



## **REQUIREMENTS FOR ENTERING THIS BUILDING**

We are working hard to sanitize our buildings. Please help us by doing your part and following our requirements.

- Do not enter if you are sick.
- Do not enter if you have been in contact with someone who has COVID.
- Face Masks are required to be worn.
- Stay at least 6 feet apart from each other. Some people without symptoms may be able to spread the virus. Do not gather in large groups.
- Wash your hands often with soap and water.



## **REQUIREMENTS FOR STUDENTS**

We are working hard to sanitize our buildings. Please help us by doing your part and following our requirements.

- If you are feeling sick, do not come in the building and notify Student Development.
- Face Masks are required to be worn when moving throughout campus. If you are sitting in class, you may remove it. Remember to wash cloth masks daily.
- Stay at least 6 feet apart from each other. People without symptoms may be able to spread the virus.
- Do not gather in large groups.
- Wash your hands often with soap and water.
- Cover coughs and sneezes with a tissue or use the inside of your elbow. Used tissues should be thrown in the trash and hands washed immediately with soap and water for at least 20 seconds. If soap and water are not readily available, hand sanitizer that contains at least 60% alcohol can be used.
- Do not share materials or supplies, phones or computers.



## REQUIREMENTS FOR STAFF & FACULTY

**We are working hard to keep our buildings sanitized. Please help us by doing your part and following our requirements.**

- If you are feeling sick, stay home. If you have been in contact with someone with COVID, stay home and contact your doctor.
- Face Masks are required to be worn when moving throughout campus. If you are sitting in your office by yourself, you may remove it.
- Practice personal social distancing and stay at least 6 feet apart from each other. People without symptoms may be able to spread the virus. Any meetings should be held in an available classroom to spread out.
- When approaching someone in their office/at their desk, stay 6 feet away.
- Do not gather in large groups.
- Wash your hands often with soap and water.
- Cover coughs and sneezes with a tissue or use the inside of your elbow. Used tissues should be thrown in the trash and hands washed immediately with soap and water for at least 20 seconds. If soap and water are not readily available, hand sanitizer that contains at least 60% alcohol can be used. COVID-19 is mostly spread by respiratory droplets released when people talk, cough, or sneeze. It is thought that the virus may spread to hands from a contaminated surface and then to the nose or mouth, causing infection.
- Do not share materials or supplies. Do not share phones, computers, or keyboards. If you must share these items, disinfect as soon as you finish using it.