit is based on your dependency status (dependent or independent), enrollment status (i.e., freshman, sophomore, junior, and senior), and your yearly and lifetime aggregate loan limits. To check your aggregate loan limits go to [studentaid.gov](http://studentaid.gov). You will need your FSA ID and password to access your information.



### **Federal Parent Plus Loan for Undergraduate Students**

This program enables parents of dependent undergraduate students (24-years old) and up are considered to be independent) to borrow in order to finance their child's education. By default, payments are required 60 days after the loan is fully disbursed. However, a parent may request deferment during the course of the application. The Parent Plus Loan is limited to parents who do not have an adverse credit history. If the parent is denied the Plus Loan, they will still be given several options on how to proceed, including an additional student loan being awarded to the student. Parents may apply at [studentaid.gov](http://studentaid.gov).

### **Florida Student Assistance Grant (FSAG)**

The Florida Student Assistance Grant (FSAG) is a grant that is awarded to full-time, degree-seeking students who are Florida residents. Award amounts vary based on financial need. In order to continue to receive funding, a student must meet all renewal eligibility requirements, which can be accessed at [floridastudentfinancialaid.org/SSFAD/factsheets/FSAG.htm](http://floridastudentfinancialaid.org/SSFAD/factsheets/FSAG.htm). Student must provide proof of residency according to Florida statutes for financial aid purposes (once you apply FAO will contact you about this.)

### **Florida Bright Futures Scholarship Program**

This scholarship is awarded in high school to Florida students who meet the specific GPA, SAT/ACT test scores, and other general requirements which can be accessed at [FloridaStudentFinancialAid.org/SSFAD/bf/acadrequire.htm](http://FloridaStudentFinancialAid.org/SSFAD/bf/acadrequire.htm). High School students apply for this scholarship by submitting a Student Florida Financial Aid Application during the last year in high school (after December 1st and prior to graduation). The application can be accessed at [FloridaStudentFinancialAid.org](http://FloridaStudentFinancialAid.org), under State Grants, Scholarships & Applications. The application gives the Florida Department of Education (FDOE) permission to evaluate the student's high school transcript and standardized test scores for eligibility for a Bright Futures Scholarship and other state scholarships and grants. In addition, a student must meet all renewal eligibility requirements in order to be considered for future funding. Proof of Florida residency is required.

The Academic Top Scholars Award (ATS), announced by the Florida Department of Education before the end of the fall term after all Term One disbursements are reported, is awarded to the Florida Academic Scholar with the highest qualifying SAT/ACT test score.

Bright Futures are based on a per credit hour amount established by the General Appropriations Act each year. Institutions are required to recalculate the Bright Futures award when a student withdraws or drops one or more classes after the Drop/Add period ends.

### **The Student and Financial Aid**

#### *Satisfactory Academic Progress (SAP)*

According to federal regulations, in order for a student to remain eligible for financial aid, they must maintain Satisfactory Academic Progress. Satisfactory Academic Progress (SAP) is a way to show that students are progressing at a reasonable rate toward achieving their degree. There are two components of SAP:

1. *Qualitative*: Minimum Cumulative Grade Point Average (CGPA) - maintaining a cumulative GPA of 2.0 or higher. Cumulative GPA includes transfer work if applicable.
2. *Quantitative*: includes both the completion ratio (pace) and the maximum time frame—The completion ratio means maintaining a 67% semester credit hour completion ratio. For example, if the student signed up for 12 credits, they must earn at least 9 credits in order to be in compliance. Nine divided by twelve is 75% (over the minimum 67%). The maximum time frame is completing all required courses and graduating within the 150% maximum time frame. For example, if your degree requires you to complete 120 credit hours, those credits must be completed before the student reaches 180 credit hours. Students cannot receive financial aid for more than 150% of the credit hours required to complete their degree.

Only grades A through D- will be considered as credits completed. SAP will be reviewed at the end of each semester/term. Financial Aid Warning/Probation/Suspension Students will be officially evaluated for SAP at the end of each semester. Students will be placed on Financial Aid Warning if they have not maintained Satisfactory Academic Progress as outlined above for a period of one semester.

Students may receive financial aid during the warning period. If the student does not meet Satisfactory Academic Progress by the end of the warning semester, he/she will be placed on Financial Aid Suspension unless an appeal is submitted and approved by the stated deadline. During the suspension period, the student will be ineligible to receive any Federal or State aid. Institutional aid is given at the discretion of the college.

If the student chooses to appeal the suspension, and it is approved, then the student will be placed on Financial Aid Probation and receive an appeal agreement. Students on probation will remain eligible to receive financial aid as long as they adhere to the terms of the appeal agreement. If the student fails to adhere to their agreement, they will be placed on Financial Aid Suspension again and will be ineligible to receive financial aid until the above SAP requirements are met.

(Note: Some Federal, State, and Institutional programs may have more stringent policies than those listed above for Satisfactory Academic Progress.) Financial aid can be reinstated upon meeting Satisfactory Academic Progress in any subsequent semester, regardless of whether or not the student filed an appeal.

### **Financial Aid Appeals**

Students who have a question about their Financial Aid Suspension have the right to appeal to the Financial Aid Director. This appeal should be made in writing within thirty days after the date of the student's suspension notice. The student must submit a Trinity College SAP Appeal Form, including a detailed explanation of how their circumstances kept them from meeting SAP requirements in the past, and what has changed that will enable them to meet SAP guidelines in the future.

If the student had extenuating circumstances, such as a medical condition or serious illness, a learning disability, the death of an immediate family member, an involuntary call to active military duty, a documented change in conditions of employment, or other extraordinary/emergency circumstances (such

as natural disasters), the student must provide legitimate documentation to support their explanation along with an appeal form. Letters from family and friends may not be considered legitimate documentation. Appeals submitted without a detailed explanation and necessary documentation may not be approved. Successfully submitting an appeal does not guarantee approval, however, not successfully submitting an appeal could lead to continued ineligibility for financial aid. You can request a Satisfactory Academic Progress (SAP) appeal form from the Financial Aid Office or download it through the Financial Aid Portal.

## Veteran Benefits and State Rehabilitation

### **Trinity College's VA Certifying officials:**

Karly Dooley, Financial Aid Director

Corry Moore, Financial Aid Advisor

### **Veterans Benefits or State Rehabilitation**

Trinity College is approved by the Florida State Approving Agency for Veterans' education and training. Veterans qualify for educational assistance according to their length of military service. Widows and children of veterans who died or were disabled as a result of a service-connected injury or disease may also be eligible for educational benefits. Information may be obtained from the Veterans Administration or from a Veterans Service Officer.

### **A Pending Payment Compliance**

Facility Name/Address: Trinity College of Florida, 2430 Welbilt Blvd., Trinity, FL 34655. VA Facility Code: 319B2110.

In accordance with Title 38 US Code 3679 subsection (e), this school adopts the following additional provisions for any students using U.S. Department of Veterans Affairs (VA) Post 9/11 G.I. Bill® (Ch. 33) or Vocational Rehabilitation & Employment (Ch. 31) benefits, while payment to the institution is pending from the VA. This school will not:

- Prevent the student's enrollment
- Assess a late penalty fee to the student
- Require the student to secure alternative or additional funding
- Deny the student access to any resources (access to classes, libraries, or other institutional facilities) available to other students who have satisfied their tuition and fee bills to the institution

However, to qualify for this provision, such students may be required to:

- Produce the VA Certificate of Eligibility (COE) by the first day of class
- Provide a written request to be certified
- Provide additional information needed to properly certify the enrollment as described in other institutional policies

## Military Tuition Assistance (TA)

Trinity College of Florida is approved to accept Military Tuition Assistance. Students using military tuition assistance should first check with their Education Service Officer (ESO) within their military unit or command for approval.

## Scholarships and College Grants

### Scholarship Awards

#### *Endowed Scholarships*

A limited amount of financial assistance is also available through the Trinity College Scholarship Fund for traditional students. Supported through gifts of interested donors, these funds provide assistance for worthy students in the form of scholarships. It is administered by the Trinity College Scholarship Committee. Awards are made annually and are divided over appropriate fall and spring term enrollments. The number of awards and quantity of awards are determined by the Committee and may vary from year to year. Some scholarships may be added to this list (as funds are available) or others may be deleted from this list (as funds are limited).

*Established scholarship funds include the following:*

- Abe Brown Memorial Scholarship
- Academic Excellence Scholarship
- Alumni Scholarship in Honor of Gary Williams
- Art Yohner Mission Fund Scholarship
- Bill and Janice Lanpher Endowed Scholarship
- Bragg Mission
- Charles and Emily Massey Memorial Scholarship
- E. C. Bragg Endowed Memorial Scholarship
- Dennis E. Cox Memorial Scholarship
- International Student Scholarship in Honor of Merten and Iola Fogleboch
- Gordon and Bernadine Ford Memorial Scholarship
- James Whitman Memorial Scholarship
- Jan Jendrynski-Rosser Memorial Scholarship
- Jean H. Binnion Education Scholarship
- John Minder Memorial Scholarship
- Joseph Koch Memorial Scholarship
- Lewis W. Smith Memorial Scholarship
- Lillian Seymour Endowed Scholarship
- Melvin and Kathleen Carter Endowed Scholarship
- O. C. Clark Memorial

Phillis O'Farrell Memorial Scholarship  
 Rockenhaus Memorial Scholarship  
 Ruth Munce Memorial Scholarship  
 Sammie Burress Hess Memorial Scholarship  
 Sid Williams Memorial Scholarship  
 Thomas E. and Ann C. Wade Endowed Scholarship  
 Vince Shaffer Memorial Scholarship  
 W. T. Watson Memorial Scholarship  
 Wilma R. Saling Memorial Scholarship

In some categories of institutional aid, students may receive only the highest award for which they are eligible. Institutional awards cannot create a credit on a student's account. In such instances, the award will be the balance remaining on the account prior to the application of student loans. Personal charges are not eligible to be paid by institutional aid. In the case of questionable charges, the Financial Aid Director and the Business Office Manager will make the final decision.

### Academic Merit Scholarship

*(amounts are per year)*

		<b>GPA 2.20 - 2.99</b>	<b>GPA 3.00 - 3.49</b>	<b>GPA 3.50 - 4.00</b>
<b>ACT</b>	<b>SAT</b>			
0-17	0-970	0	0	0
18-20	980-1050	0	\$1,000	\$2,000
21-25	1060-1220	\$1,000	\$4,000	\$6,000
26-36	1230-1600	\$2,000	\$6,000	\$7,600

- Renewable if the student maintains at least a 3.0 cumulative GPA or higher. If a student drops below 3.0, they will be on probation for the scholarship, during which they must demonstrate positive academic progress. If this is demonstrated by GPA increase, the scholarship can be retained. If GPA decreases, the scholarship will be removed and cannot be regained.
- 9-11 credit hours = 3/4 of original scholarship amount
- 6-8 credit hours = 1/2 of original scholarship amount
- Below 6 credit hours = scholarship removed

### Trinity College Grant

The Trinity College Grant is need-based and awarded as funds are available to full-time students who are attending TCF for the first time, either as freshmen or transfer students. Eligibility is based on FAFSA information as well as GPA.

### **Christian Workers Grant**

Dependent Students who are enrolled full time and whose parents are in full-time pastoral ministry or missions will be eligible for this institutional grant of \$1,000 per school year. Independent students (not spouses) who are enrolled full time and are full time pastors or missionaries, will be eligible for a grant of \$1,000 each semester, documentation of employment is required.

### **Church Matching Grant**

If a student's church provides him/her with a scholarship to attend TCF, then that scholarship can be matched up to \$1,000 per semester. Payment must be made to TCF directly. Matching funds will not be applied until payment is received.

### **Life Change Scholarship**

This scholarship is awarded to first-time students who are enrolled full time and living on campus. It is awarded to eligible students by the Financial Aid and Admissions offices.

### **General Eligibility Requirements**

Any student who is in default on a student loan or who owes a refund for any previous federal award is ineligible for any federally funded financial aid until it is satisfied.

Trinity College of Florida does not over-award students receiving institutional aid. Any institutional aid will be capped at the amount of the student's balance owed plus a \$350 allowance for books if funding allows. If a student is not receiving institutional aid, then he/she may receive a refund through other types of funding, ie. federal loans/grants.

### **The Federal Refund Policy (R2T4)**

A statutory schedule is used to determine the amount of federal funds a student has earned when he or she ceases attendance based on the period the student was in attendance. When a student who is determined to be a recipient of a Title IV grant or loan program withdraws from an institution during a payment period or period of enrollment in which the student began attendance, the institution must begin the Title IV Refund (R2T4) process to determine the student's eligibility of Title IV funds based in accordance with the calculations prescribed by regulations. There are several factors used to determine Title IV Refund (R2T4) calculations: official or unofficial withdrawal date, payment period or period of enrollment, amount of aid that was disbursed, amount of aid that could have been disbursed, percent of Title IV earned, post-withdrawal or late disbursement, institutional cost, amount of Title IV aid to be returned (if applicable), time limits, and reporting requirements.

Up through the 60% point in each payment period or period of enrollment, a pro-rata schedule is used to determine how much federal funds the student has earned at the time of withdrawal. After the 60% point in the payment period or period of enrollment, a student has earned 100% of the federal funds. Upon the completion of Title IV Refund (R2T4), a school is required to determine if a post-withdrawal disbursement is necessary for funds earned and not disbursed to students and/or parents. Recent regulations state that all withdrawals must undergo Title IV Refund (R2T4) if federal monies apply. The Federal Refund Policy (R2T4) is very encompassing and this is intended to be an overview of the policies and procedures that

govern regulations pertaining to Title IV Refund (R2T4). For further guidance on Title IV Refund's (R2T4) policies and procedures, please see the reference material found in Volume 5 of the Federal Student Aid Handbook under Withdrawals. You may access a copy in the Financial Aid Office.

# Academic Information



*Eric J. Bargerhuff, Ph.D.  
Vice President  
for Academic Affairs*



*Grace Collins  
Registrar*

## **Accreditation and Membership**

Trinity College is incorporated under the laws of the State of Florida as a four-year, semester-based college authorized by the Florida State Commission for Independent Education to grant the associate and baccalaureate degree.

Trinity College is accredited by the Commission on Accreditation of the Association for Biblical Higher Education (5575 S. Semoran Blvd., Suite 26, Orlando, Florida 32822-1781; telephone number 407-207-0808) to award associate's and bachelor's degrees. ABHE is recognized as an institutional accreditor by the Council on Higher Education Accreditation and the U. S. Department of Education.

In addition, Trinity College is listed by the United States Department of Education in the Directory of Accredited Institutions of Higher Learning, is approved for the training of veterans and certain of their dependents, and is authorized under Federal law to enroll nonimmigrant alien students.

Trinity College holds membership in a number of local and national professional organizations in order to maintain the highest standards, strengthen itself, and keep abreast of current developments in educational trends.



# Academic Policies

## *Definition of Terms*

The following are definitions of very common and often-used terms in this section. They will provide a context for understanding many of the policies you will read about afterward.

### **Credit Hour**

A credit hour represents an amount of work spent by students to meet a course's intended learning objectives, verified by evidence of student achievement. The credit hour reasonably approximates one hour (50 minutes) of direct faculty instruction and a minimum of two hours of out-of-class student work for approximately fifteen weeks for one semester or the equivalent amount of work over a different amount of time. Thus, the College expects that a typical student, who attends all course meetings and who completes all readings, activities, and assignments related to a course, will spend normally about 45 hours of (clock) time per credit hour awarded.

Nontraditional venues such as online, hybrid, shortened (e.g. summer sessions), compressed format, and other nontraditional modes of delivery for a course must require work equivalent to the credit/contact hours and out-of-class work leading to the achievement of course learning objectives. Most will be greater in hours per credit.

All courses will be reviewed and approved on a periodic basis by the Academic Affairs Committee to ensure that this equivalency is met.

### **Semester**

Our traditional Fall and Spring semester dates encompass a total of 16 weeks, with three additional days for exams. One of the 16 weeks in both semesters is a break for Thanksgiving or Spring Break. These semesters are standard terms. The traditional Summer session is eight weeks in length. Nontraditional venues which consist of online, hybrid, or intensive courses have semesters that are also considered nonstandard terms with a Fall and Spring semester consisting of eight weeks in length.

### **Registration**

Registration deadlines are set each Fall and Spring for the following semester. Students registering on or before that deadline avoid paying a late registration fee. In addition, three days are scheduled for orientation, registration, and testing of new students in the Fall. All freshmen, students being re-admitted after an absence, and transfer students are required to be present for orientation.

### **Adding/Dropping/Withdrawing (Courses)**

Changes in the student's schedule may be made during the Drop /Add Period without penalty. Courses may not be added after the Drop/Add Period.

A completed electronic Drop/Add Form must be submitted within seven days from the semester start date for changes to 16-week semester courses, and an electronic Drop/Add Form must be submitted within five days from the course start date for 8-week courses.

Students may withdraw from a 16-week course with a "VWD" (Voluntary Withdrawal) until the 10th Friday of the semester. Students may voluntarily withdraw from an 8-week course, until the 25th day after the course start date. Class withdrawals will be effective on the date the Registrar's Office receives the completed Class Withdrawal Form.

A "VWD" will show on a transcript and affect the SAP (Satisfactory Academic Progress) at the College, but it will not affect a student's GPA. The student will also be responsible for tuition and fees. However, consequences of withdrawing from a course may include 1) loss of tuition and fees paid for the course, 2) reductions and recalculation of the financial aid award, 3) loss of work-study hours, 4) loss of on-campus housing, and 5) loss of some veteran's benefits. Once the Withdrawal Period is over, students will earn the grade from all submitted assignments.

### **Grade Forgiveness**

Students will be permitted to repeat a course in which they have received either an F or D grade. Students who desire to repeat a course in which a C- or better was earned must receive approval from the Vice President for Academic Affairs prior to registering for the repeated course. The first grade will be deducted from the attempted and earned cumulative totals but will not be physically removed from the permanent record. For all repeated courses, the last grade only will be computed in cumulative totals and grade point averages. Students are responsible for indicating at the time of registration that they are repeating courses. Applied music and independent or directed study courses are exempted from the grade forgiveness policy and may not be repeated. Students may not repeat courses at another institution and transfer the grade back to Trinity College for grade forgiveness.

### **Grade Appeal Policy**

Grades are determined solely on the basis of the academic performance of each student according to pre-established criteria determined by the course instructor, printed in the syllabus, and consistent with College policies. Grade determination is the prerogative of the instructor, and students should be aware that the evaluation and grading of academic performance are subject to the professional judgment of each instructor. Considerable personal discretion is required in these judgments - a justifiable margin of difference can exist between the evaluations made by two or more professionals of the same person's academic performance. Students are entitled to compare their work in the course with the criteria applied in deciding the final grade for the course.

Accordingly, the course instructor is required to return major papers to students or to make such available for students until the end of the following term. Spring semester materials are to be available until the end of the Fall semester. A student may object to a course grade for one or more of the following reasons:

1. The methods or criteria for evaluating academic performance, made explicit by the instructor at the beginning of the course, usually in a course syllabus or as subsequently modified by the instructor, were not actually applied in determining the grade.
2. The grade was determined or influenced by criteria other than those explained by the instructor, or
3. The grade was incorrectly computed.

A student may appeal his or her final grade in a course only in the semester immediately following the one in which the grade was received. Appeals will not be considered after that time. The student who appeals a grade bears the full burden of proof that there are sufficient grounds for changing a grade. Only the final grade of a course and its means of determination may be appealed; grades on individual assignments may not be appealed.

A student who is considering a grade appeal must first discuss the grade with the instructor. The instructor is expected to explain the reason for the grade to the student. The instructor may recommend to the Registrar a change in the grade that is questioned. This should be done only in unusual circumstances. A written explanation (from the student) for the grade change should accompany the Change of Grade Form, which must be submitted to the Registrar. If that attempt fails, the student may continue his or her appeal by submitting a written request to the Vice President for Academic Affairs for a hearing. Since the burden of proof rests upon the student, it is important that the student include a clear and coherent statement (typed) with the reason for the appeal, together with any supporting documents the student may wish to include. Students may request that copies of supporting documents in possession of the faculty member be forwarded to the Vice President for Academic Affairs. All appeals will be thoroughly and fairly reviewed.

Upon receipt of the appeal, the Vice President for Academic Affairs will forward all materials to the instructor of the course for a written response within two weeks. A copy of the response will be forwarded to the student. The Vice President of Academic Affairs may request oral clarification from either the instructor or the student in preparation for an official appeal before the Academic Affairs Committee. The Academic Affairs Committee hears all unresolved grade appeals. The Vice President for Academic Affairs, as Chair of the Academic Affairs Committee, receives all requests for a hearing, sets the calendar, notifies all committee members and involved parties of the dates and times of the hearings, and informs students by written notice of the recommendations of the Committee. The members of the Committee are expected to disqualify themselves should a conflict of interest arise.

The Committee shall evaluate the appeal and vote to approve or deny it. Decisions of the Committee arrived at by secret ballot are to be determined by a majority vote. Such action must be taken within four weeks of the date of filing the appeal. The Committee is to reach one of the three following decisions:

1. Appeal affirmed and settled by consent: i.e., the Committee devises conciliation mutually acceptable to the student and the instructor who gave the grade. Should the acceptable conciliation involve a change of grade, the instructor will submit a Change of Grade Form.
2. Appeal affirmed and the Committee may submit a Change of Grade Form. In determining the student's final grade, the Committee will take into account all evidence of the student's academic performance

in the course under appeal as well as the implications for the student's grade of the instructor's actions in the case in question.

3. Appeal denied; original grade stands. The decision reached by the Committee is to be communicated by the Vice President for Academic Affairs in writing directly to the instructor and the student. The explanation for the decision will also be communicated.  
Decisions by the Committee are final and binding on all parties.

### **Transfer Students**

Students who have been enrolled in other institutions of higher education may apply to Trinity College to be admitted as transfer students. Official transcripts of student records from previous institutions must be sent directly from the institution to the Office of Admissions of Trinity College. It is the responsibility of the applicant to initiate the requests for transcripts. Students from other institutions may apply for the transfer of credits taken prior to their admission to Trinity College, provided the classes are compatible with their declared programs.

### **Transferability of Credits**

Trinity College accepts the transfer of credits as part of its educational policy. The value or transferability of credits to and from Trinity College is determined according to the curricular requirements and at the discretion of the receiving institution. Decisions to accept transfer credits are not based on the source of an institution's accreditation, provided that agency is recognized as an institutional accreditor by the Council on Higher Education Accreditation. It is the responsibility of each student seeking the transfer of credits to initiate the request and confirm the acceptance of earned credits. Trinity College allows the transfer of credits in order to avoid the duplication of coursework and unnecessary expense where demonstrably comparable work can be shown.

Students from approved institutions of higher education will be given credit for courses which are applicable for the student's course of study at Trinity, provided such courses were completed with a grade of "C" or better. Grades earned in transferred courses are not used in computing the student's Trinity College grade point average. The final 32 credit hours and at least 50% of all major credit hours must be completed in residence (in-seat or online) at Trinity College.

No credit will be allowed without an official transcript of previous work. In some cases, when a student is transferring from a nonaccredited college, provisional credits in Bible, theology, and Bible-related fields may be allowed. These must be validated by the student's demonstration of ability to maintain a "C" or better grade point average in 30 semester hours of coursework at Trinity. Subjects in general education taken at a nonaccredited institution may be transferable by examination.

### **Advanced Credit by Testing or Online Course Completion**

Students at Trinity College may earn up to 30 semester credits toward degree requirements by submitting satisfactory results from the following College approved testing programs:

1. *Advanced Placement Examinations* are given by the College Entrance Examination Board. Students take Advanced Placement courses in high school and may take the AP Examination at the end of each course. Students receiving a score of three will earn three semester hours of credit in the related subject area. Students receiving a score of four or five will earn up to six semester hours of credit in the related subject area.
2. *College Level Examination Placement (CLEP)* is a means by which students may earn college credit by obtaining a minimum score on an examination.

**The following chart shows the passing standards required by Trinity College.**

<b>CLEP Examination</b>	<b>Score</b>	<b>Trinity Application</b>	<b>Credits</b>
<i>Composition and Literature</i>			
American Literature	50	Sounds of Literature Elective	3
English Literature	50	Literature Elective	3
College Composition	50	ENC 1101/1102 Fresh. Comp. I & II	6
<i>Social Sciences and History</i>			
American Government	50	History Elective	3
History of the United States I	50	History Elective	3
History of the United States II	50	History Elective	3
Human Growth and Development	50	Developmental Psychology	3
Humanities	50	Fine Arts Elective	3
Intro. To Educational Psychology	50	Educational Psychology	3
Introduction to Psychology	50	General Psychology	3
Introduction to Sociology	50	General Psychology	3
Social Sciences and History	50	History Elective	6
Western Civilization I	50	History Elective	3
Western Civilization II	50	History Elective	3
<i>Sciences and Mathematics</i>			
Biology	50	Darwinism & Gen. Elective	6
Calculus	50	College Math & Gen. Elective	4
Chemistry	50	Darwinism & Gen. Elective	6
College Algebra	50	College Math	3
College Mathematics	50	Math Elective & Gen. Elective	6
Natural Sciences	50	Darwinism & Gen. Elective	6
Precalculus	50	College Math	3

3. Defense Activity for Non-Traditional Education Support (DANTES) is a system of examinations offered by the Educational Testing Service by which students may obtain credit in particular subject areas.
4. Educational Experiences in the Armed Services are recommendations given to veterans that suggest equivalent course credit for experience and training in the armed services.

As with all transfer credits, only those credits that are applicable to degree programs at Trinity College will be accepted.

### Florida's Statewide Course Numbering System

*(Section 1007.24, Florida Statutes)*

Some courses in this catalog are identified by prefixes and numbers that were assigned by Florida's Statewide Course Numbering System (SCNS). This numbering system is used by all public postsecondary institutions in Florida and by participating nonpublic institutions. The major purpose of this system is to facilitate the transfer of courses between participating institutions.

Students and administrators can use the online SCNS to obtain course descriptions and specific information about course transfer between participating Florida institutions. This information is at the SCNS website at <http://scns.fldoe.org>.

Each participating institution controls the title, credit, and content of its own courses and recommends the first digit of the course number to indicate the level at which students normally take the course. Course prefixes and the last three digits of the course numbers are assigned by members of faculty discipline committees appointed for that purpose by the Florida Department of Education in Tallahassee. Individuals nominated to serve on these committees are selected to maintain a representative balance as to the type of institution and discipline field or specialization.

The course prefix and each digit in the course number have a meaning in the SCNS. The listing of prefixes and associated courses is referred to as the "SCNS taxonomy." Descriptions of the content of courses are referred to as "statewide course profiles."

### Examples of Course Identifier

<b>Prefix</b>	<b>Level Code</b> (First digit)	<b>Century Digit</b> (Second digit)	<b>Decade Digit</b> (third digit)	<b>Unit Digit</b> (Fourth digit)	<b>Lab Code</b>
<b>ENC</b> English Composition	<b>1</b> Lower (Freshman) Level at this Institution	<b>1</b> Freshman Comp.	<b>0</b> Freshman Comp. Skills	<b>1</b> Freshman Comp. Skills I	No Laboratory component this course

General Rule for Course Equivalencies Equivalent courses at different institutions are identified by the same prefixes and the same last three digits of the course number and are guaranteed to be transferable between participating institutions that offer the course, with a few exceptions, as listed below in Exceptions to the General Rule for Equivalency.

For example, a freshman composition skills course is offered by 59 different postsecondary institutions. Each institution uses "ENC\_101" to identify its freshman composition skills course. The level code is the first digit and represents the year in which students normally take the course at a specific institution. In the SCNS taxonomy, "ENC" means "English Composition," the century digit "1" represents "Freshman Composition," the decade digit "0" represents "Freshman Composition Skills," and the unit digit "1" represents "Freshman Composition Skills I."

In the sciences and certain other areas, a "C" or "L" after the course number is known as a lab indicator. The "C" represents a combined lecture and laboratory course that meets in the same place at the same time. The "L" represents a laboratory course or the laboratory part of a course that has the same prefix and course number but meets at a different time or place.

Transfer of any successfully completed course from one participating institution to another is guaranteed in cases where the course to be transferred is equivalent to one offered by the receiving institution. Equivalencies are established by the same prefix and last three digits and comparable faculty credentials at both institutions. For example, ENC 1101 is offered at a community college. The same course is offered at a state university as ENC 2101. A student who has successfully completed ENC 1101 at a Florida College System institution is guaranteed to receive transfer credit for ENC 2101 at the state university if the student transfers. The student cannot be required to take ENC 2101 again since ENC 1101 is equivalent to ENC 2101. Transfer credit must be awarded for successfully completed equivalent courses and used by the receiving institution to determine satisfaction of requirements by transfer students on the same basis as credit awarded to the native students. It is the prerogative of the receiving institution, however, to offer transfer credit for courses successfully completed that have not been designated as equivalent. NOTE: Credit generated at institutions on the quarter-term system may not transfer the equivalent number of credits to institutions on the semester-term system. For example, 4.0 quarter hours often transfer as 2.67 semester hours.

### **The Course Prefix**

The course prefix is a three-letter designator for a major division of an academic discipline, subject matter area, or subcategory of knowledge. The prefix is not intended to identify the department in which a course is offered. Rather, the content of a course determines the assigned prefix to identify the course.

### **Authority for Acceptance of Equivalent Courses**

*Section 1007.24(7), Florida Statutes, states:*

Any student who transfers among postsecondary institutions that are fully accredited by a regional or national accrediting agency recognized by the United States Department of Education, and that participates in the statewide course numbering system, shall be awarded credit by the receiving institution for courses

satisfactorily completed by the student at the previous institutions. Credit shall be awarded if the courses are judged by the appropriate statewide course numbering system faculty committees representing school districts, public postsecondary educational institutions, and participating nonpublic postsecondary educational institutions to be academically equivalent to courses offered at the receiving institution, including equivalency of faculty credentials, regardless of the public or nonpublic control of the previous institution. The Department of Education shall ensure that credits to be accepted by a receiving institution are generated in courses for which the faculty possess credentials that are comparable to those required by the accrediting association of the receiving institution. The award of credit may be limited to courses that are entered in the statewide course numbering system. Credits awarded pursuant to this subsection shall satisfy institutional requirements on the same basis as credits awarded to native students.

### **Exceptions to the General Rule for Equivalency**

Since the initial implementation of the SCNS, specific disciplines or types of courses have been excepted from the guarantee of transfer for equivalent courses. These include courses that must be evaluated individually or courses in which the student must be evaluated for mastery of skill and technique. The following courses are exceptions to the general rule for course equivalencies and may not transfer:

1. Courses not offered by the receiving institution
2. For courses at non-regionally accredited institutions, courses offered prior to the established transfer date of the course in question
3. Courses in the 900-999 series are not automatically transferable and must be evaluated individually. These include such courses as Special Topics, Internships, Apprenticeships, Practica, Study Abroad, Theses, and Dissertations
4. Applied academics for adult education courses
5. Graduate courses
6. Internships, apprenticeships, practicums, clinical experiences, and study abroad courses with numbers other than those ranging from 900-999
7. Applied courses in the performing arts (Art, Dance, Interior Design, Music, and Theatre) and skills courses in Criminal Justice (academy certificate courses) are not guaranteed as transferable.

These courses need evidence of achievement (e.g., portfolio, audition, interview, etc.). Transferability is at the discretion of the receiving institution.

### **Courses at Non-Regionally Accredited Institutions**

The SCNS makes available on its home page (<http://scns.fl DOE.org>) a report entitled "Courses at non-regionally Accredited Institutions" that contains a comprehensive listing of all nonpublic institution courses



in the SCNS inventory, as well as each course's transfer level and transfer effective date. This report is updated monthly.

Questions about the SCNS and appeals regarding course credit transfer decisions should be directed to the Registrar's Office or to the Florida Department of Education, Office of Articulation, 1401 Turlington Building, Tallahassee, Florida 32399-0400. Special reports and technical information may be requested by calling the SCNS office at (850) 245-0427 or at <http://scns.fldoe.org>.

### **Catalog Requirements**

A student normally endeavors to fulfill the requirements set forth in the catalog in force at the time of entering college. However, a lapse in the matriculation of one or more semesters will require the student to fulfill the requirements of the catalog in effect upon re-entry to the college. A student extending continuous enrollment more than eleven semesters will be required to fulfill the requirements of the catalog in force during the twelfth semester. If a new catalog comes into effect while a student is matriculating at the College, they may elect to come under the requirements of the new catalog by completing the appropriate form in the Registrar's Office. In all instances, students are responsible for knowing their program requirements and completing their program of study.

### **Declaration of Major**

In order to enter one of the majors offered by the College, students must complete the Declaration/Change of Major Form. Students who wish to change their major must complete this application noting 'change of major.' This form should be completed electronically. Students must complete at least 50% of coursework in the major in residence (in-seat or online) at Trinity College. All students graduating with a Bachelor of Arts degree will receive a double major consisting of a Bible and Theology major along with their chosen major. Students may declare an additional major but should be aware that this may extend their program of study at the College beyond four years since an additional 30 credits in the major is required.

### **Transient Students**

Students desiring to take special instruction outside the College must request permission from their academic advisor and must be authorized by the Registrar. This permission needs to be granted for each course. A Transient Student Letter should be requested from the Registrar by completing the Transient Student Form electronically.

### **Auditing Classes**

Persons not wishing credit may audit a course. No records of attendance or assignments are kept, and no grades are issued to auditors. An audit may not be changed to credit or vice-versa after the first week of class.

### **Academic Advising**

Students will be assigned an advisor in their preferred field when they designate a major. Dual and Transient or nondegree-seeking students will be advised by the Registrar. Advisors are provided to assist students in planning course schedules each semester and to help in selecting the appropriate courses and electives that will best support the student's educational and vocational goals. In all instances, however,

students are responsible for completing their program of study. Advisors cannot be held liable for student failure to meet specified program requirements. The college catalog should be studied carefully so that each student will be fully aware of all academic policies and procedures.

### **Academic Load**

A full-time student is one who takes at least 12 semester hours. Usually, a student takes from 15 to 18 semester hours to maintain the pace of their academic program. Students with a cumulative grade point average (GPA) of 3.00 may take up to a maximum of 21 semester hours.

### **Class Schedule**

Trinity is on the semester plan with two semesters of sixteen (16) weeks each in the academic year and one (8) week each summer. Classes meet for 50 minutes per week per credit. Most classes meet twice a week on either Mondays and Wednesdays or Tuesdays and Thursdays. A few classes meet once per week or in the evening for at least 2-1/2 hours. Some courses, being experiential by nature, do not have class periods, but instead, learning activities are designed by the instructor to achieve learning outcomes equivalent to traditional classes. All online courses are designed for eight (8) weeks in either the first half of a semester (module A) or the second half of a semester (module B).

### **Class Cancellation Policy**

Each class requires a minimum enrollment of seven students. If registration for a specific class falls below seven students, Trinity College may cancel the class. The decision to cancel a course comes at the discretion of the Registrar and Academic Dean.

### **Class Attendance**

Students are expected to be present in class to assure the effectiveness of the educational process. Students obtain information, insights, and differing perspectives from class sessions. It is also expected that students will contribute to class discussion and content. If a student will be absent, it is the student's responsibility to notify their instructor via email or phone prior to, or on the same day, of absence. Any student who misses 25% or more of any course automatically fails the course.

Instructors establish attendance requirements for their courses. When permitted by the instructor and stated in the syllabus, students may request that an absence be excused. The instructor will make the decision as to whether or not to excuse the student's absence. If a student exceeds the maximum allowed absences in a course because of an extended serious illness or emergency, he or she may appeal to the instructor for special consideration by submitting a written explanation of the absences. The instructor will make the decision as to whether to allow additional absences.

Group Absence Forms for college events such as athletics or touring groups must be secured by the coach or team leader and presented to one's professors in advance of the absence.

If, for some reason, a professor does not show up for class, students must wait fifteen minutes. If the professor still has not come, and the class has not been advised otherwise, the class is dismissed.

## Residency Requirements

Residency requirements at Trinity College apply to two areas of the bachelor degree curriculum:

1. At least the final 32 hours or final 25% of the degree, whichever is greater, must be completed in residence (in-seat or online);
2. A minimum of 50% of courses in a student's major must be completed in residence (in-seat or online).

A student is in residence when they take courses at Trinity College, whether or not they live on campus.

## Classification of Students

Student academic classifications are determined at the beginning of each semester based on the number of accumulated semester credit hours as follows:

Freshmen:	Up to 27 semester hours
Sophomores:	28 - 59 semester hours
Juniors:	60 - 93 semester hours
Seniors:	94 or more semester hours

*Transfer Students* are those who transfer to Trinity College from another college.

*Full-time Students* are those enrolled for 12 or more semester hours.

*Part-time Students* are those enrolled for less than 12 semester hours.

*Probationary Students* are those current students who earned less than a 2.00 GPA for the previous Semester as designated by the Vice President for Academic Affairs based on the Registrar's report. Entering students may also be designated as probationary by the Admissions office if they fail to meet all admission requirements.

*Special Students* are those enrolled in selected courses without regard for a prescribed course of study. This may only be done by permission of the Vice President for Academic Affairs. This includes dual-enrolled students. See [trinitycollege.edu/dual-enrollment/](http://trinitycollege.edu/dual-enrollment/)

*Audit Students* are those who attend classes and pay required fees but who are not required to do assignments, take examinations, or attend classes regularly. No credit is given for classes that are audited. After the first week of class, a student may not convert an audit class to a credit class.

## Americans with Disabilities Act

Students with disabilities, both physical and learning, work with the Academic Affairs office regarding necessary accommodations. Trinity College is committed to providing equal educational opportunities for all students and assisting them in making their college experience successful. In compliance with the Americans with Disabilities Act and Section 504 of the Rehabilitation Act of 1973, Trinity College provides reasonable accommodations for students with currently documented disabilities ("Current" is defined as

within three years from the time the request for accommodations is received). We request that students notify the Academic Affairs office of any special accommodations needs at least thirty (30) working days prior to the first day of class to help ensure the quality and availability of services needed.

### **Probation Policy**

The success of students accepted or placed on probation requires institutional attention. The students have demonstrated in some way that they need academic assistance to be successful. Student success stabilizes the student body and serves the student by positioning them for the best chance of successful completion of their educational pursuits. This requires a 360° approach that includes academics, student life, and athletics (if applicable).

This probation policy applies to:

- Any student accepted to Trinity College of Florida on academic probation,
- Any returning student who failed to achieve a GPA (Grade Point Average) of greater than 2.0 the previous semester,

### **Level One Probation**

A student whose GPA is below 2.0 the previous semester, and all incoming students who are accepted on probation, will be placed on level one probation for the following semester. This warning status requires the student to improve their academic performance and includes the following conditions for continued enrollment:

- The student must sign a Student Agreement with the Director of the Learning Resource Center committing to weekly appointments with the Learning Resource Center on the main campus and other requirements as stipulated in the Agreement;
- The student must demonstrate that they are meeting all the course requirements in the weekly meetings with the Learning Resource Center.

### **Level Two Probation**

A student who does not attain a GPA greater than 2.0 while on Level One probation, will be placed on Level Two Probation the following semester. Students on Level Two probation will have the following stipulations and requirements:

The student must sign a Student Agreement with the Director of the Learning Resource Center committing to weekly appointments with the Learning Resource Center on the main campus and other requirements in the Agreement which may be adjusted to help the student succeed.

Traditional seated or online students will be limited to 12 credit hours or less. No extracurricular activities (sports, student groups, resident assistants, praise band, etc.) will be allowed while on Level Two Probation.

### **Final Probation**

If a student's GPA is below 2.0 for the semester in which they are on Level Two Probation they will be put on Final Probation the following semester. Students on Final Probation must sign a Student Agreement with the Director of the Learning Resource Center (same as Level 2 Probation) plus the following restrictions:

Traditional in-seat students can only take six hours and not be allowed to take online courses. Traditional online-only students can only take six credit hours. No extracurricular activities (sports, student groups, resident assistants, praise band, etc.) will be allowed while on Final Probation. These restrictions may affect the availability of financial aid.

### **Academic Dismissal**

A student whose GPA is below 2.0 for the semester in which they have been on Final Probation will be dismissed for an indefinite period. The student may not apply for readmission for one calendar year and must provide evidence of successful academic performance in another college or university as a part of the readmission process.

### **Academic Alert System for Reporting Poor Academic Performance**

All professors will report to the Registrar any student who is in danger of failing his/her course. The Registrar will then notify the Learning Resource Center and all other professors who have this student in class to clarify whether the performance is limited to one course. The Director of the Learning Resource Center will communicate the results of this online discussion to that student's Department Chairperson who will discuss with the student what is needed to improve class performance.

### **Academic Integrity**

The expectation at Trinity College of Florida is that the principles of truth and honesty will be rigorously followed in all academic endeavors. In support of this aim, Trinity College of Florida requires all students to exhibit academic work.

A culture of academic integrity is built upon respect for others' work, commitment to doing one's own work, and intolerance for academic dishonesty in all its forms. This assumes that all work will be done by the person who purports to do the work without unauthorized aids. In addition, when making use of language and some idea not his or her own, whether quoting them directly or paraphrasing them into his or her own words, the student must attribute the source of the material in some standard form, such as naming the source in the text or offering a citation. Individual instructors are responsible to notify the Academic Dean and the Registrar within seven (7) days of the discovery of an offense. No information pertaining to the offense shall be disclosed to external entities such as relatives, colleges, employers, or agencies, except upon subpoena or by written permission of the student.

### **Definitions**

Violations of academic integrity include, but are not limited to:

- *Cheating* - which is the use or attempted use of unauthorized material, information, electronic device, implement, or study aid in, for example, any test, quiz, academic exercise, or assignment without the instructor's permission
- *Plagiarizing* - which is the unacknowledged adoption or reproduction of the ideas, words, data or statements of others; for example, fellow students, printed materials, or any digital materials
- *Fabricating or falsifying* - which is the unauthorized falsification or invention of any data, information, or citation in an academic exercise, including the use of Artificial Intelligence (AI) generated assignments.

- *Impersonating* - which is assuming another individual's identity or allowing another individual to do so, for the purpose of fulfilling an academic requirement;
- *Facilitating* - which is helping or attempting to help another commit an act of academic dishonesty; for example, making an assignment available or using a mobile device to coach another.

If students have any questions or doubts about what cheating or plagiarism involves, or about how to acknowledge source materials, they should feel free to consult their professor, the Student Learning Center, or the Vice President for Academic Affairs. The full policy on Academic Integrity is one of the announcements in every course syllabus in CANVAS LMS.

Penalties for an initial case of plagiarism are at the discretion of the course instructor and may include failure of the course. Penalties for repeated plagiarism in the same course or for plagiarism in multiple courses are at the discretion of the Vice President for Academic Affairs and may include expulsion from the college. Students may appeal a finding of plagiarism by filing a written appeal with the office of the Vice President for Academic Affairs no more than one week after the original decision. The Vice President for Academic Affairs will schedule a hearing in which evidence of the alleged plagiarism will be presented by the faculty member. The student, who may have another person present with them during the interview, will have an opportunity to reply. The Academic Affairs Committee by majority vote may decide on one of the following: a) Affirm the appeal and remove the penalty, b) Affirm that academic dishonesty did occur but reduce the penalty, c) Reject the appeal and affirm the imposed penalty, d) Reject the appeal and impose a more severe penalty.

## Grading System

Courses at Trinity are evaluated in one of two ways

1. By Letter grade and grade points:

Letter Grade	Percent	Grade Points Per Hour	Explanation
A	94-100	4.0	Superior, marked initiative
A-	90-93	3.7	
B+	87-89	3.3	Excellent, above average
B	84-86	3.0	
B-	80-83	2.7	
C+	77-79	2.3	
C	74-76	2.0	Fair, satisfactory
C-	70-73	1.7	
D+	67-69	1.3	
D	64-66	1.0	Poor, less than average
D-	60-63	.7	
F	0-59	0.0	Failure, unsatisfactory
INC		0	Incomplete
RF		0	Repeated F
VWD		0	Voluntary withdrawal

2. By nonletter grade basis with no grade points:

Letter Grade	Grade Points Per Hour	Explanation
AU	0	Audit
CR	0	Satisfactory
NCR		

Graduation is based not only on the accumulation of credit hours but also on the student's Grade Point Average (GPA). This is determined by dividing the total grade points earned by the total hours attempted. Failed courses (F) are included in the division and therefore lower the overall GPA. This negative impact on the GPA can be eliminated by the student retaking the course involved and earning a passing grade. Courses, which are graded as "Satisfactory," or "Unsatisfactory," do not carry any grade points, and thus the hours credited are not included in the division to obtain the GPA. GPA is based only on courses taken at Trinity College.

### Incomplete Courses

In case of an emergency situation, such as a serious illness or death in the family, a student may request a grade of "INC" (extension request) in a course. In order to do this, a student must electronically submit a completed Request for Grade of Incomplete Form prior to the end of the semester and/or course. This extension must be approved by the professor and the Vice President for Academic Affairs. Students in their last semester will not be approved for an "INC" as it would delay graduation. All work for courses in which an "INC" is given must be completed no later than four weeks after the end of the semester. After that time, the "INC" will automatically become a grade of "F."

### Independent Study

An independent study is designed to provide a student with the opportunity to investigate areas of knowledge not covered in regular course offerings or to explore in greater depth areas of knowledge only touched on in regular courses. Each student should realize that the expectations and requirements will be at the same level as a regular classroom course.

The following guidelines will apply:

1. The student should submit to the Registrar a completed Application for Independent Study along with all requested accompanying materials at least one week prior to registering for the course. This application requires the signature of the professor directing the study, the student's advisor, and the Vice President for Academic Affairs. A student may register for an independent study no later than the Drop/Add Period in a semester.
2. Independent study will be limited to a total of six semester hours of the student's total college program.
3. A student must have successfully completed a minimum of 66 semester hours (earned or transferred) and have a 3.0 GPA in order to be eligible to apply for independent study.
4. Independent study will be considered part of a student's normal course load.

5. Independent studies should contain a minimum of 35 hours of study for each hour of credit requested.
6. All independent studies are only allowed to count for electives and cannot be a required course in any program.

### **Directed Study**

Directed study is a regular course of study taken outside the normal class period with content and requirements very similar to those prescribed for the regular class. This method of study is an irregular way of meeting college course requirements and will be granted only under exceptional circumstances, such as an irresolvable schedule conflict when a student is close to graduation and cannot otherwise meet graduation requirements. Each student should realize that the expectations and requirements will be at the same level as a regular classroom course.

The following guidelines will apply:

1. The student should submit to the Registrar a completed Application for Directed Study along with all requested accompanying materials at least one week prior to registering for the course. This application requires the signature of the professor directing the study, the student's advisor, and the Vice President for Academic Affairs. A student may register for a directed study no later than the Drop/ Add Period in a semester.
2. A student must have successfully completed a minimum of 66 semester hours (earned or transferred) in order to be eligible to apply for directed study.
3. Directed study will be considered part of a student's normal course load.
4. Directed studies are not permitted when a course is offered as an in-seat or online course during a particular semester.
5. Directed studies should contain a minimum of 35 hours of study for each hour of credit requested.

### **Internship**

Students enrolled in the Bachelor of Arts degree programs except for Theology majors are required to participate in a minimum two-semester internship program in their specialized fields. The internship program is practical fieldwork in a specialized area of ministry and will be supervised by the student's academic advisor. A written report of the field experience will be submitted at the end of the second semester and will be graded by the academic advisor. It will be graded as satisfactory or unsatisfactory.

### **Trinity Online Courses**

Trinity College of Florida offers courses utilizing an online mode of learning. Every course is created based on a traditional class syllabus. All assessments are based on the week's readings and/or lecture topics. The courses are kept up-to-date by incorporating current topics and online teaching methods. All courses require a weekly forum discussion and may include collaborative projects with other students in the course.

During the Fall and Spring semesters, traditional students can enroll in online courses if they have time conflicts with other classes, work conflicts, or would like to take extra courses. The online mode allows students who cannot meet at a scheduled time the opportunity to engage at a time that works best for them. The courses are intended to give the opportunity for both students and instructors to interact.



Students who are working toward an Associate or a Bachelor of Arts degree may take courses online (as available). The Bachelor of Science degrees can be completed fully online.

### **Trinity Access**

The Trinity Access option is for students who may not be able to attend college during the traditional daytime hours but still want the community experience of the live classroom. Trinity Access currently offers an Associate of Arts degree in General Studies. This degree program is primarily for nontraditional students who have little or no college credits. The normal entry requirements remain for this degree program. The degree offers evening courses delivered through a multi-access format and online courses. Half of the courses for the degree are asynchronous online and half of the courses are in synchronous multi-access format. Each course is eight weeks in duration; there are two eight-week modules containing two courses each in the fall and spring semesters as well as one module containing two courses in the summer. If a student follows the suggested course schedule, they can finish in four semesters and two summers or two calendar years. The *multi-access delivery format means that the courses are synchronous, meeting weekly at a scheduled time*. A student can weekly attend the courses either in the classroom or live online. Students choose how to attend the course on any given class date. Live online students will be required to be seated in a secluded area free from distractions and with their cameras on at all times during class time. Students must use a computer to access the class (not a mobile device). The *online courses in the degree are asynchronous* and include video instruction for course content, as well as, individual and group assignments.

### **Trinity Quest Degree Completion**

Trinity College, through its Trinity Quest program, offers three degree completion majors in a modular format in which students meet one day per week for about two years in order to finish their college degree. The focus of classroom instruction is the practical application of course content. Therefore, significant emphasis is placed on a practical project that produces a demonstration of content learning. Because the emphasis is on a practical application of learning, the philosophy of the class is student-centered and primarily a flipped classroom approach. Most of the content instruction will take place in the LMS, while class meetings will be for major project work. The goal of the class time is to allow the students to practice the disciplines needed for the completion of the course project or to work on the course project itself. The role of the instructor would be to briefly summarize the course content of the week and mostly bring their expertise to bear on the student's project.

Incoming students are required to be at least 24 years of age with at least 60 credits of completed experience. The Trinity Quest program offers majors in Organizational Leadership, Business Organizational Leadership Church Management Concentration, Christian Ministry, and Counseling Psychology which lead to a Bachelor of Science degree. Further information about admission requirements and program details may be obtained from the Trinity Quest Offices or the Trinity Quest Degree Completion section of this catalog.

# Records

## **Privacy Rights**

Trinity College, in accordance with the Family Educational Rights and Privacy Act of 1974 (FERPA) as amended, guarantees any student who is or has been in attendance at Trinity College the right of access to inspect and review educational records subject only to certain specific exceptions. With other limited exceptions, no personally identifiable information from educational records is to be disclosed to any third party by any employee of Trinity College without the written consent of the student.

Each student is guaranteed an opportunity to challenge the accuracy of the information contained in any file or record to which the student may have access, including the right to a hearing if so requested. Each student also has the right to file a complaint directly with the U.S. Department of Education whenever the student believes that the rights afforded the student by the college policy or the Family Educational Rights and Privacy Act have been violated. Copies of the complete college policy statement on student records may be obtained from the Registrar's Office.

## **Transcripts**

The Registrar keeps a transcript of all credits earned by each student. Transcripts are issued upon receipt of a completed electronic Transcript Request Form and clearance from the Business Office. A fee of \$5 is charged for each transcript. A fee of \$25 is charged for each transcript needed on an emergency basis. No transcript will be issued unless all financial obligations owed by the student to the College have been fulfilled.

## **Records Retention Policy**

The transcript (a permanent record) is the historical record of the student's academic performance at Trinity College. It contains the term-by-term record of enrollment in courses, grades awarded, and degrees conferred. The transcript, along with a record of Christian service activities and credit, is retained permanently in the student's file.

The student's file also contains supplemental material associated with admission to Trinity College, enrollment, and graduation. Examples include petitions for exemptions to policies, degree audits, evaluations of transferred work, Declaration of Major Forms, and miscellaneous correspondence. These supplemental materials are retained for seven years after the student's last day of attendance and are then destroyed.

# Academic Honors

## **Dean's List**

After the conclusion of each semester, students who are full time and have achieved a Grade Point Average of 3.50 and above are placed on the Dean's List. Students will receive a certificate to honor their achievement.

### **Graduation Honors**

At graduation, Trinity College will recognize each student who achieves a high cumulative grade point average. Students who attend at least two sequential years immediately preceding graduation are eligible to be presented with honors at graduation and will be awarded appropriate honor cords and sashes. Students who have earned at least 60 credit hours in residency will be honored according to the following cumulative GPA scale:

- 3.50 to 3.74 Cum Laude/With honors
- 3.75 to 3.89 Magna Cum Laude/With high honors
- 3.90 to 4.00 Summa Cum Laude/With highest honors

Two students will be selected from each of the graduating classes (Bachelor of Arts and Bachelor of Science) for Valedictorian and Salutatorian. Qualifications are based on highest overall academic performance, exemplary moral and spiritual character, and potential for future ministry.

### **Retention and Graduation Rates**

Trinity College of Florida is engaged in the ongoing collection of retention and graduation rates. For the past 5 years, the percentage of new freshmen still enrolled at the start of the next academic year has been as follows:

- Fall 2021 freshmen who returned in Fall 2022: 29%
- Fall 2020 freshmen who returned in Fall 2021: 53%
- Fall 2019 freshmen who returned in Fall 2020: 64%
- Fall 2018 freshmen who returned in Fall 2019: 55%
- Fall 2017 freshmen who returned in Fall 2018: 37%

Graduation rates are calculated by computing the percentage of the entering first-time, full-time students who graduate from the College within six years and are as follows:

- Fall 2016 freshmen who graduated by May 2022: 20%
- Fall 2015 freshmen who graduated by May 2021: 36%
- Fall 2014 freshmen who graduated by May 2020: 16%
- Fall 2013 freshmen who graduated by May 2019: 8%
- Fall 2012 freshmen who graduated by May 2018: 27%
- Fall 2011 freshmen who graduated by May 2017: 34%

## **Academic Programs**

The academic programs of Trinity College are designed to prepare students to serve Christ in every vocation. The Certificate Programs and the Associate of Arts degrees have the same mission and compatible goals as the four year degrees but involve fewer credit hours.

## **Bachelor of Arts**

The Bachelor of Arts is the degree that each four-year graduate of the College receives. Within the B.A., each student selects a major from among Business Organizational Leadership (Leadership Concentration, Sports Leadership Concentration, or Church Management Administration Concentration), Ministry (Intercultural Studies Concentration, Pastoral Ministry Concentration, Women's Ministry Concentration, Worship and Creative Arts Concentration, Youth Ministry Concentration), Elementary Education, Interdisciplinary Studies, Interdisciplinary Studies English Education Concentration, Psychology, or Psychology (Counseling Concentration), and Theology. These majors provide thorough biblical knowledge, advanced theological studies, and professional preparation for various facets of Christian ministry or preparation for further study.

NOTE: All Trinity College students graduating with a Bachelor of Arts degree will receive a double major consisting of a Bible major along with their chosen major.

In the following pages, each major or emphasis is presented in a recommended four-year layout. Students are encouraged to follow the recommended sequence as closely as possible. While students are not prohibited from changes in the sequence, following it ensures that students will finish their programs in a timely manner with the fewest conflicts.

## **Core Curriculum**

All students planning to receive the B.A. are required to complete the Core Curriculum and any other requirements that are specified for the major they select. The Core Curriculum is divided into four areas, the first three being general education and the fourth being Bible, requiring at least 36 credit hours.

The general education segment of the Core Curriculum provides intellectual preparation in the mastery of basic tools and skills of thought, learning, and academic preparation in acquiring the general knowledge which is the foundation for more specialized studies. Students successfully completing the General Studies Core Curriculum will demonstrate:

1. College level competence in the general intellectual skills that form the foundation for all learning: reading, writing/composition, rhetoric, and logic,
2. A broad academic knowledge of Western culture, integrating themes from its history, science, philosophy, politics, literature, art, and music,
3. An ability to integrate a Christian worldview into their understanding of general studies content.

The Bible segment of the Core Curriculum provides a basic academic knowledge of the Bible's content and doctrines, as well as, the skills necessary for its proper interpretation and the ability to apply the Bible to personal life situations and to articulate the biblical message to others. A student successfully completing the Bible Core Curriculum will demonstrate:

1. A general knowledge of the content of Scripture,
2. A general knowledge of the content of Systematic Theology,
3. Knowledge and skills for accurate biblical interpretation, application to life situations, and communication of the biblical message to others.

The Core Curriculum for the majority of our majors is made up of the following courses:

<b>Area I: Humanities and Fine Arts (Credits)</b>		<b>Area IV: Bible and Theology Continued...</b>	
Freshman Composition I	3	Life and Revelation of Christ	3
Freshman Composition II	3	New Testament History and Letters	3
Introduction to Public Speaking	3	Romans	3
Introduction to Philosophy	3	Hermeneutics	3
General Education Electives	6	Bible and Theology Electives	3-9
Literature Elective	3		
Fine Arts Elective	3		
<b>Area II: Social and Behavioral Sciences</b>		<b>Theological Studies</b>	
Skills for College Success	3	Systematic Theology I: Prolegomena, Bibliology, and Theology Proper	3
General Psychology	3	Systematic Theology II: Christology, Pneumatology, and Angelology	3
History Elective	3	Systematic Theology III: Anthropology, Hamartiology, and Soteriology	3
<b>Area III: Natural &amp; Computer Sciences &amp; Mathematics</b>		Systematic Theology IV: Ecclesiology, Eschatology, and Contemporary Theology	3
Mathematics Course	3	Apologetics	3
Science Elective	3	Theology Elective	3
<b>Area IV: Bible and Theology</b>		<b>Interdisciplinary Bible-related</b>	
<b>Bible</b>		Evangelism and Discipleship	3
Basics of Biblical Living	3	World Missions and Religions	3
Christian Belief and Scripture	3	Senior Research Seminar	3
Old Testament Law and History	3		
Old Testament Poetry and Prophecy	3		

## Graduation Requirements

All of the following requirements must be met in order to graduate and receive a Bachelor of Arts degree from Trinity College: (To see the graduation requirements for the Certificate and Associate of Arts degrees, please go to pages 43-47.)

1. Satisfactory completion of a minimum of 123 semester credit hours with at least a 2.0 cumulative grade point average including completion of all Core Curriculum, major, Chapel, and Christian Service requirements. The final 32 credit hours and at least 50% of all major credit hours must be completed in residence at Trinity College.
2. Satisfactory completion of Bible Theology Test
3. Satisfactory completion of all Trinity College assessment procedures
4. Continued evidence of a consistent genuine Christian testimony

5. Continued essential agreement with the Doctrinal Statement of the College
6. Satisfactory fulfillment of all financial obligations to the College. No degree will be granted or transcript provided to a student with an outstanding financial obligation to the College.
7. Affirmative recommendation by the faculty, Vice President for Academic Affairs, and the Board of Trustees

## Honors Program

### **Purpose**

The Honors Program at Trinity College is designed to develop the entire person as they work through the program. Therefore, we have developed a guided cohort-based system that emphasizes community, accountability, and growth. We seek out participants who are humble, teachable, and willing to grow. The student will strive for academic excellence while developing spiritual maturity.

### **Program Content**

Classes: Each program candidate will take six Honors Program approved courses between their Sophomore–Senior years at Trinity College of Florida. These courses must be approved by the Honors Program director (unless already indicated in the course catalog) and can include the summer seminar.

Trinity Honors Program courses include:

- Readings in Christian Thought/Theology 1 (Classical Period)
- Reading in Christian Thought/Theology 2 (Modern Day Period)
- Darwinism, Intelligent Design, and the Rhetoric of Science
- Contemporary Issues in Ethics and Theology
- C. S. Lewis - Apostle to the Skeptic
- Western Civilization - Great Books
- And more...

### **Summer Honors Seminar:**

We offer an exciting opportunity to our students where they can enrich their education through first-hand experience in a diverse educational setting. These courses may be offered either in the United States or abroad. Recent trips include: Chicago, Israel, Greece, Italy, United Kingdom.

### **Program Structure:**

Freshman Year (Introduction) Strategic Reading Program - The student will read one book per semester and participate in group discussions about each book's content. Sophomore Year (Stage One) Academic Mentoring Program - The student will participate in personal and group academic guidance to improve their study skills and writing proficiency. Junior Year (Stage Two) Personal Mentoring Program - The student will be provided with a mentor who will work with them one-on-one to shape them mentally, emotionally, and spiritually. Senior Year (Stage Three) Professional Mentoring Program - The student will be provided

with a professional mentor in a field of their choice who will teach them the expectations and realities of their respective field.

Summer Honors Reading: A total of one to two books will be read each summer in the Honors Program under the umbrella of "Classics of the Christian Faith."

Senior Research Project: Each senior student at Trinity College of Florida is required to complete a senior research project that demonstrates research in his or her chosen field. Participants in the Honors Program will successfully complete their research and may be given additional "honors level" requirements added to their project that will set their project apart in keeping with the high expectations of being in the Honors Program.

### **Benefits of the Honors Program:**

- An intentionally designed list of qualifying Honors Program courses that will fulfill 18 of the student's elective credit hours
- A community-based cohort system to encourage accountability and fellowship
- A three/four-stage program to produce highly developed Christ-followers
- A study-abroad program to enrich the educational experience
- Local trips and conferences to develop maturity in various fields of study and life
- Graduation day recognition
- Career and resume benefits

### **How to Enter the Program**

#### *Qualifications:*

- Minimum score requirement of (29 on ACT – 1290 on SAT) and 3.5 GPA upon graduation from high school OR a GPA of at least 3.6 obtained during the first semester at Trinity College of Florida.
- Complete the online application.
- Interview by Honors Program Director

# Programs of Study



# Certificate of Biblical Studies

*Department Chair: Stuart E. Parsons, Ph.D.*

The Certificate of Biblical Studies is for students who want a biblical foundation prior to pursuing education or training at a non-Christian institution or for those who already have a degree but are seeking additional instruction in Biblical studies. The Certificate is also appropriate for lay workers in local churches who sense a need for Biblical education. This program may also help a student to meet the requirements of various mission boards.



## Graduation Requirements

All of the following requirements must be met in order to receive a Certificate of Biblical Studies from Trinity College:

1. Satisfactory completion of a minimum of 30 semester credit hours with at least a 2.0 cumulative grade point average including completion of the Certificate of Biblical Studies curriculum, Chapel, and Christian Service requirements. The final 26 credit hours must be completed in residence at Trinity College.
2. Satisfactory completion of all Trinity College assessment procedures
3. Continued evidence of a consistent, genuine, Christian testimony
4. Continued essential agreement with the Doctrinal Statement of the College
5. Satisfactory fulfillment of all financial obligations to the College. No certificate will be granted or transcript provided to a student with an outstanding financial obligation to the College.
6. Affirmative recommendation for graduation by the faculty, Vice President for Academic Affairs, and the Board of Trustees.

## Certificate Requirements (Total required credits: 30) Suggested One-Year Schedule:

Fall Semester 15 Credits			Spring Semester 15 Credits		
ENC 1101	Freshman Composition I	3	ENC 1102	Freshman Composition II	3
BIBL 1311	Old Testament Law and History	3	BIBL 1322	Old Testament Poetry & Prophecy	3
GNMN 1302	Evangelism and Discipleship	3	MISS 1301	World Religions and Missions	3
BIBL 2301	Life and Revelation of Christ	3	BIBL 2321	New Testament History & Letters	3
BIBL 2331	Hermeneutics	3	BIBL 2000	Bible or Theology Elective	3

# Certificate in Apologetics and Christian Evidences

Department Chair: *Stuart E. Parsons, Ph.D.*

The Certificate in Apologetics and Christian Evidences is for students who wish to be equipped to deal with the philosophical and theological issues that increasingly arise in evangelism and missions directed to atheists or those who hold to other major world religions.



## Graduation Requirements

All of the following requirements must be met in order to receive a Certificate in Apologetics and Christian Evidences from Trinity College:

1. Completion of at least 18 credits in residence at Trinity College
2. Satisfactory completion of a minimum of 30 semester hours with at least a 3.0 cumulative grade point average
3. Satisfactory completion of all requirements of the Certificate of Apologetics and Christian Evidences curriculum
4. Continued evidence of a consistent genuine Christian testimony
5. Continued essential agreement with the Doctrinal Statement of the College
6. Satisfactory fulfillment of all financial obligations to the College. No certificate will be granted or transcript provided to a student with an outstanding financial obligation to the College.
7. Affirmative recommendation for graduation by the faculty, Vice President for Academic Affairs, and the Board of Trustees.

## Certificate Requirements (Total Required Credits: 30)

Required Courses			Choose 4 Courses:		
THEO 4311	Apologetics	3	THEO 4301	Contemporary Ethical Issues	3
MISS 1301	World Missions and Religions	3	THEO 4312	Advanced Apologetics	3
ISC 1502	Darwinism and Intelligent Design	3	THEO 4302	Issues in Science and Theology	3
THEO 3301	Systematic Theology I	3	THEO 3322	Contemporary Issues in Theology and Ethics	3
BIBL 4301	Romans	3	MISS 4301	World Religions	3
THEO 3303	C.S. Lewis: Apostle to the Skeptic	3	BIBL 1311	Old Testament Law and History	3
			BIBL 1322	Old Testament Poetry and Prophecy	3
			BIBL 2321	New Testament History and Letters	3
			BIBL 2301	Life and Revelation of Christ	3

# Associate of Arts in Biblical Studies

Department Chair: *Stuart E. Parsons, Ph.D.*

The Associate of Arts degree at Trinity College is a two-year degree offered to students for the purpose of providing a foundational program in Biblical studies.



## Students successfully completing this program will demonstrate:

1. General knowledge of the content of Scripture
2. Knowledge and skills for accurate biblical interpretation and application to life situations

## Graduation Requirements

All of the following requirements must be met in order to graduate and receive an Associate of Arts degree in Biblical Studies from Trinity College:

1. Satisfactory completion of a minimum of 60 semester credit hours with at least a 2.0 cumulative grade point average including completion of the Associate of Arts curriculum, Chapel, and Christian Service requirements. The final 30 credit hours and at least 50% of all major course credit hours must be completed in residence at Trinity College.
2. Satisfactory completion of all Trinity College assessment procedures
3. Continued evidence of a consistent, genuine, Christian testimony
4. Continued essential agreement with the Doctrinal Statement of the College
5. Satisfactory fulfillment of all financial obligations to the College. No degree will be granted or transcript provided to a student with an outstanding financial obligation to the College.
6. Affirmative recommendation for graduation by the faculty, Vice President for Academic Affairs, and the Board of Trustees.

## Major Requirements (Total Required Credits: 60) Suggested Two-Year Schedule:

### Fall Semester (first year) 15 Credits

SLS 1501	College and Career Success	3
ENC 1101	Freshman Composition I	3
BIBL 1311	Old Testament Law and History	3
GNMN 1302	Evangelism and Discipleship	3
OPEL 1000	Open Elective	3

### Spring Semester (first year) 15 Credits

ENC 1102	Freshman Composition II	3
BIBLE 1322	Old Testament Poetry and Prophecy	3
PSY 1012	General Psychology	3
MISS 1301	World Missions and Religions	3
SPC 1300	Interpersonal Communications	3

### Fall Semester (second year) 15 Credits

BIBL 2331	Hermeneutics	3
BIBL 2301	Life and Revelation of Christ	3
SPC 1608	Introduction to Public Speaking	3
HSEL 2000	History Elective	3
OPEL 1000	Open Elective	3

### Spring Semester (second year) 15 Credits

BIBL 2321	New Testament History and Letters	3
SCEL 2000	Science Elective	3
LTEL 2000	Literature Elective	3
BTEL 2000	Bible or Theology Elective	3
OPEL 2000	Open Elective	3

# Associate of Arts in General Studies

Department Chair: Krista S. Mallo, Ph.D.

The Associate of Arts degree in General Studies is designed to give students valuable preparation for further studies, by providing them with introductory general studies courses while helping them develop a foundational biblical perspective.



## Students successfully completing this program will demonstrate:

1. A general knowledge of the content of Scripture
2. College-level competence in the general skills that form the foundation for all learning: reading, writing/composition, and critical thinking
3. Introductory knowledge of Western culture integrating themes from history, science, philosophy, or literature

## Graduation Requirements

All of the following requirements must be met in order to graduate and receive an Associate of Arts degree in General Studies from Trinity College:

1. Satisfactory completion of a minimum of 60 semester credit hours with at least a 2.0 cumulative grade point average including completion of the Associate of Arts curriculum, Chapel, and Christian Service requirements. The final 30 credit hours and at least 50% of all major course credit hours must be completed in residence at Trinity College.
2. Satisfactory completion of all Trinity College assessment procedures
3. Continued evidence of a consistent, genuine, Christian testimony
4. Continued essential agreement with the Doctrinal Statement of the College
5. Satisfactory fulfillment of all financial obligations to the College. No degree will be granted or transcript provided to a student with an outstanding financial obligation to the College.
6. Affirmative recommendation for graduation by the faculty, Vice President for Academic Affairs, and the Board of Trustees

## Major Requirements (Total Required Credits: 60) Suggested Two-Year Schedule:

### Fall Semester (first year) 15 Credits

SLS 1501	College and Career Success	3
ENC 1101	Freshman Composition I	3
BIBL 1000	Bible or Theology Elective*	3
GEEL 1000	General Studies Elective**	3
GEEL 1000	General Studies Elective**	3

### Spring Semester (first year) 15 Credits

ENC 1102	Freshman Composition II	3
BIBL 1000	Bible or Theology Elective*	3
SPC 1300	Interpersonal Communication	3
GEEL 1000	General Studies Elective**	3
GEEL 1000	General Studies Elective**	3

### Fall Semester (second year) 15 Credits

BIBL 2331	Hermeneutics	3
BIBL 2000	Bible or Theology Elective**	3
GNMN 1302	Evangelism and Discipleship	3
LTEL 2000	Literature Elective	3
GEEL 1000	General Studies Elective**	3

### Spring Semester (second year) 15 Credits

BIBL 2000	Bible or Theology Elective*	3
MTEL 2000	Math Elective	3
HSEL 2000	History Elective	3
MISS 1301	World Missions and Religions	3
GEEL 2000	General Studies Elective**	3

***Associate of Arts General Studies Continued...***

The Trinity Access Option (see Trinity Access) for the Associate of Arts in General Studies is designed to give students flexibility in scheduling and pacing of the degree course requirements. Students selecting this degree option will meet all of the graduation requirements for the Associate of Arts in General Studies, while also:

1. Maintaining a non-traditional schedule of courses, including evening and online courses, throughout the duration of the degree program
2. Maintaining an advanced pace, with each course scheduled for eight weeks rather than the full length of the traditional semester
3. Choosing either the traditional Chapel and Christian Service or following an approved alternative option. Alternative options must be approved through the office of Student Development

Students are advised to follow one of the following course load timelines to complete the Trinity Access for the Associate of Arts in General Studies:

- A. 15 credits in each of four semesters; OR
- B. 15 credits in each of two semesters for the first year of the program, followed by six credits in the summer session, and 12 credits in each of two semesters of the second year; OR
- C. 12 credits in each of four semesters along with six credits in each of two summer sessions.

**Major Requirements (Total Required Credits: 60)**

\*Following the Admissions Assessment, the following courses: BIBL1101 Basics of Biblical Living (Fall), BIBL1102 Christian Belief and Scripture (Spring) may be required during the freshman year.

\*\*Students may select a course in history, science, literature, psychology, communication, language, fine arts, or honors.

All selections must be approved by the student's advisor.

# Bible Major

Department Chair: *Stuart E. Parsons, Ph.D.*

All Trinity College students graduating with a Bachelor of Arts degree will receive a double major consisting of a Bible major along with their chosen major.

The Bible major includes at least 36 required credit hours in Bible which are built into every Trinity College of Florida Bachelor of Arts program. The Bible major is integrated into all Bachelor of Arts programs because the theology and content of the Bible is foundational for a Christian worldview. The Bible and Theology major is inseparable from the College's mission and heritage. This major defines Trinity College of Florida as a Bible college.



## Students successfully completing the Bible and Theology B.A. program will demonstrate:

1. Knowledge of biblical studies
2. Knowledge of systematic theology
3. Knowledge and skills for accurate interpretation, consistent application, and winsome communication of the biblical message

### I. General Studies 39 Credits

College and Career Success	3
Freshman Composition I	3
Freshman Composition II	3
Introduction to Public Speaking	3
Introduction to Philosophy	3
General Psychology	3
Literature Elective	3
Fine Arts Elective	3
History Elective	3
Math Elective	3
Science Elective	3
General Education Electives	6
Courses	

### II. Bible 36 Credits Course Options

Old Testament Law and History	3
Old Testament Poetry and Prophecy	3
Life and Revelation of Christ	3
New Testament History and Letters	3
Romans	3
Hermeneutics	3
Systematic Theology I	3

### Bible Continued...

Systematic Theology II	3
Systematic Theology III	3
Systematic Theology IV	3
Apologetics	3
Bible or Theology Elective	3
Evangelism and Discipleship	3
World Missions and Religions	3

### III. Companion Major Electives 48 Credits

\*Substitute a Bible or Theology elective for majors that do not require Senior Research

Following the Admissions Assessment, the following courses: BIBL1101 Basics of Biblical Living (Fall), BIBL1102 Christian Belief and Scripture (Spring) may be required during the freshman year in lieu of Bible/Theology electives. Adjustments will be made to satisfy all other course requirements of the major.

## Bible Major

### Suggested Four-Year Schedule:

#### Freshman Year Fall Semester 12 credits

SLS 1501	College and Career Success	3
<i>GNMN 1302</i>	<i>Evangelism and Discipleship</i>	3
<i>BIBL 1322</i>	<i>Old Testament Poetry and Prophecy</i>	3
ENC 1101	Freshman Composition I	3

#### Freshman Year Spring Semester 15 Credits

<i>MISS 1301</i>	<i>World Missions and Religions</i>	3
<i>BIBL 1311</i>	<i>Old Testament Law and History</i>	3
ENC 1102	Freshman Composition II	3
PSY 1012	General Psychology	3
CMEL 2000	Companion Major Elective	3

#### Sophomore Year Fall Semester 15 credits

<i>BIBL 2301</i>	<i>Life and Revelation of Christ</i>	3
<i>BIBL 2331</i>	<i>Hermeneutics</i>	3
SPC 1608	Intro. to Public Speaking	3
HSEL 2000	History Elective	3
CMEL 2000	Companion Major Elective	3

#### Sophomore Year Spring Semester 15 Credits

<i>BIBL 2321</i>	<i>New Testament History and Letters</i>	3
CMEL 2000	Companion Major Elective	3
SCEL 2000	Science Elective	3
GEEL 2000	General Education Elective	3
CMEL 3000	Companion Major Elective	3

#### Junior Year Fall Semester 15 Credits

<i>THEO 3301</i>	<i>Systematic Theology I</i>	3
CMEL 3000	Companion Major Elective	3
PHI 1010	Introduction to Philosophy	3
LTEL 1010	Literature Elective	3
CMEL 3000	Companion Elective	3

#### Junior Year Spring Semester 15 Credits

<i>THEO 3302</i>	<i>Systematic Theology II</i>	3
CMEL 3000	Companion Major Elective	3
MTEL 3000	Math Elective	3
CMEL 3000	Companion Major Elective	3
CMEL 3000	Companion Major Elective or Bible or Theology Elective	3

#### Senior Year Fall Semester 18 Credits

<i>THEO 4321</i>	<i>Systematic Theology III</i>	3
<i>THEO 4311</i>	<i>Apologetics</i>	3
CMEL 4000	Companion Major Elective	3
FAEL 4000	Fine Arts Elective	3
CMEL 4000	Companion Major Elective	3
CMEL 4000	Companion Major Elective	3

#### Senior Year Spring Semester 18 Credits

<i>THEO 4331</i>	<i>Systematic Theology IV</i>	3
CMEL 4000	Companion Major Elective	3
GEEL 4000	General Education Elective	3
CMEL 4000	Companion Major Elective or Advanced Research Writing	3
CMEL 4000	Companion Major Elective or Romans	3

*Italicized courses are in the Bible core.*

# Bachelor of Arts Business Organizational Leadership Major

## Church Management Administration Concentration

Department Chair: Cynthia Perkins, M.A.O.L.



### Students successfully completing this program will demonstrate:

1. An advanced understanding and application of leadership theories to effectively motivate others, lead innovation, and impact an organization for successful growth
2. A personal understanding of his/her core competencies as it relates to the ability to lead in an ethical manner through negotiation, inspiration, teamwork, and strategic decision making
3. An in-depth understanding of how to integrate his/her faith into all areas of business and organizational life

### Concentration Requirements, Total Required Credits: 123

#### I. General Studies 39 Credits

College and Career Success	3
Freshman Composition I	3
Freshman Composition II	3
Introduction to Public Speaking	3
Introduction to Philosophy	3
Interpersonal Communication	3
General Psychology	3
Literature Elective	3
Fine Arts Elective	3
History Elective	3
Math Elective	3
Science Elective	3
General Education Elective	3

#### II. Bible 45 Credits

Evangelism and Discipleship	3
Old Testament Law and History	3
World Missions and Religions	3
Old Testament Poetry and Prophecy	3
Life and Revelation of Christ	3
Hermeneutics	3
New Testament History and Letters	3
Systematic Theology I	3
Systematic Theology II	3

#### II. Bible (continued)

Systematic Theology III	3
Systematic Theology IV	3
Apologetics	3
Romans	3
Bible or Theology Electives	6

#### III. Major Core Courses 39 Credits

Concepts: & Theories of Managerial Leadership	3
Intermediate Leadership: Conflict/Negotiation	3
Introduction to Organizational Leadership	3
Leadership in Nonprofits	3
Introduction to Counseling or Marriage & Family Communications	3
Managing Ethics in Organizations	3
Org. Communication: Methods & Strategies for Leaders	3
Marketing Research and Strategy	3
Resource Allocations in Organizations	3
Strategic Human Resources in Organizations	3
Team Dynamics & Leading Diverse Groups	3
Pastoral Methods	3
Pastoral Methods Practicum	3
Business Org. Leadership Internship (2 semesters)	0



## Business Organizational Leadership, Church Management Administration Concentration

Suggested Four-Year Schedule:

### Freshman Year Fall Semester 15 Credits

SLS 1501	College and Career Success	3
GNMN 1302	Evangelism and Discipleship	3
BIBL 1322	Old Testament Poetry and Prophecy	3
ENC 1101	Freshman Composition I	3
LDR 1362	Intro. to Organizational Leadership	3

### Freshman Year Spring Semester 15 Credits

MISS 1301	World Missions and Religions	3
BIBL 1311	Old Testament Law and History	3
ENC 1102	Freshman Composition II	3
PSY 1012	General Psychology	3
LDR 2370	Org. Comm. Methods and Strategy for Leaders	3

### Sophomore Year Fall Semester 15 Credits

BIBL 2301	Life and Revelation of Christ	3
BIBL 2331	Hermeneutics	3
SPC 1608	Intro. to Public Speaking	3
LDR 3202	Managing Ethics in Org.	3
LDR 3341	Leadership in Nonprofits	3

### Sophomore Year Spring Semester 15 Credits

BIBL 2321	New Testament History and Letters	3
SCEL 2000	Science Elective	3
MTEL 2000	Math Elective	3
LDR 3363	Team Dynamics & Leading Diverse Groups	3
BTEL 2000	Bible or Theology Elective	3

### Junior Year Fall Semester 15 Credits

THEO 3301	Systematic Theology I	3
PHI 1010	Introduction to Philosophy	3
COUN 2301	Introduction to Counseling or	
SYG 1431	Marriage and Family Com.	3
LDR 3333	Strategic Human Resources in Organizations	3
LDR 4334	Resource Allocation in Org.	3

### Junior Year Spring Semester 18 Credits

THEO 3302	Systematic Theology II	3
BTEL 3000	Bible or Theology Elective	3
SYG 1431	Interpersonal Communication	3
LTEL 3000	Literature Elective	3
HSEL 2000	History Elective	3
LDR 3373	Inter. Leadership: Conflict/Negotiation	3

### Senior Year Fall Semester 15 Credits

THEO 4321	Systematic Theology III	3
THEO 4311	Apologetics	3
FAEL 2000	Fine Arts Elective	3
PAST 4301	Pastoral Methods	3
PAST 4341	Pastoral Methods Practicum	3
BSOL 4081	Business Org. Leadership Internship	0

### Senior Year Spring Semester 15 Credits

THEO 4331	Systematic Theology IV	3
BIBL 4301	Romans	3
LDR 4104	Concepts and Theories of Managerial Leadership	3
GEEL 3000	General Education Elective	3
MKTG 3613	Marketing and Research Strategy	3
BSOL 4082	Business Org. Leadership Internship	0

Following the Admissions Assessment, the following courses: BIBL1101 Basics of Biblical Living (Fall), BIBL1102 Christian Belief and Scripture (Spring) may be required during the freshman year in lieu of Bible/Theology electives. Adjustments will be made to satisfy all other course requirements of the degree.

# Bachelor of Arts Business Organizational Leadership Major

## Leadership Concentration

Department Chair: Cynthia Perkins, M.A.O.L.

This program equips the student with business and leadership skills to be influential in diverse and complex organizational environments. The Leadership Concentration equips students to be influential, ethical change agents in both the public and private sectors. The student will study current and emerging leadership theories, best practices, skills, and tools used to influence others to generate innovation, creativity, and change within organizations.



### Students successfully completing this program will demonstrate:

1. An advanced understanding and application of leadership theories to effectively motivate others, lead innovation, and impact an organization for successful growth
2. A personal understanding of his/her core competencies as it relates to the ability to lead in an ethical manner through negotiation, inspiration, teamwork, and strategic decision-making
3. An in-depth understanding of how to integrate his/her faith into all areas of business and organizational life

### Concentration Requirements, Total Required Credits: 123

#### I. General Studies 39 Credits

College and Career Success	3
Freshman Composition I	3
Freshman Composition II	3
Introduction to Public Speaking	3
Introduction to Philosophy	3
Literature Elective	3
Fine Arts Elective	3
General Psychology	3
History Elective	3
Math Elective	3
Science Elective	3
General Education Elective	6

#### II. Bible 45 Credits

Evangelism and Discipleship	3
Old Testament Law and History	3
World Missions and Religions	3
Old Testament Poetry and Prophecy	3
Life and Revelation of Christ	3
Hermeneutics	3
New Testament History and Letters	3
Systematic Theology I	3
Systematic Theology II	3

#### II. Bible (continued)

Systematic Theology III	3
Systematic Theology IV	3
Apologetics	3
Romans	3
Bible or Theology Electives	6

#### III. Major Core Courses 39 Credits

Concepts and Theories of Managerial Leadership	3
Intermediate Leadership: Conflict/Negotiation	3
Introduction to Organizational Leadership	3
Leadership in Nonprofits or Project Leader, Strat. & Scope	3
Leading Organizations, Innovation, and Change	3
Managing Ethics in Organizations	3
Org. Comm. Methods and Strategies for Leaders	3
Organizational Theory and Behavior	3
Marketing and Research Strategy	3
Resource Allocations in Organizations	3
Strategic Human Resources in Organizations	3
Business Fin. Mgt. or Study of Great Leaders	3
Team Dynamics and Leading Diverse Groups	3
Business and Leadership Internship	0

## Business Organizational Leadership Major, Leadership Concentration

Suggested Four-Year Schedule:

### Freshman Year Fall Semester 15 Credits

SLS 1501	College and Career Success	3
GNMN 1302	Evangelism and Discipleship	3
BIBL 1322	Old Testament Poetry and Prop...	3
ENC 1101	Freshman Composition I	3
LDR 1362	Intro. to Organizational Leader...	3

### Freshman Year Spring Semester 15 Credits

MISS 1301	World Missions and Religions	3
BIBL 1311	Old Testament Law and History	3
ENC 1102	Freshman Composition II	3
PSY 1012	General Psychology	3
LDR 2370	Org. Comm. Methods & Strategy for Leaders	3

### Sophomore Year Fall Semester 15 Credits

BIBL 2301	Life and Revelation of Christ	3
BIBL 2331	Hermeneutics	3
SPC 1608	Introduction to Public Speaking	3
LDR 3202	Managing Ethics in Org.	3
LDR 3341	Leadership in Nonprofits	3

### Sophomore Year Spring Semester 15 Credits

BIBL 2321	New Testament History and Letters	3
SCEL 2000	Science Elective	3
MTEL 2000	Math Elective	3
LDR 3363	Team Dyn. & Leading Diverse Gps.	3
BTEL 2000	Bible or Theology Elective	3

### Junior Year Fall Semester 15 Credits

THEO 3301	Systematic Theology I	3
PHI 1010	Introduction to Philosophy	3
LDR 4164	Org. Theory and Behavior	3
LDR 3333	Strategic Human Resources in Organizations	3
LDR 4334	Resource Allocation in Org.	3

### Junior Year Spring Semester 18 Credits

THEO 3302	Systematic Theology II	3
BTEL 3000	Bible or Theology Elective	3
MKTG 3613	Marketing Research and Strategy	3
GEEL 3000	General Education Elective	3
LDR 3373	Inter. Leadership: Conflict/Negotiation	3
LTEL 3000	Literature Elective	3

### Senior Year Fall Semester 15 Credits

THEO 4321	Systematic Theology III	3
THEO 4311	Apologetics	3
BTEL 4000	Bible or Theology Elective	3
FAEL 4000	Fine Arts Elective	3
LDR 4540	Study of Great Leaders	3
BSOL 4081	Business Org. Leadership Internship	0

### Senior Year Spring Semester 15 Credits

THEO 4331	Systematic Theology IV	3
BIBL 4301	Romans	3
GEEL 4000	General Education Elective	3
LDR 4104	Concepts and Theories of Managerial Leadership	3
HSEL 4000	History Elective	3
BSOL 4082	Business Org. Leadership Internship	0

Following the Admissions Assessment, the following courses: BIBL1101 Basics of Biblical Living (Fall), BIBL1102 Christian Belief and Scripture (Spring) may be required during the freshman year in lieu of Bible/Theology electives. Adjustments will be made to satisfy all other course requirements of the degree.

# Bachelor of Arts Business Organizational Leadership Major

## Sports Leadership Concentration

Department Chair: Cynthia Perkins, M.A.O.L.



This program equips the student with business and leadership skills to be influential in diverse and complex organizational environments. The Sports Leadership Concentration equips students to become influential, ethical change agents in sports-related agencies and businesses. The student will study effective ways to influence the sports arena through project management, sports administration, and sports leadership theories, skills, and best practices.

### Students successfully completing this program will demonstrate:

1. An advanced understanding and application of leadership theories to effectively motivate others, lead innovation, and impact an organization for successful growth.
2. A personal understanding of his/her core competencies as it relates to the ability to lead in an ethical manner through negotiation, inspiration, teamwork, and strategic decision making.
3. An in-depth understanding of how to integrate his/her faith into all areas of business and organizational life.

### Concentration Requirements, Total Required Credits: 123

#### I. General Studies 39 Credits

College and Career Success	3
Freshman Composition I	3
Freshman Composition II	3
Introduction to Public Speaking	3
Introduction to Philosophy	3
Literature Elective	3
Fine Arts Elective	3
General Psychology	3
History Elective	3
Math Elective	3
Science Elective	3
General Education Elective	6

#### II. Bible 45 Credits

Evangelism and Discipleship	3
Old Testament Law and History	3
World Missions and Religions	3
Old Testament Poetry and Prophecy	3
Life and Revelation of Christ	3
Hermeneutics	3
New Testament History and Letters	3
Systematic Theology I	3
Systematic Theology II	3
Systematic Theology III	3

#### II. Bible (continued)

Systematic Theology IV	3
Apologetics	3
Romans	3
Bible or Theology Electives	6

#### III. Major Core Courses 39 Credits

Sports Science I or Leading Org. Innov. and Change	3
Introduction to Organizational Leadership	3
Leadership and Organization in Sports	3
Sport Science II or Managerial Leadership	3
Managing Ethics in Organizations	3
Org. Comm. Methods and Strategies for Ldr.	3
Organizational Theory and Behavior	3
Leadership in nonprofits or Project Leader, Stat. & Scope	3
Marketing and Research Strategy	3
Adv. Coaching and Ldr. or Res. Alloc. in Org.	3
Sports Administration	3
Strategic Human Resources in Organizations	3
Team Dynamics and Leading Diverse Groups	3
Business and Leadership Internship (2 semesters)	0

## Business Organizational Leadership Major, Sports Leadership Concentration

### Suggested Four-Year Schedule:

#### Freshman Year Fall Semester 15 credits

SLS 1501	College and Career Success	3
GNMN 1302	Evangelism and Discipleship	3
BIBL 1322	Old Testament Poetry and Proph.	3
ENC 1101	Freshman Composition I	3
LDR 1362	Intro. to Organizational Leadership	3

#### Freshman Year Spring Semester 15 Credits

MISS 1301	World Missions and Religions	3
BIBL 1311	Old Testament Law and History	3
ENC 1102	Freshman Composition II	3
PSY 1012	General Psychology	3
LDR 2370	Org. Comm. Methods & Strategy for Ldr.	3

#### Sophomore Year Fall Semester 15 credits

BIBL 2301	Life and Revelation of Christ	3
BIBL 2331	Hermeneutics	3
SPC 1608	Introduction to Public Speaking	3
LDR 3202	Managing Ethics in Org.	3
LDR 3341	Leadership in Nonprofits	3

#### Sophomore Year Spring Semester 15 Credits

BIBL 2321	New Testament History and Letters	3
SCEL 2000	Science Elective	3
MTEL 2000	Math Elective	3
LDR 2351	Leadership and Organizations in Sports	3
LDR 3363	Team Dyn. & Leading Diverse Groups	3

#### Junior Year Fall Semester 15 credits

THEO 3301	Systematic Theology I	3
PHI 1010	Introduction to Philosophy	3
MKTG 3613	Marketing Research and Strategy	3
FAEL 2000	Fine Arts Elective	3
LDR 3333	Strategic Human Resources in Org.	3

#### Junior Year Spring Semester 18 Credits

THEO 3302	Systematic Theology II	3
BTEL 3000	Bible or Theology Elective	3
SPB 4753	Sports Science I***	3
GEEL 3000	General Education Elective	3
LDR 4164	Organizational Theory and Behavior	3
SPB 3013	Adv. Coaching and Leadership****	3

#### Senior Year Fall Semester 15 credits

THEO 4321	Systematic Theology III	3
THEO 4311	Apologetics	3
BTEL 3000	Bible or Theology Elective	3
LTEL 3000	Literature Elective	3
HSEL 2000	History Elective	3
BSOL 4081	Business Org. Leadership Int.	0

#### Senior Year Spring Semester 15 Credits

THEO 4331	Systematic Theology IV	3
BIBL 4301	Romans	3
GEEL 3000	General Education Elective	3
SPB 4754	Sports Science II*****	3
SPB 4604	Sports Administration	3
BSOL 4082	Business Org. Leadership Internship	0

\*Project Leader, Strat. and Scope \*\*\*or Leading Org. Innov. and Change \*\*\*\* or Resource Alloc. in Org.\*\*\*\*\* Managerial Leadership

Following the Admissions Assessment, the following courses: BIBL1101 Basics of Biblical Living (Fall), BIBL1102 Christian Belief and Scripture (Spring) may be required during the freshman year in lieu of Bible/Theology electives. Adjustments will be made to satisfy all other course requirements of the degree.

# Bachelor of Arts Elementary Education

Department Chair: Dawn Scilex, M.Ed

**Purpose:** The Elementary Education major is designed for students who sense their teaching gift and desire to express it in academic settings to include Christian, public, and charter schools.

## Student Learning Outcome Goals:

1. A basic academic knowledge of the histories and philosophies of education of both Christian and public schools, including an ability to compare and contrast these respective philosophies
2. Skill in the various techniques, methods, and strategies necessary for being an effective teacher
3. An understanding of, and proficiency in professional terminology, pedagogy, and ethics necessary to effectively teach in Christian, public, and charter schools



## Major Requirements (Total Required Credits: 123)

### I. General Studies 36 Credits

College and Career Success	3
Freshman Composition I	3
Freshman Composition II	3
Introduction to Public Speaking	3
Introduction to Philosophy	3
Interpersonal Communication	3
General Psychology	3
Literature Elective	3
Fine Arts Elective	3
History Elective	3
Math Elective	3
Science Elective	3

### II. Bible 36 Credits

Old Testament Law and History	3
Old Testament Poetry and Prophecy	3
Life and Revelation of Christ	3
New Testament History and Letters	3
Hermeneutics	3

### II. Bible (continued)

Systematic Theology I	3
Systematic Theology II	3
Systematic Theology III	3
Systematic Theology IV	3
Apologetics	3
Evangelism and Discipleship	3
World Missions and Religions	3

### III. Major 51 Credits

Developmental Psychology	3
Introduction to Elementary Education*	3
Philosophy of Education*	3
Educational Psychology	3
Teaching Methods Courses*	18
Teaching Children's Literature*	3
Diagnosis and Remediation of Reading Instruction*	3
Field Experience Internships	3
Student Teaching (12 credits)	12

\*Student must satisfactorily complete the course with a letter grade of C- or better.

Graduation requirement for Florida Department of Education Certification: General Knowledge and K-6 subject area exams.

# Bachelor of Arts Elementary Education

Suggested Four-Year Schedule:

## Freshmen Year Fall Semester 15 Credits

SLS 1501	College and Career Success	3
GNMN 1302	Evangelism and Discipleship	3
BIBL 1311	Old Testament Law and History	3
ENC 1101	Freshman Composition I	3
EDE 1001	Introduction to Elementary Education	3

## Freshmen Year Spring Semester 15 Credits

MISS 1301	World Missions and Religions	3
BIBL 1322	Old Testament Poetry and Prophecy	3
ENC 1102	Freshman Composition II	3
PSY 1012	General Psychology	3
ELED 1302	Philosophy of Education	3

## Sophomore Year Fall Semester 15 Credits

BIBL 2301	Life and Revelation of Christ	3
BIBL 2331	Hermeneutics	3
SPC 1608	Introduction to Public Speaking	3
EDP 2002	Educational Psychology	3
ELED 2000	Methods	3

## Sophomore Year – Spring Semester 18 Credits

BIBL 2321	New Testament History and Letters	3
SCEL 2000	Science Elective	3
SPC 1300	Interpersonal Communication	3
DEP 2004	Developmental Psychology	3
ELED 2000	Methods	3
ELED 2000	Methods	3

## Junior Year Fall Semester 18 Credits

THEO 3301	Systematic Theology I	3
THEO 4321	Systematic Theology III	3
THEO 4311	Apologetics	3
PHI 1010	Introduction to Philosophy	3
ELED 3000	Methods	3
ELED 3000	Methods	3

## Junior Year Spring Semester 15 Credits

THEO 3302	Systematic Theology II	3
LTEL 3000	Literature Elective	3
MTEL 2000	Math Elective	3
ELED 3091	Field Experience Internships	3
ELED 3000	Methods	3

## Senior Year Fall Semester 15 Credits

THEO 4331	Systematic Theology IV	3
HSEL 2000	History Elective	3
FAEL 2000	Fine Arts Elective	3
EDE 4228	Teaching Children's Literature	3
RED 4519	Diagnosis/Remediation of Rdg. Instruction	3

## Senior Year Spring Semester 12 Credits

ELED 4092	Student Teaching Program	12
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# Bachelor of Arts Interdisciplinary Studies Major

*Department Chair: Krista S. Mallo, Ph.D.*

**Purpose:** The Interdisciplinary Studies Major is designed for students whose vocational objectives draw from multiple disciplines and who are seeking a well-rounded undergraduate education. It allows students the flexibility to design their own programs specific to their long-term goals. This major would be appropriate preparation for additional studies at the graduate level or for individuals anticipating attending seminary.



## Students successfully completing this program will demonstrate:

1. Advanced skills in written communication
2. Advanced knowledge of the Western intellectual tradition
3. Advanced ability to integrate their Christian faith with the content areas of two or more disciplines

**Program:** Students select 30 credits from two or more disciplines (core courses) with at least 18 semester hours at the 3000 level or above. Students will also complete two semester long internships that are aligned with the selected disciplines within the major.

## Major Requirements (Total Required Credits: 123)

### I. General Studies 39 Credits

College and Career Success	3
Freshman Composition I	3
Freshman Composition II	3
Introduction to Public Speaking	3
Introduction to Philosophy	3
General Psychology	3
Literature Elective	3
Fine Arts Elective	3
History Elective	3
Math Elective	3
Science Elective	3
General Education Elective	6

### II. Bible 54 Credits

Old Testament Law and History	3
Old Testament Poetry and Prophecy	3
Life and Revelation of Christ	3

### II. Bible (continued)

New Testament History and Letters	3
Romans	3
Hermeneutics	3
Bible or Theology Electives	12
Systematic Theology I	3
Systematic Theology II	3
Systematic Theology III	3
Systematic Theology IV	3
Apologetics	3
Evangelism and Discipleship	3
World Missions and Religions	3
Advanced Research Writing	3

### III. Major 30 Credits

Major Electives	30
Interdisciplinary Studies Internships (2 Semesters)	0



## Bachelor of Arts Interdisciplinary Studies Major

### Suggested Four-Year Schedule:

#### Freshmen Year Fall Semester 15 Credits

SLS 1501	College and Career Success	3
GNMN 1302	Evangelism and Discipleship	3
BIBL 1311	Old Testament Law and History	3
ENC 1101	Freshman Composition I	3
HSEL 1000	History Elective	3

#### Freshmen Year Spring Semester 15 Credits

MISS 1301	World Missions and Religions	3
BIBL 1322	Old Testament Poetry and Prophecy	3
ENC 1102	Freshman Composition II	3
PSY 1012	General Psychology	3
GEEL 1000	General Education Elective	3

#### Sophomore Year Fall Semester 15 Credits

BIBL 2301	Life and Revelation of Christ	3
BIBL 2331	Hermeneutics	3
SPC 1608	Introduction to Public Speaking	3
MJEL 2000	Major Elective*	3
MJEL 2000	Major Elective*	3

#### Sophomore Year – Spring Semester 15 Credits

BIBL 2321	New Testament History and Letters	3
BTEL 2000	Bible or Theology Elective	3
SCEL 2000	Science Elective	3
GEEL 2000	General Education Elective	3
MJEL 3000	Major Elective*	3

#### Junior Year Fall Semester 18 Credits

THEO 3301	Systematic Theology I	3
BTEL 3000	Bible or Theology Elective	3
LTEL 3000	Literature Elective	3
PHI 1010	Introduction to Philosophy	3
MJEL 3000	Major Elective*	3
MJEL 3000	Major Elective*	3

#### Junior Year Spring Semester 15 Credits

THEO 3302	Systematic Theology II	3
BTEL 3000	Bible or Theology Elective	3
MTEL 3000	Math Elective	3
MJEL 3000	Major Elective*	3
MJEL 3000	Major Elective*	3

#### Senior Year Fall Semester 12 Credits

THEO 4321	Systematic Theology III	3
THEO 4311	Apologetics	3
BTEL 3000	Bible or Theology Elective	3
FAEL 2000	Fine Arts Elective	3
INDS 4081	Interdisciplinary Studies Internship	0

#### Senior Year Spring Semester 18 Credits

MJEL 4000	Major Elective*	3
THEO 4331	Systematic Theology IV	3
BIBL 4301	Romans	3
MJEL 4000	Major Elective	3
ENC 4313	Advanced Research Writing	3
MJEL 4000	Major Elective*	3
INDS 4082	Interdisciplinary Studies Internship	0

\*A minimum of 18 credits of Major Electives must be at the 3000 level or higher.

Following the Admissions Assessment, the following courses: BIBL1101 Basics of Biblical Living (Fall), BIBL1102 Christian Belief and Scripture (Spring) may be required during the freshman year in lieu of Bible/Theology electives. Adjustments will be made to satisfy all other course requirements of the degree.

# Bachelor of Arts Interdisciplinary Studies

## English Education Concentration

*Department Chair: Krista S. Mallo, Ph.D.*

The English Education Concentration in the Interdisciplinary Studies major is designed for students who intend to seek employment as a teacher of English Language Arts for grades 6-12 in private, public, or charter schools. This concentration provides appropriate preparation for additional studies at the graduate level in English Education, Literacy Studies, Cultural Studies, the Humanities, Educational Leadership, or Curriculum & Instruction. While this major does not lead directly to state licensure for teaching English, completion of the program with a GPA of 2.5 or higher in the content area courses does fulfill the requirements for eligibility for a temporary license in the state of Florida.



### Students successfully completing this program will demonstrate:

1. Advanced skills in written communication
2. Advanced knowledge of the Western intellectual tradition
3. Advanced ability to integrate their Christian faith with the content areas of English and Education

### Major Requirements (Total Required Credits: 123)

#### I. General Studies 39 Credits

College and Career Success	3
Freshman Composition I	3
Freshman Composition II	3
Introduction to Public Speaking	3
Introduction to Philosophy	3
Interpersonal Communication	3
General Psychology	3
Literature Elective	3
Fine Arts Elective	3
History Elective	3
Math Elective	3
Science Elective	3
Creative Writing	3

#### II. Bible 51 Credits

Old Testament Law and History	3
Old Testament Poetry and Prophecy	3
Life and Revelation of Christ	3
New Testament History and Letters	3
Romans	3

#### II. Bible (continued)

Hermeneutics	3
Systematic Theology I	3
Systematic Theology II	3
Systematic Theology III	3
Systematic Theology IV	3
Evangelism and Discipleship	3
World Missions and Religions	3
Bible or Theology Electives	12
Apologetics	3

#### III. Major 33 Credits

*18 credits must be at 3000 level or higher*

Literature Electives	15
Education Electives	6
Philosophy of Education	3
Ministry Electives	6
Advanced Research Writing	3
<i>Interdisciplinary Studies:</i>	
Internship 1	0
Internship 2	0

## Bachelor of Arts Interdisciplinary Studies, English Education Concentration

### Suggested Four-Year Schedule:

#### Freshmen Year Fall Semester 15 Credits

SLS 1501	College and Career Success	3
GNMN 1302	Evangelism and Discipleship	3
BIBL 1311	Old Testament Law and History	3
ENC 1101	Freshman Composition I	3
HSEL 1000	History Elective	3

#### Freshmen Year Spring Semester 15 Credits

SPC1300	Interpersonal Communications	3
MISS 1301	World Missions and Religions	3
BIBL 1322	Old Testament Poetry and Prophecy	3
ENC 1102	Freshman Composition II	3
PSY 1012	General Psychology	3

#### Sophomore Year Fall Semester 15 Credits

BIBL 2301	Life and Revelation of Christ	3
BIBL 2331	Hermeneutics	3
SPC 1608	Introduction to Public Speaking	3
LTEL 3000	Literature Elective	3
EDEL 3000	Education Elective	3

#### Sophomore Year Spring Semester 15 Credits

BIBL 2321	New Testament History and Letters	3
BTEL	Bible or Theology Elective	3
SCEL	Science Elective	3
LTEL 3000	Literature Elective	3
GMEL 3000	Ministry Elective	3

#### Junior Year Fall Semester 18 Credits

THEO 3301	Systematic Theology I	3
BTEL 3000	Bible or Theology Elective	3
LTEL 3000	Literature Elective	3
PHI 1010	Introduction to Philosophy	3
ELE 1302	Philosophy of Education	3
BTEL 3000	Bible or Theology Elective	3

#### Junior Year Spring Semester 15 Credits

THEO 3302	Systematic Theology II	3
MTEL 3000	Math Elective	3
FAEL 1000	Fine Arts Elective	3
LTEL 3000	Literature Elective	3
GMEL 3000	Ministry Elective	3

#### Senior Year Fall Semester 15 Credits

THEO 4321	Systematic Theology III	3
THEO 4311	Apologetics	3
BTEL 3000	Bible or Theology Elective	3
LTEL 4000	Literature Elective	3
CRW 3011	Creative Writing	3
INDS 4081	Interdisciplinary Studies Internship	0

#### Senior Year Spring Semester 15 Credits

THEO 4331	Systematic Theology IV	3
BIBL 4301	Romans	3
ENC 4313	Advanced Research Writing	3
LTEL 4000	Literature Elective	3
EDEL 3000	Education Elective	3
INDS 4082	Interdisciplinary Studies Internship	0

\*A minimum of 18 credits of Major Elective must be at the 3000 level or higher.

Following the Admissions Assessment, the following courses: BIBL1101 Basics of Biblical Living (Fall), BIBL1102 Christian Belief and Scripture (Spring) may be required during the freshman year in lieu of Bible/Theology electives. Adjustments will be made to satisfy all other course requirements of the degree.

# Bachelor of Arts Ministry Major

## Intercultural Studies Concentration

Department Chair: Joseph Allotta, D. Min.

**Purpose:** The Ministry Major provides the student with the academic and professional preparation necessary for ministry.

### Program Outcomes/Goals:

1. Students will have a professional readiness to deliver Biblical knowledge.
2. Students will have a well-articulated Christian worldview of life and ministry.
3. A student will display ministry-ready professional skills in the area of his or her concentration.



### Major Requirements (Total Required Credits: 123)

#### I. General Studies 39 Credits

College and Career Success	3
Freshman Composition I	3
Freshman Composition II	3
Introduction to Public Speaking	3
Introduction to Philosophy	3
Interpersonal Communication	3
General Psychology	3
Literature Elective	3
Fine Arts Elective	3
History Elective	3
Math Elective	3
Science Elective	3
General Education Elective	3

#### II. Bible 48 Credits

Old Testament Law and History	3
Old Testament Poetry and Prophecy	3
Life and Revelation of Christ	3
New Testament History and Letters	3
Romans	3
Hermeneutics	3
Bible or Theology Electives	6
Apologetics	3
Systematic Theology I	3
Systematic Theology II	3
Systematic Theology III	3

#### II. Bible (continued)

Systematic Theology IV	3
Evangelism and Discipleship	3
World Missions and Religions	3
Advanced Research Writing	3

#### III. Major 36 Credits

Intercultural Studies Core Courses: (18 credits)	
Church Planting and Development	3
Cross Cultural Communication	3
Cross Cultural Communication Practicum	3
Ministry Internship	3
Strategy of Missions	3
Urban Ministry	3

#### Ministry Electives (18 credits)

Select 6 courses from this list:	
Bible or Theology Elective or Ministry Elective (3000 level or higher)	3
Business Organizational Leadership Elective (any level, one course only)	3
Christian Leadership	3
Contemporary Issues in Theology and Ethics	3
Fundamental Issues in Worship	3
Introduction to Counseling	3
Introduction to Preaching	3
Marriage and Family Communication	3
Small Group Development	3

## Bachelor of Arts Ministry Major, Intercultural Studies Concentration

### Suggested Four-Year Schedule:

#### Freshmen Year Fall Semester 15 Credits

SLS 1501	College and Career Success	3
GNMN 1302	Evangelism and Discipleship	3
BIBL 1311	Old Testament Law and History	3
ENC 1101	Freshman Composition I	3
MJEL 2000	Ministry Elective	3

#### Freshmen Year Spring Semester 15 Credits

MISS 1301	World Missions and Religions	3
BIBL 1322	Old Testament Poetry and Prophecy	3
ENC 1102	Freshman Composition II	3
PSY 1012	General Psychology	3
SPC 1300	Interpersonal Communication	3

#### Sophomore Year Fall Semester 15 Credits

BIBL 2301	Life and Revelation of Christ	3
BIBL 2331	Hermeneutics	3
SPC 1608	Introduction to Public Speaking	3
LTEL 2000	Literature Elective	3
MISS 2303	Church Planting and Development	3

#### Sophomore Year – Spring Semester 15 Credits

BIBL 2321	New Testament History and Letters	3
BTEL 2000	Bible or Theology Elective	3
SCEL 2000	Science Elective	3
HSEL 2000	History Elective	3
MJEL 2000	Ministry Elective	3

#### Junior Year Fall Semester 18 Credits

THEO 3301	Systematic Theology I	3
BTEL 3000	Bible or Theology Elective	3
GEEL 3000	General Education Elective	3
PHI 1010	Introduction to Philosophy	3
MJEL 3000	Ministry Elective	3
MISS 3301	Strategy of Missions	3

#### Junior Year Spring Semester 15 Credits

THEO 3302	Systematic Theology II	3
MTEL 2000	Math Elective	3
FAEL 2000	Fine Arts Elective	3
MISS 3312	Urban Ministry	3
MJEL 3000	Ministry Elective	3

#### Senior Year Fall Semester 15 Credits

THEO 4321	Systematic Theology III	3
THEO 4311	Apologetics	3
MISS 3302	Cross-Cultural Communication	3
MISS 4331	Cross-Cultural Communication	3
	Practicum	3
MJEL 3000	Ministry Elective*	3

#### Senior Year Spring Semester 15 Credits

THEO 4331	Systematic Theology IV	3
BIBL 4301	Romans	3
ENC 4313	Advanced Research Writing	3
MJEL 3000	Major Elective*	3
GNMN 4011	Ministry Internship	3

\*This can be a Bible or Theology class or a 3000 level course or higher in any major. \*\* Or GNMN 3311, Small Group Development Following the Admissions Assessment, the following courses: BIBL 1101 Basics of Biblical Living (Fall), BIBL 1102 Christian Belief and Scripture (Spring) may be required during the freshman year in lieu of Bible/Theology electives. Adjustments will be made to satisfy all other course requirements of the degree.

# Bachelor of Arts Ministry Major

## Pastoral Ministry Concentration

Department Chair: Joseph Allotta, D. Min.

**Purpose:** The Ministry Major provides the student with the academic and professional preparation necessary for ministry

### Program Outcomes/Goals:

1. Students will have a professional readiness to deliver Biblical knowledge.
2. Students will have a well-articulated Christian worldview of life and ministry.
3. A student will display ministry-ready professional skills in the area of his or her concentration.

### Major Requirements (Total Required Credits: 123)



#### I. General Studies 39 Credits

College and Career Success	3
Freshman Composition I	3
Freshman Composition II	3
Introduction to Public Speaking	3
Introduction to Philosophy	3
Interpersonal Communication	3
General Psychology	3
Literature Elective	3
Fine Arts Elective	3
History Elective	3
Math Elective	3
Science Elective	3
General Education Elective	3

#### II. Bible 48 Credits

Old Testament Law and History	3
Old Testament Poetry and Prophecy	3
Life and Revelation of Christ	3
New Testament History and Letters	3
Romans	3
Hermeneutics	3
Bible or Theology Electives	6
Apologetics	3
Systematic Theology I	3
Systematic Theology II	3
Systematic Theology III	3

#### II. Bible (continued)

Systematic Theology IV	3
Evangelism and Discipleship	3
World Missions and Religions	3
Advanced Research Writing	3

#### III. Major 36 Credits

##### Pastoral Ministry Core Courses: (18 Credits)

Elementary Greek I	3
Introduction to Preaching	3
Ministry Internship	3
Pastoral Methods	3
Pastoral Methods Practicum	3
Sermon Preparation	3

##### Ministry Electives: (18 Credits)

##### Select 6 courses from this list:

Bible or Ministry Elective (3000 or higher)	3
Business Organizational Leadership Elective (any level, any course)	3
Christian Leadership	3
Church Planting and Development	3
Contemporary Issues in Theology and Ethics	3
Fundamental Issues in Worship	3
Introduction to Counseling	3
Marriage and Family Communications	3
Small Group Development	3

## Bachelor of Arts Ministry Major, Pastoral Ministry Concentration

### Suggested Four-Year Schedule:

#### Freshmen Year Fall Semester 15 Credits

SLS 1501	College and Career Success	3
GNMN 1302	Evangelism and Discipleship	3
BIBL 1311	Old Testament Law and History	3
ENC 1101	Freshman Composition I	3
MJEL 1000	Ministry Elective	3

#### Freshmen Year Spring Semester 15 Credits

MISS 1301	World Missions and Religions	3
BIBL 1322	Old Testament Poetry and Prophecy	3
ENC 1102	Freshman Composition II	3
PSY 1012	General Psychology	3
SPC 1300	Interpersonal Communication	3

#### Sophomore Year Fall Semester 15 Credits

BIBL 2331	Hermeneutics	3
BIBL 2301	Life and Revelation of Christ	3
SPC 1608	Introduction to Public Speaking	3
LTEL 2000	Literature Elective	3
MJEL 2000	Ministry Elective	3

#### Sophomore Year - Spring Semester 15 Credits

BIBL 2321	New Testament History and Letters	3
BTEL 2000	Bible or Theology Elective	3
SCEL 2000	Science Elective	3
HSEL 2000	History Elective	3
MJEL 2000	Ministry Elective	3

#### Junior Year Fall Semester 15 Credits

THEO 3301	Systematic Theology I	3
BTEL 3000	Bible or Theology Elective	3
GEEL 3000	General Education Elective	3
PHI 1010	Introduction to Philosophy	3
PAST 3301	Introduction to Preaching	3

#### Junior Year Spring Semester 15 Credits

THEO 3302	Systematic Theology II	3
FAEL 2000	Fine Arts Elective	3
GRE 1110	Elementary Greek I	3
PAST 3302	Sermon Preparation	3
MTEL 2000	Math Elective	3

#### Senior Year Fall Semester 18 Credits

THEO 4321	Systematic Theology III	3
THEO 4311	Apologetics	3
MJEL 3000	Ministry Elective	3
PAST 4301	Pastoral Methods	3
PAST 4341	Pastoral Methods Practicum	3
MJEL 3000	Major Elective*	3

#### Senior Year Spring Semester 15 Credits

THEO 4331	Systematic Theology IV	3
BIBL 4301	Romans	3
ENC 4313	Advanced Research Writing	3
MJEL 3000	Ministry Elective	3
GNMN 4011	Ministry Internship	3

# Bachelor of Arts Ministry Major

## Women's Ministry Concentration

Department Chair: Joseph Allotta, D. Min.

**Purpose:** The Ministry Major provides the student with the academic and professional preparation necessary for ministry.

### Program Outcomes/Goals:

1. Students will have a professional readiness to deliver Biblical knowledge.
2. Students will have a well-articulated Christian worldview of life and ministry.
3. A student will display ministry-ready professional skills in the area of his or her concentration.

### Major Requirements (Total Required Credits: 123)



#### I. General Studies 39 Credits

College and Career Success	3
Freshman Composition I	3
Freshman Composition II	3
Introduction to Public Speaking	3
Introduction to Philosophy	3
Interpersonal Communication	3
General Psychology	3
Literature Elective	3
Fine Arts Elective	3
History Elective	3
Math Elective	3
Science Elective	3
General Education Elective	3

#### II. Bible 48 Credits

Old Testament Law and History	3
Old Testament Poetry and Prophecy	3
Life and Revelation of Christ	3
New Testament History and Letters	3
Romans	3
Hermeneutics	3
Bible or Theology Electives	6
Apologetics	3
Systematic Theology I	3
Systematic Theology II	3
Systematic Theology III	3

#### II. Bible (continued)

Systematic Theology IV	3
Evangelism and Discipleship	3
World Missions and Religions	3
Advanced Research Writing	3

#### III. Major 36 Credits

*Women's Ministry Core Courses: (18 credits)*

Marriage and Family Communication	3
Role of Women in Scripture	3
Discipleship and Counseling for Women	3
Women's Ministry Development and Strategies	3
Women's Ministry Development and Strategies Practicum	3
Ministry Internship	3

*Ministry Electives (18 credits)*

*Select 6 courses from this list:*

Bible or Ministry Elective (3000 level or higher)	3
Business Organizational Leadership Elective	3
Christian Leadership	3
Church Planning and Development	3
Contemporary Issues in Theology and Ethics	3
Fundamental Issues in Worship	3
Introduction to Counseling	3
Introduction to Preaching	3
Small Group Development	3



## Bachelor of Arts Ministry Major, Women's Ministry Concentration

Suggested Four-Year Schedule:

### Freshmen Year Fall Semester 15 Credits

SLS 1501	College and Career Success	3
GNMN 1302	Evangelism and Discipleship	3
BIBL 1311	Old Testament Law and History	3
ENC 1101	Freshman Composition I	3
MJEL 2000	Ministry Elective	3

### Freshmen Year Spring Semester 15 Credits

SPC 1300	Interpersonal Communication	3
MISS 1301	World Missions and Religions	3
BIBL 1322	Old Testament Poetry and Prophecy	3
ENC 1102	Freshman Composition II	3
PSY 1012	General Psychology	3

### Sophomore Year Fall Semester 15 Credits

BIBL 2301	Life and Revelation of Christ	3
BIBL 2331	Hermeneutics	3
SPC 1608	Introduction to Public Speaking	3
LTEL 2000	Literature Elective	3
SYG 1431	Marriage and Family Communications	3

### Sophomore Year Spring Semester 15 Credits

BIBL 2321	New Testament History and Letters	3
BTEL 2000	Bible or Theology Elective	3
SCEL 2000	Science Elective	3
HSEL 2000	History Elective	3
MJEL 2000	Ministry Elective	3

### Junior Year Fall Semester 15 Credits

THEO 3301	Systematic Theology I	3
BTEL 3000	Bible or Theology Elective	3
GEEL 1000	General Education Elective	3
PHI 1010	Introduction to Philosophy	3
BIBL 3100	Role of Women in Scripture	3

### Junior Year Spring Semester 15 Credits

THEO 3302	Systematic Theology II	3
MTEL 2000	Math Elective	3
FAEL 2000	Fine Arts Elective	3
WMIN 3100	Discipleship and Counseling for Women	3
MJEL 3000	Ministry Elective	3

### Senior Year Fall Semester 18 Credits

THEO 4321	Systematic Theology III	3
THEO 4311	Apologetics	3
WMIN 4100	Women's Ministry Development and Strategies	3
WMIN 4101	Women's Ministry Development and Strategies Practicum	3
MJEL 3000	Ministry Elective*	3
MJEL 3000	Ministry Elective*	3

### Senior Year Spring Semester 15 Credits

THEO 4331	Systematic Theology IV	3
BIBL 4301	Romans	3
ENC 4313	Advanced Research Writing	3
GNMN 4011	Ministry Internship	3
MJEL 3000	Ministry Elective*	3

# Bachelor of Arts Ministry

## Worship and Creative Arts Concentration

Department Chair: Joseph Allotta, D. Min.

**Purpose:** The Ministry Major provides the student with the academic and professional preparation necessary for ministry

### Program Outcomes/Goals:

1. Students will have a professional readiness to deliver Biblical knowledge.
2. Students will have a well-articulated Christian worldview of life and ministry.
3. A student will display ministry-ready professional skills in the area of his or her concentration.

### Major Requirements (Total Required Credits: 123)



#### I. General Studies 39 Credits

College and Career Success	3
Freshman Composition I	3
Freshman Composition II	3
Introduction to Public Speaking	3
Introduction to Philosophy	3
Interpersonal Communication	3
General Psychology	3
Literature Elective	3
Fine Arts Elective	3
History Elective	3
Math Elective	3
Science Elective	3
General Education Elective	3

#### II. Bible 48 Credits

Old Testament Law and History	3
Old Testament Poetry and Prophecy	3
Life and Revelation of Christ	3
New Testament History and Letters	3
Romans	3
Hermeneutics	3
Bible or Theology Electives	6
Apologetics	3
Systematic Theology I	3
Systematic Theology II	3
Systematic Theology III	3

#### II. Bible (continued)

Systematic Theology IV	3
Evangelism and Discipleship	3
World Missions and Religions	3
Advanced Research Writing	3

#### III. Major 36 Credits

##### *Worship and Creative Arts Core Courses (18 Credits)*

Fundamental Issues in Worship	3
Creative Writing	3
Creative Arts and 21 <sup>st</sup> Century Worship Tech.	3
Sacred Actions and Sacramentality	3
Music and the Arts in Worship	3
Practical Worship Skills	3
Ministry Internship	3

##### *Ministry Electives: (18 Credits)*

##### *Select 6 courses from this list:*

Introduction to Counseling	3
Church Planting and Development	3
Christian Leadership	3
Introduction to Preaching	3
Small Group Development	3
Contemporary Issues in Theology and Ethics	3
Business Organizational Leadership Elective	3
Bible/Ministry Elective (3000 level or higher)	3

## Bachelor of Arts Ministry, Worship and Creative Arts Concentration

Suggested Four-Year Schedule:

### Freshmen Year Fall Semester 15 Credits

SLS 1501	College and Career Success	3
GNMN 1302	Evangelism and Discipleship	3
BIBL 1311	Old Testament Law and History	3
ENC 1101	Freshman Composition I	3
MJEL 2000	Ministry Elective	3

### Freshmen Year Spring Semester 15 Credits

SPC 1300	Interpersonal Communication	3
MISS 1301	World Missions and Religions	3
BIBL 1322	Old Testament Poetry and Prophecy	3
ENC 1102	Freshman Composition II	3
PSY 1012	General Psychology	3

### Sophomore Year Fall Semester 15 Credits

BIBL 2331	Hermeneutics	3
BIBL 2301	Life and Revelation of Christ	3
SPC 1608	Introduction to Public Speaking	3
LTEL 2000	Literature Elective	3
MJEL 3000	Creative Arts Elective	3

### Sophomore Year - Spring Semester 15 Credits

BIBL 2321	New Testament History and Letters	3
BTEL 2000	Bible or Theology Elective	3
SCEL 2000	Science Elective	3
HSEL 2000	History Elective	3
MJEL 2000	Ministry Elective	3

### Junior Year Fall Semester 15 Credits

THEO 3301	Systematic Theology I	3
BIBL 3000	Bible or Theology Elective	3
GEEL 3000	General Education Elective	3
PHI 1010	Introduction to Philosophy	3
MJEL 3000	Creative Arts Elective	3

### Junior Year Spring Semester 15 Credits

THEO 3302	Systematic Theology II	3
MTEL 3000	Math Elective	3
FAEL 1000	Fine Arts Elective	3
MJEL 3000	Creative Arts Elective	3
MJEL 3000	Ministry Elective	3

### Senior Year Fall Semester 18 Credits

THEO 4321	Systematic Theology III	3
THEO 4311	Apologetics	3
MJEL 3000	Creative Arts Elective	3
WOR 4331	Practical Worship Skills Practicum	3
MJEL 3000	Ministry Elective	3
MJEL 3000	Ministry Elective	3

### Senior Year Spring Semester 15 Credits

THEO 4331	Systematic Theology IV	3
BIBL 4301	Romans	3
ENC 4313	Advanced Research Writing	3
MJEL 3000	Ministry Elective	3
GNMN 4011	Ministry Internship	3

# Bachelor of Arts Ministry Major

## Youth Ministry Concentration

Department Chair: Joseph Allotta, D. Min.

**Purpose:** The Ministry Major provides the student with the academic and professional preparation necessary for ministry.

### Program Outcomes/Goals:

1. Students will have a professional readiness to deliver Biblical knowledge.
2. Students will have a well-articulated Christian worldview of life and ministry.
3. A student will display ministry-ready professional skills in the area of his or her concentration.



### Major Requirements (Total Required Credits: 123)

#### I. General Studies 39 Credits

College and Career Success	3
Freshman Composition I	3
Freshman Composition II	3
Introduction to Public Speaking	3
Introduction to Philosophy	3
Interpersonal Communication	3
General Psychology	3
Literature Elective	3
Fine Arts Elective	3
History Elective	3
Math Elective	3
Science Elective	3
General Education Elective	3

#### II. Bible 48 Credits

Old Testament Law and History	3
Old Testament Poetry and Prophecy	3
Life and Revelation of Christ	3
New Testament History and Letters	3
Romans	3
Hermeneutics	3
Bible or Theology Electives	6
Apologetics	3
Systematic Theology I	3
Systematic Theology II	3
Systematic Theology III	3

#### II. Bible (continued)

Systematic Theology IV	3
Evangelism and Discipleship	3
World Missions and Religions	3
Advanced Research Writing	3

#### III. Major 36 Credits

##### Youth Ministry Core Courses: (18 Credits)

Communication to Youth	3
Counseling Adolescents	3
Introduction to Counseling	3
Ministry Internship	3
Youth Ministry Skills	3
Youth Ministry Skills Practicum	3

##### Ministry Electives: (18 Credits)

##### Select 6 courses from this list:

Bible or Ministry Elective (3000 or higher)	3
Business Organizational Leadership Elective (any level, any course)	3
Christian Leadership	3
Church Planting and Development	3
Contemporary Issues in Theology and Ethics	3
Fundamental Issues in Worship	3
Introduction to Preaching	3
Small Group Development	3
Marriage and Family Communications	3

## Bachelor of Arts Ministry Major, Youth Ministry Concentration

### Suggested Four-Year Schedule:

#### Freshmen Year Fall Semester 15 Credits

SLS 1501	College and Career Success	3
GNMN 1302	Evangelism and Discipleship	3
BIBL 1311	Old Testament Law and History	3
ENC 1101	Freshman Composition I	3
COUN 2301	Introduction to Counseling	3

#### Freshmen Year Spring Semester 15 Credits

MISS 1301	World Missions and Religions	3
BIBL 1322	Old Testament Poetry and Prophecy	3
ENC 1102	Freshman Composition II	3
PSY 1012	General Psychology	3
SPC 1300	Interpersonal Communication	3

#### Sophomore Year Fall Semester 15 Credits

BIBL 2331	Hermeneutics	3
BIBL 2301	Life and Revelation of Christ	3
SPC 1608	Introduction to Public Speaking	3
LTEL 2000	Literature Elective	3
MJEL 2000	Ministry Elective	3

#### Sophomore Year - Spring Semester 15 Credits

BIBL 2321	New Testament History and Letters	3
BTEL 2000	Bible or Theology Elective	3
SCEL 2000	Science Elective	3
HSEL 2000	History Elective	3
MJEL 2000	Ministry Elective	3

#### Junior Year Fall Semester 15 Credits

THEO 3301	Systematic Theology I	3
BTEL 3000	Bible or Theology Elective	3
GEEL 3000	General Education Elective	3
PHI 1010	Introduction to Philosophy	3
MJEL 3000	Ministry Elective	3

#### Junior Year Spring Semester 18 Credits

THEO 3302	Systematic Theology II	3
FAEL 3000	Fine Arts Elective	3
MTEL 3000	Math Elective	3
YUTH 3302	Communicating to Youth	3
COUN 3312	Counseling Adolescents	3
MJEL 3000	Ministry Elective	3

#### Senior Year Fall Semester 15 Credits

THEO 4321	Systematic Theology III	3
THEO 4311	Apologetics	3
MJEL 4000	Ministry Elective	3
YUTH 3301	Youth Ministry Skills	3
YUTH 4331	Youth Ministry Skills Practicum	3

#### Senior Year Spring Semester 15 Credits

THEO 4331	Systematic Theology IV	3
BIBL 4301	Romans	3
ENC 4313	Advanced Research Writing	3
MJEL 4000	Ministry Elective	3
GNML 4011	Ministry Internship	3

\*This can be a Bible or Theology class or a 3000 level course or higher in any major. \*\* Or GNMN 3311 Small Group Development Following the Admissions Assessment, the following courses: BIBL 1101 Basics of Biblical Living (Fall), BIBL 1102 Christian Belief and Scripture (Spring) may be required during the freshman year in lieu of Bible/Theology electives. Adjustments will be made to satisfy all other course requirements of the degree.

# Bachelor of Arts Psychology Major

Department Chair: Leslie Rewald, M.S.

**Purpose:** The Psychology Major provides the student with the academic and professional preparation necessary to work in the field of psychology or to continue studies in graduate school.



## Program Outcomes/Goals:

1. Students will have a basic understanding of the major concepts, theoretical perspectives, empirical findings, and historical trends in Psychology.
2. Student will have the ability to weigh evidence, act ethically, and integrate Christian value with psychology as a discipline.
3. A student will display professional skills in the area of his or her concentration.

## Major Requirements (Total Required Credits: 123)

### I. General Studies 39 Credits

College and Career Success	3
Freshman Composition I	3
Freshman Composition II	3
Introduction to Public Speaking	3
Introduction to Philosophy	3
Interpersonal Communication	3
General Psychology	3
Literature Elective	3
Fine Arts Elective	3
History Elective	3
Math Elective	3
Science Elective	3
General Education Elective	3

### II. Bible 45 Credits

Apologetics	3
Bible or Theology Electives	3
Evangelism and Discipleship	3
Hermeneutics	3
Life and Revelation of Christ	3
New Testament History and Letters	3
Old Testament Law and History	3
Old Testament Poetry and Prophecy	3

### II. Bible (continued)

Romans	3
Systematic Theology I	3
Systematic Theology II	3
Systematic Theology III	3
Systematic Theology IV	3
Bible or Theology Elective	3
World Missions and Religions	3

### III. Major 39 Credits

#### Core Courses:

Cognitive Psychology	3
Counseling Electives (6 credits)	6
Developmental Psychology	3
Educational Psychology	3
Psychology of Religion/Spirituality	3
Psychology Seminar	3
Psychopathology	3
Research Methods I	3
Stress Management	3
Social Psychology	3
Statistics	3
Theories of Personality	3
Internships (2 semesters)	0

## Bachelor of Arts Psychology Major

### Suggested Four-Year Schedule:

#### Freshmen Year Fall Semester 12 Credits

SLS 1501	College and Career Success	3
GNMN 1302	Evangelism and Discipleship	3
BIBL 1311	Old Testament Law and History	3
ENC 1101	Freshman Composition I	3

#### Freshmen Year Spring Semester 15 Credits

MISS 1301	World Missions and Religions	3
BIBL 1322	Old Testament Poetry and Prophecy	3
ENC 1102	Freshman Composition II	3
PSY 1012	General Psychology	3
COUN 2000	Counseling Elective	3

#### Sophomore Year Fall Semester 15 Credits

BIBL 2331	Hermeneutics	3
BIBL 2301	Life and Revelation of Christ	3
SPC 1608	Introduction to Public Speaking	3
EXP 3604	Cognitive Psychology	3
EDP 2002	Educational Psychology	3

#### Sophomore Year – Spring Semester 18 Credits

BIBL 2321	New Testament History and Letters	3
DEP 2004	Developmental Psychology	3
SCEL 2000	Science Elective	3
HSEL 2000	History Elective	3
PPE 3003	Theories of Personality	3
STA 2026	Statistics	3

#### Junior Year Fall Semester 18 Credits

THEO 3301	Systematic Theology I	3
COUN 3332	Stress Management	3
LTEL 3000	Literature Elective	3
PHI 1010	Introduction to Philosophy	3
PSY 3213	Research Methods I	3
CLP 3146	Psychopathology	3

#### Junior Year Spring Semester 15 Credits

THEO 3302	Systematic Theology II	3
MTEL 3000	Math Elective	3
SPC 1300	Interpersonal Communication	3
COUN 3000	Counseling Elective or	
COUN 3204	Counseling Cross Cultures	3
PSY 3820	Health Psychology	3

#### Senior Year Fall Semester 15 Credits

THEO 4321	Systematic Theology III	3
THEO 4311	Apologetics	3
SOP 4451	Psychology of Religion/Spirituality	3
FAEL 4000	Fine Arts Elective	3
SOP 4004	Social Psychology	3
PSYC 4081	Psychology Internship	0

#### Senior Year Spring Semester 15 Credits

THEO 4331	Systematic Theology IV	3
BIBL 4301	Romans	3
BTEL 4000	Bible or Theology Elective	3
GEEL 3000	General Education Elective	3
PSYC 4104	Psychology Seminar	3
PSYC 4082	Psychology Internship	0

Following the Admissions Assessment, the following courses: BIBL 1101 Basics of Biblical Living (Fall), BIBL 1102 Christian Belief and Scripture (Spring) may be required during the freshman year in lieu of Bible/Theology electives. Adjustments will be made to satisfy all other course requirements of the degree.

# Bachelor of Arts Psychology Major

## Counseling Concentration

Department Chair: Leslie Rewald, M.S.

**Purpose:** The Psychology Major, with a Counseling Concentration, provides the student with the academic and professional preparation necessary to work in the field of counseling or to continue studies in graduate school.



### Program Outcomes/Goals:

1. Students will have a basic understanding of the major concepts, theoretical perspectives, empirical findings, and historical trends in Psychology.
2. Student will have the ability to weigh evidence, act ethically, and integrate Christian value with psychology as a discipline.
3. A student will display professional skills in the area of his or her concentration.

### Major Requirements (Total Required Credits: 123)

#### I. General Studies 39 Credits

College and Career Success	3
Freshman Composition I	3
Freshman Composition II	3
Introduction to Public Speaking	3
Introduction to Philosophy	3
General Psychology	3
Literature Elective	3
Fine Arts Elective	3
History Elective	3
Math Elective	3
Science Elective	3
General Education Electives	6

#### II. Bible 45 Credits

Apologetics	3
Bible or Theology Elective	3
Evangelism and Discipleship	3
Hermeneutics	3
Life and Revelation of Christ	3
New Testament History and Letters	3
Old Testament Law and History	3
Old Testament Poetry and Prophecy	3
Romans	3
Systematic Theology I	3
Systematic Theology II	3
Systematic Theology III	3

#### II. Bible (continued)

Systematic Theology IV	3
Theology Elective	3
World Missions and Religions	3

#### III. Major 39 Credits

##### Core Courses:

Counseling Cross Cultures	3
Counseling Skills Lab	3
Crisis Counseling	3
Developmental Psychology	3
Introduction to Counseling	3
Marriage and Family Communication	3
Psychopathology	3
Seminar in Group Dynamics	3
Social Psychology	3
Stress Management	3
Internship (4 semesters) Non-credit	0

##### Major Elective Courses, 9 Credits From Among:

Cognitive Psychology	3
Counseling Adolescents	3
Educational Psychology	3
Interpersonal Communication	3
Research Methods	3
Health Psychology	3
Counseling Cross Cultural	3
Statistics	3
Theories of Personality	3



## Bachelor of Arts Psychology Major, Counseling Concentration

### Suggested Four-Year Schedule:

#### Freshmen Year Fall Semester 15 Credits

SLS 1501	College and Career Success	3
GNMN 1302	Evangelism and Discipleship	3
BIBL 1311	Old Testament Law and History	3
ENC 1101	Freshman Composition I	3
COUN 2301	Introduction to Counseling	3

#### Freshmen Year Spring Semester 15 Credits

MISS 1301	World Missions and Religions	3
BIBL 1322	Old Testament Poetry and Prophecy	3
ENC 1102	Freshman Composition II	3
PSY 1012	General Psychology	3
DEP 2004	Developmental Psychology	3

#### Sophomore Year Fall Semester 15 Credits

BIBL 2331	Hermeneutics	3
BIBL 2301	Life and Revelation of Christ	3
SPC 1608	Introduction to Public Speaking	3
HSEL 2000	History Elective	3
COUN 2302	Crisis Counseling	3

#### Sophomore Year - Spring Semester 15 Credits

BIBL 2321	New Testament History and Letters	3
BTEL 2000	Bible or Theology Elective	3
SCEL 2000	Science Elective	3
GEEL 2000	General Education Elective	3
SYG 1431	Marriage and Family Communication	3

#### Junior Year Fall Semester 15 Credits

THEO 3301	Systematic Theology I	3
LTEL 3000	Literature Elective	3
PHI 1010	Introduction to Philosophy	3
COUN 3314	Counseling Nontraditional Families	3
CLP 3146	Psychopathology	3
COUN 3081	Counseling Internship	0

#### Junior Year Spring Semester 15 Credits

THEO 3302	Systematic Theology II	3
MTEL 2000	Math Elective	3
COUN 3332	Stress Management	3
COUN 4312	Seminar in Group Dynamics	3
COUN 3082	Counseling Internship	0
MJEL 3000	Major Elective	3

#### Senior Year Fall Semester 18 Credits

THEO 4321	Systematic Theology III	3
THEO 4311	Apologetics	3
BTEL 4000	Bible or Theology Elective	3
FAEL 2000	Fine Arts Elective	3
CNEL 4000	Major Elective	3
SOP 4004	Social Psychology	3
COUN 4081	Counseling internship	0

#### Senior Year Spring Semester 15 Credits

THEO 4331	Systematic Theology IV	3
BIBL 4301	Romans	3
GEEL 3000	General Education Elective	3
CNEL 4000	Major Elective	3
COUN 4302	Counseling Skills Lab	3
COUN 4082	Counseling Internship	0

Following the Admissions Assessment, the following courses: BIBL 1101 Basics of Biblical Living (Fall), BIBL 1102 Christian Belief and Scripture (Spring) may be required during the freshman year in lieu of Bible/Theology electives. Adjustments will be made to satisfy all other course requirements of the degree.

# Bachelor of Arts Theology Major

Department Chair: Stuart E. Parsons, Ph.D..

**Purpose:** The Theology major is designed for students who are seeking an intensive undergraduate theological and biblical studies education. This major would be appropriate preparation for those interested in studying theology or biblical studies at the graduate level, for those interested in graduate-level studies in any one of the humanities, or for individuals anticipating attending seminary.



## Students successfully completing the Theology B.A. program will demonstrate:

1. Advanced knowledge of biblical studies
2. Knowledge of the history of Christian thought
3. Advanced skills in translation and interpretation of biblical Greek

## Major Requirements (Total Required Credits: 123)

### I. General Studies 39 Credits

College and Career Success	3
Freshman Composition I	3
Freshman Composition II	3
Introduction to Public Speaking	3
Introduction to Philosophy	3
Interpersonal Communication	3
General Psychology	3
Literature Elective	3
Fine Arts Elective	3
History Elective	3
Math Elective	3
Science Elective	3
General Education Elective	3

### II. Bible 45 Credits

Apologetics	3
Bible or Theology Elective	3
Evangelism and Discipleship	3
Hermeneutics	3
Life and Revelation of Christ	3
New Testament History and Letters	3
Old Testament Law and History	3
Old Testament Poetry and Prophecy	3
Romans	3
Systematic Theology I	3
Systematic Theology II	3
Systematic Theology III	3
Systematic Theology IV	3
World Missions and Religions	3
Advanced Research Writing	3

### III. Major 39 Credits

<i>Core Courses:</i>	
Church History	3
<i>Choose one course from:</i>	3
Biblical Ethics	
Contemporary Issues in Theology & Ethics	
C.S. Lewis: Apostle to the Skeptic	
Contemporary Ethical Issues	
Business Ethics	
Managing <i>Ethics</i> in Organizations	
Theology of Sanctification	
<i>Choose one course from:</i>	3
Fundamental Issues in Worship	
Sacred Actions and Sacramentality	
Music and the Arts in Christian Worship	
Philosophy and Theology of Worship	
The Church Year	
Art and Architecture in Christian Worship	
Images of Christ: The History &	
Christology of Religious Art & Film	
History of Worship in the Church	
<i>Concentration Courses:</i>	
Daniel and Revelation: Exegesis and Theology	3
Elementary Greek I	3
Elementary Greek II	3
Advanced Greek I	3
Theological Tradition (Patristics)	3
Bible or Theology Electives	15

## Bachelor of Arts Theology Major

### Suggested Four-Year Schedule:

#### Freshmen Year Fall Semester 12 Credits

SLS 1501	College and Career Success	3
GNMN 1302	Evangelism and Discipleship	3
BIBL 1311	Old Testament Law and History	3
ENC 1101	Freshman Composition I	3

#### Freshmen Year Spring Semester 15 Credits

MISS 1301	World Missions and Religions	3
BIBL 1322	Old Testament Poetry and Prophecy	3
ENC 1102	Freshman Composition II	3
PSY 1012	General Psychology	3
BTEL 1000	Bible or Theology Elective	3

#### Sophomore Year Fall Semester 15 Credits

BIBL 2301	Life and Revelation of Christ	3
BIBL 2331	Hermeneutics	3
THEO 3301	Systematic Theology I	3
PHI 1010	Introduction to Philosophy	3
SPC 1608	Introduction to Public Speaking	3

#### Sophomore Year – Spring Semester 15 Credits

BIBL 2321	New Testament History and Letters	3
THEO 3302	Systematic Theology II	3
SCEL 2000	Science Elective	3
HSEL 2000	History Elective	3
MTEL 2000	Math Elective	3

#### Junior Year Fall Semester 15 Credits

THEO 4321	Systematic Theology III	3
GRE 1110	Elementary Greek I	3
THEO 4311	Apologetics	3
BTEL 3000	Bible or Theology Elective	3
SPC 1300	Interpersonal Communication	3

#### Junior Year Spring Semester 15 Credits

THEO 3302	Systematic Theology IV	3
GRE 2111	Elementary Greek II	3
BIBL 4301	Romans	3
WORS 2302	Fundamental Issues In Worship**	3
GEEL 3000	General Education Elective	3

#### Senior Year Fall Semester 18 Credits

GRE 3212	Advanced Greek I	3
THEO 4342	Theological Traditions	3
BIBL 4303	Daniel & Revelation: Exegesis & Theology	3
BTEL 4000	Bible or Theology Elective	3
FAEL 4000	Fine Arts Elective	3
LTEL 4000	Literature Elective	3

#### Senior Year Spring Semester 18 Credits

BIBL 3323	Biblical Ethics***	3
REL 1506	Church History	3
ENC 4313	Advanced Research Writing	3
BTEL 4000	Bible or Theology Elective	3
BTEL 4000	Bible or Theology Elective	3
BTEL 4000	Bible or Theology Elective	3

\*\* or Sacred Actions and Sacramentality, Music & the Arts in Christian Worship, Philo. & Theo. of Worship, The Church Year, Art & Architecture in Christian Worship, Images of Christ: The History & Christology of Religious Art & Film, or History of Worship in the Church.

\*\*\* or Contemp. Issues in Theo. & Ethics, C.S. Lewis: Apostle to the Skeptic, Contemp. Ethical Issues, Bus. Ethics in Org., Ethics in Hebrew Wisdom Literature, or Theo. of Sanctification.

Following the Admissions Assessment, the following courses: BIBL 1101 Basics of Biblical Living (Fall), BIBL 1102 Christian Belief and Scripture (Spring) may be required during the freshman year in lieu of Bible/Theology electives. Adjustments will be made to satisfy all other course requirements of the degree.

*Trinity Quest*  
**Adult & Online Learning**

# Trinity *Quest* Adult & Online Learning 2023-2024 Catalog

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# Trinity Quest

## Adult & Online Learning

E-mail: [admissions@trinitycollege.edu](mailto:admissions@trinitycollege.edu)



*John Keller*  
*Quest Coordinator*



*Kenyata Hayes*  
*Director of Admissions*

Trinity Quest's accelerated degree completion program at Trinity College of Florida equips working adults with an opportunity to return to college and complete a bachelor's degree in two years. The Quest program allows students the flexibility to attend college full time by attending one evening per week or online.

## Christian Conduct

Certain standards and norms have been adopted to create an atmosphere conducive to the best possible educational experience for all students. The College expects each student to maintain personal conduct that is spiritually and morally constructive – honoring to the Lord in all things.

The student should understand that attendance at Trinity College of Florida is a privilege reserved for those individuals who desire to work together in living out the high standards of a Christian college. It is expected that the conduct of each student will give evidence of Christian standards of honesty, morality, and courtesy.

When a student has been accepted, it is implied that he or she has agreed to be diligent in studies and compliant with the student handbook. The administration reserves the right to request any student to withdraw from the program who is considered to be out of harmony with the spirit of the College.

## Program Features

### Introducing Trinity Quest

Trinity College of Florida's Trinity *Quest* program is designed to meet the needs of adult students, preferred to be at least 24 years of age, with a minimum of 60 transferable college credits. Typically, students are employed full time and are interested in completing their bachelor's degree in evening classes, or online, while continuing their employment. Adults seeking a career change, newly empty nesters, nonclergy, and clergy alike are enrolled in Trinity College of Florida's Trinity *Quest* program. Open enrollment provides an opportunity for individuals to begin classes with two start dates in the spring, one in the summer and two in the fall each year. Students attend classes year-round, one night a week on campus or online. Classes are designed for the working adult, taught by highly qualified professors who relate well to adult students and make each course an exciting and valuable learning experience.

The Trinity *Quest* degree completion track offers three Bachelor of Science degrees with majors:

- Business Organizational Leadership or  
Business Organizational Leadership-Church Management Administration Concentration
- Counseling Psychology
- Christian Ministry

Majors are designed to bring a heightened level of professional skills and ministry effectiveness to the workplace. Most applicants can know their acceptance status within a few days of beginning the application process.

## Program Structure

### Instructional Modules

The Trinity *Quest* Program consists of two semesters and a summer session each year for two years (four regular and two summers). Internships and capstone courses would be 16-week courses in either fall or spring.

Each fall or spring semester would contain two 8-week modules of two classes each module. Summer classes are two classes each session.

Each class would require 127.5 hours of instruction (37.5 hours) and assignments (90 hours) (ABHE requirements). The instruction will take place through 16 hours of meetings for each course as well as an additional 21.5 hours or virtual instruction through the LMS. The 90 hours of work in the content area would be fulfilled through assignments and projects such as reading, research, writing, and practical projects.

**Location/Times**

Trinity College of Florida campus

Mondays, 6:00 pm - 8:00 pm and 8:00 -10:00 pm

## Options for Earning Additional Credits

Students entering the Trinity *Quest* program with fewer than 61 credit hours, or who must still meet general education requirements, may earn credits by taking online courses or Trinity Access referred to as backfill courses. Students may also earn up to 24 additional credits through Trinity *Quest* electives and the following methods:

**CDC**

Credit by Demonstrated Competency (CDC) may be awarded to individuals who have acquired substantive life learning through various sources, including workshops, seminars, self-study, noncredit classes, training programs, and work experiences. The College evaluates and grants appropriate credit where substantive life learning is documented and demonstrated from these sources.

**CLEP**

College Level Examination Program (CLEP) is a means by which students may earn college credit for select courses by obtaining a minimum score on an exam that is a national standard.

**DANTES**

Defense Activity for Non-Traditional Education Support (DANTES) provides qualified individuals with military experience appropriate college credit for select military courses.

## Distance Education

The Trinity *Quest* office for distance education strives to welcome, prepare, and support the entrance of new students into the Trinity College of Florida community. New students receive an orientation and appropriate online technical support and library resources. Online students are provided a Trinity College email address to be used in all correspondence with administration, faculty, staff, and students. Students are responsible for obtaining their own internet service providers and must use their own computer systems (modern internet browsers such as Firefox or Chrome). Students may earn their entire degree online.

**Online Course Access and OasisSIS**

Trinity College of Florida online education provides students with the freedom to attend their courses when most convenient to their own schedule. The asynchronous offering is also accompanied by the additional opportunity to voluntarily meet with other students online, at the initiative and scheduling of the course instructor. Long-term course access allows students to review important course information long after completing it.



The online learning environment fosters long-term relationships through the chat/instant messaging component, forum discussions in each course, and a message center (inbox/outbox) for students and faculty.

## Additional Information

### Academic Advising and Support Programs

Academic resources are designed to enrich each student's educational experience. The Trinity *Quest* office provides academic advisors to work closely with students, faculty, and the Academic Dean to provide individual academic advising and assistance related to academic policy. Questions related to Admissions, VA Benefits, or Financial Aid should be directed to the following email addresses:

Quest Admissions: [admissions@trinitycollege.edu](mailto:admissions@trinitycollege.edu)

Financial Aid: [financial.aid@trinitycollege.edu](mailto:financial.aid@trinitycollege.edu)

Registrar: [registrar@trinitycollege.edu](mailto:registrar@trinitycollege.edu)

VA Benefits: [finaid@trinitycollege.edu](mailto:finaid@trinitycollege.edu)

### Learning Resource Center

Students enjoy access to the Learning Resource Center, located in the Library, including online tutoring and help with the use of OasisSIS, Canvas, Word, and Powerpoint.

### Computers

Trinity College students have access to designated computers located inside the Library and in the Learning Resource Center. All computers are equipped with internet access, available to students during posted operational hours on a first come basis.

### Disclaimer

Trinity College of Florida reserves the right to make any changes in the programs presented, tuition and fees, and the courses offered in this publication. The provisions of this catalog are subject to change without notice and do not constitute an irrevocable contract between any student and the College. All addendums will be posted on the Trinity College website once approved.

### Equal Opportunity Policy

Trinity College of Florida admits qualified students who are personally committed to Jesus Christ. Students are admitted to the Trinity *Quest* program without regard to race, color, handicap, sex, age, national or ethnic origin, and are provided all rights, privileges, programs and activities generally accorded or made available to students at the College. Trinity College of Florida does not discriminate in administration of its educational policies, admission policies, scholarship, and other school-administered programs.

**Grievance Policy** *See catalog Grievance Policy page*

## Library

The Librarian is available for reference/research assistance for both students and faculty. The library catalog can be searched online through OasisSIS. This is accessible from the Trinity College of Florida website or the library website directly. Electronic resources such as academic databases and e-books are available for all students. These can also be accessed from the Raymond H. Center Library website [trinitycollege.edu/library](http://trinitycollege.edu/library). The library has resources in both print and electronic format to meet the needs of students. In print, the library holds roughly 26,000 volumes and access to over 43 print periodicals. For electronic resources, the library offers multiple databases for academic journals.

For any resources that the library may not have currently, students can receive access to these books and journals through interlibrary loan. Search OCLC's worldwide library catalog through [worldcat.org](http://worldcat.org) to find available resources that may help with research. These items can be requested from the Librarian and typically delivered within a week or two. The Raymond H. Center library is also a part of the Christian Library Consortium and Association of Christian Librarians groups. This extends its resources available to students exponentially.

## Trinity Quest Program Tuition & Fees

### Tuition and Fees

- Application Fee \$35.00
- Deposit after Acceptance \$50.00
- *Quest* Tuition (per credit hour) \$510.00
- Online Tuition (per credit hour) \$510.00
- Senior Citizen (65+) Tuition (per credit hour) \$255.00
- Student Fees (per semester) \$95.00
- Online Technology Fees (per course) \$75.00
- Embedded book cost (some online courses) \$50.00
- ACE Fee (some online courses) \$50.00

### Other Fees

- Audit (per course) \$210.00
- CDC (per credit hour) \$95.00
- Directed Study Fee \$110.00
- Graduation Fee \$125.00
- Late Graduation Application Fee \$50.00
- Late Registration Fee \$50.00
- Parking Decal (annual) \$25.00

Trinity *Quest* degree-seeking student accounts must be paid in full, or students must have enrolled in a payment plan by the end of the drop/add period for the first course in which the student is enrolled.

**Important Note:** The College is not a lending institution. The payment plan is available for students who wish to pay-as-they-go, or for students who have exhausted their eligible financial aid awarded to them, yet have insufficient funds for the semester. *Student accounts must be in good standing to enroll in the next semester. Senior year student accounts must be paid in full prior to being seated for the final class.*

Nondegree-seeking student accounts must be paid in full prior to the beginning of the first course in which the student is enrolled. Failure to pay the balance in full, or to be enrolled in the Tuition Management Service payment plan by the deadline, will result in the student being administratively withdrawn from classes and suspended from access to campus facilities and other college services. Employer reimbursement for tuition and fees will require appropriate documentation from the student BEFORE registering for classes (see Financial Aid for details).

## Other Financial Information and Policies

### Printing/Copying

Printing and copying will be available at the library and the business office. Every black and white copy will cost \$0.10, while every colored copy will cost \$0.25.

### Independent/Directed Study Fee

A \$110 fee is assessed for an approved Independent/Directed Study, which is in addition to the course tuition.

### Credit by Demonstrated Competency (CDC)

The College assesses a \$95 fee for each credit hour accepted by demonstrated competency. A faculty member in the field evaluates a student's work to determine acceptable credits. CDC materials must be submitted at least three months prior to graduation. The evaluation of the material must be turned into the Registrar by the time all graduating grades are due.

## Quest Pro Rata Tuition Refund Policy

By registering for classes the student makes a financial commitment to pay all applicable tuition and fees to Trinity College of Florida. The institution relies on student enrollment to determine its budget for an academic year. The College recognizes that occasionally it is necessary for a student to totally withdraw from coursework for a variety of valid reasons. A student who officially withdraws from the College will be entitled to an adjustment on their student account per the schedule listed below.

It is the responsibility of the student to obtain the official withdrawal form from the Registrar's office and to complete that form electronically. An administrative withdrawal fee of \$100.00 will be applied to the student account prior to calculation of the refund.

The following refund schedule applies to all tuition and student fees, except for the withdrawal fee (module based semesters):

**For 16-week course:**

Withdraw within drop/add period-100% Refund

Withdraw within two weeks after drop/add period-75% Refund

Withdraw within four weeks after drop/add period-50% Refund

Withdraw within six weeks after drop/add period-25% Refund

Withdrawal after six weeks of the drop/add period-No Refund

**For 8-week course:**

Withdrawal during the drop/add period-100% Refund

Withdrawal within two weeks after drop/add period-75% Refund

Withdrawal within three weeks after drop/add period-50% Refund

Withdrawal within four weeks after drop/add period-25% Refund

Withdrawal after four weeks after drop/add period-No Refund

**For other policy clarifications, see *Catalog, Financial Information Section*.**

**Return of Title IV Funds,** See *Catalog, Financial Information Section*,

Application Fee is not refundable.

## Payment Plans

1. *Semester Payment Plan* - Student makes payment for tuition and applicable fees for each semester in advance. Payment may be made by credit card or check (\$20 fee for returned checks).
2. *Installment Payment Plan* - Trinity College of Florida offers a Payment Plan to assist students in paying educational expenses over equal monthly installments. It is convenient and affordable. A student can choose either direct debit from their bank account, or charge to their credit card for automatic payments. The only cost to participate is a \$25 per semester enrollment fee.
3. *Employer Payment Plan* - In cases where a student's employer has agreed to pay the cost of tuition and fees, the student must provide documentation from the employer at or prior to registration. Documentation would need to be on company letterhead or the appropriate company form. The College will submit a list of expenses directly to the employer. The employer must pay the semester charges prior to the start of the second module of that semester.
4. *Employer Reimbursement Plan* - In cases where a student's employer will reimburse tuition costs only upon successful completion of a course or semester, the student must still make advance payment at registration. Students are encouraged to apply for loans and immediately pay down loans upon receipt of reimbursement from their employer.

# Financial Assistance

## Financial Aid Office

Most degree seeking students are eligible to receive financial assistance. Each student is encouraged to apply for financial assistance through the Financial Aid Office. Students should complete all documents required for receiving financial aid at least four weeks prior to the beginning of the current semester in order for an award notification letter to be expedited in a timely manner. It is recommended that students apply early and complete their FAFSA for the next academic year by October 1st.

## Forms to Be Completed:

1. Completion of the Free Application for Federal Student Aid (FAFSA). Go to [studentaid.gov](http://studentaid.gov) and complete and submit. *It is highly recommended that students and/or parents (of a dependent student) use the IRS Data Retrieval Tool to import their tax information into the FAFSA application.* In order to authenticate the FAFSA application, students and their parents must have a verified FSA ID (user name and password). You can register for your FSA ID at [studentaid.ed.gov/sa/fafsa/filling-out/fsaid](http://studentaid.ed.gov/sa/fafsa/filling-out/fsaid)

**TRINITY'S SCHOOL CODE IS 030282.**

2. Other forms as needed to determine eligibility by the Financial Aid Office (Will notify student by e-mail if additional forms are needed)

*NOTE: All forms can be downloaded through the Financial Aid Portal. Complete and return to the financial aid office. Submission of these forms, as well as others, will help determine financial aid eligibility. Priority deadline for submission of forms is January 1st.*

## Eligibility for Aid

To be considered for financial assistance under the Title IV programs listed below, a student must:

1. Be a citizen or permanent resident of the United States with a high school diploma or its equivalent
2. Have been accepted as a regular student by the Admissions Office or be currently enrolled as a regular student in a degree-seeking program at Trinity College
3. Not be in default on a Perkins or Federal Student Loan
4. Not owe a refund on any Title IV financial aid

To remain eligible for assistance from federal, state, or institution sources, students must maintain satisfactory academic progress as outlined under "Satisfactory Academic Progress." To qualify for any of the programs of financial assistance provided by the U.S. Department of Education, it is necessary for the student to fill out the necessary forms listed under "Forms Needed" in the Financial Aid Office section above.

Students desiring not to receive any financial help, or who do not want all aid awarded to them, may decline any or all aid listed on their Trinity College Award Notification Letter. However, students are still responsible for their educational cost.

## Types of Aid

There are many types of aid for which a student may be eligible based on the FAFSA. Awarding of grants, scholarships, and loans depend upon a variety of factors, primarily the student's demonstrated financial need. The most common forms of federal assistance include the Federal Pell Grant, Federal Supplemental Educational Opportunity Grant (SEOG), Federal Work Study, and Loans. There are state programs such as Florida Student Assistance Grant (FSAG), Florida Bright Futures Scholarship Program and Florida Work Experience Program. There are also Trinity College's Institutional Grants and additional sources of funding such as Veteran's Benefits and State Rehabilitation. A student will receive an award letter directing them to log into their student portal to view their financial aid offers. Through this online portal, students will have the ability to accept, decline, or adjust their award offers. Adjustments can also be made through the Financial Aid Office. Please note that students are still responsible for their educational costs, regardless of any adjustments made to the award offer.

*It is recommended by the Financial Aid Office that a student only accept the amount needed to cover their actual cost and therefore limit the amount of loans they have to pay back.*

## Federal Pell Grant

This grant is provided by the U.S. Department of Education and is based on need. *This is a grant and does not require repayment.* Those receiving a Pell Grant may be eligible for an early refund in order to purchase books. Students may see the Business Office to see if they qualify. Awards are based on financial need and enrollment status.

To apply for a Pell Grant, it is necessary to complete and submit all the forms listed under Financial Aid Office forms needed. Pell Grants have a Lifetime Eligibility Used (LEU) of 600%. Once a student has reached 600% they have reached their maximum lifetime limit. Please see [studentaid.gov](http://studentaid.gov) for Pell eligibility used.

## Loans

Loans are a common source of financing a college education, and students should enter into them carefully. The Financial Aid Office recommends that students discuss each loan option with them prior to deciding to borrow. Federal law requires all borrowers to complete a Master Promissory Note and to complete an Entrance Counseling Session prior to receiving the first loan and an Exit Counseling Session prior to leaving the College.

Both the Entrance and Exit Counseling Sessions will provide students with their rights and responsibilities. The Department of Education will notify the school when these are complete. For assistance please contact the Financial Aid Office.

*You may complete the Master Promissory Note and Entrance Counseling Session and the Exit Counseling Session at [studentaid.gov](http://studentaid.gov). You will need your FSA ID and password to access the site.*

The Department of Education requires students who are first time borrowers to have their loans held for 30 days into the academic year before they are deposited against the student's account. Loans must also disburse evenly across semesters of attendance. Therefore, a student will receive half their loan amount in the fall and the other half in the spring. If a student is attending fall only or spring only, they would

receive one disbursement at the beginning of the semester and the remaining amount halfway through the semester.

### **Federal Direct Subsidized Loan**

This program allows the student to borrow money from the Department of Education to help pay for college. A Federal Direct Subsidized Loan is one in which the U.S. Government pays the interest on the loan while the student is currently enrolled in at least six credit hours in a college. Interest generally does not begin accruing until six months (grace period) after the student has graduated or is not enrolled in a college, or drops below half-time (six credits); however, starting July 1, 2012, interest will accrue during the grace period for loans disbursed on or after July 1, 2012.

You are limited to the amount you can borrow. It is based on your dependency status (dependent or independent), enrollment status (i.e., freshman, sophomore, junior and senior) and your yearly and lifetime aggregate loan limits. To check your aggregate loan limits go to [studentaid.gov](http://studentaid.gov). You will need your FSA ID and password to access your information.

Eligibility is determined by completing and submitting the FAFSA. You must also complete and submit to the Department of Education the Master Promissory Note and Entrance Counseling Session (see above for directions). (See instructions for completing under LOANS.)

### **Federal Direct Unsubsidized Loan**

A Federal Direct Unsubsidized Loan is one in which the interest is not paid by the U.S. Department of Education under any circumstances. Eligibility is determined by completing and submitting the FAFSA. You must also complete and submit to the Department of Education the Master Promissory Note and Entrance Counseling Session. (See instructions for completing under LOANS.)

You are limited to the amount you can borrow. The limit is based on your dependency status (dependent or independent), enrollment status (i.e., freshman, sophomore, junior and senior) and your yearly and lifetime aggregate loan limits. To check your aggregate loan limits go to [studentaid.gov](http://studentaid.gov). You will need your FSA ID and password to access your information.

## **Funds from Other Sources**

### **Quest Ministerial Grant**

TCF will award \$500 per year to any fulltime, paid staff member of a church or missionary. TCF will also match scholarship funds given by the student's church or missions organization; combined church scholarship/TCF matching portion cannot exceed 50% of the student's tuition. The church/organization must pay TCF directly; matching amount will not be applied until payment is received. The TCF match is renewable as long as the student's church/organization is still providing them with the scholarship, up to 150% of the published program length and/or three school years. Status as church staff/missionary must be verified; this award is not stackable with the *Quest* Grant. Any student awarded this grant prior to the 2022-2023 school year can continue receiving it in the amount at which it was initially awarded as long as

they maintain their current level of enrollment. If a student does not enroll or drops below halftime enrollment for one semester, this award can be reinstated for a future semester, but under the new terms instituted beginning with the Fall 2022 semester. The student will only be eligible for 150% of the published program length and/or three school years.

### **Quest Grant**

Based on EFC; must have FAFSA on file

<b>EFC</b>	<b>Per Year</b>
4001-6000	\$500
2001-4000	\$1000
1-2000	\$1500
0	\$2000

This grant is renewable if the student maintains at least a 2.0 cumulative GPA or higher. If student drops below 2.0, they will be given one semester during which to bring their GPA back up to the 2.0 standard. If they do not, then the grant will not be renewed and cannot be regained in any future semesters. Student will only be eligible for 150% of the published program length and/or three school years. This award is not stackable with the *Quest Ministerial Grant*; can stack with the Church Matching Grant and is prorated based on enrollment level. Any student awarded this grant prior to the 2022-2023 school year can continue receiving it in the amount at which it was initially awarded as long as they maintain their current level of enrollment. If a student does not enroll or drops below halftime enrollment for one semester, this award can be reinstated for a future semester, but under the new terms instituted beginning with the Fall 2023 semester. The student will only be eligible for 150% of the published program length and/or 3 school years.

### **Church Matching Grant**

This grant is Awarded to students whose home church is providing them with a scholarship to attend TCF; TCF will match up to \$500 per semester. The church must pay TCF directly; the matching amount will not be applied until payment is received. The grant is renewable as long as the student's church is still providing them with the scholarship. The student will only be eligible for 150% of the published program length and/or three school years. This grant can stack with *Quest Grant* but not *Quest Ministerial Grant*.

### **Veteran Benefits and State Rehabilitation**

*Trinity College's VA Certifying officials:*

- Karly Dooley, Financial Aid Director
- Corry Moore, Financial Aid Advisor

Trinity College is approved by the Florida State Approving Agency for Veterans' education and training. Veterans qualify for educational assistance according to their length of military service. Widows and children of veterans who died or were disabled as a result of a service-connected injury or disease may



also be eligible for educational benefits. Information may be obtained from the Veterans Administration or from a Veterans Service Officer.

A statutory schedule is used to determine the amount of federal funds a student has earned when he or she ceases attendance based on the period the student was in attendance. When a student determined to be a recipient of a Title IV grant or loan program withdraws from an institution during a payment period or period of enrollment in which the student began attendance, the institution must begin the Title IV Refund (R2T4) process to determine the student's eligibility of Title IV funds based in accordance with the calculations prescribed by regulations.

### **The Federal Refund Policy**

There are several factors used to determine Title IV Refund (R2T4) calculations: official or unofficial withdrawal date, payment period or period of enrollment, amount of aid that was disbursed, amount of aid that could have been disbursed, percent of Title IV earned, post-withdrawal or late disbursement, institutional cost, amount of Title IV aid to be returned (if applicable), time limits, and reporting requirements. Up through the 60% point in each payment period or period of enrollment, a pro rata schedule is used to determine how much federal funds the student has earned at the time of withdrawal. After the 60% point in the payment period or period of enrollment, a student has earned 100% of the federal funds. Upon the completion of Title IV Refund (R2T4), a school is required to determine if a post-withdrawal disbursement is necessary for funds earned and not disbursed to students and/or parents. Recent regulations state that all withdrawals must undergo Title IV Refund (R2T4) if federal monies apply. Additional regulations apply to module based semesters.

The Federal Refund Policy (R2T4) is very encompassing and this is intended to be an overview of the policies and procedures that govern regulations pertaining to Title IV Refund (R2T4). For further guidance on Title IV Refund's (R2T4) policies and procedures, please see the reference material found in Volume 5 of the Federal Student Aid Handbook under Withdrawals. You may access a copy in the Financial Aid Office.

### **A Pending Payment Compliance**

Facility Name/Address: Trinity College of Florida, 2430 Welbilt Blvd., Trinity, FL 34655. VA Facility Code: 319B2110.

In accordance with Title 38 US Code 3679 subsection (e), this school adopts the following additional provisions for any students using U.S. Department of Veterans Affairs (VA) Post 9/11 G.I. Bill® (Ch. 33) or Vocational Rehabilitation & Employment (Ch. 31) benefits, while payment to the institution is pending from the VA. This school will not:

- Prevent the student's enrollment
- Assess a late penalty fee to the student
- Require the student to secure alternative or additional funding
- Deny the student access to any resources (access to classes, libraries, or other institutional facilities) available to other students who have satisfied their tuition and fee bills to the institution.

However, to qualify for this provision, such students may be required to:

- Produce the VA Certificate of Eligibility (COE) by the first day of class

- Provide a written request to be certified
- Provide additional information needed to properly certify the enrollment as described in other institutional policies.

## Military Tuition Assistance (TA)

Trinity College of Florida is approved to accept Military Tuition Assistance. Students using military tuition assistance should first check with their Education Service Officer (ESO) within their military unit or command for approval.

## The Student and Financial Aid

### **Satisfactory Academic Progress (SAP)**

According to federal regulations, in order for a student to remain eligible for financial aid, they must maintain Satisfactory Academic Progress. Satisfactory Academic Progress (SAP) is a way to show that students are progressing at a reasonable rate toward achieving their degree. There are two components of SAP:

1. *Qualitative*: Minimum Cumulative Grade Point Average (CGPA) - maintaining a cumulative GPA of 2.0 or higher. Cumulative GPA includes transfer work if applicable.
2. *Quantitative*: Includes both the completion ratio (pace) and the maximum time frame—the completion ratio means maintaining a 67% semester credit hour completion ratio. For example, if the student signed up for 12 credits, they must earn at least nine credits in order to be in compliance. Nine divided by twelve is 75% (over the minimum 67%). Maximum time frame is completing all required courses and graduating within the 150% maximum time frame. For example, if your degree requires you to complete 120 credit hours, those credits must be completed before the student reaches 180 credit hours. Students cannot receive financial aid for more than 150% of the credit hours required to complete their degree.

Only grades A through D- will be considered as credits completed. SAP will be reviewed at the end of each semester/term.

### **Financial Aid Warning/Probation/Suspension**

Students will be officially evaluated for SAP at the end of each semester. Students will be placed on Financial Aid Warning if they have not maintained Satisfactory Academic Progress as outlined above for a period of one semester.

Students may receive financial aid during the warning period. If the student does not meet Satisfactory Academic Progress by the end of the warning semester, he/she will be placed on Financial Aid Suspension

unless an appeal is *submitted and approved by the stated deadline*. During the suspension period the student will be ineligible to receive any Federal or State. Institutional aid is given at the discretion of the college. If the student chooses to appeal suspension, and it is approved, then the student will be placed on Financial Aid Probation and receive an academic success plan. Students on probation will remain eligible to receive financial aid as long as they adhere to their academic success plan. If the student fails to adhere to their academic success plan, they will be placed on Financial Aid Suspension and will be ineligible to receive financial aid until the above SAP requirements are met. (Note: Some Federal, State, and Institutional programs may have more stringent policies than listed above for Satisfactory Academic Progress.) Financial aid can be reinstated upon meeting the Satisfactory Academic Progress in any subsequent semester, regardless of whether or not the student filed an appeal.

### **Financial Aid Appeals**

Students who have a question about their Financial Aid Suspension have the right to appeal to the Financial Aid Director. This appeal should be made in writing within thirty days after the date of the student's suspension notice. The student must submit a Trinity College SAP Appeal Form, including a detailed explanation of how their circumstances kept them from meeting SAP requirements in the past, and what has changed that will enable them to meet SAP guidelines in the future.

If the student had extenuating circumstances, such as: a medical condition or serious illness, a learning disability, the death of an immediate family member, an involuntary call to active military duty, a documented change in conditions of employment, or other extraordinary/emergency circumstances (such as natural disasters), the student must provide legitimate documentation to support their explanation along with an appeal form. Letters from family and friends may not be considered legitimate documentation. Appeals submitted without detailed explanation and necessary documentation may not be approved. Successfully submitting an appeal does not guarantee approval, however, not successfully submitting an appeal could lead to continued ineligibility for financial aid. You can request a Satisfactory Academic Progress (SAP) appeal form from the Financial Aid Office or download it through the Financial Aid Portal.

### **The Federal Refund Policy (R2T4)**

A statutory schedule is used to determine the amount of federal funds a student who has earned when he or she ceases attendance based on the period the student was in attendance. When a student who is determined to be a recipient of a Title IV grant or loan program withdraws from an institution during a payment period or period of enrollment in which the student began attendance, the institution must begin the Title IV Refund (R2T4) process to determine the student's eligibility of Title IV funds based in accordance with the calculations prescribed by regulations. There are several factors used to determine Title IV Refund (R2T4) calculations: official or unofficial withdrawal date, payment period or period of enrollment, amount of aid that was disbursed, amount of aid that could have been disbursed, percent of Title IV earned, post withdrawal or late disbursement, institutional cost, amount of Title IV aid to be returned (if applicable), time limits, and reporting requirements.

Up through the 60% point in each payment period or period of enrollment, a prorata schedule is used to determine how much federal funds the student has earned at the time of withdrawal. After the 60% point

in the payment period or period of enrollment, a student has earned 100% of the federal funds. Upon the completion of Title IV Refund (R2T4), a school is required to determine if a post-withdrawal disbursement is necessary for funds earned and not disbursed to students and/or parents. Recent regulations state that all withdrawals must undergo Title IV Refund (R2T4) if federal monies apply. The Federal Refund Policy (R2T4) is very encompassing and this is intended to be an overview of the policies and procedures that govern regulations pertaining to Title IV Refund (R2T4). For further guidance on Title IV Refund's (R2T4) policies and procedures, please see the reference material found in Volume 5 of the Federal Student Aid Handbook under Withdrawals. You may access a copy in the Financial Aid Office.

## Admission Process

The time for acceptance is determined by an applicant completing all the application steps. (Normally two weeks). Complete an application online [trinitycollege.edu/apply-now/](http://trinitycollege.edu/apply-now/)

### Request Official Transcripts

Degree Completion Needs Analysis is determined once the Registrar receives official transcripts. Step one is to request official transcripts from all previously attended colleges. Official transcripts are to be sent directly to Trinity College of Florida. Once the official transcripts are received, degree completion analysis will be made as soon as possible by the registrar and the academic advisors. For assistance in locating transcripts, contact the Admissions office.

### Complete Financial Aid applications

Free Application for Federal Student Aid (FAFSA) [studentaid.ed.gov/sa/fafsa/filling-out/fsaid](http://studentaid.ed.gov/sa/fafsa/filling-out/fsaid)  
 TRINITY'S SCHOOL CODE IS 030282  
 Financial Aid Application (FAA)

### Admission Requirements

Eligibility for admission into the adult degree completion program is based on the following recommendations:

- Minimum 2.2 Grade point average (GPA)
- 60 transferable credit hours (meets the requirements of TCF) as follows:

General Education (36 semester hours acceptable to the College)

#### **Fine Arts and Humanities**

3

*Includes courses in Literature, Biblical Literature, Philosophy, Music, Art, and Drama.*

#### **English and Literature**

6

*Two courses in English Composition are required*

General Education requirements continued...

**Science or Mathematics**

3

*Includes courses in Biology, Physics, Chemistry, Geology, Astronomy, Environmental Science, College Algebra, Calculus, etc.*

**Social and Behavior Science**

3

*Includes courses in History, Political Science, Economics, Psychology, Cultural Anthropology, Sociology, or other similar courses.*

**General Education Electives**

21

*Includes courses from above categories and, in addition, courses in Speech, Critical Thinking, Ethics, Languages, Computer Science, Physical Education, And College Orientation.*

Open Electives (24 Semester Hours acceptable to the College.)

## Graduation Requirements

To graduate a student must:

- I. Complete 122 semester hours acceptable to the College including the following:
  - a. 61 hours in the Trinity *Quest* program (with at least a 2.0 cumulative grade point average on all Trinity *Quest* course work)
  - b. 60 transferable credit hours
  - c. 1 credit hour course *Introduction to Quest Program*
- II. Satisfactory completion of the Bible Theology Test and Trinity College assessment evaluations
- III. Satisfy all financial obligations to the College and be in good standing with the College
- IV. Satisfy Christian Service requirements
- V. Show continued evidence of a consistent, genuine, Christian testimony
- VI. Show continued essential agreement with the Doctrinal Statement of the College
- VII. Be recommended for graduation by the faculty, Vice President for Academic Affairs, and the Board of Trustees

## Academic Policies (Adding / Dropping / and Class Withdrawal)

Changes in the student's schedule may be made during the Drop/Add Period without penalty. Courses may not be added after the Drop/Add Period.

A completed electronic Drop/Add Form must be submitted within seven days from the semester start date for changes to 16-week semester courses, and an electronic Drop/Add Form must be submitted within five

days from the course start date for 8-week courses. Students may withdraw from a 16-week course with a "VWD" (Voluntary Withdrawal) until the 10th Friday of the semester. Students may voluntarily withdraw from an 8-week course, until the 25th day after the course start date. Class withdrawals will be effective on the date the Registrar's Office receives the completed Class Withdrawal Form.

A "VWD" will show on a transcript and affect the SAP (Satisfactory Academic Progress) at the College, but it will not affect a student's GPA. The student will also be responsible for tuition and fees. However, consequences of withdrawing from a course may include:

- 1) Loss of tuition and fees paid for the course,
- 2) Reductions and recalculation of the financial aid award,
- 3) Loss of work-study hours,
- 4) Loss of on-campus housing, and
- 5) Loss of some veterans' benefits. Once the Withdrawal Period is over, students will earn the grade from all submitted assignments.

### **School Withdrawal**

A *Quest* student who officially withdraws from the College will be entitled to an adjustment based on the *Quest* Pro Rata Tuition Refund Policy. It is the responsibility of the student to request the "School Withdrawal Form" from the Registrar's office, complete and submit the form.

### **Christian Service**

The Christian Service program involves weekly participation in a specific ministry or community service activity approved by the Vice President for Student Development. Students involved in an internship are excused from Christian Service. Students graduating from Trinity must have at least a "satisfactory" mark in Christian Service for every semester they are enrolled at the College.

### **Class Attendance**

The Adult & Online Learning program is a concentrated accelerated program, requiring full attendance for all campus class sessions. If a situation involving health or work demands cause a rare or unavoidable absence, the following guidelines will apply:

1. Homework assignments for the missed session **MUST** be submitted the following class. In the event the absence occurs the last day of class, the assignment is due within one week.
2. A student will forfeit any grade for class participation, **UNLESS** the instructor provides an optional assignment.

A student will be considered tardy if he/she arrives more than one-half hour late or leaves earlier than one-half hour before the end of class. Two such instances are equivalent to an absence. In the event that a student accumulates an absence in this manner, the above three guidelines will be in effect.

NOTE: If a program schedule conflict is anticipated for a particular module, application may be made for permission to take the course under an Independent/Directed Study if it is not available online.

Student attendance in online courses will be defined as active participation in the course by submitting weekly forum postings, assignments, and responding to classmates and/or the instructor when engaged. Incomplete Courses In case of an emergency, such as a serious illness or death in the family, a student may request a grade of "INC" (incomplete) for a course. In order to do this, a student must complete a Request for Grade of Incomplete Form prior to the end of the course, and it must be approved by the professor and Vice President for Academic Affairs. All work for courses in which an "INC" is given must be completed by the date noted by the instructor. After that time, the "INC" will automatically become a grade of "F".

### **Cancellation of Classes**

In the event classes are canceled due to a natural weather condition or a physical problem at the College, and/or other locations where classes are held (loss of power, flooding, etc.), one of the following options may be exercised by the Associate Dean for Adult Education following discussion and consultation with the Vice President for Academic Affairs:

1. A separate make-up class may be scheduled at the convenience of the class and the professor.
2. An online replacement class session may be scheduled.

NOTE: It is necessary for students to keep their contact information *email and phone* current with the Trinity Quest Office.

## **Probation, Suspension, Dismissal**

### **Level One Probation**

A student whose GPA is below 2.0 the previous semester, and all incoming students who are accepted on probation, will be placed on level one probation for the following semester. This warning status requires the student to improve their academic performance and includes the following conditions for continued enrollment:

- The student must sign a Student Agreement with the Director of Learning Resource Center.
- The student must demonstrate that they are meeting all the course requirements in the weekly meetings with the Learning Resource Center.

### **Level Two Probation**

A student who does not attain a GPA greater than 2.0 while on Level One probation, will be placed on committing to weekly appointments with the Student Learning Center on the main campus and other requirements as stipulated in the Agreement; Level Two Probation the following semester. Students on Level Two probation will have the following stipulations and requirements:

- The student must sign a Student Agreement with the Director of the Learning Resource Center committing to weekly appointments with the Learning Resource Center on the main campus and other requirements 12 credit hours or less.
- No extracurricular activities (sports, student groups, resident assistants, praise band, etc.) will be allowed while on Level Two Probation.

### **Final Probation**

If a student's GPA is below 2.0 for the semester in which they are on Level Two Probation they will be put on Final Probation the following semester. Students on Final Probation must sign a Student Agreement with the Director of the Learning Resource Center (same as Level two Probation) plus the following restrictions:

- Traditional in-seat students can only take six hours and not be allowed to take online courses. Traditional online only students can only take six credit hours.
- No extracurricular activities (sports, student groups, resident assistants, praise band, etc.) will be allowed while on Final Probation.

NOTE: These restrictions may affect the availability of financial aid.

### **Academic Dismissal**

A student whose GPA is below 2.0 for the semester in which they have been on Final Probation will be dismissed for an indefinite period. The student may not apply for readmission for one calendar year and must provide evidence of successful academic performance in another college or university as a part of the readmission process.

### **Academic Grievance**

Any student has the right to file a grievance according to the appropriate procedures listed in the Student Handbook. Decisions of the Academic affairs Committee are final. *(See page )*



*Trinity Quest*  
Programs of  
Study

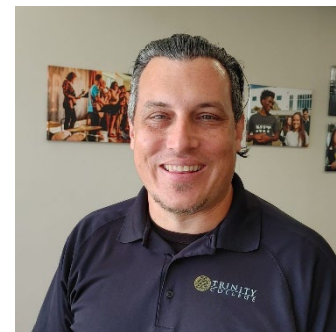
# Bachelor of Science Christian Ministry

Department Chair: Joseph Allotta, D. Min.

The Ministry Major provides the student with the academic and professional preparation necessary for ministry.

## Program Outcomes/Goals:

1. Students will have a professional readiness to deliver biblical knowledge.
2. Students will have a well-articulated Christian worldview of life and ministry.
3. A student will display ministry-ready professional skills.



## Major Requirements (Total Required Credits: 122)

1. Completed AA degree (meets the requirements of TCF) of all least 60 semester hours
2. Complete Introduction to Quest Program (1 cr).
3. Complete the following Trinity Quest Program Courses: (61 semester hours)

BIBL2331Q*	Hermeneutics	3	WORS3302Q	Fundamental Issues in Worship	3
BIBL1311Q*	Old Testament Law and History	3	PAST3301.111Q	Introduction to Preaching	3
BIBL1322Q*	Old Testament Poetry and Prophecy	3	GNMN3311Q	Small Group Development	3
BIBL2301Q*	Life and Revelation of Christ	3	PAST4301Q	Pastoral Methods	3
BIBL2321Q*	New Testament History and Letters	3	THEO3301Q	Systematic Theology I	3
GNMN3301Q*	Evangelism and Discipleship	3	THEO3302Q	Systematic Theology II	3
MISS3303Q*	World Missions and Religions	3	THEO4321Q	Systematic Theology III	3
COUN3301Q	Introduction to Counseling	3	THEO4331Q	Systematic Theology IV	3
BIBL3323Q	Biblical Ethics	3	GNMN4301Q	Christian Ministry Internship	3
BIBL4301Q	Romans	3	GNMN4402.1Q	Christian Ministry Capstone	1
GNMN4301Q	Christian Leadership	3			

This degree completion program is designed to be completed within 2 years. Students who follow this progression plan will take all courses necessary to finish the Bachelor of Science Christian Ministry major within 2 years.

NOTE: Students may apply to enroll in any of the five start dates: Fall A, Fall B, Spring A, Spring B and Summer.

## Bachelor of Science Christian Ministry, Two-Year Student Progression Plan

*Introduction to Quest Program (1 credit), must be taken in the student's first semester. \*Italicized courses are required for the 18 credits in Bible & Theology for Trinity College and can be completed using the AA Access classes. If these courses were previously completed, they will be substituted with the indicated course.*

<b>YEAR 1</b>	<b>Fall A</b>			
	Course 1	<i>*Life and Revelation of Christ</i> or Introduction to Org. Leadership	3	
	Course 2	Introduction to Counseling	3	
	<b>Fall B</b>			
	Course 1	Fundamental Issues in Worship	3	
	Course 2	<i>*Hermeneutics</i> or Church Planting and Development	3	
	<b>Spring A</b>			
	Course 1	<i>*Old Testament Law and History</i> or Marriage and Family Communication	3	
	Course 2	<i>*Evangelism and Discipleship</i> or Leadership in Nonprofits	3	
	<b>Spring B</b>			
	Course 1	Systematic Theology I	3	
	Course 2	<i>*Old Testament Poetry and Prophecy</i> or Counseling Adolescents	3	
	<b>Summer</b>			
	Course 1	Christian Leadership	3	
	Course 2	Romans	3	
	<b>YEAR 2</b>	<b>Fall A</b>		
		Course 1	Introduction to Preaching	3
		Course 2	Small Group Development	3
<b>Fall B</b>				
Course 1		Pastoral Methods	3	
Course 2		Systematic Theology II	3	
<b>Spring A</b>				
Course 1		Systematic Theology III	3	
Course 2		Biblical Ethics	3	
<b>Spring B</b>				
Course 1		<i>*New Testament History and Letters</i> or Sermon Preparation	3	
Course 2		Christian Ministry Internship	3	
<b>Summer</b>				
Course 1		Systematic Theology IV	3	
Course 2		<i>*World Missions and Religions</i> or Practicum	3	
Course 3	Capstone	1		

# Bachelor of Science Counseling Psychology

Department Chair: *Leslie Rewald, M.S.*

Students successfully completing the Counseling Psychology Major of the Trinity Quest program will demonstrate:

1. A basic understanding of the major concepts, theoretical perspectives, empirical findings, and historical trends in psychology
2. The ability to weigh evidence, act ethically, and integrate Christian values with Psychology as a discipline
3. Professional skills in the area of his or her concentration



## Major Requirements (Total Required Credits: 122)

1. A Completed AA degree (meets the requirements of TCF) of all least 60 semester hours
2. Complete Introduction to Quest Program (1 cr).
3. Complete the following Trinity Quest Program Courses: (61 semester hours)

COUN3301Q	Introduction to Counseling	3	DEP2004Q	Developmental Psychology	3
PPE3003Q	Theories of Personality	3	COUN3312Q	Counseling Adolescents	3
COUN3332Q	Stress Management	3	COUN3313Q	Crisis Counseling	3
LDR3363Q	Team Dynamics & Leading Diverse...	3	COUN4302Q	Counseling Skills Lab	3
COUN3204Q	Counseling Cross-Cultural	3	CLP3146Q	Psychopathology	3
PSY3820Q	Health Psychology	3	COUN4312Q	Seminar in Group Dynamics	3
SYG1431Q	Marriage and Family Communication	3	BIBL3323Q	Biblical Ethics	3
EXP3604Q	Cognitive Psychology	3	BETL1000	Bible or Theology Electives	15
			COUN4403Q	Counseling Psychology Capstone	1

This degree completion program is designed to be completed within two years. Students who follow this progression plan will take all courses necessary to finish the Bachelor of Science Counseling Psychology major within two years.

NOTE: Students may apply to enroll in any of the five start dates: Fall A, Fall B, Spring A, Spring B, and Summer.

## Bachelor of Science Counseling Psychology, Two-Year Student Progression Plan

Introduction to Quest Program (1 credit), must be taken in the student's first semester. *\*Italicized courses* are required for the 18 credits in Bible and Theology for Trinity College and can be completed using the AA Access classes. If these courses were previously completed, they will be substituted with the indicated course.

<b>YEAR 1</b>	<b>Fall A</b>		
	Course 1	Developmental Psychology	3
	Course 2	Introduction to Counseling	3
	<b>Fall B</b>		
	Course 1	Psychopathology	3
	Course 2	Cognitive Psychology	3
	<b>Spring A</b>		
	Course 1	Marriage and Family Communication	3
	Course 2	Crisis Counseling	3
	<b>Spring B</b>		
	Course 1	Systematic Theology I	3
	Course 2	Counseling Adolescents	3
	<b>Summer</b>		
	Course 1	<i>*Bible or Theology Elective</i> or Christian Leadership	3
Course 2	Bible or Theology Elective	3	
<b>YEAR 2</b>	<b>Fall A</b>		
	Course 1	Seminar in Group Dynamics	3
	Course 2	Bible or Theology Elective or Small Group Development	3
	<b>Fall B</b>		
	Course 1	Theories in Personality	3
	Course 2	Health Psychology	3
	<b>Spring A</b>		
	Course 1	<i>*Bible or Theology Elective</i> or Psychology of Religion and Spirituality	3
	Course 2	Biblical Ethics	3
	<b>Spring B</b>		
	Course 1	Stress Management	3
	Course 2	Counseling Cross Cultural	3
	<b>Summer</b>		
	Course 1	Team Dynamics and Leading Diverse Groups	3
Course 2	Counseling Skills Lab	3	
Course 3	Capstone Course	1	

# Bachelor of Science Business Organizational Leadership Major

Department Chair: Cynthia Perkins, M.A.O.L.

The successful completion of the Business Organizational Leadership Major will provide the student with:

1. A solid foundation in the skills and knowledge required to perform as an effective leader within any for-profit or nonprofit organization and society
2. An application of the skills obtained and sought after by current employers within today's market such as complex problem-solving, critical thinking, teamwork, sound judgment, decision-making, communication, conflict management, negotiation, and exercising influence
3. The formulation of right thinking to assist the student in making ethical decisions founded upon biblical principles and characteristics of Jesus Christ
4. An in-depth understanding of how to integrate faith into all areas of business and organizational life



## Major Requirements (Total Required Credits: 122)

1. A completed AA degree (meets the requirements of TCF) of all least 60 semester hours
2. Complete Introduction to Quest Program (1 cr).
3. Complete the following Trinity Quest Program Courses: (61 semester hours)

LDR1362Q	Introduction to Organizational Leadership	3	LDR3373Q	Conflict Negotiations	3
LDR2370Q	Organizational Communications: Methods and Strategies for Leaders	3	LDR4334Q	Resource Allocation in Organizations	3
LDR3341Q	Leadership in Nonprofits	3	LDR4104Q	Concepts & Theories of Managerial Ldr.	3
LDR3363Q	Team Dynamics & Leading Diverse Groups	3	LDR3333Q	Strategic Human Resources in Org.	3
LDR3215Q	Leading Orgs., Innovation, and Change	3	SYG1431Q	Marriage and Family Communication	3
LDR4164Q	Organizational Theory and Behavior	3	COUN3332Q	Stress Management	3
LDR3202Q	Managing Ethics in Organizations	3	COUN3301Q	Introduction to Counseling	3
LDR3373Q	Intermediate Ldr: Conflict/Negotiation	3	BTEL3000Q	Bible or Theology Electives	12
			MISS 3303Q	World Missions and Religions	3
			BSOL-L4401Q	Capstone Course	1

This degree completion program is designed to be completed within two years. Students who follow this progression plan will take all courses necessary to finish the Bachelor of Science Business Organizational Leadership major within two years.

NOTE: Students may apply to enroll in any of the five start dates: Fall A, Fall B, Spring A, Spring B, and Summer.

## Bachelor of Science Business Organizational Leadership, Two-Year Student Progression Plan

Introduction to Quest Program (1 credit), must be taken in the student's first semester. *\*Italicized courses* are required for the 18 credits in Bible & Theology for Trinity College and can be completed using the AA Access classes. If these courses were previously completed, they will be substituted with the indicated course.

<b>YEAR 1</b>	<b>Fall A</b>		
	Course 1	Introduction to Organizational Leadership	3
	Course 2	Introduction to Counseling	3
	<b>Fall B</b>		
	Course 1	Organizational Communication	3
	Course 2	Organizational Theory and Behavior	3
	<b>Spring A</b>		
	Course 1	Marriage and Family Communication	3
	Course 2	Leadership in Nonprofits	3
	<b>Spring B</b>		
	Course 1	<i>*Bible or Theology Elective</i> or Systematic Theology I	3
	Course 2	Leading Organizational Innovation and Change	3
	<b>Summer</b>		
	Course 1	<i>*Bible or Theology Elective</i> or Leadership Elective	3
Course 2	<i>*Bible or Theology Elective</i>	3	
<b>YEAR 2</b>	<b>Fall A</b>		
	Course 1	Strategic HR in Organization	3
	Course 2	<i>*Bible or Theology Elective</i> or Small Group Development	3
	<b>Fall B</b>		
	Course 1	Conflict Negotiation	3
	Course 2	<i>*World Missions and Religions</i> or Systematic Theology II	3
	<b>Spring A</b>		
	Course 1	Managing Ethics in Organizations	3
	Course 2	<i>*Evangelism and Discipleship</i> or Biblical Ethics	3
	<b>Spring B</b>		
	Course 1	Stress Management	3
	Course 2	Resource Allocation	3
	<b>Summer</b>		
	Course 1	Team Dynamics and Leading Diverse Groups	3
Course 2	Concepts and Theories of Managerial Leadership	3	
Course 3	Capstone Course	1	

# Bachelor of Science

## Business Organizational Leadership

### Church Management Administration Concentration

Department Chair: Cynthia Perkins, M.A.O.L.



The successful completion of the Church Management Administration Concentration will provide the student with:

1. A solid foundation in the skills and knowledge required to perform as an effective leader within the context of management administration for ministry, church, or nonprofit organizations in roles, such as, Executive Pastor, Business Manager, and Human Resource Manager
2. A well-articulated Christian worldview of life and ministry founded upon biblical principles and characteristics of Jesus Christ
3. An application of ministry-ready professional skills sought after by churches and ministries, such as, strategic human resources, conflict management and negotiation, complex problem-solving, teamwork, sound financial judgment and budgeting, marketing, communication, and ethical decision-making

#### Major Requirements (Total Required Credits: 122)

1. A completed AA degree (meets the requirements of TCF) of all least 60 semester hours
2. Complete Introduction to Quest Program (1 cr)
3. Complete the following Trinity Quest Program Courses: (61 semester hours)

LDR1362Q	Introduction to Organizational Leadership	3	MISS2303Q	Church Planting and Development	3
LDR2370Q	Organizational Communications: Methods & Strategies for Leaders	3	MISS3303Q	World Missions and Religions	3
LDR3341Q	Leadership in Nonprofits	3	COUN3301Q	Introduction To Counseling	3
LDR3363Q	Team Dynamics and Leading Diverse Grps.	3	SYG1431Q	Marriage and Family Communication	3
LDR3215Q	Leading Orgs., Innovation, and Change	3	GNMN3301Q	Evangelism and Discipleship	3
LDR3202Q	Managing Ethics in Organizations	3	GNMN3311Q	Small Group Development	3
LDR3333Q	Strategic Human Resources in Orgs.	3	PAST4301Q	Pastoral Methods	3
LDR4334Q	Resource Allocation in Orgs.	3	BTEL4000Q	Bible or Theology Electives	12
LDR4104Q	Concepts and Theories of Managerial Ldrs.	3	BSOL-CMA4402.1Q	Business Organizational Leadership Church Management Admin Capstone Course	1

This degree completion program is designed to be completed within two years. Students who follow this progression plan will take all courses necessary to finish the Bachelor of Science Business Organizational Leadership, Church Management Administration concentration within two years.

NOTE: Students may apply to enroll in any of the five start dates: Fall A, Fall B, Spring A, Spring B, and Summer.



## Bachelor of Science Business Organizational Leadership, Church Management Administration Concentration, Two-Year Student Progression Plan

Introduction to Quest Program (1 credit), must be taken in the student's first semester. *\*Italicized courses* are required for the 18 credits in Bible & Theology for Trinity College and can be completed using the AA Access classes. If these courses were previously completed, they will be substituted with the indicated course.

<b>YEAR 1</b>	<b>Fall A</b>			
	Course 1	Introduction to Organizational Leadership	3	
	Course 2	Introduction to Counseling	3	
	<b>Fall B</b>			
	Course 1	Organizational Communication	3	
	Course 2	Church Planting and Development	3	
	<b>Spring A</b>			
	Course 1	Marriage and Family Communication	3	
	Course 2	Leadership in Nonprofits	3	
	<b>Spring B</b>			
	Course 1	<i>*Bible</i> or Systematic Theology I	3	
	Course 2	Leading Organizational Innovation and Change	3	
	<b>Summer</b>			
	Course 1	<i>*Bible or Theology Elective</i> or Leadership Elective	3	
	Course 2	<i>*Bible Elective or Theology Elective</i>	3	
	<b>YEAR 2</b>	<b>Fall A</b>		
		Course 1	Strategic HR in Organizations	3
		Course 2	Small Group Development	3
<b>Fall B</b>				
Course 1		Pastoral Methods	3	
Course 2		<i>*World Missions and Religions</i> or Systematic Theology II	3	
<b>Spring A</b>				
Course 1		Managing Ethics in Organizations	3	
Course 2		<i>*Evangelism and Discipleship</i> or Biblical Ethics	3	
<b>Spring B</b>				
Course 1		<i>*Bible or Theology Elective</i> or Stress Management	3	
Course 2		Resource Allocation	3	
<b>Summer</b>				
Course 1		Team Dynamics and Leading Diverse Groups	3	
Course 2		Concepts and Theories of Managerial Leadership	3	
Course 3	Capstone	1		

# Course Descriptions

## Traditional and Trinity Quest Programs

- 134 Bible
- 138 Business
- 138 Business Organizational Leadership
- 140 Leadership and Organizations in Sports
- 141 Communication
- 141 Counseling
- 142 Elementary Education
- 144 English/Literature
- 145 Fine Arts
- 146 General Ministry
- 147 History
- 148 Honors
- 149 Intercultural Studies
- 150 Interdisciplinary Studies
- 150 Languages
- 151 Mathematics
- 151 Pastoral Ministry
- 152 Philosophy
- 152 Psychology
- 153 Science
- 153 Theology
- 156 Women's Ministry
- 156 Worship Ministry
- 158 Youth Ministry

# BIBLE

## **BIBL 1101 Basics of Biblical Living**

3 Credit Hours

This introductory course provides students with an in-depth look at the Gospel of Jesus Christ and the Christian disciplines that help us grow in our faith. There is an examination of who Jesus is and what Jesus did and how that relates to godly living. Then there is a hands-on practical approach to engaging the various Christian disciplines.

## **BIBL 1102 Christian Belief and Scripture**

3 Credit Hours

This course provides an introduction to foundational Christian theology and to Scripture. It examines the narrative and major themes of the Christian Bible. It also introduces the crucial and foundational claims of Christian theology by examining ancient consensus about theological boundaries that have historically distinguished Christian belief from other ancient religious teachings.

## **BIBL 1311 Old Testament Law and History**

3 Credit Hours

This course surveys the content, structure, events, and theological themes of the Pentateuch and the historical books of the Old Testament (the first 17 books) in light of their ancient Near Eastern setting.

## **BIBL 1322 Old Testament Poetry and Prophecy**

3 Credit Hours

This course surveys the content, structure, events, and theological themes of the Old Testament poetical and prophetic books (the last 22 books) in light of their historical and canonical setting.

## **BIBL 2001 Genesis 1-11**

3 Credit Hours

*Prerequisite: BIBL 1311*

This course is an exegetical study of the first 11 chapters of Genesis with an emphasis on the origins of creation and the events that followed. Special attention will be paid to the four key events of this section of Scripture: the Creation of the world, the Fall of mankind, the Global Flood, and the Tower of Babel.

## **BIBL 2002 Genesis 12-50**

3 Credit Hours

*Prerequisite: BIBL 1311*

This course is an exegetical study of the last 39 chapters of Genesis with an emphasis on the foundations of the Jewish people. Special attention will be paid to the four people chosen by God to form the roots of the Chosen People: Abraham, Isaac, Jacob, and Joseph.

## **BIBL 2301 Life and Revelation of Christ**

3 Credit Hours

This course comprehensively studies the life of Christ as seen in the Gospels. An emphasis of the theme of each Gospel is considered, as well as, a synoptic and chronological view of the life of Jesus, with an interpretation of key events and main discourses.

## **BIBL 2302 Acts**

3 Credit Hours

*PREREQUISITE: BIBL 2331 Hermeneutics.*

This course is an expositional study of the book of Acts with major emphasis on its theological arguments and New Testament evangelism. Special attention is given to the infancy, adolescence, and maturity of the church. A synopsis is given to each of the Pauline epistles in their chronological order.

## **BIBL 2311 Pentateuch**

3 Credit Hours

*PREREQUISITE: BIBL 2331 Hermeneutics.*

This course is a detailed study of the first five books in their historical setting. Special attention is given to authorship, critical problems, the early history of Israel, the Mosaic laws, and to the development of the theocratic rule. Emphasis is placed on the cultural, political, and geographical background of each book.

## **BIBL 2312 Old Testament Historical Books**

3 Credit Hours

*PREREQUISITE: BIBL 2331 Hermeneutics.*

Students will analytically study the Old Testament books from Joshua through Esther, following Israel's political periods of theocracy, judgeship, monarchy, divided kingdom, and the partial restoration. This study also deals with persons who made significant

contributions to the nation of Israel during these periods.

### **BIBL 2321 New Testament History and Letters**

3 Credit Hours

This course is a study of Acts, the Pauline Epistles, and the General Epistles. Attention will be given to background, structure, authorship, and doctrinal importance.

### **BIBL 2331 Hermeneutics**

3 Credit Hours

This course is designed to study principles and procedures for interpreting Scriptures, as well as, for the provision of an inductive approach toward Bible study. It emphasizes the grammatical, historical, and cultural method of interpretation with guidelines which are applicable to any book of the Bible.

### **BIBL 3100 - Role of Women in Scripture**

3 Credit Hours

*Pre- or Corequisite: BIBL 2331 Hermeneutics*

This course surveys some of the major women in Scripture and examines their role, leadership, and characteristics. Biblical, historical, and contemporary cultural issues are considered in an effort to help the student develop a personal philosophy of life and ministry. Special attention will be given to difficult passages of Scripture that address the role of women in ministry.

### **BIBL 3120 History of the Israelite Kingdom**

3 Credit Hours

This course is a study of the history of the people of God in the Old Testament as that history is recorded from Genesis through Esther. It will consider God's redemptive plan as it is expressed in His covenants with Israel. Special emphasis will be made to help the student understand the geography of the Near East.

### **BIBL 3301 General Epistles**

3 Credit Hours

*PREREQUISITE: BIBL 2331 Hermeneutics.*

This course provides exposition of the non-Pauline epistles, with the exception of the book of Hebrews. Special attention is given to a general introduction to

each epistle with a major emphasis on a detailed study of the book of James.

### **BIBL 3302 Prophetical Books (Isaiah/Malachi)**

3 Credit Hours

*PREREQUISITE: BIBL 2331 Hermeneutics.*

A careful study is given to the major and minor prophets in chronological order. Emphasis is placed upon their historical settings; contemporary kings; and political, economical, and spiritual conditions. Special attention is given to the study of prophetism.

### **BIBL 3303 The Post Exilic Books**

3 Credit Hours

*PREREQUISITE: BIBL 2331 Hermeneutics.*

This course first studies the six Old Testament books that constitute the "Post-exilic division": Ezra, Nehemiah, Esther, Haggai, Zechariah, and Malachi. Both the content and the application of these books will be surveyed, and interpretive issues will be treated in depth.

### **BIBL 3233 Thinking Like Jesus: Foundations for Biblical Worldview**

3 Credit Hours

This course is designed to help students understand the meaning of world view, and its importance in the life of a Christian. The world views of modern culture will be examined and evaluated in light of biblical truth. Students will understand the foundations of a biblical world view by studying appropriate passages of Scripture, especially those that relate to the life and teachings of Jesus.

### **BIBL 3241 General Epistles and Revelation**

3 Credit Hours

*PREREQUISITE: BIBL 2331 Hermeneutics.*

This course is a study of Hebrews; James; I and II Peter; I, II and III John; Jude and Revelation with a special emphasis given to personal application of Scripture.

### **BIBL 3311 Gospel of John**

3 Credit Hours

*PREREQUISITE: BIBL 2331 Hermeneutics.*

A study of the fourth gospel, this course focuses on the prologue and the unique features of this book's

presentation of Christ's message, ministry, and passion. It uses John as a model for inductive study.

### **BIBL 3312 Poetical Books**

3 Credit Hours

*PREREQUISITE: BIBL 2331 Hermeneutics.*

This course examines the books of Job, Psalms, Proverbs, Ecclesiastes, and the Song of Solomon. The study examines the nature, content, structure, and the enduring lifestyle that is adequate to meet the pressures of contemporary society.

### **BIBL 3313 Old Testament Survey**

3 Credit Hours

This course provides a survey of each Old Testament book in relation to authorship, date, purpose, and time period. The Old Testament is divided into eleven historical periods and covers the history, geography, and cultural context of each period as well as the contribution of each book to the Old Testament canon and its relationship to the fulfillment of God's total progressive revelation.

### **BIBL 3314 New Testament Survey**

3 Credit Hours

All twenty-seven books of the New Testament will be reviewed for an essential understanding of the linkage to the Old Testament, the working out of God's plan for our salvation, the end times through the last days, and the glorious hope of heaven. The historical, literary, cultural, and archaeological context will also be reviewed.

### **BIBL 3322 Early Pauline Epistles**

3 Credit Hours

*PREREQUISITE: BIBL 2331 Hermeneutics.*

This course provides an analysis and exposition of I and II Corinthians and I and II Thessalonians with emphasis upon authorship, date, and place of writing, along with the occasion and purpose of each book. Special attention is given to the gifts of the Spirit as related to the pagan influence in the early church, the problems facing the church, and the hope of the pre-tribulation rapture of the church.

### **BIBL 3323 Biblical Ethics**

3 Credit Hours

Students will become familiar with the wisdom literature of the Old and New Testaments, and of cultures and writings throughout history. Students will understand the integration of the wisdom teachings of the Old and New Testaments and what that means to modern day Biblically based ethical decision making.

### **BIBL 3332 Johannine Literature**

3 Credit Hours

*PREREQUISITE: BIBL 2331 Hermeneutics.*

This class is a study of the Johannine literature in its historical context. An examination of the evidence that indicates that Johannine Christianity was a distinctive development with its own literature within early Christianity. An examination of the setting, literary genre, content, and theology of the Johannine Gospel and Epistles with a comparative introduction to the book of the Revelation of John.

### **BIBL 3345 Sermons of Jesus**

3 Credit Hours

*PREREQUISITE: BIBL 2331 Hermeneutics.*

An analytical and expository study of the Sermons of Jesus Christ, with attention to Matthew's account of the Sermon on the Mount and its parallel passages. Specific focus will be on the practical implications of His sermons from both a group and individual perspective.

### **BIBL 3411 Paul's New Testament Letters**

3 Credit Hours

*PREREQUISITE: BIBL 2331 Hermeneutics.*

An overview of Paul's writings to the first-century churches. This study highlights major issues and considers application to individual believers and churches of today. Appropriate hermeneutical principles and procedures are also demonstrated.

### **BIBL 4301 Romans**

3 Credit Hours

*PREREQUISITE: BIBL 2331 Hermeneutics.*

This course is an exegesis of the Roman epistle including the historical background, the theological elements of condemnation, justification, sanctification,

and glorification. Special attention is given to the dispensational and the practical divisions.

**BIBL 4303 Daniel & Revelation: Exegesis & Theology**

3 Credit Hours

*PREREQUISITE: BIBL 2331 Hermeneutics.*

This course carefully examines these two major apocalyptic books chapter by chapter, investigating their historical setting, the critical questions, and their relation to one another and to the Olivet Discourse. Heavy emphasis is given to the book of Revelation.

**BIBL 4311 Pastoral Epistles**

3 Credit Hours

*PREREQUISITE: BIBL 2331 Hermeneutics.*

This course is an exegetical study of I and II Timothy and Titus. Emphasis is placed upon authorship, date and place of writing, and the occasion and purpose of writing. Special attention is given to the practical directives for pastors as well as patterns for church structure, discipline, and leadership.

**BIBL 4312 Hebrews**

3 Credit Hours

*PREREQUISITE: BIBL 2331 Hermeneutics.*

This course is an exegesis of the book of Hebrews stressing the superiority of Christ's person and work over the agents of the Old Covenant. Special attention is given to the quality of faith which pleases God and the need for perseverance of the believers.

**BIBL 4313 Early Foundations in Christian History: Paul's Journeys**

3 Credit Hours

This course is an inquiry into the life and missionary journeys of Paul as it pertains to his ministry in Greece and Italy. Special attention will be given to his historical presence and ministry in the regions of Corinth, Athens, and Rome as the student is provided with a biblical and archaeological "hands-on experience."

**BIBL 4314 Exploring the Footsteps of Christ in Israel: A Journey into History**

3 Credit Hours

This course is an inquiry into the life and ministry of Jesus Christ in the land of Israel. Special attention will be given to his historical presence in the Holy Land, the

background and cultural issues that shaped his life and ministry, and the subsequent impact that his life, death, and resurrection, and ministry has had on redemption history. The student will be provided with a biblical and archaeological "hand on experience."

**BIBL 4315 Foundations of Faith**

3 Credit Hours

This course is designed as an inquiry into the foundations and context of the Judea-Christian faith, with specific emphasis on the origins (or genesis) of our world and our Bible. Further study will also include the way in which Christianity helped shape the foundational structure of the United States. A trip to the Washington D.C. (Museum of the Bible) and Kentucky (Ark Encounter, Creation Museum) will provide experiential learning along with additional coursework.

**BIBL 4321 Bible as Literature**

3 Credit Hours

*PREREQUISITE: BIBL 2331 Hermeneutics.*

This course examines the various literary elements within the different genres of Biblical writings. The special qualities of each literary form will be discussed along with the special problems of interpretation and application.

**BIBL 4322 Prison Epistles**

3 Credit Hours

*PREREQUISITE: BIBL 2331 Hermeneutics.*

This course contains a doctrinal, expository, and practical study of Ephesians, Philippians, Colossians, and Philemon with special attention given to the person and work of Christ showing His pre-eminence. A careful introduction is given to each book.

**BIBL 4323 Ethics in Hebrew Wisdom Literature**

3 Credit Hours

A study of Job, Psalms, Proverbs, Ecclesiastes and the Song of Songs that emphasizes the genius of Hebrew poetry and the doctrinal depth, spiritual value and ethical implications of these books.

**BIBL4422 The Miracles of Christ**

3 Credit Hours

This course focuses on a study of the 35 miracles of Christ as recorded in the four gospels. An inductive study methodology is used, which identifies each miracle's unique progression, and searches out the interpretation and applications intended by the divine and human authors. The role of miracles in apologetics, especially the central miracle of the resurrection of Christ is discussed along with other related historical and theological topics.

**BUSINESS****MAR 3613/MKTG 3613 Marketing Research & Strategy\***

3 Credit Hours

This course explores research in the context of making marketing decisions. This course assists in developing the skills necessary to make marketing decisions by providing students the ability to interpret market research, consumer research, opinion research, and survey research. Marketing Research & Strategy is an applied and practical course surveying contemporary advanced research methods and statistical techniques applied to business settings. The development and implementation of a comprehensive qualitative and quantitative marketing research project focused on a current marketing problem will be conducted assists in solidifying learning.

**MNGT 3322 Leadership and Organization in Sports Management**

3 Credit Hours

This course will provide an introduction to sports management. This course will also provide an application for the development of skills necessary to be an effective and efficient leader regarding communication, human resources, motivation, organizational culture, and decision-making in basic organizational structures found in the sport industry.

**MNGT 4319 Managerial Leadership**

3 Credit Hours

This course emphasizes how leaders position and guide their organizations using vision and strategy to

help them meet internal and external demands for continuous improvement.

**MNGT 4323 Business Financial Management**

3 Credit Hours

Students will study the common principles and differing philosophies of effective financial management in for-profit and nonprofit contexts. This course instructs students on the main financial concepts and tools needed for effective business planning, including transactional analysis and cash flow management.

**BUSINESS****ORGANIZATIONAL LEADERSHIP****BSOL 4081/4082 Business Organizational Leadership Internship**

0 Credit Hours

This course requires the student to be involved in a Business or a Nonprofit Organization under the supervision of a manager in the organization and a professor as designated by the department chair. An internship contract specifies the activities engaged in and the standards used in evaluating the success of the internship experience.

**LDR 1362 Introduction to Organizational Leadership\***

3 Credit Hours

This course examines the nature of leadership, the development of teams and group dynamics, basic understanding of organizational culture and climate, and the overarching preparatory aspects leaders need to be effective in an ever-changing organizational environment. Students will gain strategies for processing and sharing information through classroom dialogues, interactive projects, and practical research of current organizational trends and psychological challenges.

**LDR 2370 Organizational Communication: Methods & Strategies for Leaders\***

3 Credit Hours

This course examines the function and structures of communication in both formal and informal situations in an organization. This course provides a practical view of leadership communication, strategies for transmitting, receiving, and understanding information in the organization. The emphasis of this course is on providing leaders with tools for overcoming communication challenges/barriers by utilizing appropriate strategies and methods.

**LDR 3202 Managing Ethics in Organizations\***

3 Credit Hours

This course applies biblical principles to business practices in order to provide a clear and reasonably comprehensive discussion of ethical choices available in organizations. This course expands biblical ethics to focus on challenging situations a manager will face in a secular or religious environment. Specific case studies will be used to validate so the student can make choices based upon biblical principles. Areas of discussion will focus on finances, marketing, dealings with employees and customers, and the community-at-large.

**LDR 3215 Leading Organizations, Innovation and Change\***

3 Credit Hours

This course is an analysis of the dynamics of change and the importance of innovation within modern organizations. Emphasis is on how managers can develop a culture receptive to new ideas, products, processes, and systems for improving organizational performance.

**LDR 3333/MNGT 3333 Strategic Human Resources in Organizations\***

3 Credit Hours

This course examines the fundamental nature and strategies associated with Human Resources. Students will study the traditional and modern principles of human resources in for-profit and non profit contexts. Students will use many of the tools of successful human resource management principles in various exercises.

**LDR 3341 Leadership in Non Profits\***

3 Credit Hours

This course examines fundamental principles and practices for nonprofit organizations. An introduction to management and leadership in the nonprofit sector, history, philosophy, ethics, and the organizations of nonprofit agencies. Concepts will include volunteerism, board selection, fundraising, role of the foundation, administration, and public relations.

**LDR 3363 Team Dynamics & Leading Diverse Groups\***

3 Credit Hours

This course examines the application of leadership theory in groups and team dynamics. This course will also examine the factors that influence group membership and how the structure and development of groups progress over time. Social identity, intragroup dynamics, perceptions, ingroup/outgroup membership, attitudes, judgments, and performance will also be discussed within the framework of situational factors and emerging technologies and how they influence both intra- and intergroup behaviors.

**LDR 3364 Project Leader, Strategy & Scope\***

3 Credit Hours

This course will discuss the foundational aspects of strategic planning including what it is, why it is important, how it is done, who should do it, and why a vast amount of organizations struggle to do it. This course will also develop a foundation of concepts and solutions that support the planning, development, implementation, controlling, and closure activities required for successful completion of a project.

**LDR 3373 Intermediate Leadership: Conflict/Negotiation\***

3 Credit Hours

Intermediate study of leadership practices as related to translating a leadership vision into organizational effectiveness builds on previous foundation courses of leadership and introduces the student to skills relevant to effective communication in conflict interactions that occur in organizations. A practical emphasis will be placed on the area of conflict management and



negotiation skills through the use of case study group sessions within the role of leadership.

#### **LDR 4104 Concepts & Theories of Managerial Leadership\***

3 Credit Hours

This is a senior research course which emphasizes how leaders position and guide their organizations using vision and strategy to help them meet internal and external demands for continuous improvement. This course provides the student ample opportunity to assess their own leadership ability and skills while learning their strengths and weaknesses and other practical and theoretical ways to apply leadership principles.

#### **LDR 4164 Organizational Theory and Behavior\***

3 Credit Hours

This course examines the principles of organizational behavior and development within the confines of the organization, the individual, the group, and the external environmental levels. Emphasis for this course is placed on understanding current organizational theories and organizational design models.

#### **LDR 4334 Resource Allocations in Organizations\***

3 Credit Hours

This course examines the necessity for leaders in organizations to address planning and resource allocation in organizations. This course emphasizes the process and strategy involved in an organization deciding how to make effective and efficient decisions with their scarce resources.

#### **LDR 4540 Study of Great Leaders\***

3 Credit Hours

This course examines cogent leaders, which includes both historical and contemporary. The purpose of this course is to gain insight into the leadership behaviors used by significant leaders during times of crisis and great success. This course will allow the student to engage in many different genre of texts. The students will read and learn about leaders ranging from Ghandi to Winston Churchill, and from George Washington to Bill Gates.

## **LEADERSHIP AND ORGANIZATION IN SPORTS**

#### **LDR 2351/3322 Leadership and Organization in Sports\***

3 Credit Hours

This course will provide an introduction to sports leadership. This course will also provide an application for the development of skills necessary to be an effective and efficient leader regarding communication, human resources, motivation, organizational culture, and decision-making in basic organizational structures found in the sport industry.

#### **SPB 3013 Advanced Coaching and Leadership**

3 Credit Hours

This course is designed to teach the principles, techniques, and strategies of coaching individual and team sports. In addition, an overview of the philosophy and psychology of coaching are examined. Testing for the national coaching certification through The American Sport Education Program (ASEP) is also granted upon successful completion of the course.

#### **SPB 4753 Sport Science I**

3 Credit Hours

In this course students will be introduced to a broad array of topics within the field. Through an introductory review of body systems and physiological concepts, students will gain an understanding and appreciation for the processes of response and adaptation which enhance and improve both health and fitness of people who exercise regularly. Career options will be reviewed and explored, giving students an informed exposure to potential areas of future employment.

#### **SPB 4754 Sport Science II**

3 Credit Hours

This course establishes a framework for developing a comprehensive exercise program. Using application-based activities students will develop the skills to recognize movement patterns, perform assessments, and correct inefficient movement. After successful

completion, students will be able to provide appropriate instruction, leading to better movement mechanics, reduced risk of injury, and higher levels of athletic performance. The student will be introduced to common business practices and ethical scenarios within the field.

### **SPB 4703 Sports Administration\***

3 Credit Hours

This course examines the intricacies in the management and leadership of sports programs. This course focuses on specified administration techniques and theories to provide a foundational basis for the student to be an effective leader and supervise sports programs. The student will gain an understanding of methods of system and program design.

## COMMUNICATION

### **SPC 1300 Interpersonal Communication\***

3 Credit Hours

This course provides an introduction to the study of interpersonal communication, emphasizing skill in identifying and choosing the approach that is most appropriate and effective in a given communication situation. Emphasis on interpersonal relationships, language, and nonverbal communication.

### **SYG 1431/PCO 1011 Marriage and Family Communication\***

3 Credit Hours

This course surveys the social aspects of courtship, marriage, and parenting across the life cycle. Additional topics include divorce, sexuality, and family communication. Consideration will be given to activities that strengthen marriage and family with implications for church ministry.

### **SPC 1608 Introduction to Public Speaking\***

3 Credit Hours

Students are introduced to the basic principles of communication in public speech. The course analyzes the speaker-audience relationship as a basis for effective communication. Oral presentations are designed for practice in speech organization, speaker-listener relations, voice, articulation, and body

movement. Speech communication also introduces the student to Bible message preparation and delivery.

## COUNSELING

### **COUN 2301/COUN 3301 Introduction to Counseling**

3 Credit Hours

This course is an introduction to the field of Christian counseling, comparing secular and Christian models for understanding people, problem development, and intervention strategies. Must be taken the first semester it is offered after entering the counseling program.

### **COUN 2302/COUN 3313 Crisis Counseling**

3 Credit Hours

*PREREQUISITE: COUN 2301/COUN 3301 Introduction to Counseling.*

This course examines specific strategies for counseling various crisis situations including grief, terminal illness, abuse, unemployment, and addictions from a Christian as well as a clinical perspective. Strategies will be explained and rehearsed for recognizing symptoms of abuse and/or addiction and intervening when necessary.

### **COUN 3081/3082/4081/4082 Counseling Internship**

0 Credit Hours

### **COUN 2304 Counseling Cross Cultural**

3 Credit Hours

*PREREQUISITE: COUN 2301/3301 Introduction to Counseling.*

This course provides an introduction to diversity and multicultural perspectives in psychology, and their impact on counseling practices. Focus will be on dimensions of culture, ethnicity, lifestyle, religion, gender, identity development models and the effects of privilege and oppression on individuals and groups. This course will offer an opportunity for student self-examination and practice of strategies and techniques in counseling.

**COUN 3312 Counseling Adolescents**

3 Credit Hours

*PREREQUISITE: COUN 2301/COUN 3301 Introduction to Counseling.*

This course surveys the physical, emotional, intellectual, and spiritual growth of the adolescent. Emphasis will be on counseling the adolescent and the family within church and family settings.

**COUN 3332 Stress Management**

3 Credit Hours

This course will examine the effects of stress and the counseling techniques used to treat stress related issues. Topics will include: the mind/body connection and its role in the development and treatment of stress related disorders, Biblical perspective on the counseling of clients experiencing the effects of stress, and ways for individuals in helping professions to avoid burnout and other related illnesses will be explored.

**COUN 4302 Counseling Skills Lab**

3 Credit Hours

*PREREQUISITE: COUN 2301/COUN 3301 Introduction to Counseling and other Counseling and Psychology courses in the program.*

This course studies counseling strategies and techniques for diagnosis and treatment. A discussion of actual disguised cases, as well as representative counseling situations, is used.

**COUN 4312 Seminar in Group Dynamics**

3 Credit Hours

*PREREQUISITE: COUN 2301/COUN 3301 Introduction to Counseling.* The principles of group dynamics will be presented along with practical guidance and experience in leading and participating in various types of groups.

**COUN 4401 Counseling Psychology Internship**

3 Credit Hours

This course requires 128 contact hours of counseling activity under the supervision of an on-site counselor and the department chairperson. An internship contract specifies the activities engaged in and the standards used in evaluating the success of the experience.

**COUN 4403 Counseling Psychology Capstone**

1 Credit Hours

## ELEMENTARY EDUCATION

**EDE 1001 Introduction to Elementary Education\*** 3 Credit Hours

This introductory course will allow students to view innovative strategies being used in today's classrooms. Students will look inside the Public, Christian and Charter school systems. Course will allow for 5 hours of classroom observation in an effective classroom. Discussions will be based on educational history, current issues and barriers in education. *ESOL strategies will be embedded in coursework.*

**EDE 1228 Methods of Teaching Language Arts\***

3 Credit Hours

This course will focus on systematic approaches to teaching Language Arts in Elementary Classrooms. Students will learn about the educational pendulum around reading and writing. Methods, strategies and instructional techniques will be highlighted through preparing effective Language Arts lessons. Students will observe reading groups through digital means. *ESOL strategies will be embedded in coursework.*

**ELED 1302 Philosophy of Education**

3 Credit Hours

The Philosophy of Education course will allow students to learn about several philosophies from the secular and Christian perspective. Students will learn classroom techniques to use as they develop their own philosophy. Students will have an opportunity to develop and present their own philosophy. Techniques and engagement strategies will be presented and critiqued by students. Course requires students to participate in ten hours of observation time in an effective classroom. Final presentations will incorporate technology, learning, philosophy, and oral presentations. *ESOL strategies will be embedded in coursework.*

**EDE 2311 Methods of Teaching Mathematics\***

3 Credit Hours

This course will provide methods, strategies and techniques informing best practices in mathematical competency with an emphasis on conceptual understanding. This class will be hands-on with use of manipulatives and interactive lessons. Students will have the opportunity to present multiple lesson components. Field hours are built into this course. *ESOL strategies will be embedded in coursework.*

**ELED 3091 Field Experience Internships\***

3 Credit Hours

The Field Experience Internships are an opportunity for the Elementary Education Major to acquire additional exposure to working in a classroom with a supervising teacher that will help to prepare the student for their Student Teaching Internship in their final year. Students will complete the ACSI certification requirements as part of this class. Students will also work on portfolio submissions. *ESOL strategies will be embedded in coursework.*

**EDE 3213 Methods of Teaching Social Studies and Art\***

3 Credit Hours

This course prepares students to understand the importance of teaching Social Studies in their classrooms as a means of equipping their students for life in a diverse world that is always changing. Students will gain both a knowledge of theory and practice necessary to effectively teach Social Studies. Students will also learn how to integrate art as a teaching tool for Social Studies. *ESOL strategies will be embedded in coursework.*

**EDE 3223 Methods of Teaching Music and Physical Education\***

3 Credit Hours

This course is designed to help the classroom teacher effectively integrate music and physical education activities into their units and lesson plans. Students will learn to appreciate the importance of music and physical education as memorable teaching tools. An emphasis will be made on accumulating resources for future use in the classroom. *ESOL strategies will be embedded in coursework.*

**EDE 3318 Methods of Teaching Reading\***

3 Credit Hours

This course provides various techniques and methods of reading instruction for word recognition, and literal, interpretive, and critical comprehension skills. Strategies are presented for language development. *ESOL strategies will be embedded in coursework.*

**ELED 4092 Student Teaching Program**

12 Credit Hours

This course is open only to students who have senior standing, are fully qualified as prospective graduates, and have completed the required courses. Students may choose to be placed for their internship in Christian schools, public schools, charter schools or overseas mission schools (for those students who are interested in being missionary teachers and meet the requirements). Placement of student teachers in schools is facilitated by the Elementary Education Program Director, and students are not to pursue arrangements on their own with teachers or school administrators. The Student Teaching Internship experience must take place within an approved school and classroom grade level setting as identified and confirmed by the Program Director. Student teachers must observe and be mentored under the direct daily guidance of an experienced supervising teacher. *ESOL strategies will be embedded in coursework.*

**PHASE I**

Students observe in an elementary classroom under the supervision of a qualified teacher and the Director of Elementary Education. The student teacher is expected to observe classroom management and procedures, discipline techniques, testing, record keeping, conferences, and meetings. The student teacher must observe and assist the classroom teacher in directed teaching activities and planning lessons, and gradually begin to take on additional classroom responsibilities when ready.

**PHASE II**

The student teaches under the joint supervision of their supervising teacher, principal, and the Director of Elementary Education, gradually teaching more and more each day. He/she develops and implements lesson plans for all subjects which culminate in the

student teacher completely running the classroom for a period of two weeks under the supervision of the classroom teacher. Technology will be implemented into daily practices. Student teachers are required to attend scheduled seminars with other student teachers, keep a journal, make a videotape of a lesson they teach, and complete a professional portfolio.

### **EDE 4228 Teaching Children's Literature\***

3 Credit Hours

This course surveys the works of authors and illustrators whose materials are relevant to children, teaching recognition of appropriate age for reading and correlation of literature with unit work taught in the classroom. *ESOL strategies will be embedded in coursework.*

### **ELED 4300 Philosophy of Christian School Education**

3 Credit Hours

This course meets a requirement for fulfilling the ACSI (Association of Christian Schools International) Certification Program. The course consists of a three hour in-service video with text on the Philosophy of Christian Education, another two hour in-service video with text on Classroom Discipline, as well as two books, one exploring paths to a unity between Christianity and Education, and the other addressing the foundations to final assessment of Christian Education in a Democracy. This class is for non Elementary Education majors who want to teach Bible in Christian Schools. They would not be certified to teach anything but Bible. *ESOL strategies will be embedded in coursework.*

### **EDE 4317 Methods of Teaching Science, Health, and Safety\***

3 Credit Hours

This course provides a hand-on approach to teaching best practices in the area of life science, physical science, earth science and health in the elementary classroom. This course will equip students with teaching tools, best practices and high leverage strategies for their own classroom. Scientific processes will be taught and modeled through student prepared lessons. *ESOL strategies will be embedded in coursework.*

### **RED 4519 Diagnosis and Remediation of Reading Instruction\***

3 Credit Hours

Students learn to sequence developmental skills and concepts of reading, recognize and diagnose reading problems, and remediate and utilize appropriate methods and materials to increase reading performance. Students will work with elementary children and high leverage remediation strategies. *ESOL strategies will be embedded in coursework.*

## **ENGLISH/LITERATURE**

### **AML 1000 American Literature\***

3 Credit Hours

*PREREQUISITE: ENC 1102 Freshman Composition II or its equivalent.*

The work of representative American authors from the colonial period to the present is studied with emphasis on such writers as Cooper, Irving, Bryant, Hawthorne, Emerson, Melville, Thoreau, and Poe, among others.

### **AML 2052 Modern American Literature\***

3 Credit Hours

*PREREQUISITE: ENC 1102 Freshman Composition II or its equivalent.*

A study of the poetry, short fiction, novels, and drama of such writers as Eliot, Fitzgerald, Pound, Hemingway, Miller, Faulkner, Hughes, Cullen, Stein, and others.

### **CRW 3011 Creative Writing\***

ENC 1102 or its equivalent

3 Credit Hours

This course will introduce students to the fundamental tools of creative writing: How to generate ideas, recognize and develop a writer's voice, choose a form and genre, assess and edit creative work, and how professional writers work on their craft.

### **ENC 1101 Freshman Composition I\***

3 Credit Hours

This course is an exercise in critical reading and thinking and effective strategies of persuasion. It is also a study of paragraph and composition structure, focusing on expository and persuasive writing as well as the "rhetorical modes" with their use individually

and cooperatively, and on research and proper documentation requirements at the college level.

### **ENC 1102 Freshman Composition II\***

3 Credit Hours

*PREREQUISITE: ENC 1101 Freshman Composition I or its equivalent*

This course further develops skills in the planning, organization, and writing of essays of various modes. Focus will be placed on advanced writing and comprehensive skills including conducting research, writing research papers and articles, and mastering the different forms and styles of research paper writing. This course is designed to help the student possess advanced college level skills in writing and comprehension.

### **ENC 4313 Advanced Research Writing**

3 Credit Hours

This course is an interdisciplinary, integrative course in which students learn advanced research writing techniques. Each student composes a 35-40 page research paper, including a formal proposal, outline, and drafts with revisions, which integrates an element of their chosen major with their Christian worldview. Papers are presented in sessions that are open to other members of the College community.

### **ENG 3674 Film and Culture \***

3 Credit Hours

*PREREQUISITE: ENC 1102 Freshman Composition II or its equivalent.*

Students will be introduced to key concepts and techniques of film studies, including the history of film; an examination of film genres; an overview of foreign cinema; and the study of issues of class, race, gender, and other societal issues. The course is structured to introduce film to students as an important cultural artifact worthy of systematic analysis, evaluation, and interpretation.

### **ENL 3023 British Literature From 1800 to 1918\***

3 Credit Hours

*PREREQUISITE: ENC 1102 Freshman Composition II or its equivalent.*

British Literature from 1800 to 1918 provides novels and poems which show the changes in the form and

content of the literature due to the influences of social changes, science, economics and finally, World War I. Course content consists of daily readings and lectures. Class participation is strongly encouraged.

### **LIT 3031 Selected Topics in Poetry\***

3 Credit Hours

*PREREQUISITE: ENC 1102 Freshman Composition II or its equivalent.*

This course examines major authors and their works of a major period. Content varies by interest level of students and instructor.

### **LIT 3032 Modern British and American Poetry\***

3 Credit Hours

*PREREQUISITE: ENC 1102 Freshman Composition II or its equivalent.*

Modern British and American Poetry focuses on the great changes in the form and content of poetry since World War I, and follows these changes as they occur in the poems of the major poets up until the seventies and eighties. Course content is presented largely by lectures about daily readings. Students are encouraged to participate in class discussions. Poems written by students are encouraged to be handed in individually, but this is not required.

### **LIT 3333 Literature for Adolescents\***

3 Credit Hours

*PREREQUISITE: ENC 1102 Freshman Composition II or its equivalent*

This course examines literature for adolescents from social, psychological, educational, and other points of view. This course fulfills general studies, general education, and literature elective requirements at Trinity College of Florida.

## **FINE ARTS**

### **HUM 1020 Introduction to Humanities\***

3 Credit Hours

A historical study of the fundamental nature of philosophy, religion, music, art, architecture, and drama. The emphasis is on creative talents as God's gift, enabling people to praise God through all aesthetic channels.

**MUL 1010 Music Appreciation\***

3 Credit Hours

This course is a study of a variety of styles, forms, and historical periods in music. Students will develop an understanding and appreciation of the history and function of music.

**MUN 1003 Trinity College Chorale**

1 Credit Hour (2 hours weekly for 1 credit hour)

This course is open to all students based on auditions and may count as a fine arts or an open elective credit. The ensemble performs a sacred and standard concert repertoire. The chorale will represent Trinity College within the community and at local churches.

**MVK 1011 Piano\***

1 Credit Hour

Private study of specialized piano techniques, skills, repertoire, and rehearsal techniques. Audition and placement are required. (A special fee applies).

**MVV 1870 Applied Voice\***

1 Credit Hour

Private study of specialized vocal techniques, skills, repertoire, and rehearsal techniques. Audition and placement are required. (A special fee applies.)

## GENERAL MINISTRY

**GNMN 1302 Evangelism and Discipleship**

3 Credit Hours

This course introduces students to various methods of sharing their faith at the personal level. Special needs of various groups will be assessed. Programs, materials, and activities commonly used will be examined. Attention is also given to the Biblical basis for and principles of discipleship. Discipleship literature, problem areas and their solutions are examined. The course will include participation in real life evangelistic and discipleship experiences.

**GNMN 2311 Critical Thinking**

3 Credit Hours

The purpose of this course is to equip students to recognize and analyze argumentation as it occurs in a variety of contexts such as editorials, discussions,

speeches, argumentative essays, and academic texts. To accomplish this, we will study the components of good arguments, different types of arguments, common ways in which arguments can go wrong, and techniques of criticizing and constructing arguments.

**GNMN 2501 Biblical Financial Planning**

3 Credit Hours

This class will teach the students personal financial planning with an emphasis on what God says about handling money and possessions. Included is a goal of the student learning to be financially free and spiritually free. Practical methods of budgeting and planning are included. The course will also cover God's principles of living honestly, being accountable, dealing with debt, God's direction for giving, how to do our work, and looking at current life with an eye towards eternity.

**GNMN 3311 Small Group Development**

3 Credit Hours

This course surveys the movement in our day with materials, programs, and techniques of small growth within churches. An examination of best practices and models will be studied. Actual implementation will begin as part of this course as well as a cohesive strategy for how small groups fits into the overall function and purpose of the local church.

**GNMN 4011 Ministry Internship**

3 Credit Hours

**GNMN 4301 Christian Leadership**

3 Credit Hours

Studies in the principles of Christian leadership as they relate to character, vision, responsibility, accountability, team, style, etc. Examines the leadership of godly individuals in Scripture and in the contemporary world. Examines leadership literature, discusses leadership problems with the purpose of determining Biblical solutions.

**GNMN 4401 Christian Ministry Internship**

3 Credit Hours

This course requires the student to be involved in Christian ministry under the supervision of a current Christian ministry worker and the department chairperson. An internship contract specifies the

activities engaged in, and the standards used in, evaluating the success of the experience.

### **GNMN 4402 Christian Ministry Capstone**

1 Credit Hour

## **HISTORY**

*\* Indicates this course is included in the Statewide Course Numbering System. See*

### **AFA 2220 African American Leadership\***

3 Credit Hours

An in-depth analysis of effective leadership traits within the context of historical perspective. The emphasis of the course will focus on the unique challenges of the African American experience. The core elements of the study will include the concept, development, and exercise of leadership from the African American model of notable leaders: past and present.

### **AMH 1010 United States History to 1865\***

3 Credit Hours

The study of United States history to 1865 emphasizing the European background, the Revolution, the Articles of the Confederation, the Constitution, the problems of the new republic, sectionalism, manifest destiny, slavery, and the Civil War.

### **AMH 1020 United States History Since 1865\***

3 Credit Hours

The study of United States history from 1865 to the present. This study includes the Reconstruction, growth of big business, the agrarian revolt, Latin American affairs, the Progressive Movement, World War I, and political, economic, and world affairs since World War II.

### **EUH 1000 History of Modern Western Civilization I\***

3 Credit Hours

This course covers the origins and development of Western Civilization beginning with the ancient world and classical civilizations, the Middle Ages, the transition to modern states and politics of power, the Protestant and Catholic Reformations, and the Commercial Revolution of the 16th Century. Emphasis is placed on the relevance of the political, social,

economic, and cultural trends of each period upon our present world society.

### **EUH 1001 History of Modern Western Civilization II\***

3 Credit Hours

This course covers the evolution and continuation of Western Civilization since the 16th century. A study of governments from absolutism to democracy, European power politics, duels for world empire; scientific, cultural, political, social and industrial revolutions, nationalism, imperialism, and global conflicts. Emphasis is placed on relevance of past history upon our present world society.

### **HIST 2301 History of Civilization**

3 Credit Hours

This course studies the development of the Western world and its institutions and ideas. The student will be challenged to consider the positive and negative impact of Western thinking, and to formulate a sense of personal responsibility within society.

### **HIST 2342/POS 1049 American Government\***

3 Credit Hours

An overview of the functions, problems, and development of American government is conducted. Emphasis will be placed on the foundation of American Government and its specific form by examining the constitutional framework, the significance of federalism, institutional structures, issues, public policy, and popular participation.

### **HIST 3311 History of Restoration Movement**

3 Credit Hours

This course is a history of the Restoration Movement in the nineteenth and twentieth centuries as it results in the Christian Churches/Churches of Christ. Special interest will be given to early leaders and guiding principles.

### **HIST 4300 Christianity in the 21st Century**

3 Credit Hours

This course is a study of major issues facing the church as it enters the new century with emphasis upon the key problems that both Protestant and Roman Catholic churches are wrestling with and trends that are likely



to develop. The study will consider the Sermon on the Mount from the teaching of Jesus to determine how Christians ought to deal with these issues.

### **REL 1506 Church History\***

3 Credit Hours

*PREREQUISITE: BIBL 1322 Old Testament Poetry and Prophecy.*

This course surveys the growth of the church from the apostolic era to the present, noting key-figures, movements, and the developments in Christian theological thought.

### **REL 1507 Church History II**

3 Credit Hours

This course is a study of the history of the Christian Church from the dawning of the Reformation to the present time with special emphasis upon the people, events and doctrinal controversies that were significant in the growth of Christianity.

### **REL 1508 Church History I**

3 Credit Hours

This course surveys the growth of the church from the apostolic era to the Reformation, noting the development of church doctrine, dogma, people, movements, and religious thought and institutions on the eve of the Reformation.

## **HONORS**

### **BIBL 4313 Early Foundations in Christian History: Paul's Journeys**

3 Credit Hours

This course is an inquiry into the life and missionary journeys of Paul as it pertains to his ministry in Greece and Italy. Special attention will be given to his historical presence and ministry in the regions of Corinth, Athens, and Rome as the student is provided with a biblical and archaeological "hands on experience."

### **BIBL 4315 Foundations of Faith**

3 Credit Hours

This course is designed as an inquiry into the foundations and context of the Judea-Christian faith, with specific emphasis on the origins (or genesis) of our world and our Bible. Further study will also include

the way in which Christianity helped shape the foundational structure of the United States. A trip to the Washington D.C. (Museum of the Bible) and Kentucky (Ark Encounter, Creation Museum) will provide experiential learning along with additional coursework.

### **HNRS 3211 Great Books Honors Seminar I**

3 Credit Hours

The Great Books Seminar covers authors from Homer to Pascal. This course is based on the shared inquiry method and includes extensive reading, writing, and small group interaction with the text.

### **HNRS 3212 Great Books Honors Seminar II**

3 Credit Hours

The second Great Books seminar covers authors from Locke to Solzhenitsyn. This course is based on the shared inquiry method and includes extensive reading, writing, and small group discussion interaction with the text.

### **HNRS 3213 Summer Honors Seminar**

3 Credit Hours

An intensive seminar taught on the campus of Trinity College of Florida, somewhere in the United States, or abroad. The seminar reviews the evidence for core biblical doctrines that have been called into question in the modern age, such as God's existence, divine attributes, Christology, and justification by faith. Students will trace the clashes between biblical Christianity and competing worldviews in these and other areas, and will analyze modernism, postmodernism, and naturalism. Finally, the class will probe the contributions of Christian thinkers like C. S. Lewis, Alvin Plantinga, William Lane Craig, and Stephen Meyer.

### **HNRS 3214 Evaluating Evangelical Movements in America**

3 Credit Hours

This course explores the origins, developments, and continuing results of several fundamental movements in American evangelical church and ministries. We will analyze some of the most influential people in the church and itinerate preaching history, discuss revolutionary ministry approaches, and interact with

several of the most inspiring voices in the church today. Reading and assignments will be focused on these people, their ideas, and dissecting these world-changing movements.

### **THEO 3322 Contemporary Issues in Theology and Ethics**

3 Credit Hours

This course is designed to examine a host of issues related to contemporary issues in theology and ethics, specifically those issues that have surfaced in contemporary American culture evaluated in light of traditional Judeo Christian values and ethics. Some of the key topics that will be covered include: basic approaches to Christian ethics; current cultural trends and controversies not limited to but including: the prosperity gospel, abortion, gay marriage, bioethics, rap music, war, marriage, divorce, sexual promiscuity, pop culture, misuse of Scripture, religious pluralism, etc.

### **THEO 3341 Readings in Christian Thought/Theology 1 (Classical Period)**

3 Credit Hours

This course, based on the shared inquiry method, focuses on the timeless writings of Christian thought from the Church Fathers up through the time of the Protestant Reformation. Potential selections will be from such authors as Athanasius, St. Augustine, Thomas Aquinas, Thomas Kempis, John Calvin, Martin Luther, and John Owen among others.

### **THEO 3412 Readings in Christian Thought/Theology 2 (Modern Period)**

3 Credit Hours

This course, based on the shared inquiry method, focuses on the modern day "classic" writings of Christian thought from the time of the Protestant Reformation to the present day. Potential selections will be from such authors as Jonathan Edwards, William Temple, Brother Lawrence, Dietrich Bonhoeffer, C. S. Lewis, John Piper and John Stott among others.

## **INTERCULTURAL STUDIES**

### **MISS 1301/MISS 3303 World Missions and Religions**

3 Credit Hours

This course provides an introductory survey of world missions, including the Biblical and theological basis for missions, a review of the history of missions, various strategies for missions, and current issues in missions. A brief review of the history, beliefs, and practices of leading contemporary world religions is also included. The emphasis of the course is on how to promote world missions within the local church, as well as on how world Christians should discern God's guidance regarding sending or going.

### **MISS 2303 Church Planting and Development**

3 Credit Hours

This course surveys the movement in our day with materials, programs, and techniques of church growth. It shows the causes of church growth, impact of social change, demographics, and political movements. A strategy for world evangelization, along with incorporating the principles of rapid church growth, is developed.

### **MISS 3300 Theology of Missions**

3 Credit Hours

*PREREQUISITE: MISS 3303 World Missions and Religions*

This course is a study of God's redemptive purpose in the Old and New Testament with major emphasis on how the character of God impacts missions. Consideration will also be given to the missionary emphasis of the ministry of Jesus and Paul, as well as to contemporary theologies of missions.

### **MISS 3301 Cultural Anthropology**

3 Credit Hours

This course treats the basic principles of cultural and social anthropology with consideration of a variety of cultures. The nature of cultural, social, political, and economic change as well as the effect of culture on the development of personality will be considered. Some principles of cross-cultural communications are applied.

**MISS 3302 Cross-Cultural Communication**

3 Credit Hours

This course is an advanced, in-depth study of the history, beliefs, and practices of contemporary world religions, secular humanism, and major cults, especially as they constitute a challenge to Christian missions. Witnessing to these groups is examined both historically and methodologically.

**MISS 3311 Strategy of Missions**

3 Credit Hours

This course studies the missionary, mission boards, theological issues in missions, significant historical developments, and creation of a strategy for world evangelization. Close examination is given to unevangelized peoples. It surveys the contemporary scene, evaluating opportunities in light of social, political, economic, and religious pressures with which missions must deal.

**MISS 3312 Urban Ministry**

3 Credit Hours

This course treats the historical and sociological overview of world urban centers. It studies the pertinent factors of urban society in relationship to the development of strategies for effective evangelism and church planting. Attention is given to the special needs of urban dwellers, such as poverty, overcrowding, ethnic groups and minorities, identity, and spiritual crises.

**MISS 4300 Contemporary Issues and Trends in World Evangelism**

3 Credit Hours

An overview of significant world trends, world missions trends, and issues of strategy, methodology, and theology that are being proposed, pioneered, or debated in our time. There will be an emphasis on proposals to speed up closure, trends in church planting strategy and reaching closed countries, tent-making, church mobilization, urbanization, and the impact of technology and post-modernism.

**MISS 4301 World Religions**

3 Credit Hours

This course is an advanced, in-depth study of the history, beliefs, and practices of contemporary world

religions, secular humanism, and major cults, especially as they constitute a challenge to Christian missions. Witnessing to these groups is examined both historically and methodologically.

**MISS 4331 Cross-Cultural Communication Practicum**

3 Credit Hours

Students will complete a supervised Intercultural experience in a professional setting. The primary focus is on cultural study, practical outreach, and other mission duties outlined in the Cross-Cultural Practicum Manual.

## INTERDISCIPLINARY STUDIES

**INDS 4081/4082 Interdisciplinary Internship**

0 Credit Hours

## LANGUAGES

*\* Indicates this course is included in the Statewide Course Numbering System. See*

**GRE 1110 Elementary Greek I\***

3 Credit Hours

This course studies the elements of New Testament Greek, including intensive drill in vocabulary, conjugation, declensions, and grammatical constructions. It uses limited portions of the New Testament for application.

**GRE 2111 Elementary Greek II\***

3 Credit Hours

*PREREQUISITE: GRE 1110 Elementary Greek I or its equivalent.*

This course expands on Elementary Greek I and employs the more technical elements of the language to develop skills in exegesis. The Greek New Testament is employed to apply exegetical skills.

**GRE 3212 Advanced Greek I\***

3 Credit Hours

*PREREQUISITES: GRE 1110 Elementary Greek I and GRE 2111 Elementary Greek II.*

This course engages in the Translation and analysis of selected passages in the Greek New Testament. Includes continuing grammatical investigation, vocabulary acquisition, and development of syntactical analysis.

## MATHEMATICS

\* Indicates this course is included in the Statewide Course Numbering System. See

### **MATH 1106/MGF 1106 Mathematics for the Liberal Arts I\***

3 Credit Hours

This course is a general survey course in mathematics and covers a number of traditional, independent topics and will include topics related to mathematical logic sets and systematic counting, probability, statistics, geometry, and critical thinking skills.

### **MATH 1107/MGF 1107 Mathematics for the Liberal Arts II\***

3 Credit Hours

The intent of the course is to present topics demonstrating the beauty and utility of mathematics to the general student population and to provide knowledge and skills useful for college, life, and career. The course will include topics related to patterns and reasoning, growth and symmetry, linear and exponential growth, and personal finance. Mathematical connections with music, art, architecture, and nature will be explored. History of mathematics, critical thinking skills, problem solving strategies, and appropriate use of technology will be used throughout the course.

### **MATH 2312/STA 2026 Statistics\***

3 Credit Hours

This course is designed to introduce students to the fundamentals of descriptive and inferential statistics with a pronounced emphasis on inference. The major topics include methods for analyzing sets of data, probability distributions, estimation, confidence intervals, hypothesis testing, simple linear regression, correlation, and non parametric statistics.

## PASTORAL MINISTRY

### **PAST 3301 Introduction to Preaching**

3 Credit Hours

*PREREQUISITE: BIBL 2331 Hermeneutics.*

Students are taught the art of textual analysis and sermon preparation, including background studies, speakers's file, objective evaluation of audience, outline techniques, and a variety of types of messages varying in development, purpose, and presentation.

### **PAST 3302 Sermon Preparation**

3 Credit Hours

*PREREQUISITE: PAST 3301 Introduction to Preaching.*

Explores ways to discover, extract, develop, apply, and deliver a message taken from a text of Scripture. The expository method is viewed as a primary preaching method for pastors.

### **PAST 4301 Pastoral Methods**

3 Credit Hours

Practical principles of performing pastoral duties are studied, including pastoral qualifications and call, maintaining the pastor's home and family life, finances, work schedules, and pastoral ethics. Other duties such as home visitation, institutional visitation, baptisms, serving the Lord's Supper, weddings, funerals, and business meetings of the church are explored. A unit on denominations, their distinctive tenets, and contributions is included.

### **PAST 4341 Pastoral Methods Practicum**

3 Credit Hours

Students will complete a supervised Pastoral experience in a professional setting. The primary focus is on preaching, preparation, pastoral counseling, and other pastoral duties outlined in the Pastoral Methods Practicum Manual.

## PHILOSOPHY

### **PHI 1010 Introduction to Philosophy\***

3 Credit Hours

This introductory survey of perennial issues in human existence provides a rich evaluation of meaning. A critical examination is conducted of the fundamental assumptions, terminology, and schools of thought addressing the issues in metaphysics, logic, epistemology and axiology (ethics and aesthetics). Discussion, as well as lecture, will focus on both classical and contemporary readings, such as Plato, Aristotle, Augustine, Aquinas, Descartes, Locke, Berkeley, Hume, Kant, Nietzsche, Wittgenstein, and Sartre.

### **PHI 1016 Philosophy in Film\***

3 Credit Hours

This course examines classical philosophy questions concerning knowledge, truth, minds, bodies, persons, morality, and meaning of life as raised in and through the medium of contemporary film.

### **PHI 1600 Applied Ethics\***

3 Credit Hours

This course is a practical overview of key issues, questions, and concepts in applied ethics. This course identifies the foundation and principles of biblical ethics as is situated in a historical view of moral theory. After identifying biblical ethics, it seeks to apply Christian ethics to contemporary professional issues and situations present in public square.

### **PHIL 4321 Ethical Decisions in the Workplace**

3 Credit Hours

This course explores the development, discussion, and resolution of ethical issues in organizations and how outcomes are impacted by ethical standards and Christian faith.

### **PHIL 4331 Case Studies in Ethics**

3 Credit Hours

This course includes reading, discussion, and development of papers pertaining to relevant case studies, and readings involving ethical issues applied to actual situations.

## PSYCHOLOGY

*\* Indicates this course is included in the Statewide Course Numbering System. See*

### **CLP 3146 Psychopathology\***

3 Credit Hours

*PREREQUISITE: PSY 1012 General Psychology*

This course exams the major categories of mental disorders. Diagnostic criteria, treatment methods, and legislation applicable to the emotionally disturbed are studied. Local agencies which provide services to the mentally disordered are reviewed.

### **DEP 2004 Developmental Psychology\***

3 Credit Hours

Human psychological development from birth to death is studied. Consideration is given to psychological, emotional, cognitive, social, moral, and spiritual development and experiences.

### **EDP 2002 Educational Psychology\***

3 Credit Hours

This course focuses on the psychological bases of educational theory and practice, and includes studies of the developmental characteristics of children, principles of learning as applied to the classroom, and the nature and significance of individual differences.

### **EXP 3604 Cognitive Psychology\***

3 Credit Hours

This course concentrates on topics important to human cognition. We focus on how people acquire, process, and store information. We also examine human cognition factors such as memory, attention, problem-solving, reasoning, and decision making.

### **PPE 3003 Theories of Personality\***

3 Credit Hours

This course examines the major psychological approaches to the development of the human personality. Emphasis is placed on the application of these theories to a variety of useful settings that include counseling, church, interpersonal relationships, and personal self-understanding. Questions this course attempts to answer: 1. What is personality? 2. Are personalities shaped by our genes

or by our environment? 3. Are we stuck with the same personality across our lifespan or do we change chameleon-like according to the situation? 4. Is there one personality type that is better than another? 5. How can we tell if someone's behavior falls outside the boundaries of normal personality characteristics?

### **PSY 1012 General Psychology\***

3 Credit Hours

This course is an introduction to the field of psychology. It includes the history, scientific methodology, major theoretical schools of thought, various approaches to interpersonal functioning, and human development.

### **PSY 3213 Research Methods I\***

3 Credit Hours

*PREREQUISITE: STA 2026 Statistics*

This course introduces research design in psychology and the social sciences including both quantitative and qualitative research methods. Topics include ethics in research, statistics applied to the behavioral sciences, and the use of electronic statistical packages such as SPSS.

### **PSY3820 Health Psychology**

3 Credit Hours

Health psychology is the scientific study of how the mind, body, and behavior interact to affect physical health. This course will examine the contributions of psychology to the promotion and maintenance of health and prevention of illness. Topic included will be substance use and abuse, eating disorders and chronic illness. The definition of health will be scrutinized using eight dimensions of health including emotional, spiritual, intellectual, physical, environmental, financial, occupational, and social all of which contribute to a person's overall wellness.

### **PSYC 4081/PSYC 4082 Psychology Internship**

0 Credit Hours

### **PSYC 4104 Psychology Seminar**

3 Credit Hours

This course is an intensive investigation of selected advanced topics in psychology. These topics will vary

by semester, and the course will require a significant level of student research and participation.

### **SOP 4004 Social Psychology\***

3 Credit Hours

This course studies the social foundations of behavior, how people think, feel and behave within a social context, focusing on theoretical perspectives and scientific research. Topics include affiliation, aggression and altruism, attitude formation, helping behavior, group dynamics, and compliance and conformity.

### **SOP 4451 Psychology of Religion and Spirituality\***

3 Credit Hours

*PREREQUISITE: PSY 1012 General Psychology.*

This course focuses on religious/spiritual development, the relationship between personality and religion/spirituality, and the research on religious questions and spirituality.

## SCIENCE

### **ISC 1502 Darwinism and Intelligent Design\***

3 Credit Hours

This course introduces students to the scientific debate over creation, evolution and intelligent design in the modern era. With a focus on Darwinism's intensifying paradigm-crisis since the 1980s, we will survey (a) basic principles of lab science and historical science, (b) the range of arguments and lines of evidence that are set forth to defend either Darwinism or Intelligent Design, and (c) key discoveries from astronomy, physics, and chemistry that lead to the inference of a designed universe. The relationship of science and Christian Theology will be explored on selected topics in the origins debate.

## THEOLOGY

### **THEO 3301 Systematic Theology I: Prolegomena, Bibliology, and Theology Proper**

3 Credit Hours

The field of theology is introduced to the beginning student, and the major divisions of theology are explained in order to prepare students for the

theological enterprise. Attention then turns to the doctrines of the Bible and the attributes of God.

### **THEO 3302 Systematic Theology II: Christology, Pneumatology, and Angelology**

3 Credit Hours

*PREREQUISITE: THEO 3301 Systematic Theology I or its equivalent.*

The study of theology is continued through a detailed examination of the doctrines of Christ (Christology), the Holy Spirit (Pneumatology), and angels (Angelology). Each is examined in terms of its existence, nature, attributes, and special problems.

### **THEO 3303 C.S. Lewis: Apostle to the Skeptic**

3 Credit Hours

C.S. Lewis is widely regarded as the greatest spokesman for the rationality and truth of Christianity in the twentieth century. His Christian influence on the university-educated population of the west is astonishingly broad, and it continues to grow year by year. Why and how has this happened? And what is his unique contribution to Christian thought, and to theology and apologetics specifically? This course surveys the life, the literary output, and above all the apologetic writing and wisdom of C.S. Lewis, with primary emphasis on *Miracles*, *Mere Christianity*, *Perelandra*, and *The Problem of Pain*. Several selections from *God in the Dock* will be studied as well.

### **THEO 3304 Readings in Christian Thought/Theology**

3 Credit Hours

This seminar course, based on shared inquiry method, focuses on the timeless writings of Christian thought from the Church Fathers to the present. Selections will be read from Augustine's *"City of God,"* Calvin's *"Institutes of the Christian Religion,"* and C.S. Lewis's *"God in the Dock."* Students will read from an array of other authors, including John Owen and John Piper.

### **THEO 3305 C.S. Lewis and the Compelling Case for Christianity**

3 Credit Hours

Through an encounter with key essays and excerpts from C.S. Lewis' writings, along with contributions from prominent C.S. Lewis scholars, students will survey a wealth of support for the Christian Faith. The course

will highlight the life and thinking of Lewis, and review the rapid expansion and development of apologetics since his passing.

### **THEO 3306 Early Christian Spirituality**

3 Credit Hours

An exploration of early Christian prayer, worship, discipleship, and sanctification during the formative 2<sup>nd</sup> through 5<sup>th</sup> centuries. This course uses a shared inquiry approach with an emphasis on extensive reading and group discussion of select classic writings about spirituality from the early Christian era.

### **THEO 3313 Christian Theology**

3 Credit Hours

This course serves as an introduction to the study of Christian Theology. Participants will explore key doctrines such as divine revelation, God, creation, humanity, sin, Jesus Christ, The Holy Spirit, salvation and Christian spirituality, the church, and eschatology.

### **THEO 3321 Theology of the Gospel and Its Development in Great Britain**

3 Credit Hours

This course, taught in Great Britain, explores the biblical foundations and the historical development of the understanding of the Gospel in its British context. Special attention is given to the work of Thomas Cranmer, G.K. Chesterton, C.S. Lewis and John Stott in clarifying and defending the Gospel message.

### **THEO 3322 Contemporary Issues in Theology and Ethics**

3 Credit Hours

This course is designed to examine a host of issues related to contemporary issues in theology and ethics, specifically those issues that have surfaced in contemporary American culture evaluated in light of traditional Judeo Christian values and ethics. Some of the key topics that will be covered include: basic approaches to Christian ethics; current cultural trends and controversies not limited to but including: the prosperity gospel, abortion, gay marriage, bioethics, rap music, war, marriage and divorce, sexual promiscuity, pop culture, misuse of Scripture, religious pluralism, etc.

**THEO 3331 New Testament Theology**

3 Credit Hours

The purpose of this course is to survey the key themes of each of the books of the New Testament, including the Synoptic Gospels and Acts, the Pauline literature, Hebrews, the General Letters, and the Johannine literature.

**THEO 3332 Theology of Sanctification**

3 Credit Hours

In order to make sense of the Christian doctrine of sanctification, diverse biblical models and theological systems have been developed and taught through the ages. Many of these are mutually harmonious and very complementary to each other. The purpose of this course is to survey these models, evaluate their Biblical theological foundations, and understand how to implement their insights into daily living.

**THEO 3341 Readings in Christian Theology/Thought (Classical Period)**

3 Credit Hours

This course, based on the shared inquiry method, focuses on the timeless writings of Christian thought from the Church Fathers up through the time of the Protestant Reformation. Potential selections will be from such authors as Athanasius, St. Augustine, Thomas Aquinas, Thomas Kempis, John Calvin, Martin Luther and John Own among others.

**THEO 3412 Readings in Christian Thought and Theology II - Modern Period**

3 Credit Hours

This course, based on the shared inquiry method, focuses on the classic writings of Christian thought from the time of the Protestant Reformation to the present day. Potential selections will be from such authors as Calvin, Luther, Kierkegaard, Pascal, Jonathan Edwards, Brother Lawrence, Karl Barth, C.S. Lewis, John Piper, and G.K. Chesterton.

**THEO 3421 Knowing Christ in a Skeptical Age**

3 Credit Hours

This course reviews the biblical teaching on the person of Christ as Messiah, who is one person with two natures: full deity and full humanity. Also, it traces the

development of this understanding in three phases, beginning with the Early Church's development of the orthodox Christology. The Medieval and Renaissance Era saw further refinement and clarification of orthodoxy, then in the Enlightenment and Modern Era, an array of skeptical attacks on the deity of Christ led to a robust defense and new clarity of Christ's nature. Special attention is given to the doctrine of the "Logos," and the role of C.S. Lewis and other 20th Century defenders of classic Christology.

**THEO 4301 Contemporary Ethical Issues**

3 Credit Hours

*PREREQUISITE: THEO 3301 Systematic Theology I or its equivalent.*

This is a seminar course on current ethical debates, including abortion, euthanasia, racism, homosexuality, war and peace, genetics and cloning, and environmentalism. The course will investigate the theological and philosophical worldviews and assumptions that undergird the various positions in these debates.

**THEO 4302 Issues in Science and Theology**

3 Credit Hours

This course is an advanced seminar course on the contemporary debates and dialogues between theology, on the one hand, and the natural sciences, on the other hand. Topics to be emphasized are Darwinism vs. Intelligent Design, the "Anthropic Principle" and the "fine-tuned universe," the mind/brain puzzle, the environment and Biblical stewardship, and multi-dimensionality issues.

**THEO 4311 Apologetics**

3 Credit Hours

This course studies the science of Christian Evidences, examining the reasonableness of our faith and the corroboration of findings from science, history, and philosophy. It contrasts the biblical concept with various alternative positions and considers major problem areas, such as authority, miracles, evil, and evolution. It sets a basis for a Christian apologetic which is theologically and historically sound.



**THEO 4312 Advanced Apologetics**

3 Credit Hours

A survey of current issues and trends in apologetics, including the work of Phillip Johnson, William Lane Craig, Alvin Plantinga, J. P. Moreland, Ravi Zacharias, James Sire, William Dembski, and Peter Kreeft. Topics to be covered include the extent and nature of "common ground" with unbelievers; the legacy of St. Augustine and Pascal, the role of scientific apologetics and a critique of naturalism, and currents in historical, cultural, and philosophical apologetics.

**THEO 4321 Systematic Theology III: Anthropology, Hamartiology, and Soteriology**

3 Credit Hours

*PREREQUISITE: THEO 3301 Systematic Theology I or its equivalent.*

The study of theology is continued with an examination of God's created order as seen in human beings (Anthropology). The nature and consequences of sin are also examined (Hamartiology). The focus then shifts to God's redemptive program for humanity in the doctrine of salvation (Soteriology).

**THEO 4331 Systematic Theology IV: Ecclesiology, Eschatology, and Contemporary Theology**

3 Credit Hours

*PREREQUISITE: THEO 3301 Systematic Theology I or its equivalent.*

The study of God's redemptive plan for humanity is continued through an examination of the doctrines of the church (Ecclesiology) and last things (Eschatology). In addition, various recently developing approaches to theological questions are also examined.

**THEO 4342 Theological Traditions**

*PREREQUISITE: BIBL 1322 Old Testament Poetry and Prophecy.*

3 Credit Hours

This course examines Christian theology in the period immediately after the writing of the New Testament through the fifth century, and the development of theological consensus by God's people concerning foundational Christian beliefs.

## WOMEN'S MINISTRY

**WMIN 3100 Discipleship and Counseling for Women**

3 Credit Hours

This advanced course will review issues and concerns unique to women. The content focuses on self-assessment, understanding the impact of biblical community on personal growth and healing, and on developing the counselor's skills to respond biblically to these specific needs of women. Special attention will be given to role of counselor as discipler.

**WMIN 4100 Women's Ministry Development and Strategies**

3 Credit Hour

A study of various skills, strategies, and tools being used to effectively lead women in the church and Christian community at large. An emphasis will be practical leadership in the area leading volunteers, discipleship systems, planning events and conferences, and developing engaging programs.

**WMIN 4101 Women's Ministry Development and Strategies Practicum**

3 Credit Hour

Pre- or Corequisite: WMIN 4100 Women's Ministry Development and Strategies Students will complete a supervised ministry experience in a professional setting. The primary focus on leading women in a church or not-for-profit, counseling, and other ministries duties outlined in the Women Ministry Development and Strategies practicum manual.

## WORSHIP MINISTRY

**WORS 2302 Fundamental Issues in Worship**

3 Credit Hours

This course is an introduction to basic definitions and uses of worship terminology and practices in the Scriptures, the historical evolution of worship and its practices in the Roman, Orthodox, and Protestant churches, and a survey of the avenues, modes, and styles of worship in modern Christendom. Specific problematic issues will be evaluated and discussed, especially as they relate to post-modern thought.

### **WORS 2310 Biblical and Historical Foundations of Worship**

3 Credit Hours

This course involves the study of God's design for worship as found in the Old Testament and how it relates to Christian worship today.

### **WORS 3102 Practical Worship Skills: Styles**

1 Credit Hours

This course consists of applied rehearsal in a worship team setting, coupled with special lectures and workshops relating to practical ramifications of worship philosophy, specifically as it pertains to music style and function, prayer, posturing, liturgy, and drama. And projects appropriate to the materials discussed.

### **WORS 3303 Art and Architecture in Christian Worship**

3 Credit Hours

John Ruskin wrote that we want two things from our buildings: we want them to shelter us and we want them to speak to us. The ability to shelter is relatively simple: a decent roof can take care of that. But the ability to speak is far more difficult. This is especially true when we consider the architecture of a church. After all, a techniques, planning, etiquette, and strategies.

### **WORS 3301 Music and the Arts in Christian Worship**

3 Credit Hours

A survey of the musical, visual, and performing arts in worship will be conducted in a lecture/seminar format. Special attention to communication theories will be given to each of these art-fields as they seek to communicate, articulate, and "make real" the presence of God in the presence of His people. Further attention will be given to worship space and architecture. The course will be supplemented with appropriate Scripture study, outside reading,

### **WORS 3112 Practical Worship Skills: Sources and Formatting**

1 Credit Hour

This course consists of applied rehearsal in a worship team setting, coupled with special lectures and

workshops relating to worship music, hymn use, liturgical formatting, copyright information, and other relevant resources.

### **WORS 3122 Practical Worship Skills: Rehearsal Techniques**

1 Credit Hour

This course consists of applied rehearsal in a worship team setting, coupled with special lectures and workshops relating to rehearsal church building is tasked (at least partly) with the responsibility of communicating something of the presence of God within his covenant community. This course will review the biblical concept of sacred space and place as well as the history of ecclesiastical art and architecture from the early house churches to the modern mega-church.

### **WORS 3311 The Church Year**

3 Credit Hours

A study of the history, development, activities, and pertinence of the church year will be conducted in a lecture/seminar format. Included will be detailed analyses of each of the major seasons of the sacred calendar, exploration of ontological understandings of time (beginning with Augustine and ending with contemporary understandings of temporality), and appropriate representations of the church calendar in the worship environment. The course will be supplemented with Scripture study, outside reading, and projects appropriate to the materials discussed.

### **WORS 3312 Sacred Actions and Sacramentality**

3 Credit Hours

A study of the biblical and historical theology and development of the sacred actions of the church (baptism and communion) are examined in lecture/seminar format. Other actions, events, and rites of passage, historically considered sacred by the church (i.e. marriage, funerals, healing rites, etc.), will also be examined. The course will be supplemented by appropriate Scripture study, outside reading, and projects appropriate to the materials discussed.

### **WORS 3313 Creative Arts and 21st Century Worship Technology**

3 Credit Hours

This class utilizes contemporary visual and auditory mediums to enhance the worship service. This will include basic uses of a sound board, recording sound mixes, principles of video production, and video editing.

### **WORS 3322 Images of Christ: The History and Christology of Religious Art and Film**

3 Credit Hours

From Giotto to Gibson, from "Superstar" to "South Park", depictions of Jesus Christ in all forms of media both reflect and shape our modern and post-modern culture--sometimes positively and sometimes horribly. This course reviews the history of religious imagery and the church's varied interpretations of the Second Commandment. Special emphasis is also placed on the Christological implications of particular works of art and film and the Christian's responsibility in constructing a theology of imagery.

### **WORS 4331 Practical Worship Skills Practicum**

3 Credit Hours

Students will complete a supervised Worship Experience in a professional setting. The primary focus is on worship preparation, worship team development, and other worship minister duties outlined in the Practical Worship Skills Practicum Manual.

## **YOUTH MINISTRY**

### **YUTH 3301 Youth Ministry Skills**

3 Credit Hours

This is a practical course where students learn and integrate essential educational methodologies within an extended youth activities and curriculum development project. The process of nurturing teen leadership will also be incorporated.

### **YUTH 3302 Communicating to Youth**

3 Credit Hours

The purpose of this class is to equip the student with the skills of creative Bible teaching and dynamic speaking to adolescents. Emphasis is given to both the principles and practices of teaching and speaking to youth.

### **YUTH 4311 Youth Evangelism and Discipleship**

3 Credit Hours

This course is a study of the principles, programming, and strategy needed in today's culture to develop a discipling and evangelizing youth ministry. An emphasis will be placed upon practical application within the church setting.

### **YUTH 4331 Youth Ministry Skills Practicum**

3 Credit Hours

Students will complete a supervised Youth experience in a professional setting. The primary focus is on event preparation, small group development, and other youth minister duties outlined in the Youth Ministry Skills Practicum Manual.

# Community Life Policies

## **Non-Discrimination Certification**

Trinity College of Florida complies with all Federal and State nondiscrimination laws and is an equal opportunity institution. Trinity College reserves the right to maintain student educational and behavioral standards and employment requirements and standards based upon religious considerations consistent with its role and mission.

## **Anti-Drug Abuse Act Certification**

The Drug-Free Schools and Communities Act Amendment of 1989 (Public Law 101-226), signed by President Bush on December 12, 1989, requires all institutions that receive Federal funds to certify that it has adopted and implemented a program to prevent drug and alcohol abuse by students and employees.

## **The Drug-Free**

Workplace Act of 1988 (Public Law 101-690) requires a Federal Grant Recipient to certify that it provides a drug-free workplace. Because a school applies for, and receives, its campus-based allocation directly from the Department of Education, the school is considered to be a grantee for the purpose of this Act.

## **Sexual Harassment**

Trinity College of Florida is committed to maintaining high standards of professional ethics in which individuals do not abuse their personal authority in interpersonal relationships. The College personnel and students should not condone actions and/or words which are regarded as sexual harassment. Sexual harassment is defined as repeated and unwelcome sexual advances which interfere with an individual's work or academic environment, coercive behavior which threatens an employment or academic reprisal, promise of rewards contingent upon obtaining sexual favors, spreading false stories about a person's sexual conduct, or false accusations regarding sexual harassment. Individuals who believe they have been objects of sexual harassment should advise the VP for Student Development and TCF's Title IX Coordinator, Leslie Rewald.

## **Substance Abuse Policy**

All personnel, full-time and part-time, are subject to Federal, State, and Local laws, as well as, regulations set forth by Trinity College. Violation of any of these laws and regulations may result in suspension or permanent dismissal. Trinity College of Florida prohibits the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance in the workplace. Any student or employee found to be taking part in the unlawful possession, use, or distribution of drugs or alcohol can expect severe disciplinary action up to expulsion or termination of employment and referral for prosecution to civil authorities. Other disciplinary action can include loss of privileges, suspension, and completion of a rehabilitation program. Each disciplinary case will be considered by the severity of the incident, and the prior disciplinary history of the student or employee. Upon completion of a rehabilitation program, the employee or student's future with the College will be decided by the administration of Trinity College. Each

case will be evaluated on an individual basis, taking into consideration the severity of the incident, the evaluation of the rehabilitation service, and the prior disciplinary history of the individual. Trinity College of Florida will provide, upon request, a description of the health risks associated with the use of illicit drugs and the abuse of alcohol, plus information on drug or alcohol counseling, treatment or rehabilitation, or re-entry programs that are available to employees or students.

**Hazing**

Trinity College prohibits hazing. "Hazing" means any action or situation which recklessly or intentionally endangers the mental or physical health or safety of a student for the purpose of initiation or admission into, or affiliation with, any organization operating under the sanction of Trinity College. Hazing includes, but is not limited to, any brutality of a physical nature, such as whipping, beating, branding, forced calisthenics, exposure to the elements, forced consumption of any food, liquor, drug, or other substance, or other forced physical activity which could adversely affect the physical health or safety of the student, and also includes any activity which would subject the student to extreme mental stress, such as sleep deprivation, forced exclusion from social contact, forced conduct which could result in extreme embarrassment, or other forced activity which could adversely affect the mental health or dignity of the student. Persons engaging in hazing are subject to the disciplinary process of Trinity College as delineated in the Student Handbook.

# Directory

## Board of Trustees

Mr. Christopher S. Bahr, Businessman, Dade City, Florida  
 Mr. Andrew W. Baxter, Businessman, Holiday, Florida  
 Mrs. Saralyn Duarte, Administrative Assistant, Spring Hill, Florida  
 Rev. Edward W. Brandt, III, Businessman, Williamsburg, Virginia  
 Mr. Tom Chapman, Businessman, Clearwater, Florida  
 Mr. Robert A. Frederick, Businessman, West Palm Beach, Florida  
 Dr. James D. Glenn, Orthopedic Surgeon, Titusville, Florida  
 Dr. Jeffery Singletary, Minister, Valrico, Florida  
 Dr. James R. Stock, Educator, Tampa, Florida  
 Dr. Thomas E. Wade, Educator, Tampa, Florida

## Administrative Faculty and Staff

*\* Date at the end of each description indicates the initial year at Trinity College.*

Dr. Mark O'Farrell  
 President Emeritus  
 B.A., Columbia International University  
 D.D., Toccoa Falls College  
 \*2005

Stephen P. Best  
 Interim President  
 B.A., Grand Rapids Baptist College  
 M.R.E., Liberty Baptist Theological Seminary  
 \*2023

Albert R. Depoutot, Jr.,  
 Vice President for Student Development  
 B.A., Criswell Center for Biblical Studies  
 M.A., Criswell Graduate School of the Bible  
 \*1997

Cindy Hyer  
 Director of Institutional Effectiveness, Remote  
 Reference Librarian  
 B.A., Rollins College  
 M.L.S., Clarion University  
 \*2016

Eric J. Bargerhuff  
 Professor, Vice President for Academic  
 Affairs B.A., Ashland University  
 M.Div., Ashland Theological Seminary  
 Ph.D., Trinity Evangelical Divinity School  
 \*2013

Anthony L. Abell  
 Vice President for Enrollment  
 B.S., Indiana Wesleyan University  
 M.Div., Calvary Baptist Theological Seminary  
 Th.M., Calvary Baptist Theological Seminary  
 Th.M., Southern Baptist Theological Seminary  
 \*2019

Charles W. Martin  
 Vice President for Advancement  
 B.A., Trinity College of Florida  
 \*2008

## Teaching Faculty Full-Time

Joseph A. Allotta  
 Associate Professor, Program Director for Church  
 Ministries  
 B.A. Trinity College of Florida  
 M.Div., Liberty University  
 D. Min., Liberty University  
 \*2010

Krista S. Mallo  
 Associate Professor, Program Director for General  
 Studies, Director of Learning Resources  
 B.A., University of South Florida  
 M.A., University of South Florida  
 Ph.D., University of South Florida  
 \*2013

Zachary T. Hedges  
 Assistant Professor of Bible and Theology,  
 Director, Honors Program  
 B.A. University of Cincinnati  
 M.Div. Southern Baptist Theological Seminary  
 Th.M. Southern Baptist Theological Seminary  
 Ph.D. (candidate) Southern Baptist Theological  
 Seminary

Stuart E. Parsons  
 Professor, Program Director for Bible and  
 Theology  
 B.S., University of Massachusetts  
 M.S., Marist College  
 M.Div., Western Seminary  
 S.T.M., Dallas Theological Seminary  
 Ph.D., Dallas Theological Seminary  
 \*2006

Cynthia Perkins  
 Assistant Professor, Program Director for Business  
 Organizational Leadership  
 B.S., Trinity College of Florida  
 M.A., Regent University  
 \*2019

Leslie W. Rewald  
 Assistant Professor, Program Director for  
 Counseling and Psychology  
 B.A., Temple University  
 M.S., Villanova University  
 \*2006

Dawn Scilex  
 Assistant Professor, Program Director for  
 Elementary Education  
 Capella University Doctoral Studies  
 Nova Southeastern University M.Ed studies  
 Clearwater Christian College B.S. of Education  
 \*2023

## Adjunct Faculty

Anthony Abell

B.S., Indiana Wesleyan University

M.Div., Calvary Baptist Theological Seminary

Th.M., Calvary Baptist Theological Seminary

Th.M., Southern Baptist Theological Seminary

Joel Asencio

B.A. Trinity College of Florida

M.A. Walden University

Stephen Best

B.A., Grand Rapids Baptist College

M.R.E. Liberty Baptist Theological Seminary

Anaiah Boyce

B.S. Trinity College of Florida

M.S. Liberty University

Carmelita Boyce

B.S., Letourneau University

M.A., Dallas Theological Seminary

Alex Castaneda

B.S., Trinity College of Florida

M.A., Liberty University

Jillianne Collins

B.S., University of South Florida

M.A., Dallas Theological Seminary

Anthony DeRosse

B.S., Clearwater Christian College

M.Div., Shepherd's Theological Seminary

Degrando Franks

B.S., University of South Florida

M.S., Arkansas State University

Christopher Gates

B.S. Trinity College of Florida

M.A. New Orleans Baptist Theological Seminary

Th.M., New Orleans Baptist Theological Seminary

Ph.D., New Orleans Baptist Theological Seminary

John A. Grant, Jr.

B.A., University of South Florida

M.S., Florida State University

J.D., Stetson University College of Law

Gabriel Gutierrez

B.A. Florida Atlantic University

M.A. Pace University

Charles D. Jones

B.A., Louisiana College

M.S., New Orleans Baptist Theological Seminary

John Keller

B.S., Trinity College of Florida

M.A., Liberty University

Michael J. Lashbrook

B.A., University of South Florida

M.A., University of South Florida

James W. Lee

B.S., Florida State University

M.A.T, University of South Florida

Orlando Lugo

B.S., Wake Forest University

M.S., Keller Graduate School of Management

Corry Michael Moore

B.S., Bethune-Cookman University

M.S., Bethune Cookman University



James K. Rushing  
B.M., University of Southern Mississippi  
M.M., Southwestern Baptist Theological Seminary  
D.W.S., Robert E. Wade Institute for Worship  
Studies

Robert Michael Sprott  
B.A., Southeastern Baptist Theological Seminary  
M.Div., The Master's University and Seminary  
D.Min - Master's Seminary

Kevin Stamper  
B.S. Warner University

Darlene Starrett  
B.S., Trinity College of Florida  
M.S., Southeastern University

Luis Vega  
B.S., Audrey Cohen College  
M.S., New York University  
M.S., Southwestern Baptist Theological Seminary

Michelle Whitman  
B.S., University of Scranton  
M.B.A., George Washington University

Mondonico Williams  
B.A., The University of Memphis  
M.Div., Mid-America Baptist Theological Seminary  
D.Min., New Orleans Baptist Theological Seminary

Thomas Woodward  
B.A. Princeton University  
Th.M. Dallas Theological Seminary  
Ph.D., University of South Florida

# Contacting us at Trinity

**Mailing Address:** Trinity College of Florida  
2430 Welbilt Boulevard  
Trinity, FL 34655-4401

**College Web Site:** [trinitycollege.edu](http://trinitycollege.edu)

**College Main Menu:** (727) 376-6911

**College FAX:** (727) 376-0781

**Office of the President:** (727) 569-1401

**Academic Affairs Office:** (727) 376-6911 x325

**Admissions:** (727) 569-1411

**Admissions FAX:** (727) 569-1410

**Admissions E-mail:** [admissions@trinitycollege.edu](mailto:admissions@trinitycollege.edu)

**Adult Education:** (727) 569-1414 (Trinity *Quest* Office)

**Business Office:** (727) 569-1404 (Student Accounts)

**Financial Aid Office:** (727) 569-1413 (Award letters, Scholarships)

**Library Services:** (727) 569-1418

**Registrar's Office:** (727) 569-1408 (Transcripts, Academic Records)

**Email:** [registrar@trinitycollege.edu](mailto:registrar@trinitycollege.edu)

**Student Development Office:** (727) 569-1417 (Student Life, Residence Halls)

# Directions to Trinity

Trinity College is located in the northern Tampa Bay area in Pasco County, Florida.

**From Tampa International Airport** Take the Veterans Expressway/Suncoast Parkway (north) (toll road) to State Road 54. Turn left (west) onto State Road 54 after exiting the Parkway and travel approximately eight miles. Turn left (south) at the intersection of State Road 54 and Little Road, and then turn right on Mitchell Boulevard. Turn right at the entrance into Trinity Oaks Commerce Park (Welbilt Boulevard). Trinity College is just north of the first stop sign after entering the park.

**From I-75** Exit on State Road 56 and turn west toward New Port Richey/Tarpon Springs. State Road 56 will merge with State Road 54. Continue traveling on State Road 54 for approximately 18 miles until arriving at the State Road 54 and Little Road intersection. Turn left (south) on Little Road. Turn right on Mitchell Boulevard. Turn right at the entrance into Trinity Oaks Commerce Park (Welbilt Boulevard). Trinity College is just north of the first stop sign after entering the park.

**From Pinellas County** Take McMullen Booth Road/East Lake Road north to Pasco County. After crossing Keystone/Tarpon Road, continue past the Chelsea Place Shopping Center (bearing to the right) onto Mitchell Boulevard. Turn left at the entrance of the Trinity Oaks Commerce Park (Welbilt Boulevard). Trinity College is just north of the first stop sign after entering the park.

**From Hernando County** Take US Highway 19 (south) to Pasco County. Turn left (east) on State Road 54. Turn right (south) at the intersection of State Road 54 and Little Road, and then right onto Mitchell Boulevard. Turn right at the entrance into Trinity Oaks Commerce Park (Welbilt Boulevard). Trinity College is just north of the first stop sign after entering the park.



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